Families Ending Participation Report Guide

Public and Indian Housing Information Center (PIC) Form-50058 Module

December 2006

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1.   Summary

NOTE: This guide reflects the function of the Families Ending Participation Report as of December 2006. The reports contained in the Form-50058 Module are being reviewed to determine future enhancements and/or corrections.

The *Families Ending Participation Report* provides demographic and income information for families who ended participation in assisted housing programs – Public Housing, Section 8 Certificates, Section 8 Vouchers and Section 8 Moderate Rehabilitation.

The *Families Ending Participation Report* is divided into seven sections.

- Units

- Income

- TTP/Household Type

- Race/Ethnicity/Family Subsidy Status

- Member's Age

- Length of Stay

- Household/Unit Size

This guide helps users to:

- Understand Form HUD-50058 data fields

- Interpret and use the data contained in the report

2.   Report Applications

There are a variety of different uses for Form-50058 Module reports. This section highlights some of the important data fields in the report and describes the ways Form-50058 Module users can use the data contained in this report

Note: HUD does not require PHAs to submit income and rent information for families ending participation. This report calculates income and Total Tenant Payment (TTP) fields from the family's latest submission in which income and rent information was provided.

2.1.   PHA Uses for the Report

- **Monitor reporting rates**
  A PHA can use this report to monitor its submission of End of Participation actions for families who no longer receive rental subsidy assistance. A PHA should regularly review this report, especially if it has a reporting rate over 100 percent, to ensure that the Form-50058 Module has an accurate number of End of Participation records.

  For example, the PHA may have a 110 percent reporting rate. After the PHA examines its Families Ending Participation Report, it discovers staff need to send 15 tenant records to the Form-50058 Module that indicate the families no longer receive housing assistance. Once the PHA submits this data, the Form-50058 Module will adjust the PHA's reporting rate and maintain a more accurate reflection of the PHA's program activity.

- **Plan and administer programs**
  The *Families Ending Participation Report* provides demographic and income information about families for whom a PHA has submitted End of Participation actions. In the same way that the New Admissions Report identifies information about who moves into assisted housing, the Families Ending Participation Report identifies characteristics of tenants who leave assisted housing. The report is most useful when generated at the PHA and project level.

  PHAs can examine the income data contained in this report to determine why some families discontinue participation in a PHA's assisted housing programs. The Distribution by Last Reported Income, Average Annual (%) reflects the different income categories for all families for whom the PHA submitted an end of participation in the past year. This report field often highlights a possible reason why families discontinued participation in assisted housing programs.

2.2. HUD Uses for the Report

- **Monitor PHA reporting rates**
  Field Offices may wish to access the *Families Ending Participation Report* during the annual assessment period under Notice PIH-2006-24. This report can help HUD offices evaluate a PHA's reporting rate. For example, the Field Office may discover that a PHA in its jurisdiction has a 125 percent reporting rate. The Field Office can access this report to determine if the PHA's inflated reporting rate resulted from a lack of submissions of end of participation data to the Form-50058 Module.

- **Assess PHA performance and monitor quality**
  This report is most useful when generated at the PHA and project level but Field Offices may also want to view trends for larger areas such as for the State or Field Office. One local Field Office generated a statewide report to capture the volume of end of participation activity in Section 8 Certificate and Voucher programs over the past year.

3. User Selection Criteria

Users can specify different criteria to display this report. The criteria include program type and geographic subset. Only families within the user-selected criteria will be included in the report.

3.1. Program Type

Users can choose one of the following program types including All Relevant Programs.

- Public Housing:
  - Field 1c of the Form HUD-50058 equals "P", and
  - Section 10 of the form is filled

- S8 Moderate Rehabilitation:
  - Field 1c of the Form HUD-50058 equals "MR", and
  - Section 13 of the form is filled

- S8 Certificates:
  - Field 1c of the Form HUD-50058 equals "CE". and
  - Section 11 of the form is filled

- S8 Vouchers:
  - Field 1c of the Form HUD-50058 equals "VO", and
  - Section 12 or 15 of the form is filled

- S8 Certificates and Vouchers:
  - Field 1c of the Form HUD-50058 equals "CE" or "VO", and
  - Section 11, 12 or 15 of the form is filled

- All Relevant Programs:
  - All of the above types

3.2. Geographic Subset (Level of Information)

This report aggregates information across families and is a summary report. Users can select any of the following levels of information to view the report:

- National
- State
- Field Office
- Metropolitan Area
    - ◊ Within US
    - ◊ Within a State
- County
    - ◊ Within a State
    - ◊ Within a State and Metropolitan Area
- City or Locality
    - ◊ Within a State
    - ◊ Within a State and Metropolitan Area
    - ◊ Within a State and County
- Public Housing Agency
    - ◊ Within a State
    - ◊ Within a State and County
    - ◊ Within a Field Office
- Project (Public and Indian Housing only)
    - ◊ Within a State
    - ◊ Within a State and Metropolitan Area
    - ◊ Within a State and County
    - ◊ Within a State and City or Locality
    - ◊ Within a Public Housing Agency
- Congressional District
    - ◊ Within US
    - ◊ Within a State

3.3. Time Span Subset

This report includes all records with Effective Dates (2b) within a 16-month timeframe – 12 months back and 4 months forward from the "as of" date. For example, a report as of April 30, 2006, includes records with effective dates of May 1, 2005, through August 31, 2006.

