Step 1:
Select Lead-Based Paint Inspection Reports YES and any other applicable Certificates
Step 2:
Once you have completed the Property Information, generate your sample.
Step 3:
Go to Site ➔ Select OD on Health and Safety
Step 4:
Click on a Building

Step 5:
Select Hazards
Step 6:
Select Lead Hazard Report

Step 7:
Insert Comments and Click on Camera Icon to take the picture of the Lead Certificate
Step 8:
Take Picture

Step 9:
Keep the picture if it looks good else it can be discarded and captured again.

Step 10:
Close the Camera and Click on Finish Button. Lead Hazard Report will be displayed under Deficiencies.