

FY 2016 Choice Neighborhoods Conference

Deep-Dive Session- March 17, 2016

Employment and Economic Stability

Participant Self-Assessment- Score Sheet

Instructions: Please complete the following self-assessment tool prior to the Deep Dive Session on Employment and Economic Stability on March 17, 2016. This exercise will result in an inventory of current strategies being implemented or planned. During the Deep Dive Session you will use this tool to explore employment and economic stability program strengths and opportunities for improvement. Each grant team member participating in this session should bring a copy of the completed assessment tool. Additionally, please provide an extra copy to the Session Facilitator. Additional instructions related to scoring will be given during the session.

Major Assessment Components to Inform Planning and/or Implementation Activities

- I. Communication
- II. Engagement
- III. Federal Policy Alignment/Maximization
- IV. Resource Development
- V. Youth Programs
- VI. Adult Programs
- VII. Partnership Alignment
- VIII. Program Evaluation

**Score: 1 Point each Yes or Box Checked Indicating Activity Provided/Planned –
no points for a No response.**

Score	Assessment Components and Questions	
Communication/Engagement		
<i>How do/will you communicate with current/original residents and neighborhood? Check all that apply. (Score: 1 point unless specified)</i>		
25 Possible points	<input type="checkbox"/> Monthly newsletter (1 point) <input type="checkbox"/> General mail to targeted households(1 point) <input type="checkbox"/> Direct mail to tenant by name (2 points) <input type="checkbox"/> Facebook, Twitter, other internet based tools (2 points) <input type="checkbox"/> Organizational website announcements(1 point) <input type="checkbox"/> Local newspaper(1 point) <input type="checkbox"/> Case Manager /Program staff outreach (2 points) <input type="checkbox"/> Flyer placed in door of resident home(1 point)	<input type="checkbox"/> Peer Networking/Resident/Neighbor Outreach (5 points) <input type="checkbox"/> Provider Partner Outreach (2 points) <input type="checkbox"/> Local Schools/Churches/Businesses Postings(1 point) <input type="checkbox"/> Opportunity/Program Specific Fairs (health, employment, summer camp, etc.) (1 point) <input type="checkbox"/> Special Meetings (2 points) <input type="checkbox"/> Announcement at other local meetings (2 points) <input type="checkbox"/> Other _____(1 point)
11 possible points	<i>Check all ways that residents will be/are being enrolled?</i> <input type="checkbox"/> Self-Identify (2 points) <input type="checkbox"/> Case Management Referral (2 points) <input type="checkbox"/> Service Partner Referral (2 points) <input type="checkbox"/> Following intense screening (education, literacy levels, drug-free, readiness) (2 points) <input type="checkbox"/> Lease Requirement (2 points) <input type="checkbox"/> Other _____(1 point)	
25 possible points	<i>Indicate your implementation or proposed outcomes for your employment strategy: (established minimum outcomes to help with realistic goal setting questions)</i> <input type="checkbox"/> Anticipated number to be enrolled _____ (5 pts, 100 = 100% of goal) <input type="checkbox"/> Number to complete programming _____ (5 pts, 75% of enrolled = strong program) <input type="checkbox"/> Number who transition to higher education/vocational training _____ (5 pts) <input type="checkbox"/> Number securing jobs _____ (5 pts, 50% of those completing = strong program) <input type="checkbox"/> Number employed 6 months or more _____ (5pts, 30% of those securing job = strong program)	
61 pts	<i>Engagement Score Subtotal</i>	

Federal Policy - Section 3 Program			
	Does your Housing Authority /Grantee have written Section 3 Policy and Goals? (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Are Section 3 requirements integrated into Procurement and Contract Documents? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Does your organization have a Section 3 Compliance Officer? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6 pts	Do you work collaboratively with other entities on Section 3 program? (2 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Program Participant Incentives - Will /does your employment and economic stability program offer any of the listed incentives?			
	Earned Income Disregard (EID for ACC units) (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Family Self-Sufficiency Escrow Accounts (HCV) (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Individual Development Accounts (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Child Care Assistance(1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Stipends(1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Transportation Assistance(1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8 pts	Other (specify) _____(1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Employer/Contractor/Partner Incentives - Will /does your employment and economic stability program offer any of the listed incentives?			
	Job Ready Employees (tailored train participants for specific employer who is hiring) (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Demand Industry Trained Applicants (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Access to Section 3 Registry(1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Capacity Building around HUD and other Federal Program e.g., Section 3, Bond, Tax Credits, Empowerment Zone(1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7 pts	Employee Job Coaches and Barrier Removal Assistance (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
21 possible points	Federal Policy /Program Incentive Score Subtotal		
Adult Programming: Does your strategy offer /plan any of the			

