

Request for Tenancy Approval

1. Name of Public Housing Agency (PHA)			2. Address of Unit (Street Address, Apt #, City, State, & Zip Code)				
3. Requested Beginning Date	4. Qualified #BR (PHA Use Only)	5. #BR Actual	5. Year Constructed	6. Proposed Rent	7. Security Deposit \$	8. Date Unit Available for Inspection	
9. Type of House/Apartment (PHA Use Only – refer to PHA policy for unit classifications)							
10. If this unit is subsidized, indicate type of subsidy:							
11. Utilities and Appliances. The owner shall provide or pay for the utilities and appliances indicated below by an "O". The tenant shall provide or pay for the utilities and appliances indicated below by a "T". Unless otherwise specified below, the owner shall pay for all utilities and appliances provided by the owner.							
Item	Specify fuel type					Provided by	Paid by
Heating	Natural Gas	Bottle Gas	Oil	Electric	Coal	Other	
Cooking	Natural Gas	Bottle Gas	Oil	Electric	Coal	Other	
Water Heating	Natural Gas	Bottle Gas	Oil	Electric	Coal	Other	
Other Electric							
Water							
Sewer							
Trash Collection							
Air Conditioning							
Refrigerator							
Range/Microwave							
Other (specify)							
12. Owner's Certification. The owner (including a principal or other interested party) is not the parent, child, grandparent, grandchild, sister or brother of any member of the family, unless the PHA has determined (and has notified the owner and the family of such determination) that approving leasing of the unit, notwithstanding such relationship, would provide reasonable accommodation for a family member who is a person with disabilities.							
13. The PHA will arrange for inspection of the unit and will notify the owner and family as to whether or not the unit will be approved.							
14. The PHA has not screened the family's behavior or suitability for tenancy. Such screening is the owner's responsibility.							

Print or Type Name of Owner/Owner Representative

Print or Type Name of Household Head

Signature (Owner/Owner Representative)

Signature (Head of Household)

Business Address

Present Address of Family

Telephone Number

Date (mm/dd/yyyy)

Telephone Number

Date (mm/dd/yyyy)