4.   Report Layout

The schema in subsection 4.1 shows the available tabs if reviewing the report by specific section and the layout of the full report as it appears in the "View Entire Report" option.

The report will present information based on Program Type. For example, when Program Type "Section 8 Voucher" is selected, information will be presented for Section 8 Voucher families only.

Please note the following possibilities if data is not shown:

* No data available

    No data was available for that particular indicator at that particular level of information.

** Insufficient data

    Indicates that there was insufficient data available to perform calculations for the Summary Report. To protect the privacy of assisted housing participants, the Form-50058 Module must have at least 10 families on record to compute and display information in a summary report. Or, further investigation of the data may indicate that the PHA experienced a data quality problem and was not transmitting accurate information to the Form-50058 Module.

4.1.   Report Schema

The report schema begins on the next page.

Families Ending Participation Report

As of April 30, 2006

Program Type: **All PIH Programs**

Level of Information: **National – US**

Download in Excel   Print Report   View Entire Report

Effective Dates Included: **May 1, 2005 through August 31, 2006**

Units	Income	TTP	Race/Ethnicity	Member Age	Length of Stay	Household

Figure 4.1

Families Ending Participation Report

As of April 30, 2006

Program Type: **All PIH Programs**

Level of Information: **National – US**

Effective Dates Included: **May 1, 2005 through August 31, 2006**

Download in Excel   Print Report   Back to Report

Units

National	Number of End Participation, Last 12 Months	Percent of End Participations, Last 12 months (%)
US	XXX,XXX	XXX

Income

Distribution by Last Reported Income, Average Annual (%)

National	Extremely Low Income, Below 30% of Median	Very Low Income, 50% of Median	Low Income, 80 % of Median	Above Low Income	Income Limit Unavailable
US	XXX	XXX	XXX	XXX	XXX

Income, Average Annual ($)

National	Income, Average Annual ($)
US	XXX,XXX

Distribution by Last Reported Income (%)

National	$0	$1 - $5,000	$5,001 - $10,000	$10,001 - $15,000	$15,001 - $20,000	$20,001 - $25,000	Above $25,000
US	XXX	XXX	XXX	XXX	XXX	XXX	XXX

Distribution by Last Reported Source of Income (%)

National	With any Wages	With any Welfare	With any SSI/SS/Pension	With any Other Income
US	XXX	XXX	XXX	XXX

Figure 4.2

TTP/Household Type

Distribution by Last Reported Total Tenant Payment (%)

National	$0	$1 - $25	$26 - $50	$51 - $100	$101 - $200	$201 - $350	$351 - $500	$501 and Above
US	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX

TTP, Average Monthly ($)

National	TTP Average Monthly
US	XX,XXX

Distribution by Last Reported Family Type (%)

National	Elderly, No Children, Non-Disabled	Elderly, No Children, Disabled	Elderly, With Children, Non-Disabled	Elderly, With Children, Disabled	Non-elderly, No Children, Non-disabled	Non-elderly, No Children, Disabled	Non-elderly, With Children, Non-disabled	Non-elderly, With Children, Disabled	Female Head of Household with Children
US	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX

Average TTP by Last Reported Family Type ($)

National	Elderly, No Children, Non-Disabled	Elderly, No Children, Disabled	Elderly, With Children, Non-Disabled	Elderly, With Children, Disabled	Non-elderly, No Children, Non-disabled	Non-elderly, No Children, Disabled	Non-elderly, With Children, Non-disabled	Non-elderly, With Children, Disabled	Female Head of Household with Children
US	X,XXX	X,XXX	X,XXX	X,XXX	X,XXX	X,XXX	X,XXX	X,XXX	X,XXX

Race/Ethnicity/Family Subsidy Status

Distribution by Last Reported Head of Household's Race (%)

National	White Only	Black/African American Only	American Indian or Alaska Native Only	Asian Only	Native Hawaiian/Other Pacific Islander Only	White, American Indian/Alaska Native Only	White, Black/African American Only	White, Asian Only	Other
US	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX

Distribution by Last Reported Head of Household's Ethnicity (%)