	following?		
	Post-secondary education, particularly a degree or industry-recognized credential related to jobs in demand? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Innovative training and postsecondary education approaches? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Training related to a real job or occupation? (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Employer and industry engagement strategies to improve the alignment of training to employer needs? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Programming based on accurate and up-to-date labor market data, as well as information and guidance about career and training opportunities? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8 possible points	Training and economic stability programming for lower-skilled individuals with multiple barriers to employment who can benefit from coordinated strategies across systems, and flexible, innovative training strategies that integrate the education, training, and support services (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Youth Programming - Does your strategy offer /plan any of the following?		
	Early exposure to a range of career and higher education information and opportunities? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Work experience for youth still in school such as paid summer jobs? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Occupation- and industry-based training programs, including Career Academies? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Work-based learning, e.g., paid internships, cooperative education, and/or transitional jobs programs where they receive wages (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Programming that supports high school student acceleration to college or start early preparation for a career? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Comprehensive and integrated services that combine education, occupational skills, and support services to youth disconnected from work and school? (1 point)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9 possible points	Comprehensive support services to those who also have serious disadvantages such as early-child bearing, homelessness, or involvement with the criminal justice system? (2 points)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
17 pts	Adult and Youth Programming Score Subtotal		

	Partnership Alignment and Resource Development
17 pts	<p><i>Are you connected to any of the following resource providers to implement your workforce strategy? Check all that apply.</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Local Workforce Investment Authority (1 point) <input type="checkbox"/> Community or Technical College(1 point) <input type="checkbox"/> Workforce Funding Collaborative or Private Philanthropy (1 point) <input type="checkbox"/> Chamber of Commerce (1 point) <input type="checkbox"/> Business Association (1 point) <input type="checkbox"/> Banking/consumer credit counseling (1 point) <input type="checkbox"/> Other (1 point) <p>Barrier Busting Resources (check all that apply)</p> <ul style="list-style-type: none"> <input type="checkbox"/> GED(1 point) <input type="checkbox"/> Child Care(1 point) <input type="checkbox"/> Transportation(1 point) <input type="checkbox"/> Mental Health/Stress Management(1 point) <input type="checkbox"/> Emergency Car Repair(1 point) <input type="checkbox"/> Legal Services(1 point) <input type="checkbox"/> Computer skills training(1 point) <input type="checkbox"/> Free Wi-Fi (1 point) <input type="checkbox"/> Access to Computer(1 point) <input type="checkbox"/> Other, please specify _____(1 point)
	Program Data Tracking and Evaluation
3 points	<p>Do you currently have a data tracking system?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Yes, please describe: (2 points) <input type="checkbox"/> No, why not? (no score) <p>Are you utilizing a third party to evaluate your program?</p> <ul style="list-style-type: none"> <input type="checkbox"/> Yes, please describe: _____(1 point) <input type="checkbox"/> No, why not? _____(no score)
20	Partnership Alignment/Program Data Tracking and Evaluation Score Subtotal

Note above change in grouping/when discussing with group

Participant Assessment and Readiness – What barriers have been identified/do you anticipate?	
16 possible points	<input type="checkbox"/> Low literacy/reading levels(1 point) <input type="checkbox"/> Motivating resident interest(1 point) <input type="checkbox"/> Retaining program participation through completion(1 point) <input type="checkbox"/> Finding employers to hire residents(1 point) <input type="checkbox"/> Motivating employers to hire and pay meaningful wages(1 point) <input type="checkbox"/> Locating quality child care(2 point) <input type="checkbox"/> Orchestrating viable transportation(2 point) <input type="checkbox"/> Mental health and other chronic health problems(1 point) <input type="checkbox"/> Substance Use and Abuse(2 point) <input type="checkbox"/> Domestic Violence(1 point) <input type="checkbox"/> Adequate staffing(1 point) <input type="checkbox"/> Partnership Leverage Activation(1 point) <input type="checkbox"/> Support for Section 3 training, employment, and contracting(1 point)
Participant Assessment and Readiness Score Subtotal	

Final Score to be calculated during Deep Dive Session:

Subtotal by Page	Assessment Component	Place Subtotal Scores Below for all Yes Responses & Indicated Activity. No points are earned for No response
Page 2	Engagement	61
Page 3	Federal Policy /Program Incentive	21
Page 4	Adult and Youth Programming	17
Page 5	Partnership Alignment/Resource Development/Data Tracking	20
Page 6	Participant Assessment and Readiness	16
TOTAL SCORE		135

Self-Assessment Scale: Highest Score Possible: 135

Best Practices – Promising Practices Performer	Standard Performer	Needs Improvement Performer
Score Range: 135-108 (>80%)	Score Range:107-94 (79-70%)	Score Range: 93 and below (<69%)

