

B16SR020482

Native Village of
Nanwalek

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

06/14/2016

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Nanwalek IRA Council

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

92-0156920

*** c. Organizational DUNS:**

0238931700000

d. Address:

*** Street1:**

P.O. Box 8065

Street2:

63324 C Street

*** City:**

Nanwalek

County/Parish:

*** State:**

AK: Alaska

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

99603-6665

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

John

Middle Name:

*** Last Name:**

Kvasnikoff

Suffix:

Title:

First Chief

Organizational Affiliation:

*** Telephone Number:**

907-281-2274

Fax Number:

*** Email:**

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

I: Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.862

CFDA Title:

Indian Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

FR-6000-N-23

* Title:

Community Development Block Grant Program for Indian Tribes and Alaska Native Villages

13. Competition Identification Number:

FR-6000-N-23

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Nanwalek Early Childhood Development Center

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="600,000.00"/>
* b. Applicant	<input type="text" value="208,640.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="808,640.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:
* Title:
* Telephone Number: Fax Number:
* Email:
* Signature of Authorized Representative: * Date Signed:

**Applicant/Recipient
Disclosure/Update Report**

U.S. Department of Housing
and Urban Development

OMB Number: 2510-0011
Expiration Date: 12/31/2015

Applicant/Recipient Information

* Duns Number: 0238931700000

* Report Type: INITIAL

1. Applicant/Recipient Name, Address, and Phone (include area code):

* Applicant Name:

Nanwalek IRA Council

* Street1: P.O. Box 8065

Street2: 63324 C Street

* City: Nanwalek

County:

* State: AK: Alaska

* Zip Code: 99603-6665

* Country: USA: UNITED STATES

* Phone: 907-281-2274

2. Social Security Number or Employer ID Number: 92-0156920

* 3. HUD Program Name:

Indian Community Development Block Grant Program

* 4. Amount of HUD Assistance Requested/Received: \$ 600,000.00

5. State the name and location (street address, City and State) of the project or activity:

* Project Name: Nanwalek Early Childhood Development Center

* Street1: 77209 Nicholas Street

Street2:

* City: Nanwalek

County:

* State: AK: Alaska

* Zip Code: 99603

* Country: USA: UNITED STATES

Part I Threshold Determinations

* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

Yes

No

* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

Yes

No

If you answered " No " to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

However, you must sign the certification at the end of the report.

Form HUD-2880 (3/99)

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

Part III Interested Parties. You must disclose:

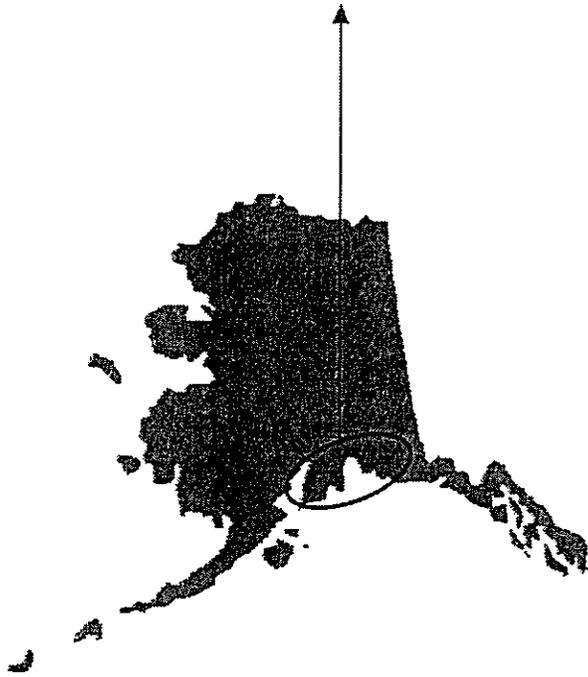
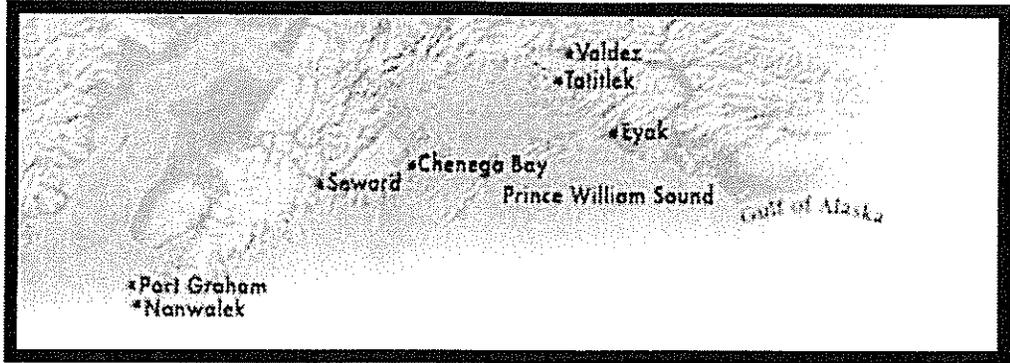
1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %

(Note: Use Additional pages if necessary.)

Certification
Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.
 I certify that this information is true and complete.

* Signature: * Date: (mm/dd/yyyy)



Nanwalek

Early Childhood Development Center Construction Project Public Facilities and Improvements Project

Introduction and Single Page Project Summary

The Nanwalek IRA Council is requesting the assistance of the Department of Housing and Urban Development, Indian Community Development Block Grant Program, Public Facilities and Improvements, *FON FR-6000-N-23*, to assist in funding for construction of a new approximately 3000 square foot Early Childhood Development Center in the village of Nanwalek, Alaska. The tribe is requesting a total of \$600,000.

The Native Village of Nanwalek is an unincorporated, coastal village of approximately 300 people located on the southwestern tip of the Kenai Peninsula on the Alaska mainland in south-central Alaska. The village is approximately 200 miles from Anchorage and is accessible only by boat or airplane. It is most closely located near Port Graham, Seldovia, and Homer. Please refer to the map located in this section.

The Native People of Nanwalek call themselves "Sugpiaq" meaning "real people". Their heritage is strongly based in their language, subsistence lifestyle, cultural traditions and self-government. Their traditions and culture have steadfastly survived the Russian and later American impact on their traditional lifestyles.

