



**TO: All FHA-Approved Mortgagees  
All EAD Portal Designated Third-Party Service Providers**

## NEWS AND UPDATES

### In this Announcement:

- Mandatory Use Date for Electronic Appraisal Delivery (EAD) Portal Approaching
- Planned EAD Portal March 14, 2016 System Enhancements; Updated Data Delivery Guide Now Available
- FHA's Lender Electronic Assessment Portal (LEAP) Post-Approval Activities Webinar

See below for details.

## Mandatory Use Date for Electronic Appraisal Delivery (EAD) Portal Approaching: Only Two Onboarding Phases Remain

The Federal Housing Administration's (FHA) Electronic Appraisal Delivery (EAD) portal becomes mandatory for use on June 27, 2016. All appraisals for FHA case numbers assigned on or after this date **must** be submitted to FHA by mortgagees or their designated third-party service providers through the EAD portal.

### Only Two Onboarding Phases Remain

Mortgagees who have not yet done so should register now for one of the two remaining onboarding phases, as listed on FHA's EAD portal [Mortgagee Onboarding Process](#) web page. Mortgagees **who have not** registered by April 14, 2016 for an onboarding, and who have not completed onboarding to the EAD portal before the June 27, 2016 mandatory use date, will not be able to submit appraisals to FHA; manually enter appraisal information in the FHA Connection (FHAC) Appraisal Logging Screen; **or obtain an FHA insurance endorsement.**

### Quick Links

- Get information, user guides, fact sheets, and more on FHA's [EAD Portal web page](#) at:  
[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/housing/sfh/lender/origination/ead](http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/sfh/lender/origination/ead)
- View FHA's pre-recorded EAD portal webcast training modules:
  - [FHA Training for Lender Users: 100–FHA Electronic Appraisal Delivery \(EAD\) Portal](#)
  - [FHA Training for Lender Administrators: 101–FHA Electronic Appraisal Delivery \(EAD\) Portal](#)
  - [Electronic Appraisal Delivery \(EAD\) Portal: Direct Integration Service Provider Technical Overview](#)

## Planned EAD Portal March 14, 2016 System Enhancements; Updated Data Delivery Guide Now Available

On Monday, March 14, 2016, the Federal Housing Administration (FHA) will implement a set of system enhancements to the Electronic Appraisal Delivery (EAD) portal. These enhancements will further improve portal functionality, and also address user feedback.

Read more about the EAD portal system enhancements in our [online article](#) at:  
[http://portal.hud.gov/hudportal/documents/huddoc?id=SFH\\_Online\\_EADSystem.PDF](http://portal.hud.gov/hudportal/documents/huddoc?id=SFH_Online_EADSystem.PDF)

To correspond with the upcoming system enhancements, today FHA also published an updated version of its [FHA Single Family Housing Appraisal Report and Data Delivery Guide](#) (Data Delivery Guide). Mortgagees and FHA Roster Appraisers should review the updated Data Delivery Guide, including its Change Log, for more information.

### Quick Links

- Access the *Single Family Housing Appraisal Report and Data Delivery Guide* at:  
[http://portal.hud.gov/hudportal/documents/huddoc?id=SFH\\_POLI\\_APPR\\_RPT\\_FIN.PDF](http://portal.hud.gov/hudportal/documents/huddoc?id=SFH_POLI_APPR_RPT_FIN.PDF)
- Get information, user guides, fact sheets, and more on FHA's [EAD Portal web page](#) at:  
[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/housing/sfh/lender/origination/ead](http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/sfh/lender/origination/ead)

## TRAINING AND EVENTS

<b>Webinar Title:</b>	<b>FHA's Lender Electronic Assessment Portal (LEAP) Post-Approval Activities (Office of Lender REMINDER Activities and Program Compliance)</b>
<b>Date/Time:</b>	Tuesday, March 8, 2016 2:00 PM - 3:30 PM (Eastern)
<b>Event Location:</b>	On-line Webinar - No Fee
<b>Registration Link:</b>	<a href="https://www.webcaster4.com/Webcast/Page/753/13623">https://www.webcaster4.com/Webcast/Page/753/13623</a>
<b>Description:</b>	<p>FHA-approved Lenders and Mortgagees have an ongoing requirement to maintain current information in HUD systems. FHA's Lender Electronic Assessment Portal (LEAP) is one such system. LEAP gives lenders the ability to self-update their institution and branch profile information. Join FHA's Office of Lender Activities and Program Compliance for a webinar on submitting and processing post-approval activities in LEAP.</p> <p>In this session, you will:</p> <ul style="list-style-type: none"><li>• Learn more about updating institution and branch information;</li><li>• Learn how to submit Notices of Material Events; and</li><li>• Gain general insight into the LEAP annual recertification process.</li></ul>
<b>Special Instructions:</b>	Attendance for this online webinar is free of charge and open to all FHA-approved Lenders and Mortgagees.

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### Resources

- Contact the FHA Resource Center:

- Visit our online knowledge base to obtain answers to frequently asked questions 24/7 at: [www.hud.gov/answers](http://www.hud.gov/answers).
- E-mail the FHA Resource Center at [answers@hud.gov](mailto:answers@hud.gov). Emails and phone messages will be responded to during normal hours of operation, 8:00 AM to 8:00 PM (Eastern), Monday through Friday on all non-Federal holidays.
- Call 1-800-CALLFHA (1-800-225-5342). Persons with hearing or speech impairments may reach this number by calling the Federal Relay Service at 1-800-877-8339.

## RESOURCE INFORMATION

<b>FHA INFO Archives:</b>	Visit the <a href="#">FHA INFO Archives</a> to access FHA INFO messages issued from 2012 to the present.		
<b>Subscribe/Unsubscribe Instructions:</b>	<p>To subscribe to the Single Family FHA INFO mailing list you can use this link: <a href="#">FHA INFO</a> or send a request by email to: <a href="mailto:answers@hud.gov">answers@hud.gov</a></p> <p>Bulk subscriptions: To sign up your entire office or a large group, send the list of email addresses (in the format below) to: <a href="mailto:answers@hud.gov">answers@hud.gov</a></p> <p style="margin-left: 20px;"><a href="mailto:aaa@xyz.com">aaa@xyz.com</a>  <a href="mailto:bbb@xyz.com">bbb@xyz.com</a>  <a href="mailto:ccc@xyz.com">ccc@xyz.com</a></p> <p><a href="#">To Unsubscribe</a> follow the unsubscribe instructions on that page.</p>		
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