National	Hispanic or Latino	Non-Hispanic or Latino
US	XXX	XXX

Figure 4.2 continued

Distribution by Last Reported Family Subsidy Status (%)

National	Full Subsidy	Prorated Subsidy
US	XXX	XXX

Member's Age

Total Number of Last Reported Family Members (#)

National	Total Number of Last Reported Family Members (#)
US	XXX

Distribution by Last Reported Family Household Members Age (%)

National	0 – 5	6 – 17	18 – 50	51 – 61	62 – 82	83 or above
US	XX	XX	XX	XX	XX	XX

Length of Stay Information

Distribution by Length of Stay (%)

National	Moved in, Past year	1 - 2 years	2 - 5 years	5 - 10 years	10 - 20 years	Over 20 years	Not Reported
US	XX	XX	XX	XX	XX	XX	XX

Household/Bedroom Size

Distribution by Last Reported Household Size (%)

National	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons	9 Persons	Over 10 Persons
US	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX	XXX

Average Last Reported Household Size

National	Average Last Reported Household Size
US	XXX

Distribution by Number of Bedrooms (%)

National	0 Bedrooms	1 Bedroom	2 Bedrooms	3 Bedrooms	4 Bedrooms	5 or more Bedrooms
US	XXX	XXX	XXX	XXX	XXX	XXX

Figure 4.2 continued

4.2. Levels of Information Displayed

When users select a level of information (geographic subset), information is displayed as shown in the following table.

Level of Information Selected	Information Displayed	
National		National
State	National	State
Field Office	National	Field Office
Metropolitan Area		
• *Within US*	National	MSA (within US)
• *Within a State*	State	MSA (within selected State)
County		
• *Within a State*	State	County (within selected State)
• *Within a State and Metropolitan Area*	MSA (within selected State)	County (within selected MSA)
City or Locality		
• *Within a State*	State	City or Locality (within selected State)
• *Within a State and Metropolitan Area*	MSA (within selected State)	City or Locality (within selected MSA)
• *Within a State and County*	County (within selected State)	City or Locality (within selected County)
Public Housing Agency		
• *Within a State*	State	PHA (within selected State)
• *Within a State and County*	County (within selected State)	PHA (within selected County)
• *Within a Field Office*	Field Office	PHA (within selected Field Office)
Project		
• *Within a State*	State	Project (within selected State)
• *Within a State and Metropolitan Are*	MSA (within selected State)	Project (within selected MSA)
• *Within a State and County*	County (within selected State)	Project (within selected County)
• *Within a State and City or Locality*	City or Locality (within selected State)	Project (within selected City or Locality)
• *Within a Public Housing Agency*	Public Housing Agency	Project (within selected Public Housing Agency)
Congressional District		
• *Within US*	National	Congressional District (within US)
• *Within a State*	State	Congressional District (within selected State)

5. Data Definitions/Business Rules

These data definitions/business rules give technical definitions for the fields on the *Families Ending Participation Report*. Business rules reflect program rules and calculations performed for each field. Lettered notation (e.g., line 2a) refers to the line number in the Form HUD-50058.

5.1. General Guidelines

UNLESS OTHERWISE SPECIFIED, INCLUDE ONLY:

1. Families where:
   - Type of Action is End Participation (2a = 6), and
   - Family is within the user-selected criteria (Program and Geographic Subset).

2. Exclude families where Total annual income is less than 0 or equal to or greater than $90,000 (to exclude families with suspect data).

3. Exclude families where TTP is less than 0 or equal to or greater than $2,250 (to exclude families with suspect data).

GENERAL DEFINITIONS:

1. **Age on effective date of action** (3f in the form) is calculated as Effective Date of Action (2b) minus Date of Birth (3e), rounded to the nearest whole number of years.

2. **Total end participations** is the total count of families where
   - Type of Action is End Participation (2a = 6), and
   - Family is within the user-selected criteria (program and geographic subset).

3. **Total family count** is the total count of families where
   - Type of action is New Admission, Annual Reexamination, Interim Reexamination, Portability Move-in, Change of Unit, Annual Reexamination-Searching or Flat Rent Annual Update (2a = 1, 2, 3, 4, 7, 9 or 12), and
   - Family is within the user-selected criteria (program and geographic subset).