The population of Nanwalek has historically fluctuated due to epidemics, out-migration of residents seeking jobs and education, and natural disasters such as the 1883 eruption of Mt. St. Augustine when people from surrounding villages moved to Nanwalek seeking higher ground. Nanwalek has experienced a significant increase in population in the past ten years due to families that had moved away returning home and a large increase in childbirths. The 2000 census showed a population of 177, but current community surveys show a total population of 300. The population is also very young indicating that the growth rate will continue or increase with over half of the population under 18, over 80 students in the local school, and 14 in the local Head Start program with another 16 on the waiting list for Head Start that cannot be served due to the size and condition of the current facility.

Nanwalek is governed by an Indian Reorganization Act Village Council which is based on traditional values and beliefs. Local water and sewer utilities are owned and operated by the Nanwalek IRA Council, electrical service is provided by Homer Electric. The Village Council manages and administers all programs and projects in the community.

RATING FACTOR 1 – CAPACITY OF THE APPLICANT-30 points

1.1a Managerial and Technical Staff-8 points

Recognizing the need for technical assistance and project management services, the Nanwalek IRA Council requested that North Pacific Rim Housing Authority (NPRHA) to be the project manager and sub-recipient for the ICDBG. In June of 2016, the Nanwalek IRA Council submitted a formal request to the NPRHA to obtain managerial, technical and administrative services to manage this Indian Community Development Block Grant (ICDBG) project and adopted a resolution to request that the NPRHA oversee the project management component and to act as sub recipient for the ICDBG. NPRHA signed a letter of commitment to provide these services, with the exception of direct travel and other incidental costs incurred, as an in-kind contribution to the project. Resolutions and letters of commitment can be found under Rating Factor 1 attachments.

A Memorandum of Agreement with North Pacific Rim Housing Authority (NPRHA) has been signed to allow NPRHA to act as sub recipient to insure compliance with all ICDBG requirements and to oversee the project management and construction components with a professional licensed contractor acquired through HUD bid process specifications. Please refer to the Memorandum of Agreement in Rating Factor 1 attachments.

The Nanwalek IRA Council has adequate administrative experience in grant and contract compliance. The Council has successfully administered a number of large Tribal Transportation Program (formerly known as Indian Reservation Roads) transportation planning, maintenance, and construction projects that have exceeded the one million dollar amount. Additionally, the Council has successfully overseen State of Alaska Grants, Administration for Native American grants, Environmental Protection Agency grants, and contracts with Chugachmiut for Bureau of Indian Affairs programs, Indian Health Service programs, and U.S. Department of Education programs. The Council does not have the direct experience administering major building projects under formal contract and has signed an MOU with NPRHA to handle the whole project on their behalf due to NPRHA's extensive experience.

NPRHA is very experienced in managing HUD, Alaska Housing Finance Corporation, and other grant funding projects and is in full compliance with all current HUD and other program requirement. NPRHA is currently administering a HUD Indian Housing Block Grant, HUD Indian Community Development Block Grant, Alaska Housing Finance Corporation Supplemental Housing Funding, and State of Alaska Weatherization Funding. Capital projects managed have averaged over \$1 million per year for the past 10 years.

North Pacific Rim Housing Authority has developed a very experienced and capable management team through 30 plus years of developing affordable housing and infrastructure projects in the Chugach Region.

Key Management Team Members include:

NPRHA's project management team consists of: Olen Harris, Executive Director, who will oversee all aspects of the project and grant and serve as project director as the main project planner and construction overseer; Chief Financial Officer Barry, Moring, CPA, who will ensure compliance with all applicable OMB and HUD procurement and administrative regulations; and Randy Norman, Modernization Manager who will oversee the day to day development of the project and manage and oversee the actual construction.

Since 1997, **Olen Harris** has served as the Executive Director of North Pacific Rim Housing Authority, managing over 250 homes and apartments. A graduate of University of Alaska Anchorage with a bachelor's degree in Business Administration Accounting, as well as a graduate of the John F Kennedy School of Government program for Senior Executives in State and Local Government, Olen administers an annual budget of approximately \$5 million. The North Pacific Rim Housing Authority underwent a monitoring in March of 2014 and there were no findings or concerns noted in the monitoring. In the past five years Mr. Harris has managed several development projects, including construction of a new rental apartment facility in Nanwalek, construction of a new youth activity center in Nanwalek, and renovation of the small boat harbor in Chenega Bay. NPRHA also performs a significant amount of force account modernization, rehabilitation, and new construction work under NAHASDA, State of Alaska, and Bureau of Indian Affairs funded programs.

Barry Moring, CPA, has served as the Chief Financial Officer for North Pacific Rim Housing Authority since 1998. During his career, Mr. Moring has performed various public and private accounting services including financial statement audits, compliance audits, State and Federal single audits, reviews, compilations, implementation and training of accounting systems, and tax services for many different organizations.

Randy Norman is NPRHA's modernization manager and has served in that role for over 17 years. Mr. Norman manages all of NPRHA's contracted and force account construction projects and during his career has managed projects ranging from small single unit weatherization projects to large public facility force account construction projects. In the past 5 years Mr. Norman has managed projects including a new youth activity center in Nanwalek, public safety building renovations in Tatitlek, construction of single family home in Port Graham, over 50 weatherization projects to single family and multi-family residences, renovation of a day care facility in Seward, and modernization projects on over 70 units.

Sample Projects that these team members have participated in managing within the past 5 years include:

The Chenega Bay Community Services Center is a new construction project consisting of an approximately 2300 square foot community services center in the community of Chenega Bay that is funded with a combination of NPRHA IHBG funding and an Indian Community Development Block Grant. The project is currently in the design and environmental review phase with construction expected to commence in August 2016 and be completed in December 2016.

The Nanwalek Youth Activities Center Building 2012-2013, consisted of approximately 1900 square feet of new construction space for a youth activity center in Nanwalek. This project was funded by a HUD Indian Community Development Block Grant and funding from the Indian Housing Block Grant as a model activity and was completed on time and within the project budget utilizing force account construction.

