

**Housing Opportunities for
Persons With AIDS
(HOPWA)**

**2004
Renewal Competition**

HOPWA Program Purpose

To provide states and localities with the resources to devise long-term comprehensive strategies for meeting the housing and related supportive service needs of low-income persons with HIV/AIDS.

Client Outcomes

- Establish or maintain stable housing.**
- Reduce the risk of homelessness.**
- Improve access to health care.**

HOPWA NOFA Overview

\$29.227 million is available to renew grant agreements for Special Projects of National Significance and projects in areas that do not receive formula allocations.

HOPWA NOFA Overview

- **Funds are not available for new projects or continuing transitional housing projects.**
- **HOPWA formula grantees may be an eligible funding source.**

Application Deadline

**Wednesday,
July 14, 2004**

Defining a Renewal Grant

- **Permanent supportive housing projects.**
- **Expiring in FY2004 or will expire within 18 months.**
- **Continuation of previously approved activities for 3 additional years.**

Defining a Renewal Grant

- **Demonstrate measurable progress and effective grants management.**
- **Same applicant (grantee).**
- **Changes in project sponsors may be allowable.**

Defining Permanent Supportive Housing

Housing in which the eligible person has a continuous legal right to remain in the unit and which provides the eligible person on-going supportive services through qualified providers.

Definition

Permanent Supportive Housing

- **If 51% or more of HOPWA program activity funds are used:**
 - **To provide permanent housing where on-going supportive services are made available through other resources;**

Definition

Permanent Supportive Housing

- To provide supportive services where permanent housing is provided through other resources; or,
- Some combination of these.

Projects primarily offering transitional, or emergency housing options are not eligible for renewal.

Eligibility

- **At least 51% of HOPWA Funds**
 - **Certification**
 - **Worksheet**
- **Documentation of permanent housing - lease or occupancy agreements**
- **Documentation of leveraging or commitment of other funds**

Eligibility (New Requirement)

- **Cost Sharing or Matching for Supportive Services**
 - **MUST be matched on a one-to-one dollar amount.**
 - **HOPWA formula \$ are ineligible as match.**
 - **Limit of 35% maximum of activity costs.**
 - **Maximum cap of \$455,000.**

Eligible Activities

- **Rental Assistance**
- **Short-Term Rent, Mortgage, & Utility**
- **Operating Costs**
- **Leasing**
- **Supportive Services**
- **Housing Information**
- **Resource Identification - Technical Assistance**

Ineligible Grants

- **Non-Permanent Supportive Housing Grants**
 - **Emergency or transitional housing**
- **Applications seeking funds for acquisition, rehabilitation, or new construction**
- **Applicants whose previous grant service area was not covered under a formula grant but now is.**

Non-Eligible Activities

- **One-time capital development activities:**
 - **Acquisition**
 - **Rehabilitation**
 - **New Construction**
- **New capital development activities**
- **New activities**

Application Threshold Review: Selection Criteria

- 1) Executive Summary/Eligible Activities**
- 2) Organizational Capacity**
- 3) Provision of Permanent Supportive Housing**
- 4) Need for Renewal Chart**
- 5) Achieving Results**

Application Threshold Review: Selection Criteria

- 6) HOPWA Renewal Budget**
- 7) Documentation of Match for Supportive Services**
- 8) Statutory Certifications/misc.**

1) Executive Summary - Eligible Activities

- **Summary of your renewal project**
 - **Summary**
 - **Updated elements from the original project application.**
 - **Identify all project sponsors.**

2) Organizational Capacity

- Project sponsor change – must demonstrate capacity of new sponsor.**

3) Provision of Permanent Supportive Housing

- **Demonstrate how your project provides permanent supportive housing**
 - **Outputs compared to planned and approved number of households or units of housing under current grant**
 - **Type of assistance, number of housing units being provided and a description of the supportive services provided**

3) Provision of Permanent Supportive Housing

- **Demonstrate how your project provides permanent supportive housing**
 - **How HOPWA and other funds work together to provide permanent supportive housing**