4. **Total family members** is the total count of household members (3t) for all families where the type of action is End Participation (2a = 6)

5. **Wages** is the sum of dollars per year (7d) from military pay (7b = M) or Federal wage (7b = F) or other wages (7b = W) or own business (7b = B) or PHA wage (7b = HA)

6. **Welfare** is the sum of dollars per year (7d) from TANF (7b = T) or general assistance (7b = G) or annual imputed welfare income (7b = IW)

7. **SSI/SS/Pension** is the sum of dollars per year (7d) from Supplemental Security Income (7b = S) or Social Security (7b = SS) or pension (7b = P)

8. **Other income** is the sum of dollars per year (7d) from any other source: Child Support (7b = C) or Unemployment Benefits (7b = U) or Indian Trust/per capita (7b = I) or Other non-wage sources (7b = N) or Medical reimbursement (7b=E)

9. **Family Type** of a family is:

- **Elderly, No Children, Non-disabled** if
  - The Head of Household or spouse or co-head (3h = H, S or K) age on effective date of action is 62 or more years, and
  - The family has no children (3h $\neq$ Y for all household members), and
  - The family is not disabled (3j = N for Head of Household or spouse or co-head)

- **Elderly, No Children, Disabled** if
  - The Head of Household or spouse or co-head (3h = H, S or K) age on effective date of action is 62 or more years, and
  - The family has no children (3h $\neq$ Y for all household members), and
  - The family is disabled (3j = Y for Head of Household or spouse or co-head)

- **Elderly, with Children, Non-disabled** if
  - The Head of Household or spouse or co-head (3h = H, S or K) age on effective date of action is 62 or more years, and
  - The family has children (3h = Y for any household member), and
  - The family is not disabled (3j = N for Head of Household or spouse or co-head)

- **Elderly, with Children, Disabled** if
  - The Head of Household or spouse or co-head (3h = H, S or K) age on effective date of action is 62 or more years, and
  - The family has children (3h = Y for any household member), and
  - The family is disabled (3j = Y for Head of Household or spouse or co-head)

- **Non-elderly, No Children, Non-disabled** if
  - The Head of Household and spouse and co-head (3h = H, S or K) ages on effective date of action are less than 62 years, and
  - The family has no children (3h $\neq$ Y for all household members), and
  - The family is not disabled (3j = N for Head of Household or spouse or co-head)

- **Non-elderly, No Children, Disabled** if
  - The Head of Household and spouse and co-head (3h = H, S or K) ages on effective date of action are less than 62 years, and
  - The family has no children (3h $\neq$ Y for all household members), and
  - The family is disabled (3j = Y for Head of Household or spouse or co-head)

- **Non-elderly, with Children, Non-disabled** if
  - The Head of Household and spouse and co-head (3h = H, S or K) ages on effective date of action are less than 62 years, and
  - The family has children (3h = Y for any household member), and
  - The family is not disabled (3j = N for Head of Household or spouse or co-head)

- **Non-elderly, with Children, Disabled** if
  - The Head of Household and spouse and co-head (3h = H, S or K) ages on effective date of action are less than 62 years, and
  - The family has children (3h = Y for any household member), and
  - The family is disabled (3j = Y for Head of Household or spouse or co-head)

- **Female Head of Household, with Children** if
  - The Head of household is a female (3h = H and 3g = F)
  - The family has children (3h = Y for any household member)

10. **Median income** is defined as:
- For Public Housing, use the Project Number (1d) to determine the MSA and county to which the project belongs and use the Total Number in Household (3t) to find the applicable median income for the household size and state, county, MSA or city (latest income limits updated annually).
- For Certificates, Vouchers and Mod Rehab, use state, county, MSA or city (as a result of geocoding the unit address (5a)) and the Total Number in Household (3t) to determine the applicable median income.

11. **Extremely low income, below 30% of the median income** applies to all families whose Total Annual Income (7i) is less than or equal to 30% of the median income for their state, MSA, county, city and household size.

12. **Very low income, 50% of the median income** applies to all families whose Total Annual Income (7i) is greater than 30% but less than or equal to 50% of the median income for their state, MSA, county, city and household size.

13. **Low income, 80% of the median income** applies to all families whose Total Annual Income (7i) is greater than 50% but less than or equal to 80% of the median income for their state, MSA, county, city and household size.

14. **Length of stay** is Effective Date of Action (2b) minus Date of Admission to program (2h), rounded to nearest number of months. Exclude records where the Date of Admission is blank or later than the Effective Date of Action except for the "Not Reported" column.

15. **Geocoding** is the process of determining the State code, County code, Metropolitan Statistical code, Census tract, Congressional district, longitude and latitude, etc., for a given address. The geocode is then used to interface with other databases to provide additional information for that address. For example, a geocode is used to interface with Census data to properly identify the Census tract in which a specific address resides.