The Nanwalek Small Boat Harbor renovations of 2010 consisted of major renovations to the facility including new piling, a new gangway, replacement of the electrical system, installation of a new sea plane float, and significant deferred maintenance items. This Denali Commission funded project was approximately \$1.2M and was completed within budget and ahead of schedule.

Nanwalek Rental Housing Project, which consisted of 3 new construction multifamily housing units in the community of Nanwalek. The project was funded through a combination of NAHASDA funding and AHFC Supplemental Housing Development Grant funding and had a project budget of approximately \$1.2M. This project was completed in 2010 and was completed ahead of schedule and within budget.

Port Graham Single Family home project, which consisted of a new construction single family home in the community of Port Graham. This project was funded with NAHASDA funding and AHFC Supplemental Housing Development Grant funds and had a total project budget of approximately \$330,000. This project was constructed utilizing force account construction and was completed on time and within the project budget.

NPRHA has operated a force-account modernization program for the past twenty years. Projects completed under this program have included vinyl siding for all of our Mutual Help homes, new boiler rooms, center beams, major roofing upgrades, renovating a triplex into an assisted care facility and major rot remediation projects. Annual budgets for this program have averaged over \$650,000 for the past ten years.

1.1 b Project Implementation Plan-8 points

This project will be constructed using the “design-bid-build” contracting method. North Pacific Rim Housing Authority (NPRHA) will act, on Nanwalek IRA Council’s behalf as the sub recipient/owner during construction for this project and will select an Architectural and Engineering Firm using the appropriate procurement methods and will work with that firm to develop the bid packet. The contractor will be selected using the appropriate procurement methods and the contract type will be firm fixed price contract.

This management plan addresses the actions that the Owner and Architectural Firm will take to ensure that the project is completed on time and within budget. The contractor will be subject to requirements in the contract to meet these goals and will use their expertise to determine the best method to fulfill their responsibilities.

Specific Actions to ensure project is completed within budget and time frame

Owner Actions (North Pacific Rim Housing Authority)

- Coordination and communication with the Tribal Council and community members to ensure they are well informed of the status and progress of the project.
- Perform all necessary administrative and grant compliance functions in a timely manner.
- Development of a Request for Proposals to select an appropriate Architectural and Engineering firm.
- Oversight of Architectural and Engineering firm to ensure project timelines and milestones are met and project is designed to meet the needs of the program.
- Coordination with other organizations, utility companies, etc. to ensure project has access to all necessary utilities and services and all necessary permits have been obtained.
- Oversight of construction contractor to ensure project is progressing according to the contract.
- Periodic site visits and inspections and milestone dates to ensure contractor is in compliance with contract requirements.
- Work with the Architectural and Engineering firm and Contractor to resolve any project issues in a timely manner.
- All necessary project closeout paperwork.

Architectural and Engineering Firm

- Design project to meet all program parameters, building codes, and owner requirements.
- Coordination of design with utility companies to ensure services are available.
- Obtain all necessary permits for the project.
- Perform an environmental assessment for the project.
- Prepare a bid packet that meets all project requirements.
- Assist with selection of contractor.
- Review and approve shop drawings, submittals and other contractor submissions for the project.

- Periodic site visits and inspections to ensure project is built according to contract and design.
- Work with the Owner and the Contractor to resolve any project issues in a timely manner.
- Final and warranty inspections.

Contractor

- Procure materials necessary for the project and have shipped to project site.
- Mobilize all necessary manpower and equipment for the project.
- Work with Architectural and Engineering firm to finalize submittals and shop drawings.
- Coordinate subcontractors to ensure they complete their tasks within the project timeline.
- Work with the Owner and Architect to resolve any project issues in a timely manner.
- Construct the project according to the contract.
- Perform all necessary punch list and warranty work.

The project is scheduled to start October 1st, 2016 and end on December 31st, 2017. Please refer to the attached schedule of tasks. This schedule outlines the estimated completion of all tasks by NPRHA and their contractors and identifies milestones.

The project has three major phases - environmental, design and construction, and briefly 5 milestone events as outlined below:

Task	Start	End
Complete Environmental review	10/1/2016	12/31/2016
Complete design	10/1/2016	3/31/2017
Project bidding and contract award	4/1/2017	5/31/2017
Project construction	6/1/2017	10/15/2017
Project Closeout	10/15/2017	12/31/2017

Please see HUD Form 4125, Project Implementation Schedule, attached under this Rating Factor.

1.1 c Financial Management-7 points

NPRHA, as financial manager of this program, meets the requirements of 2 CFR Part 200 and 24 CFR part 1003. NPRHA has not had any audit findings in the past 11 years, all audits have been completed and submitted the Federal Audit Clearinghouse timely, and is in full compliance with all requirements of all grants that it currently manages. The North Pacific Rim Housing Authority (NPRHA) will adhere to procurement and contract administration in

compliance with 24 CFR Part 200 and meet environmental requirements in compliance with Part 58 as well as all other grant administration requirements found in Section 1003.

North Pacific Rim Housing Authority has financial management systems and procedures in place that meet 2 CFR Part 200 and 24 CFR part 1003 including but not limited to the following components:

- an effective internal control for all assets ensuring those assets are safeguarded and used for authorized purposes;
- systems designs that ensure accounting records are maintained to adequately identify the source and application of funds, supported by source documentation, and are in compliance with 2 CFR 200, program regulations, and other applicable funding requirements;
- financial management systems that ensure accounting records are maintained to allow for budget control where weekly and monthly reports are reviewed to ensure budget and actual compliance and to allow for accurate, current, and full disclosure of the financial results for each of its programs; and
- cash management procedures to minimize the time federal funds are held prior to disbursement and where advances are received or sales are made procedures to ensure program income is accounted for and reported properly.

Highlights of NPRHA recent accomplishments in this area include the following:

- NPRHA's financial management systems were reviewed by ONAP in a review dated September 4th, 2014 with no findings.
- The ONAP review of NPRHA's 2015 APR submission indicates no problems or delinquencies.
- The most recent audit (year ending 9/30/2014) contains no findings related to its financial management systems.

1.1d Procurement and Contract Management-7 points

NPRHA meets the requirements of 2 CFR Part 200 and 24 CFR part 1003 for all procurement and contract management policies and procedures. These policies and procedures were adopted by the Board of Commissioners of NPRHA in Resolution #97-08 on August 29, 1997 and they conform to all applicable laws and regulations. Please refer to the included resolution under Rating Factor 1 attachments.

