

May 5, 2016



TO: All FHA-Approved Mortgagees; All FHA Roster Appraisers

NEWS AND UPDATES

Transitioning to Full Electronic Appraisal Delivery

Electronic Appraisal Delivery (EAD) portal becomes mandatory for all appraisal submissions on and after June 27, 2016

With just over seven weeks left before the transition to full electronic appraisal delivery, a majority of Federal Housing Administration (FHA)-approved mortgagees are already using, or preparing to use, the Electronic Appraisal Delivery (EAD) portal for appraisal report submissions to FHA. Mortgagees must submit **all** appraisals for new originations to FHA through the EAD portal for case numbers assigned **on and after June 27, 2016**.

For mortgagees that have not yet transitioned their operations to full use of the EAD portal, FHA strongly encourages you to begin this process now to avoid potential disruptions in your FHA case processing on or after June 27. As of June 27, mortgagees will no longer be able to:

- Manually enter appraisal information in the FHA Connection (FHAC) Appraisal Logging Screen for data fields that are designed to be pre-populated by appraisal data submitted through EAD; or
- Submit appraisal reports for new originations to FHA through any other method.

To further prepare for the mandatory use date, mortgagees should encourage FHA Roster Appraisers that they do business with to:

- Upload and use the most current versions of their appraisal software;
- Ensure that appraisers run FHA rules and edits on their appraisal reports;
- Deliver appraisal reports in the required format; and
- Review and follow the guidance in FHA's [Single Family Housing Appraisal Report and Data Delivery Guide](#).

FHA's [EAD web pages](#) have been newly streamlined to provide easier access to EAD user information, including: user guides; pre-recorded training modules; and EAD-use specific fact sheets that can assist mortgagees with staff training and portal use ahead of the mandatory effective date. Bookmarks to certain EAD web pages may need to be re-marked as a result of FHA's revisions to these pages.

Important Note for Unregistered Mortgagees

For mortgagees that were unable to register for or otherwise participate in one of FHA's seven onboarding phases held during 2015 and 2016, you will receive additional instructions from FHA via email. This email will be sent to each unregistered mortgagee's FHAC Application Coordinator(s) from FHA's outbound-only EAD email box.

Quick Links

- Get information, user guides, fact sheets, and more on FHA's [EAD portal web page](http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/sfh/lender/origination/ead) at: http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/sfh/lender/origination/ead
- View FHA's pre-recorded EAD portal webcast training modules:
 - [FHA Training for Lender Users: 100–FHA Electronic Appraisal Delivery \(EAD\) Portal](#)
 - [FHA Training for Lender Administrators: 101–FHA Electronic Appraisal Delivery \(EAD\) Portal](#)
 - [Electronic Appraisal Delivery \(EAD\) Portal: Direct Integration Service Provider Technical Overview](#)

Resources

- Contact the FHA Resource Center:
 - Visit our online knowledge base to obtain answers to frequently asked questions 24/7 at: www.hud.gov/answers.
 - E-mail the FHA Resource Center at answers@hud.gov. Emails and phone messages will be responded to during normal hours of operation, 8:00 AM to 8:00 PM (Eastern), Monday through Friday on all non-Federal holidays.
 - Call 1-800-CALLFHA (1-800-225-5342). Persons with hearing or speech impairments may reach this number by calling the Federal Relay Service at 1-800-877-8339.

RESOURCE INFORMATION

FHA INFO Archives:	Visit the FHA INFO Archives to access FHA INFO messages issued from 2012 to the present.														
Subscribe/Unsubscribe Instructions:	To subscribe to the Single Family FHA INFO mailing list you can use this link: FHA INFO or send a request by email to: answers@hud.gov Bulk subscriptions: To sign up your entire office or a large group, send the list of email addresses (in the format below) to: answers@hud.gov aaa@xyz.com bbb@xyz.com ccc@xyz.com To Unsubscribe follow the unsubscribe instructions on that page.														
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