5.2. Data Definitions/Business Rules

Line	Data Field	Data Definition/Business Rule
	Units	
1.	Number of End of Participations, Last 12 months (#)	**EQUALS:** • Count of all families WHERE • Type of action is End Participation (2a = 6)
2.	End of Participations as Percentage of Total, Last 12 Months (%)	**EQUALS:** • Count of all families WHERE • Type of action is End Participation (2a = 6), **Divided** by • Total family count (see General Definitions) **Multiplied** by 100
	Income	
3.	Distribution by Last Reported Income, Average Annual (%) Extremely Low Income, Below 30% of Median	**EQUALS:** • Count of all families WHERE • Total annual income (7i) is greater than zero and less than or equal to 30% of the median income (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
4.	Distribution by Last Reported Income, Average Annual (%) Very Low Income, 50% of Median	**EQUALS:** • Count of all families WHERE • Total annual income (7i) greater than 30% and less than or equal to 50% of the median income (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule

5.	Distribution by Last Reported Income, Average Annual (%)
	
	Low Income, 80% of Median
		EQUALS:
		• Count of all families
		
		  WHERE
		  • Total annual income (7i) greater than 50% and less than or equal to 80% of the median income (see General Definitions)
		
		Divided by
		  • Total end participations (see General Definitions)
		
		Multiplied by 100

6.	Distribution by Last Reported Income, Average Annual (%)
	
	Above Low Income
		EQUALS:
		• Count of all families
		
		  WHERE
		  • Total annual income (7i) above 80% of the median income (see General Definitions)
		
		Divided by
		  • Total end participations (see General Definitions)
		
		Multiplied by 100

7.	Distribution by Last Reported Income, Average Annual (%)
	
	Income Limit Unavailable
		EQUALS:
		• Count of all families
		
		  WHERE
		  • Total annual income (7i) us greater than zero, and
		  • Unit address (5a) could not be geocoded (see General Definitions)
		
		Divided by
		  • Total end participations (see General Definitions)
		
		Multiplied by 100

8.	Income, Average Annual ($)	**EQUALS:** • Sum of Total annual income (7i) for all families **Divided** by • Total end participations (see General Definitions)

9.	Distribution by Last Reported Income (%)
	
	$0
		EQUALS:
		• Count of families
		
		  WHERE
		  • Total annual income (7i) is zero (Income = $0)
		
		Divided by
		  • Total end participations (see General Definitions)
		