This project will be constructed using the “design-bid-build” contracting method. North Pacific Rim Housing Authority will act on Nanwalek IRA Councils’ behalf, as the owner for this project and will select an Architectural and Engineering Firm using the appropriate procurement methods and will work with that firm to develop the bid packet. The contractor will be selected using the appropriate procurement methods and the contract type will be firm fixed price contract.

North Pacific Rim Housing Authority has procurement and contract management systems and procedures in place that meet 2 CFR 200 and 24 CFR part 1003 including, but not limited to, the following components:

- procurement and contract management systems designed to promote fair and open competition while obtaining the best value for the Housing Authority without conflicts of interest or duplicative and unnecessary purchases and to ensure contracts are performed in accordance with their terms, conditions, and specifications;
 - strict adherence to the procurement methods for small purchases, sealed bids, competitive proposals, and noncompetitive proposals including taking affirmative steps in contracting with small and minority firms, women business enterprises and labor surplus areas; and
 - a cost and/or price analysis for each purchase or contract, bonding requirements, and a system for resolving grievances.
 - NPRHA’s procurement system was reviewed by ONAP in a review dated September 4th, 2014, with no findings.
- The most recent audit (year ending 9/30/14) contains no findings related to its procurement and contract management system.

An environmental review will be conducted by NPRHA and the design team following the regulations in 24 CFR Part 58. The procedures governing environmental reviews and clearances will be followed depending on the significance of their impact on the environment. The Environmental Assessment Checklist and Statutory Checklist that contain the National Environmental Policy Act (NEPA) and twenty-four other statutes and executive orders will be completed. Based on a review of the 24 CFR Part 58 requirements, the level of environmental review for the Early Childhood Development Center will be estimated. Then the appropriate review will be conducted, the Environmental Review Record (ERR) will be prepared, and a determination on whether or not construction will constitute an action significantly affecting the quality of the environment will be determined before requesting the release of funds for the project construction.

**Nanwalek
Early Childhood Development Center Construction Project
Public Facilities and Improvements Project**

RATING FACTOR 2: Need/Extent of the Problem-16 points

2.1 Need and Viability-4 points

The proposed Nanwalek Early Childhood Development Center meets an essential community need in Nanwalek by providing a modern facility needed by the families and the community as a whole, to prepare Nanwalek children for an academic future. Recognizing that there is a need to blend their traditional values and lifestyles with western educational processes, the parents and leaders of Nanwalek find that a modern Head Start Center is the first step on that path. Due to the size and condition of the current facility a waiver has to be sought from Federal Head Start Office every year to be able to increase the number of children in attendance beyond the capacity of the current facility, these waivers must be requested every year, last school year, 2015 – 2016 requested the addition of four children, next school year that request will be for six, not counting additional children moving back into the community. It is never a certainty a waiver will be received. Because the center is already operating beyond its capacity limits it creates a dangerous situation. Additional space is necessary for the continuation of this program.

Nanwalek has a very high percentage of the population of Nanwalek less than 5 years of age, Nanwalek is interested in significantly expanding Head Start and eventually Early Childhood Development programs in the community to give the children the opportunity to learn and better prepare for their futures. A mix of proven, western education models with more traditional subsistence and language education is being seriously addressed by the community as a whole with Elders, Tribal leaders, parents and Educators working together to create a cohesive and valuable and nurturing learning environment for these young minds. Currently, this program does not have adequate, dedicated space to operate and create the needed atmosphere for the children to flourish.

The current Head Start program is located in a structure that was originally built as a single family residential house and is leased from a private individual annually and no other space in the community that is suitable for Head Start or early childhood development exists. The condition of the current facility is significantly deteriorated and since it was never intended to serve its current purpose when it was built there are numerous areas where it does not meet Head Start guidelines and it is not feasible or cost effective to renovate to meet the guidelines. The building is on a very small leased lot that also has another private residence and there is no room on the existing site to either expand the facility or provide a playground within a safe distance. The location of the new facility addresses all of these issues and provides a modern, efficient, safe building that has sufficient space to meet the needs of the Head Start program and community, is adjacent to the current community playground, and will be designed to meet and in most cases exceed Head Start guidelines to provide a suitable environment for the children of the community. **All of these reasons point to the essential community need and construction of a new Nanwalek Early Childhood Development Center is critical to the viability of the community.**

2.2.a Project Benefit-12 points

2.2a Public Facilities and Improvement Projects

In compliance with the HUD ICDBG program the proposed Nanwalek Early Childhood Development Center will benefit the neediest segment of the population as well as the entire native population. The facility will serve Head Start and is eligible to receive the full 12 points under this rating factor. Nanwalek also has a Low and Moderate Income percentage of 85% based on the most recent data available from the U.S. Census Bureau and this information is included as an attachment to this rating factor.