4) Need for Renewal Chart

- **HUD will review the application to ensure:**
 - **Need for Renewal**
 - **Complete the “Need for Renewal Chart”**
 - **Grant expiration time frame.**

5) Achieving Results

– Identify the housing benefits or client outcomes of your renewal program:

–Activities

–Benchmarks

–Performance output indicators

5) Achieving Results

- **Required Output – number of households by type of housing units to be provided each operating year.**
- **Required Outcome**
 - **Increase the amount of housing assistance.**

5) Achieving Results

- **Required Outcome**
 - **Establish or maintain stable housing.**
 - **Reduce the risk of homelessness.**
 - **Improve access to health care.**

5) Achieving Results

- **Evaluation plan and collection data:**
 - **Achievement of project's goals and objectives.**
 - **Establish a baseline for client outcomes.**

5) Achieving Results

- **Submission of the HUD-96010 Logic Model Form**

6) Budget: Maximum Grant Award

- **Maximum grant amount of \$1,455,000**
- **Maximum funding amount for program activities is \$1.3 million (20% more per eligible renewal activity).**
- **Three year period of performance.**

6) Budget: Maximum Grant Award

- **Grantee administrative costs limited to 3% or up to \$39,000 of the amount requested for your project activities.**
- **Sponsor administrative costs limited to 7% or up to \$91,000 of the amount requested for project activities to be conducted by the project sponsors in your application.**

6) Budget: Maximum Grant Award

- **Up to \$25,000 for the collection of data on program housing assistance outputs and client outcomes.**

6) Budget: Maximum Grant Award

- **Supportive Services funding**
 - **Limit of no more than 35 % of the maximum program activity costs (i.e., not more than \$455,000 over a three-year period).**
 - **Must be matched with other resources equal to or greater than the amount requested for supportive services in the application**

6) Budget: Maximum Grant Award

- **Technical Assistance: no more than 5% of the maximum program activity costs (i.e., not more than \$65,000 over a three-year 2period).**
- **No request for acquisition, new construction, or rehabilitation costs, or costs involving new housing facility sites, such as operating costs or leasing.**

6) Budget: Maximum Grant Award

- **Limit of program activities to no more than 120% of the awarded or approved by HUD in the current grant for an activity, including any amendments made prior to the publication of the FY04 HOPWA NOFA.**

6) Budget: Maximum Grant Award

- **Reasonable amount of funds may be requested which exceed the previous stated limits in the case that:**
 - **Permanent supportive housing project which included acquisition, new construction, or rehabilitation were major components of the original project; or**

6) Budget: Maximum Grant Award

–A grant award that received partial funding.

The renewal application may establish a 3 year budget for the on-going housing, operating and related supportive services costs to maintain these permanent supportive housing projects based on the scope of their previously approved project or application.

6) Budget: Maximum Grant Award

The amount requested must be based on information for the current costs for operating the project but the request may not exceed the other limits established.

HUD will not approve proposals that depend on future decisions on how the funds are to be used.

Example: Budget

- **XYZ Non-Profit - 2001 HOPWA grant of \$875,500**
 - Acquisition **\$300,000**
 - Operations **\$200,000**
 - Supportive Services **\$250,000**
 - Rental Assistance **\$100,000**
 - Administration **\$ 25,500**
 - Total **\$875,500**

Example: Renewal Budget

Acquisition	\$300,000	\$ 0	
Operations	\$200,000	x 20%=	240,000
Supp. Services	\$250,000	x 20%=	300,000
Rental Assist.	\$100,000	x 20%=	120,000
Subtotal	<u>\$850,000</u>		<u>\$660,000</u>
Admin. (3%)	<u>\$ 25,500</u>		<u>\$ 19,800</u>
Total	\$875,500	Data Coll.	<u>\$ 25,000</u>
		Total	\$ 704,800

Reminder

Applications are due on

July 14, 2004

For More Information

- **Office of HIV/AIDS Housing**
 - **(202) 708-1934**
- **Websites**
 - **HUD - Grants Section**
<http://www.hud.gov>
 - **HOPWA – AIDS Housing**
<http://www.hud.gov/offices/cpd>