

FHA INFO #16-18

March 24, 2016



TO: All FHA-Approved Mortgagees

NEWS AND UPDATES

In this Announcement:

- Only One EAD Portal Onboarding Phase Remains
- Quick Tips While Ramping Up EAD Portal Submissions
- FHA Connection Offline Five Hours Early on March 26, 2016

See below for details.

Only One EAD Portal Onboarding Phase Remains – Last Chance to Register

Four onboarding phases have been completed. Two are in progress. ***Only one more*** open Electronic Appraisal Delivery (EAD) portal onboarding phase remains. The last chance for Federal Housing Administration (FHA)-approved mortgagees to register for the final EAD portal onboarding phase is quickly approaching – the mandatory use date is June 27, 2016.

Mortgagees must be registered by April 14, 2016 for this last onboarding phase that begins on April 15, 2016. More information about EAD portal onboarding is available on FHA's EAD portal [Mortgagee Onboarding Process](#) web page.

Mortgagees that have not completed onboarding to the EAD portal before the June 27, 2016 mandatory use date will not be able to submit appraisals to FHA; manually enter appraisal information in the FHA Connection (FHAC) Appraisal Logging Screen; **or obtain an FHA insurance endorsement.**

Quick Tips While Ramping Up EAD Portal Submissions

For mortgagees that are in the process of ramping up their Electronic Appraisal Delivery (EAD) portal use as part of their standard operations, consider the following quick tips selected from some of the most frequently asked questions FHA has received from mortgagees:

- Mortgagee EAD Administrator(s) must initiate a relationship with each of their designated third-party service providers in the EAD portal before the third-party service provider can access the portal. More information is contained in the [FHA EAD Lender Agent Administrator Guide](#).

- EAD portal functionality allows mortgagees or their designated third-party service providers to load appraisals and/or appraisal updates for the property address and FHA case number. Each appraisal and/or update to an appraisal must be loaded in the appropriate EAD portal fields to comply with FHA policy. More details on the appraisal loading sequence are contained in the [FHA EAD Portal Appraisal Loading](#) fact sheet.

Have more questions about using the EAD portal? Check out the FHA Resource Center’s online, searchable [Frequently Asked Questions \(FAQ\)](#) site, newly updated with dozens of EAD portal FAQs. Available 24/7, the FAQ site should be your first stop for EAD portal answers when you need them fast – keyword “EAD.”

Quick Links

- Get information, user guides, fact sheets, and more on FHA’s [EAD portal web page](#) at: http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/sfh/lender/origination/ead
- View FHA’s pre-recorded EAD portal webcast training modules:
 - [FHA Training for Lender Users: 100–FHA Electronic Appraisal Delivery \(EAD\) Portal](#)
 - [FHA Training for Lender Administrators: 101–FHA Electronic Appraisal Delivery \(EAD\) Portal](#)
 - [Electronic Appraisal Delivery \(EAD\) Portal: Direct Integration Service Provider Technical Overview](#)

FHA Connection Offline Five Hours Early on March 26, 2016

On Saturday, March 26, 2016, the FHA Connection (FHAC) system will go offline at 3:00 PM (Eastern), five hours earlier than normal, in order to perform a system upgrade. The system is expected to be back online on Monday, March 28, 2016, at 8:00 AM (Eastern).

Resources

- Contact the FHA Resource Center:
 - Visit our online knowledge base to obtain answers to frequently asked questions 24/7 at: www.hud.gov/answers.
 - E-mail the FHA Resource Center at answers@hud.gov. Emails and phone messages will be responded to during normal hours of operation, 8:00 AM to 8:00 PM (Eastern), Monday through Friday on all non-Federal holidays.
 - Call 1-800-CALLFHA (1-800-225-5342). Persons with hearing or speech impairments may reach this number by calling the Federal Relay Service at 1-800-877-8339.

RESOURCE INFORMATION

FHA INFO Archives:	Visit the FHA INFO Archives to access FHA INFO messages issued from 2012 to the present.
Subscribe/Unsubscribe Instructions:	<p>To subscribe to the Single Family FHA INFO mailing list you can use this link: FHA INFO or send a request by email to: answers@hud.gov</p> <p>Bulk subscriptions: To sign up your entire office or a large group, send the list of email addresses (in the format below) to: answers@hud.gov</p> <p>aaa@xyz.com bbb@xyz.com ccc@xyz.com</p> <p>To Unsubscribe follow the unsubscribe instructions on that page.</p>

Resource Links:

[Archived Webinars](#)

[Career Opportunities](#)

[Contracting Opportunities](#)

[Events & Training](#)

[FHA Forms](#)

[FHA Homeownership Centers](#)

[FHA Mortgage Letters](#)

[Foreclosure Assistance](#)

[Grant Opportunities](#)

[HUD Homes Property Listings](#)

[HUD.gov](#)

[Making Home Affordable](#)

[Presidentially Declared Disaster Areas](#)

[Visit our Single Family Home Page](#)



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