6695	Kaktag ANVSA, AK	231	50	50	50	69%	58%	58%
6699	Kalug ANVSA, AK	187	55	55	55	74%	89%	89%
6700	Kaluk ANVSA, AK	41	15	15	15	100%	80%	80%
6705	Kasaan ANVSA, AK	34	No data	15	15	74%	No data	100%
6710	Kavutak ANVSA, AK	555	90	94	94	85%	78%	79%
6720	Kenaitk ANVSA, AK	32,605	925	1,175	1,175	42%	52%	47%
6725	Ketchikan ANVSA, AK	12,490	650	1,044	1,044	41%	59%	53%
6730	Kiana ANVSA, AK	347	85	89	53%	53%	52%	49%
6735	King Cove ANVSA, AK	190	30	55	70%	49%	0%	44%
6740	King Salmon ANVSA, AK	553	130	130	130	80%	81%	81%
6750	Kipnuk ANVSA, AK	377	70	74	74	63%	50%	53%
6755	Kiwamna ANVSA, AK	584	150	160	160	54%	63%	59%
6765	Klawock ANVSA, AK	61,454	1,385	2,401	2,401	39%	42%	43%
6790	Kobuk ANVSA, AK	95	29	25	25	67%	56%	56%
6795	Kodiak ANVSA, AK	No data						
6800	Kohkanok ANVSA, AK	125	45	45	45	78%	78%	78%
6810	Kongiganok ANVSA, AK	345	65	69	69	96%	92%	93%
6815	Koillik ANVSA, AK	565	135	139	139	85%	85%	83%
6820	Kotzebue ANVSA, AK	3,202	605	650	650	40%	48%	47%
6825	Koyuk ANVSA, AK	339	75	75	75	88%	87%	87%
6830	Koyuk ANVSA, AK	110	40	44	44	97%	58%	61%
6835	Kwaelibit ANVSA, AK	672	135	135	135	72%	81%	81%
6840	Kwaglingok ANVSA, AK	275	55	55	55	83%	100%	100%
6845	Kwihagak ANVSA, AK	615	145	145	145	83%	90%	90%
6850	Lake Mancharina ANVSA, AK	No data						
6855	Larsen Bay ANVSA, AK	83	15	15	15	39%	53%	53%
6860	Lesnoi ANVSA, AK	No data						
6865	Lewick ANVSA, AK	89	30	34	34	77%	60%	65%
6875	Lime Village ANVSA, AK	22	10	14	14	38%	40%	57%
6890	Lower Kaitiak ANVSA, AK	282	55	59	59	93%	91%	92%
6895	MacGrath ANVSA, AK	418	74	85	85	27%	42%	32%
6900	Manabotok ANVSA, AK	383	85	99	99	83%	71%	67%
6905	Manabotok ANVSA, AK	362	90	94	94	86%	67%	68%
6910	Marshall ANVSA, AK	No data						
6915	Mazy's Igloo ANVSA, AK	177	75	40	40	61%	65%	65%
6935	Mekoryuk ANVSA, AK	158	40	40	40	93%	85%	85%
6945	Menzies Lake ANVSA, AK	184	55	59	59	79%	53%	56%
6965	Minto ANVSA, AK	758	170	170	170	80%	68%	68%
6975	Mountain Village ANVSA, AK	586	65	85	85	29%	45%	46%
6990	Naknek ANVSA, AK	233	50	50	50	85%	78%	78%
6995	Nanwalek ANVSA, AK	No data						
7005	Napanamut ANVSA, AK	358	95	95	95	92%	95%	95%
7010	Napsiak ANVSA, AK	383	65	65	65	71%	60%	60%
7020	Napastchik ANVSA, AK	24	No data	No data	No data	64%	No data	No data
7025	Nelson Lagoon ANVSA, AK	448	60	80	80	51%	67%	60%
7030	Nenana ANVSA, AK	181	30	30	30	48%	60%	60%
7035	Newhalen ANVSA, AK	283	40	41	41	44%	63%	57%
7040	New Koliganek ANVSA, AK	518	90	90	90	80%	61%	61%
7050	New Starukok ANVSA, AK	399	70	70	70	74%	77%	77%
7055	Neywel ANVSA, AK	336	60	60	60	79%	75%	75%
7065	Nightmute ANVSA, AK	63	30	30	30	96%	100%	100%
7070	Nikolai ANVSA, AK	40	10	14	14	63%	100%	100%
7075	Nikolski ANVSA, AK	13,608	260	435	435	47%	42%	44%
7080	Ninilchik ANVSA, AK	525	95	89	89	63%	40%	43%
7095	Noatak ANVSA, AK	3,503	520	635	635	33%	45%	42%
7100	Nondalton ANVSA, AK	211	60	60	60	75%	67%	67%
7110	Noorvik ANVSA, AK	648	140	140	140	67%	68%	68%
7115	Northway ANVSA, AK	349	90	100	100	64%	50%	45%
7125	Nugaut ANVSA, AK	564	105	105	105	38%	28%	28%
7130	Nulato ANVSA, AK	276	75	75	75	76%	67%	67%
7133	Nunam Iqou ANVSA, AK	175	30	30	30	58%	40%	40%
7135	Ramspeichok ANVSA, AK	416	95	95	95	70%	89%	89%

**Nanwalek
Early Childhood Development Center Construction Project
Public Facilities and Improvements Project**

RATING FACTOR 3: Soundness of Approach-33 points

3.1 Description of and Rationale for Proposed Project-14 points

The proposed construction of the Nanwalek Early Childhood Development Center will provide approximately 3000 square feet of interior heated space, the new facility will include energy efficient mechanical and electrical systems, meet ADA accessibility guidelines and meet or exceed all Head Start guidelines for early childhood development programs. The new building will include the following spaces:

- 2 classroom spaces
- Cubbies for children to store outdoor clothing and gear
- Office for program staff
- Meeting area
- Adult and Children restrooms
- Prep kitchen
- Garage and storage area

The new facility will enhance the viability of the community by providing a modern, efficient, safe, and appropriately designed facility to be utilized by Head Start and other early childhood development programs which will substantially increase both the number of children who are able to enroll in the programs and quality of programs that can be offered.

Size, Type, and Location of Project

Nanwalek IRA Council has chosen a site adjacent to North Pacific Rim Housing Authority's Nanwalek Youth Activity Center and playground on Lot 2, Block 6, Tract A that is currently owned by North Pacific Rim Housing Authority. This site was chosen for many factors, including that it is an easily developed lot with water, sewer, electric, and phone already available, the location is central to the Youth Activity Center, community playground, many of NPRHA's rental units, and the local school making it convenient for parents with young children to access and allowing for use of the existing playground. There are no other easily developed lots in the community and the few other open lots in the community would require a substantial amount of site work and utility development significantly increasing project costs, and the community playground, garden, and other areas frequently used by the youth programs already are located adjacent to the site.

Nanwalek IRA Council has worked with ION Community Solutions to determine the best space use and programming for the new facility, it will consist of a total of 3000 square feet of new wood frame construction on concrete perimeter footings. The facility will contain one program office area of approximately 120 square feet which will address the space needs of current and future Early Childhood Development program and administrative functions, two classroom areas totally approximately 1100 square feet, a conference/meeting room of approximately 240 square

feet that will allow both individual and group meetings between staff and parents. The facility will also have two restrooms and other common space of approximately 400 square feet as well.