		Multiplied by 100

Line	Data Field	Data Definition/Business Rule
10.	Distribution by Last Reported Income (%) $1 - $5,000	**EQUALS:** • Count of families WHERE • Total annual income (7i) is greater than zero and less than or equal to $5,000 ($0 < Income ≤ $5,000) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
11.	Distribution by Last Reported Income (%) $5,000 - $10,000	**EQUALS:** • Count of families WHERE • Total annual income (7i) is greater than $5,000 and less than or equal to $10,000 ($5,000 < income ≤ $10,000) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
12.	Distribution by Last Reported Income (%) $10,000 - $15,000	**EQUALS:** • Count of families WHERE • Total annual income (7i) is greater than $10,000 and less than or equal to $15,000 ($10,000 < Income ≤ $15,000) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
13.	Distribution by Last Reported Income (%) $15,000 - $20,000	**EQUALS:** • Count of families WHERE • Total annual income (7i) is greater than $15,000 and less than or equal to $20,000 ($15,000 < Income ≤ $20,000) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
14.	Distribution by Last Reported Income (%) $20,000 - $25,000	**EQUALS:** • Count of families WHERE • Total annual income (7i) is greater than $20,000 and less than or equal to $25,000 ($20,000 < Income ≤ $25,000) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
15.	Distribution by Last Reported Income (%) Above $25,000	**EQUALS:** • Count of families WHERE • Total annual income (7i) is greater than $25,000 ($25,000 < Income) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
16.	Distribution by Last Reported Source of Income (%) With any Wages	**EQUALS:** • Count of families WHERE • Wages (see General Definitions) is greater than zero **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
17.	Distribution by Last Reported Source of Income (%) With any Welfare	**EQUALS:** • Count of families WHERE • Welfare (see General Definitions) is greater than zero **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
18.	Distribution by Last Reported Source of Income (%) With any SSI/SS/Pension	**EQUALS:** • Count of families WHERE • SSI/SS/Pension (see General Definitions) is greater than zero **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
19.	Distribution by Last Reported Source of Income (%) With any other Income	**EQUALS:** • Count of families WHERE • Other income (see General Definitions) is greater than zero **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
	TTP/Household Type	
20.	Distribution by Last Reported Total Tenant Payment (%) $0	**EQUALS:** • Count of families WHERE • TTP (9j) is zero ($0 = TTP) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
21.	Distribution by Last Reported Total Tenant Payment (%) $1 - $25	**EQUALS:** • Count of families WHERE • TTP (9j) is greater than zero and less than or equal to $25 ($0 < TTP $\leq$ $25) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
22.	Distribution by Last Reported Total Tenant Payment (%) $26 - $50	**EQUALS:** • Count of families WHERE • TTP (9j) is greater than $25 and less than or equal to $50 ($25 < TTP ≤ $50) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
23.	Distribution by Last Reported Total Tenant Payment (%) $51 - $100	**EQUALS:** • Count of families WHERE • TTP (9j) is greater than $50 and less than or equal to $100 ($50 < TTP ≤ $100) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
24.	Distribution by Last Reported Total Tenant Payment (%) $101 - $200	**EQUALS:** • Count of families WHERE • TTP (9j) is greater than $100 and less than or equal to $200 ($100 < TTP ≤ $200) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
25.	Distribution by Last Reported Total Tenant Payment (%) $201 - $350	**EQUALS:** • Count of families WHERE • TTP (9j) is greater than $200 and less than or equal to $350 ($200 < TTP ≤ $350) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
26.	Distribution by Last Reported Total Tenant Payment (%) $351 - $500	**EQUALS:** • Count of families WHERE • TTP (9j) is greater than $350 and less than or equal to $500 ($350 < TTP ≤ $500) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
27.	Distribution by Last Reported Total Tenant Payment (%) $501 and above	**EQUALS:** • Count of families WHERE • TTP (9j) is greater than $500 ($500 < TTP) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
28.	TTP Average Monthly ($)	**EQUALS:** • Sum of TTP (9j) for all families **Divided** by • Total end participations (see General Definitions)
29.	Distribution by Last Reported Family Type (%) Elderly, No Children, Non-disabled	**EQUALS:** • Count of all families WHERE • The family type is Elderly, No Children, Non-disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
30.	Distribution by Last Reported Family Type (%) Elderly, No Children, Disabled	**EQUALS:** • Count of all families WHERE • The family type is Elderly, No Children, Disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
31.	Distribution by Last Reported Family Type (%) Elderly, With Children, Non-disabled	**EQUALS:** • Count of all families WHERE • The family type is Elderly, With Children, Non-disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
32.	Distribution by Last Reported Family Type (%) Elderly, With Children, Disabled	**EQUALS:** • Count of all families WHERE • The family type is Elderly, With Children, Disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
33.	Distribution by Last Reported Family Type (%) Non-elderly, No Children, Non-disabled	**EQUALS:** • Count of all families WHERE • The family type is Non-elderly, No Children, Non-disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
34.	Distribution by Last Reported Family Type (%) Non-elderly, No Children, Disabled	**EQUALS:** • Count of all families WHERE • The family type is Non-elderly, No Children, Disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
35.	Distribution by Last Reported Family Type (%) Non-elderly, With Children, Non-disabled	**EQUALS:** • Count of all families WHERE • The family type is Non-elderly, With Children, Non-disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
36.	Distribution by Last Reported Family Type (%) Non-elderly, With Children, Disabled	**EQUALS:** • Count of all families WHERE • The family type is Non-elderly, With Children, Disabled (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
37.	Distribution by Last Reported Family Type (%) Female Head of Household with Children	**EQUALS:** • Count of all families WHERE • The family type is Female Head of Household with Children (see General Definitions) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
26.	Average TTP by Last Reported Family Type ($) Elderly, No Children, Non-disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Elderly, No Children, Non-disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Elderly, No Children, Non-disabled (see General Definitions)

Line	Data Field	Data Definition/Business Rule
27.	Average TTP by Last Reported Family Type ($) Elderly, No Children, Disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Elderly, No Children, Disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Elderly, No Children, Disabled (see General Definitions)
28.	Average TTP by Last Reported Family Type ($) Elderly, With Children, Non-disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Elderly, With Children, Non-disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Elderly, With Children, Non-disabled (see General Definitions)
29.	Average TTP by Last Reported Family Type ($) Elderly, With Children, Disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Elderly, With Children, Disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Elderly, With Children, Disabled (see General Definitions)
30.	Average TTP by Last Reported Family Type ($) Non-elderly, No Children, Non-disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Non-elderly, No Children, Non-disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Non-elderly, No Children, Non-disabled (see General Definitions)

Line	Data Field	Data Definition/Business Rule
31.	Average TTP by Last Reported Family Type ($) Non-elderly, No Children, Disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Non-elderly, No Children, Disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Non-elderly, No Children, Disabled (see General Definitions)
32.	Average TTP by Last Reported Family Type ($) Non-elderly, With Children, Non-disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Non-elderly, With Children, Non-disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Non-elderly, With Children, Non-disabled (see General Definitions)
33.	Average TTP by Last Reported Family Type ($) Non-elderly, With Children, Disabled	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Non-elderly, With Children, Disabled (see General Definitions) **Divided** by • Count of families WHERE • The family type is Non-elderly, With Children, Disabled (see General Definitions)
34.	Average TTP by Last Reported Family Type ($) Female Head of Household with Children	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Female Head of Household with Children (see General Definitions) **Divided** by • Count of families WHERE • The family type is Female Head of Household with Children (see General Definitions)

