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**Manage PHA Data**

**Monthly Voucher Data Validation and Save Page**

DC 777

Smallville Housing Authority Anytown USA

MONTH: February

YEAR: 2011

- Voucher UML/HAP
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Voucher UML and HAP

Vouchers under lease on the First Day of the Month	UML	UML Last Month	Avg UML Last 12 Month	Avg UML Year to Date	HAP	HAP Last Month	Avg HAP Last 12 Month	Avg HAP Year to Date
Litigation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
1 Year Mainstream	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Homeownership	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
New This Month	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Moving To Work	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Family Unification	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
2008 and 2009 Family Unification	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
2008 and 2009 Non-Elderly Disabled	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Portable Vouchers Paid	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
HOPE VI	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Tenant Protection	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Enhanced Vouchers	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Veteran's Affairs Supported Housing (VASH) Voucher	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
DHAP to HCV Vouchers Leased	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
All Other Vouchers	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
FSS Escrow Deposits	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
All Voucher HAP Expenses After the First of Month	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
Total Vouchers	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>

**Other Voucher Reporting Requirements**

Number of Vouchers Under Lease (HAP Contract) on the last day of the Month	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Temporary Housing Units to HCV Conversion - Leasing	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
HA Owned Units Leased - included in the units leased above	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
New vouchers issued but not under HAP contracts as of the last day of the month	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Portable Vouchers Administered (Port In)	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
Number of Vouchers Covered by Project-Based AHAPs and HAPs	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5 Year Mainstream	<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>

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Other Income and Expenses

Memorandum Reporting

Fraud Recovery Total Collected This Month \$ [input] ?

Interest or other income earned this month from the investment of HAP funds and Net Restricted Assets \$ [input] ?

FSS Escrow Forfeitures This Month \$ [input] ?

Number of Hard to House Families Leased [input] ?

Number of LBP Initial Clearance Tests [input] ?

Portable HAP Costs Billed and Unpaid - 90 Days or older \$ [input] ?

Number of LBP Risk Assessments [input] ?

Administrative Expenses

FSS Coordinator Expenses Covered by FSS Grant \$ [input] ?

FSS Coordinator Expenses Not Covered by FSS Grant \$ [input] ?

Administrative Expenses \$ [input] ?

New

Central Office Cost Center Expenses allocated to Housing Choice Voucher Program \$ [input] ?

Audit \$ [input] ?

Financial Status

Net Restricted Assets (NRA) as of the Last Day of the Month \$ [input] ?

Unrestricted Net Assets (UNA) as of the Last Day of the Month \$ [input] ?

Cash/Investment as of the Last Day of the Month - Voucher Program Only \$ [input] ?

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Additional Expense/Comments

Expenses \$ Description

Table with 3 columns: Expense Amount, Amount, and Description. Rows include Expense Amount 1 through 5, with 'New' labels for the last two rows.

Comments

Comments text area

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# Voucher Management System

## Manage PHA Data

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#### Disaster UML and HAP

#### Disaster Voucher Program (DVP)      UML      HAP

DVP Families Assisted	<input type="text"/>	\$ <input type="text"/>
New This Month	<input type="text"/>	
DVP Homeless Families Assisted	<input type="text"/>	\$ <input type="text"/>
New This month	<input type="text"/>	

#### Disaster Housing Assistance Program (DHAP-Katrina/Rita)

DHAP Families Assisted	<input type="text"/>	\$ <input type="text"/>
New this month	<input type="text"/>	

#### Disaster Housing Assistance Program (DHAP-Ike/Gustav)

DHAP-IKE Families Assisted	<input type="text"/>	\$ <input type="text"/>
New This Month	<input type="text"/>	

Security Deposits Paid		\$ <input type="text"/>
Utility Deposits Paid		\$ <input type="text"/>
Security Deposits Returned		\$ <input type="text"/>
Utility Deposits Returned		\$ <input type="text"/>

#### Disaster Relief - Non-KDHAP

Disaster Portable Units Administered	<input type="text"/>	\$ <input type="text"/>
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## Voucher Management System

April 7, 2011

### Manage PHA Data

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#### PHA Contact Information

<b>PHA Contact Information</b>	
HA Number	
HA Name	
HA FYE	
Name of HA Point of Contact	<input type="text"/>
Point of Contact Phone	<input type="text"/>
Ext.:	<input type="text"/>
Point of Contact E-mail Address	<input type="text"/>
Name of Authorized HA Official	
Official Housing Authority E-mail Address	

<b>Program Area Point of Contact - FMC</b>	
FMC Financial Analyst	MOISES MONTALVO
E-mail Address	<a href="mailto:moises.montalvo@hud.gov">moises.montalvo@hud.gov</a>
FA Phone Number	(305) 536-7212
Ext.	

<b>Program Area Point of Contact - Field Office</b>	
Field Office Code	3APH
Field Office Name	PHILADELPHIA HUB OFFICE
Field Office Point of Contact	David Kinnard
New FO POC E-mail Address	<a href="mailto:David.L.Kinnard@hud.gov">David.L.Kinnard@hud.gov</a>
FO POC Phone Number	(215) 861-7610
Ext.	