Proposed facility is feasible and cost effective

By careful planning and design, NPRHA has been able to provide a fast development schedule and low construction costs for the areas that they serve. Construction of the new building will provide a substantial cost savings due to the construction method chosen and design of the new facility. NPRHA has been the project manager for many community facility construction projects and has developed a project management and contracting methodology that provides a very high quality finished product at a reasonable price.

The facility will be constructed on a lot that is owned by NPRHA, has all utilities available at the site, has suitable soils for construction, and is the preferred location by the Council and community due to its location near the other youth education and youth activity areas in the community, and view of the natural landscape.

Rationale for Project Design

The project design is appropriate for its intended use and will meet all national and state safety and building codes and Head Start guidelines for this type of facility. The new facility will be handicapped accessible and the insulation, plumbing and weather tightness will be appropriate to meet weather conditions in Nanwalek. The Head Start program has very stringent design guidelines and those guidelines will be met or exceeded in all areas in the new facility.

Anticipated Cost Savings

This project will save costs for the Nanwalek IRA Council in several ways:

- Locating the facility adjacent to the community playground will save approximately \$80,000 in construction costs since a separate playground will not be needed.
- Nanwalek IRA Council will not have to lease space for the program.
- The lot already has all utilities available and cost savings will be achieved by not having to extend water and sewer mains and electrical service to the lot.

The facility will have high efficiency heating and lighting systems, good insulation, and high efficiency fixtures saving approximately 30% on utility bills compared to the current facility.

Employment, training, and contracting opportunities will be provided to Section 3 residents in accordance with the requirements contained in the NOFA.

3.2 Budget and Cost Estimates-10 points

Sources of Funds

ICDBG	\$600,000
NPRHA (in-kind)	\$88,640
NPRHA (IHBG)	\$120,000

Total Funds **\$808,640**

Uses of Funds

Project Mgt. and Contract Administration	\$88,640
Administration	\$14,000
Audit	\$2,000
Design/Engineering	\$51,000
Construction	\$653,000
Total Funds	\$808,640

Breakdown of cost estimate for propose activities

Project Management and Oversight – Includes oversight and coordination of construction with HUD requirements and specifications is projected to cost **\$88,640**. The cost for this component was developed by North Pacific Rim Housing Authority based on actual costs expected to be incurred based on the scope of the project and hours involved in each component of the renovation. This cost will be donated as an in-kind service by NPRHA.

Design/Engineering Component – Includes work drawings, specifications, structural, electrical, mechanical engineering and field evaluation is projected to cost **\$51,000**. This component was estimated by North Pacific Rim Housing Authority based on average costs incurred for similar projects undertaken recently in the Chugach Region.

Construction Component – Projected to cost **\$653,000** this includes contingency for construction costs. Based on information from recent projects similar in scope in the Chugach region, this is a reasonable cost estimate for construction in Nanwalek for this scope of work and compares favorably to similar project recently constructed in the community.

Administration – General Management and Oversight is projected to cost **\$14,000**. This includes day-to-day oversight of project, grant reporting and administration staff time, supplies, and communication needed to administer the grant. Audit for this grant is projected to cost **\$2,000** based on past costs for Council audits. Total Administration costs are **\$18,000**.

This budget and cost estimate has been prepared by Olen Harris, who serves as the executive Director of NPRHA and will serve as project director for this project. Mr. Harris has extensive experience in developing budget and cost estimates for projects similar in scope to this project. Mr. Harris has had recent and relevant experience in preparing cost estimates for projects such as the Chenega Bay Community Services Center (2015), Nanwalek Youth Activity Center(2011), and Chenega Bay Small Boat Harbor upgrades(2011). Mr. Harris is assisted in preparation of this budget and cost estimate by Randy Norman, NPRHA’s Modernization Manager, who has extensive experience in preparation of budgets and cost estimates for projects with similar scopes and has recent relevant experience in developing budgets and cost estimates for projects such as

the Tatitlek Public Safety Remodel (2014), Port Graham Single Family Home (2011), and QNT Early Childhood Development Center Project (2015).

The building will follow the Alaska energy rating program and the BEES building standard for a 5 star plus rated building. Some of the features included are:

- High R values in all building components such as walls, roofs etc that are exposed to outside temperatures.
- All heating system and distribution system are very high efficiency systems with long expected lifetimes
- All windows are energy rated thermo-pane windows with low-e glazing, all doors and windows have low infiltration rates.
- The building is blower door tested at vapor barrier and substantial completion inspections.
- The plans are reviewed prior to bidding and construction to insure compliance with energy standards and green building concepts.
- Building is reviewed during construction to insure contractor compliance from submittal review, through material storage, to installation to final testing and acceptance.

Rural Alaska has limited opportunities for green building practices into our projects.

Whenever possible we:

- Specify local products to reduce transportation greenhouse gases.
- Recommend vegetable based hydraulic fluid for earth moving equipment in appropriate seasons.
- Review all product specifications for emissions and out-gassing to reduce indoor air pollution
- That contractor remove all construction wastes from the site debris and waste from Nanwalek reducing landfill usage and reducing transportation as we work with contractors to find ways to limit waste and debris

3.3a Commitment to Sustain Activities-12 points

North Pacific Rim Housing Authority will be operating and maintain the facility when it is completed. NPRHA has over 20 homes and 12 rental units in the community and has extensive experience operating and maintaining similar facilities in Nanwalek and other remote communities. It has an established track record of operation and maintenance costs for similar facilities. North Pacific Rim Housing Authority recognizes both the need for and cost benefits of keeping a facility well maintained, and that maintenance is the most effective method to have good programs and facilities in the community.

There are four primary aspects to the maintenance process for North Pacific Rim Housing Authority:

- Administrative – Monitoring and managing the operations and maintenance, this is performed by the Maintenance Manager and Housing Manager.
- Custodial – NPRHA employs part time custodial staff, currently this is combined with the maintenance position, and monitors programs in the facilities that we operate to ensure that the programs keep their space up to NPRHA standards.

- Routine Maintenance – Includes items such as repairs to doors hardware, routine painting, light mechanical maintenance such as filter changes and other minor repairs as necessary. This also includes snow removal. This is also a part time position.
- Contract Services – This includes electrical work and special repairs outside of the skills and duties of maintenance staff. NPRHA has established contract services within the village, from Homer, and from Anchorage.