Line	Data Field	Data Definition/Business Rule
35.	Average TTP, Female Head of Household, with Children ($)	**EQUALS:** • Sum of TTP (9j) WHERE • The family type is Female Head of Household, with Children (see General Definitions) **Divided** by • Count of families WHERE • The family type is Female Head of Household, with Children (see General Definitions)

Race/Ethnicity/Family Subsidy Status

Line	Data Field	Data Definition/Business Rule
36.	Distribution by Last Reported Head of Household's Race (%) White Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is White (3k(1) = Y, 3k(2) = N, 3k(3) = N, 3k(4) = N and 3k(5) = N) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
37.	Distribution by Last Reported Head of Household's Race (%) Black/African American Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is Black/African American (3k(1) = N, 3k(2) = Y, 3k(3) = N, 3k(4) = N and 3k(5) = N) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
38.	Distribution by Last Reported Head of Household's Race (%) American Indian or Alaska Native Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is American Indian or Alaska Native (3k(1) = N, 3k(2) = N, 3k(3) = Y, 3k(4) = N and 3k(5) = N) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
39.	Distribution by Last Reported Head of Household's Race (%) Asian Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is Asian (3k(1) = N, 3k(2) = N, 3k(3) = N, 3k(4) = Y and 3k(5) = N) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
40.	Distribution by Last Reported Head of Household's Race (%) Native Hawaiian/Other Pacific Islander Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is Native Hawaiian or Other Pacific Islander (3k(1) = N, 3k(2) = N, 3k(3) = N, 3k(4) = N and 3k(5) = Y) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
41.	Distribution by Last Reported Head of Household's Race (%) White, American Indian/Alaska Native Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is White and American Indian/Alaska Native only (3k(1) = Y, 3k(2) = N, 3k(3) = Y, 3k(4) = N and 3k(5) = N) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
42.	Distribution by Last Reported Head of Household's Race (%) White, Black/African American Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is White, Black/African American only (3k(1) = Y, 3k(2) = Y, 3k(3) = N, 3k(4) = N and 3k(5) = N) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
43.	Distribution by Last Reported Head of Household's Race (%) White, Asian Only	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Race is White, Asian only (3k(1) = Y, 3k(2) = N, 3k(3) = N, 3k(4) = Y and 3k(5) = N) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
44.	Distribution by Last Reported Head of Household's Race (%) Other	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • More than two race categories (3k(1) through 3k(5)) are Y or • Two race categories in 3k(2) through 3k(5) are Y and 3k(1) is N **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
45.	Distribution by Last Reported Head of Household's Ethnicity (%) Hispanic or Latino	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Ethnicity is Hispanic or Latino (3m = 1) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
46.	Distribution by Last Reported Head of Household's Ethnicity (%) Non-Hispanic or Latino	**EQUALS:** • Count of all families WHERE • Member is head of household (3h = H), and • Ethnicity is not Hispanic or Latino (3m = 2) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
47.	Distribution by Last Reported Family Subsidy Status (%) Full Subsidy	**EQUALS:** • Count of all families WHERE • Family subsidy status under Noncitizens Rule is full subsidy (3u = C, E or F) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
48.	Distribution by Last Reported Family Subsidy Status (%) Prorated Subsidy	**EQUALS:** • Count of all families WHERE • Family subsidy status under Noncitizens Rule is Prorated subsidy (3u = P) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
	Member's Age	
49.	Total Number of Last Reported Family Members (#)	**EQUALS:** • Count of household members (3t) in all families WHERE • Type of action is End Participation (2a = 6)
50.	Distribution by Last Reported Family Household Member's Age (%) 0 – 5	**EQUALS:** • Count of all household members (3t) in all families WHERE • Household member's age (see General Definitions) is 0 – 5 **Divided** by • Total family members (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
51.	Distribution by Last Reported Family Household Member's Age (%) 6 – 17	**EQUALS:** • Count of all household members (3t) in all families WHERE • Household member's age (see General Definitions) is 6 - 17 **Divided** by • Total family members (see General Definitions) **Multiplied** by 100
52.	Distribution by Last Reported Family Household Member's Age (%) 18 – 50	**EQUALS:** • Count of all household members (3t) in all families WHERE • Household member's age (see General Definitions) is 18 - 50 **Divided** by • Total family members (see General Definitions) **Multiplied** by 100
53.	Distribution by Last Reported Family Household Member's Age (%) 51 – 61	**EQUALS:** • Count of all household members (3t) in all families WHERE • Household member's age (see General Definitions) is 51 - 61 **Divided** by • Total family members (see General Definitions) **Multiplied** by 100
54.	Distribution by Last Reported Family Household Member's Age (%) 62 – 82	**EQUALS:** • Count of all household members (3t) in all families WHERE • Household member's age (see General Definitions) is 62 - 82 **Divided** by • Total family members (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
55.	Distribution by Last Reported Family Household Member's Age (%) 83 or above	**EQUALS:** • Count of all household members (3t) in all families WHERE • Household member's age (see General Definitions) is 83 or more **Divided** by • Total family members (see General Definitions) **Multiplied** by 100