<b>REAC Technical Assistance Center</b>	
Technical Assistance Center	1-888-245-4860

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**:: Validation History**

Error Tab	Field Name	Drop Down Selection	Entered By User	Entered Date/Time	Corrected By User	Corrected Date/Time

**:: Submission History**

Asmt Id	Status Code	Status Description	Last Updated By	Updated User Name	<input type="checkbox"/>	Updated Date/Time
					<input type="checkbox"/>	
					<input type="checkbox"/>	
					<input type="checkbox"/>	
					<input type="checkbox"/>	
					<input type="checkbox"/>	

**NOTE :** To generate a printer friendly version of an individual submission status report, click on the "Updated Date/Time" link. To generate a printer friendly version of multiple submission status reports, click on the check box next to the links in the "Updated Date/Time" column to select the required report and click on the "Multiple Print" button. To clear selected reports, click on the Select/Deselect button.

- Multiple Print
- Print Screen
- Submit
- Cancel

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## Voucher Management System

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#### Executive Summary

Select Report Type

- Allocations and Balances  Recap Worksheet  Utilization Graphs  Projection Worksheet

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U.S. Department of Housing and Urban Development (HUD)  
451 7th Street S.W., Washington, DC 20410  
Telephone: (202) 708-1112 TTY: (202) 708-1455



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## Voucher Management System

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#### Executive Summary - Public Housing Authority Allocation and Balances

##### HUD Calculation

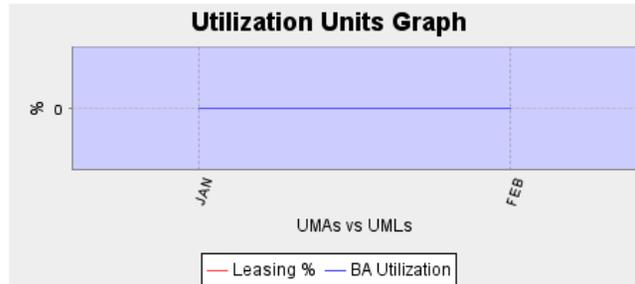
NRA Beginning Balance from Prior Year End Balance		
<u>Budget Authority from HUDCAPS CYTD</u>		
HAP Expense Reported in VMS CYTD		
Other Revenues Reported in VMS CYTD		
End of Current Month Net Restricted Assets (NRA)		

##### PHA Reported

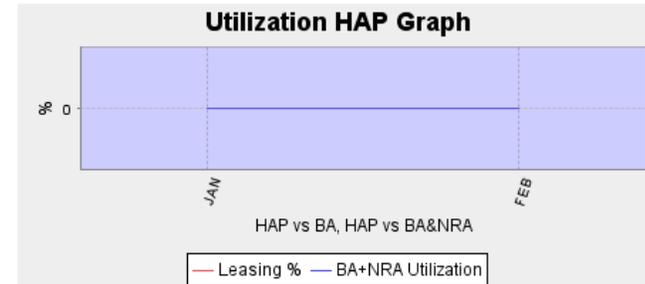
PHA Estimate of Net Restricted Assets (NRA)		
PHA Estimate of Cash on Hand (COH)		

Utilization	Amount	Percentage
Utilization Units (UML / UMA)		
Utilization HAP (HAP / ABA)		
Utilization All Funds = HAP expended CYTD/ABA + (Budgeted NRA . 1 Month prorated NRA cushion)		

Utilization Units Graph



Utilization HAP Graph



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**Executive Summary - Public Housing Authority Recap**

Executive Summary - Public Housing Authority Recap

*** NRA Balance as of 12/31/2010:			
ABA Disbursed YTD			
HAP Expenditure YTD			
Remaining NRA YTD			
			<b>Including NRA</b>
CY Eligibility			
Remaining CY Eligibility			
CY Months Remaining			
Monthly CY Eligibility Remaining			
Unit Months Available CY			
Unit Months Leased CY			
Unit Months Remaining CY			
Monthly Unit Months Available Remaining			
Unit Months Funding Would Support			
Monthly Units Funding Would Support			
Minimum Available or Supportable			
Minimum Available or Supportable Monthly			*
* Represents units supportable by ABA only - no use of NRA and within UMA limits			
** Represents units supportable by all funds including expenditure of all NRA and all ABA, and also within UMA limits			
*** (NRA@12/31/09 is after offset deducted)			

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**Executive Summary - Public Housing Authority**

**Projection Worksheet - Public Housing Authority Overview**

	UMA	UML	Leasing %	ABA	HAP	BA Utilization	PUC
JAN							
FEB							
MAR							
APR							
MAY							
JUN							
JUL							
AUG							
SEP							
OCT							
NOV							
DEC							
YTD							

Projection Variables	
NRA budgeted for expenditure	<input type="text"/>
Annual Attrition Rate	<input type="text"/>
Success Rate	<input type="text"/>
Average month from issued to HAP effective Date	<input type="text"/>
PUC monthly percentage adjustment	<input type="text"/>
Uncontracted Vouchers on the Street	<input type="text"/>

Calculate

Clear Form

	UMA	UML w/ attrition not issuance	Leasing % (w/o leasing from yet to be leased issuances)	ABA+ Budgeted NRA	HAP	Spending as % of BA + NRA	PUC	Attrition Projected
Annual Projected with attrition only								
Plus UMLs & HAP from not yet leased issuances								
Year End Projection								

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