NPRHA's success with its long established maintenance program is one of the main factors contributing to the longevity its facilities in the community. Funding for the maintenance is provided by both rental income and operating funding under the Native American Housing Assistance and Self Determination Act. The building is covered by liability and property insurance through AMERIND Risk Management. NPRHA has adopted a Maintenance and Operation Plan specific to this project and committed the resources necessary for maintenance and operation of the facilities. The maintenance and operation plan addresses all maintenance components of the facility and specifically addresses daily and periodic maintenance activities, repairs such as broken windows, capital improvements and replacement reserves for major repairs such as replacing the roof, fire and liability insurance, and security.

The early childhood development programs and Head Start program in Nanwalek are provided by Chugachmiut, they have provided a commitment for the funds for the program and provided a letter of commitment that identifies both operating expenses and space needs.

**Nanwalek
Nanwalek Early Childhood Development Center
Public Facilities and Improvement Project**

Rating Factor #4 – Leveraging Resources

Allowable Non-ICDBG resources

The North Pacific Rim Housing Authority is committing \$88,640 in project management and administrative services and Chugachmiut is committing to provide \$120,000 in funding for the project.

Total committed non-ICDBG resources for this project are \$208,640. Total project costs are \$808,640. Therefore percentage of leveraging resources is 25.8% of total project costs. ($208640/808640 \times 100$).

**Nanwalek
Early Childhood Development Center
Public Facilities and Improvements Project**

RATING FACTOR 5 – Comprehensiveness and Coordination-10 points

5.1 Coordination-2 points

The Nanwalek IRA Council and the community of Nanwalek have discussed project for many years. **The most recent public discussion took place on June 1st, 2016 at a public meeting in the village of Nanwalek.** Prior to the meeting date, fliers were displayed at locations around the village as well as distributed to residents notifying community members of the meeting.

During the meeting, the Nanwalek IRA Council members shared their thoughts on the project with the community and discussed the amount of funds available for the proposed project, the range of activities that may be undertaken with ICDBG grants, past projects funded with ICDBG grant, and other important program requirements. Each topic was discussed and comments from Tribal members and the general public were solicited. Present at the meeting were representatives from Nanwalek IRA Council, Council staff, North Pacific Rim Housing, Chugachmiut staff and community members.

The Early Childhood Development Center project is listed in the current Nanwalek Strategic Plan as a number one priority in capital projects and infrastructure projects. A resolution was adopted confirming this. Please refer to the relevant attachments under Rating Factor 5.

The Kenai Peninsula School District's Nanwalek School, Nanwalek IRA Council, Chugachmiut, Chugach Regional Resources Council, and North Pacific Rim Housing Authority all currently provide programs and activities for youth in the community and have been involved in the entire planning process for the project. This coordination has involved multiple telephonic and in person meetings between the partners to ensure that the needs of the community and service providers are met and the project has been planned according to the criteria that have been identified through the community's comprehensive planning process to ensure that the proposed facility meets the community's needs and is meets the project objectives in a comprehensive and holistic manner.

Publication of a Community Development Statement

Following the initial planning, a community development statement was developed and posted in such a manner as to afford community members an opportunity to examine its contents and submit comments. Statements summarized the project, made the concept design available for community to view and encouraged comments. The Council considered comments and change suggestions expressed by community members and made the revised application available to residents prior to submitting this application.

Please refer to the attached Tribal resolution that makes certain assurances in connection to this application for the community service center project. A copy of the community meeting flier, agenda, and minutes is attached.

Coordination with other organizations

Nanwalek IRA Council has coordinated with regional organizations in the Chugach Region, service providers, utility providers, and local associations. Attached are letters of support from Chugachmiut, Chugachmiut Head Start, Nanwalek Elementary/High School, Project Grad, and teachers and parents of Head Start students. The majority of these organizations are not providing direct financial support to the project but are important partners with the community to ensure that the facility meets the community's needs. This coordination has been in the form of working with the partner organizations to identify their needs and how the project can enhance the services they provide in the community and involving them in the process to select the site, the process to design the facility to meet their program's needs, and ensuring that the facility meets the long term goals and objectives of the community.

5.2 Outputs and Outcomes-8 points

Outputs:

With new construction of a 3000 square foot Early Childhood Development Center, the Nanwalek IRA Council will be able to offer Head Start and other early childhood development opportunities to the residents of the community. Outputs will include:

- Construction of 1 new 3000 square foot community services center
- 3 full time temporary jobs will be created for residents during facility construction.

Outcomes:

The current Head Start is not a suitable facility and does not meet Head Start standards or provide a suitable, safe learning environment for the children. The current facility is a previous residential unit that is leased from a private individual and minimal modifications were done to allow the program to operate, there are serious issues with almost all of the systems of the building and design and layout of the space in addition to the issues that are due to the deteriorated condition of the current building which was built over 30 years ago and was never intended to be used for its current function.

- The new facility will meet 100% of the requirements of the head start program.
- The new facility will be 100% compliant with the Americans with Disability Act and provide ADA access to all program and facility areas.
- The new facility will have sufficient program space to allow the head start program to increase enrollment from the current 14 students to 30 students.

