



October 5, 2015

NOTICE FOR: Section 3 Covered Grantees with Leading Zeroes in Tax Identification Numbers (TINs)

On August 24, 2015, HUD launched the Section 3 Performance Evaluation and Registration System (SPEARS) for the submission of Section 3 Annual Summary Reports or Form HUD 60002.

Recently, the Department discovered that SPEARS cannot extract disbursement data from the HUD eLOCCS system for grantees that have leading zeroes in their Agency Tax ID Number or TIN (i.e., 0012345). You are receiving this notice because your agency has been identified as one of those impacted by this issue. A solution has been developed and will be deployed later this month.

Affected agencies will be notified about a revised due date for the submission of 2013 and 2014 Section 3 Annual Summary Reports, after the deployment of the resolution.

If you have any questions or concerns, please send a message to 60002Questions@hud.gov with the following in the subject line for expedited handling: “ **Issue with Leading Zeroes in TIN**”. Please include your agency’s name and contact information.

Thank you.