

**ROSS Service Coordinator
Recommended Functions**
Summary from ROSS-SC NOFA 2009**

- ✓ **Coordinate Program Committee**
- ✓ **Market program to residents**
- ✓ **Provide general case management/service coordination:**
 - Intake
 - Assessment
 - Education
 - Referral
 - Monitor services on regular, ongoing basis
- ✓ **Coordinate and sponsor educational events**
 - Health care
 - Job search seminars
 - Life skills training
 - Etc.
- ✓ **Assist PHA, tribe/TDHE or RA to**
 - Create a resident group to promote self sufficiency efforts
 - Encourage residents to build informal support networks
 - Encourage formation of Civic Engagement and/or Self-Help Groups with
 - Residents
 - Faith-based
 - Community-based groups
 - If a particular need is evident
 - Foster a sense of community
 - Encourage residents' efforts to support and assist each other
- ✓ **Monitor provision of services**
 - Keep service provider current with progress of individual
 - Track and report to HUD on the progress of residents
 - Evaluate the overall success of the program
- ✓ **Good Neighbor programs**
- ✓ **Nutrition courses**
- ✓ **Health care coordination of information and services including referrals to mental health providers and alcohol and other drug abuse treatment programs**
- ✓ **Information on benefit programs to help transition to SS**
 - Earned Income Tax Credit Program,
 - Food Stamps
 - Child Tax Credit Program
 - Medicaid
 - State Child Health Insurance Program (S-CHIP)
 - Student Loan Interest Deduction
 - Tribal welfare programs

****Specific Service Coordinator functions for each ROSS grantee match needs and activities identified in grantees eLogic model.**