

FHA FORM NO. 2500
Rev. 1/72U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
FEDERAL HOUSING ADMINISTRATION

RESERVATION OF RENT SUPPLEMENT CONTRACT AUTHORITY

INSTRUCTIONS: Area or Insuring Office is to prepare original and four copies of this form during preapplication analysis prior to invitation of a formal application for mortgage insurance. The invitation is to be withheld until the director approves the reservation of contract authority. The project number is not to be entered in panel (1) until the director approves the reservation. Information concerning project number to be entered in panel (1) is provided on reverse of form. Upon approval or disapproval, the director will retain the original and send one copy to the sponsor, one copy to the Assistant Regional Administrator for HPMC, one copy to the Assistant Commissioner for Subsidized Housing Programs, Attn: Subsidized Mortgage Insurance Division, and one copy to the Statistics Branch, Federal Housing Administration, Department of Housing and Urban Development, Washington, D.C. 20411.

RESERVATION OF CONTRACT AUTHORITY IS REQUESTED FOR THE PROPOSED HOUSING PROJECT DESCRIBED BELOW:

1. Project No.		2. Project Name		3. Location of Project (Street, City and State)		
4. Description of Project (Type of Construction)				5. Name and Address of Sponsor		
6. Project is located in: (Check appropriate boxes)				7. Interest Rate		
<input type="checkbox"/> A "core city" neighborhood. <input type="checkbox"/> Within city limits but other than "core city." <input type="checkbox"/> A blighted area. <input type="checkbox"/> Other (Specify) _____				8. Total Number of Units		
<input type="checkbox"/> An area of minority concentration. <input type="checkbox"/> A model city neighborhood <input type="checkbox"/> An urban renewal area.				9. No. of New Subp. Units		
				10. Type of Proposed Mortgage Program: <input type="checkbox"/> Cooperative <input type="checkbox"/> Limited Distribution <input type="checkbox"/> Builder - Seller		
10. Number of Units	No. of Bedrooms per Unit	Proposed Rent per Unit	RENT SUPPLEMENT ESTIMATES			
			Number of Units	Av. Mo. Supp. per Unit	Total Monthly Supp.	Estimate of Annual Supp.
		\$		\$	\$	\$
TOTAL						\$
Contingencies 10%						\$
AMOUNT REQUESTED						\$
11. REMARKS: (Total affordable demand in area and distribution of family income among eligibles, if data developed by PHA)						
RESERVATION OF CONTRACT AUTHORITY						
12. Total Amount Received \$ _____		(Check Appropriate Boxes)		13. <input type="checkbox"/> Regular		Special Purpose (Specify): _____
		<input type="checkbox"/> 221(d)(2) Mkt. and 223/221 Mkt. <input type="checkbox"/> 236 and 233/236 <input type="checkbox"/> 221(d)(2) BMR and 223/221 BMR <input type="checkbox"/> 202, 201 and 222/221				
14. RESERVATION TERMINATION DATE: _____						15. <input type="checkbox"/> REQUEST DISAPPROVED
16. REMARKS: (Additional data or in case of disapproval, reasons therefor)						
17. Name of Sponsor or the Developer						18. Date:

INSTRUCTIONS TO AREA OR INSURING OFFICE FOR COMPLETING PANEL 1

The FHA project number is not to be entered in panel 1 until the director approves the reservation. The formation of the identifying project number to be entered in panel 1 of Form 2500 will depend upon whether the request for reservation of rent supplement contract authority involves an insured project mortgage transaction or a non-insured project mortgage transaction. Complete instructions for the assignment of FHA project numbers to insured mortgage transactions under sections 221 (d) (3) market rate, 221 (d) (3) BMR, 231, 233 and 236 are contained in 63203 of the FHA manual. In order to identify those projects approved for rent supplements, the suffix letters "SUP" (for supplement) should be added to the prescribed section 221, 231, 233 or 236 project number.

Examples of the procedures to be followed in assigning FHA project numbers to non-insured project mortgage transactions for which rent supplement benefits are authorized are set forth below.

STATE OR LOCAL ASSISTED PROJECTS (WITH RENT SUPPLEMENT PAYMENTS ONLY): FHA Form 2500

executed for projects financed under a state or local program are to be identified by the office projective (collection) code and a serial number running from -1 up, followed by the letters SLA (state or local assisted). For example, the first transaction in the St. Louis, Missouri Area Office for a reservation of rent supplement contract authority on a state or local assisted project would be number 085-1-SLA. In this example, the project number to be entered in panel 1 of Form 2500 would be 085-1-SLA.

STATE OR LOCAL ASSISTED PROJECTS (WITH INTEREST REDUCTION AND RENT SUPPLEMENT PAYMENTS):

A rental or cooperative housing project financed under a state or local program may receive both interest reduction payments and rent supplement payments provided the project has first been approved for receiving interest reduction payments under section 236 (b) of the Act. The procedure for assigning project numbers to non-insured mortgage transactions relating to a request for interest reduction payments under section 236 (b) is provided in section 36 of FHA 4442.1, Rental Housing for Lower Income Families (Section 236). The same project number assigned to the case at the time FHA Form 3126, Request for Preliminary Reservation of Contract Authority, was executed would also be entered in panel 1 of Form 2500. For example, upon receipt of the first request in the Fort Worth, Texas Insuring Office for a preliminary reservation of funds to make interest reduction payments on a non-insured mortgage under the provisions of section 236 (b), the project number entered on Form 3126 would be 113-1-MI. This project number is formed by using the projective (collection) office code and a serial number running from -1 up, followed by the letters MI (non-insured). If after the non-insured mortgage has been approved for interest reduction payments, a request is received to approve the non-insured mortgage for rent supplement payments, the same project number assigned to the case at the time a preliminary reservation of funds was requested for interest reduction payments would be entered in panel 1 of Form 2500.