<div align="center">

Length of Stay

</div>

Line	Data Field	Data Definition/Business Rule
56.	Distribution by Length of Stay (%) Move in, Past year	**EQUALS:** • Count of families WHERE • Date of admission to program (2h) is not blank or later than Effective date of action (2b) • Length of stay (see General Definitions) is Moved in, Past Year (less than or equal to 1 year) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
57.	Distribution by Length of Stay (%) 1 – 2 years	**EQUALS:** • Count of families WHERE • Date of admission to program (2h) is not blank or later than Effective date of action (2b) • Length of stay (see General Definitions) is greater than 1 and less than or equal to 2 years **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
58.	Distribution by Length of Stay (%) 2 – 5 years	**EQUALS:** • Count of families WHERE • Date of admission to program (2h) is not blank or later than Effective date of action (2b) • Length of stay (see General Definitions) is greater than 2 and less than or equal to 5 years **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
59.	Distribution by Length of Stay (%) 5 – 10 years	**EQUALS:** • Count of families WHERE • Date of admission to program (2h) is not blank or later than Effective date of action (2b) • Length of stay (see General Definitions) is greater than 5 and less than or equal to 10 years **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
60.	Distribution by Length of Stay (%) 10 – 20 years	**EQUALS:** • Count of families WHERE • Date of admission to program (2h) is not blank or later than Effective date of action (2b) • Length of stay (see General Definitions) is greater than 10 and less than or equal to 20 years **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
61.	Distribution by Length of Stay (%) Over 20 years	**EQUALS:** • Count of families WHERE • Date of admission to program (2h) is not blank or later than Effective date of action (2b) • Length of stay (see General Definitions) is greater than 20 years **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
62.	Distribution by Length of Stay (%) Not Reported	**EQUALS:** • Count of families WHERE • Length of stay is Not Reported (Date of admission to program (2h) is blank or later than Effective date of action (2b)) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
	**Household/Unit Size**	
63.	Distribution by Last Reported Household Size (%) 1 Person	**EQUALS:** • Count of families WHERE • The number of people in the household is 1 (3t = 1) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
64.	Distribution by Last Reported Household Size (%) 2 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 2 (3t = 2) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
65.	Distribution by Last Reported Household Size (%) 3 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 3 (3t = 3) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
66.	Distribution by Last Reported Household Size (%) 4 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 4 (3t = 4) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
67.	Distribution by Last Reported Household Size (%) 5 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 5 (3t = 5) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
68.	Distribution by Last Reported Household Size (%) 6 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 6 (3t = 6) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
69.	Distribution by Last Reported Household Size (%) 7 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 7 (3t = 7) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
70.	Distribution by Last Reported Household Size (%) 8 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 8 (3t = 8) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
71.	Distribution by Last Reported Household Size (%) 9 Persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 9 (3t = 9) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
72.	Distribution by Last Reported Household Size (%) Over 10 persons	**EQUALS:** • Count of families WHERE • The number of people in the household is 10 or more $(3t \geq 10)$ **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
73.	Average Last Reported Household Size	**EQUALS:** • Sum of household members (3t) **Divided** by • Total end participations (see General Definitions)
74.	Distribution by Number of Bedrooms (%) 0 Bedrooms	**EQUALS:** • Count of families WHERE • The number of bedrooms in the unit is zero (5d = 0) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
75.	Distribution by Number of Bedrooms (%) 1 Bedroom	**EQUALS:** • Count of families WHERE • The number of bedrooms in the unit is 1 (5d = 1) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
76.	Distribution by Number of Bedrooms (%) 2 Bedrooms	**EQUALS:** • Count of families WHERE • The number of bedrooms in the unit is 2 (5d = 2) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
77.	Distribution by Number of Bedrooms (%) 3 Bedrooms	**EQUALS:** • Count of families WHERE • The number of bedrooms in the unit is 3 (5d = 3) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100
78.	Distribution by Number of Bedrooms (%) 4 Bedrooms	**EQUALS:** • Count of families WHERE • The number of bedrooms in the unit is 4 (5d = 4) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100

Line	Data Field	Data Definition/Business Rule
79.	Distribution by Number of Bedrooms (%) 5 or more Bedrooms	**EQUALS:** • Count of families WHERE • The number of bedrooms in the unit is 5 or more (5d $\geq$ 5) **Divided** by • Total end participations (see General Definitions) **Multiplied** by 100