

September, 2015

## PIC DATA and PNA DATA SUBMISSION

Data sets used for import of a PHA's PIC data into a GPNA tool are specific to each PHA and are available upon request to [PHAPNA@hud.gov](mailto:PHAPNA@hud.gov). When the request is received you will receive an immediate automated reply confirming you have reached the correct mailbox. The data set along with instructions for importing it into a GPNA tool will be sent to you by return email normally within 2 business days. Please be aware that because it is very detailed, the PIC data set will only be sent to the PHA or its specifically authorized recipient. While the data set contains no personally identifying information (PII), it does contain the addresses of each unit in the PHA inventory.

PHAs completing PNAs and wishing to submit reports to HUD should send the .xml files exported from their GPNA tool by email attachment to [PNADATA@hud.gov](mailto:PNADATA@hud.gov). Again you will receive an immediate automated reply confirming that you have reached the correct mailbox. HUD will first validate the inventory count (ACC buildings and units) in your submitted data against our current PIC inventory record. You will be notified normally within 1 week of your submission if the data you submitted is not able to be validated, asked to make corrections, and asked to resubmit.

In future HUD will provide these capabilities as features within the Energy Performance in Public Housing (EPIC) system.