Cost Summary

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 4/30/2018)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424) Nanwalek IRA Council	2. Application/Grant Number (to be assigned by HUD upon submission)
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3. <input checked="" type="checkbox"/> Original (check here if this is the first submission to HUD)	<input type="checkbox"/> Revision (check here if submitted with implementation schedule as part of pre-award requirements)	<input type="checkbox"/> Amendment (check here if submitted after HUD approval of grant)	Date (mm/dd/yyyy) 06/10/2016
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4. Project Name & Project Category (see instructions on reverse) a	Planned ICDBG Expenditures b	Planned Other Federal Funds Expenditures c	Planned Non-Federal Funds Expenditures d	Total Planned Expenditures e	Source of Other Funds for each Activity f
Nanwalek Early Childhood Development Center	\$	\$	\$	\$ 0.00	
Community Facilities				0.00	
Building Component - Multi Purpose Center				0.00	
Project Management and Oversight			88,640.00	88,640.00	NPRHA In Kind
Technical Services				0.00	
Design/Engineering	51,000.00			51,000.00	
Construction	533,000.00	120,000.00		653,000.00	
				0.00	
				0.00	
				0.00	
				0.00	
				0.00	
5. Administration	14,000.00			14,000.00	
a. General Management and Oversight.					
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.				0.00	
c. Audit: Enter estimated cost of Program share of A-133 audits.	2,000.00			2,000.00	
Administration Total *	\$ 16,000.00	\$ 0.00	\$ 0.00	\$ 16,000.00	
6. Planning The Project description must address the proposed use of these funds.					
7. Technical Assistance Enter total amount of ICDBG funds requested for technical assistance. **					
8. Sub Total Enter totals of columns b, c, and d.	\$ 600,000.00	\$ 120,000.00	\$ 88,640.00		
9. Grand Total Enter sum of columns b, c, and d.					\$ 808,640.00

* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

** No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is essential for HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (P.L. 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 4.

Project Name and Project Category

Column 4.a :

Participants enter the project name and the name of one of the following three categories of activities:

- Housing
- Community Facilities
- Economic Development

Also enter the component name if applicable. Use a separate Cost Summary sheet (form HUD-4123) for each project included in the application.

Examples of categories and/or components including examples of eligible activities are listed below.

Community Facilities

Infrastructure Component

- Water
- Sewer
- Roads and Streets
- Storm Sewers

Buildings Component

- Health Clinic
- Daycare Center
- Community Center
- Multi-purpose Center

Housing

Rehabilitation Component

- Rehabilitation
- Demolition

Land to Support New Housing Component

New Housing Construction Component

Economic Development

- Commercial (wholesale, retail)
- Industrial
- Motel/Hotel
- Restaurant
- Agricultural Development

Column 4.b : Enter the amount of ICDBG funds planned for the project.

Column 4.c : Enter the amount of other Federal funds planned for the project.

Column 4.d : Enter the amount of non-Federal funds planned for the project.

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Implementation Schedule
Indian Community Development Block Grant (ICDBG)

See Instructions and Public Reporting Statement on back.
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424) **Nanwalek IRA Council** 2. Application/Grant Number (to be assigned by HUD) **3.** Original (First submission to HUD) Pre-Award Submission Amendment (submitted after grant approval) Date (mm/dd/yyyy) **06/10/2016**

4. Name of Project (as shown on form HUD-4123, Item 4) **Nanwalek Early Childhood Development Center** 5. Effective Date (mm/dd/yyyy) **06/10/2016** Expected Closeout Date (mm/dd/yyyy) **12/31/2017**

6. Environmental Review Status Exempt (As described in 24 CFR 58.34) Under Review (Review underway; findings not yet made) Finding of No Significant Impact (Finding made that request for release of funds for project is not an action which may significantly affect the environment.) Certification (Environmental review completed; certification and request for release of funds being prepared for submission.) Categorically Excluded (as described in 24 CFR 58.35) 7. Tribal Fiscal Year (mm/dd/yyyy) **09/30/2016**

8. Task List

8. Task List (List tasks such as environmental assessment, acquisition, etc.)

9. Schedule. Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.

Task	CY 16			CY 17			Date (mm/dd/yyyy) (if exceeds 8th Q. r		
	1st Qtr. J F M	2nd Qtr. A M J	3rd Qtr. J A S	4th Qtr. O N D	5th Qtr. J F M	6th Qtr. A M J		7th Qtr. J A S	8th Qtr. O N D
Complete HUD pre award requirements				X					
Environmental Review				X					
Final Design and Engineering				X					
Bid for Construction				X					
Award Contract for Construction				X					
Construction and Construction Administration				X					
Final Inspection								X	
Finalize Grant Requirements								X	
Close Out Grant								X	
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$	\$	\$	\$ 50,000.00	\$ 100,000.00	\$ 200,000.00	\$ 200,000.00	\$ 50,000.00	\$ Total 600,000.00
11. Cumulative Drawdown (if more than one page, enter total on last page only)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 50,000.00	\$ 150,000.00	\$ 350,000.00	\$ 550,000.00	\$ 600,000.00	\$ Total 600,000.00

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0191), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington D.C. 20410-3600. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is essential for HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (P.L. 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 9 Schedule: Use Calendar Year (CY) quarters. Fill in the CY below. If the project begins in May, for example, enter under "1st Qtr." A(April), M(May), J(June). Indicate time period required to complete each activity, e.g., acquisition, by entering "X" under the months it will begin and end. Draw a horizontal line from the first to the second "X". If the completion date will extend beyond the 8th quarter, enter date in the far right column and attach an explanation.

NOTE: Within 90 days of project completion, the grantee shall submit to the Area ONAP a copy of the final status and evaluation report described in § 1003.506(e) and a completed Financial Status Report (SF-425). If acceptable reports are not submitted, an audit of the grantee's program activities may be conducted by HUD.

Schedule of Tasks with Milestones for Completion
 Nanwalek Early Childhood Development Center

Task	Who	Start	End
Complete HUD Pre Award Requirements	Nanwalek/NPRHA	10/1/2016	12/31/2016
Environmental Review	NPRHA/A&E Firm	10/1/2016	12/31/2016
Final Design and Engineering	A/E Firm	10/1/2016	3/31/2017
Design/Engineering/Environmental Completed	Milestone		3/31/2017
Bid for Construction	NPRHA/A&E Firm	4/1/2017	5/15/2017
Award for Contract for Construction	NPRHA/Nanwalek	5/15/2017	5/31/2017
Contract Awarded	Milestone		6/1/2017
Construction and Construction Administration	Contractor/A&E Firm	6/1/2017	10/15/2017
Construction Completed	Milestone		10/15/2017
Final Inspections	NPRHA/A&E Firm	10/15/2017	10/31/2017
Finalize Grant Requirements	NPRHA/Nanwalek	11/1/2017	12/31/2017
Close Out Grant	NPRHA/Nanwalek	11/1/2017	12/31/2017
Close Out Documents Submitted	Milestone		12/31/2017
Project Administration	NPRHA/Nanwalek	12/31/2017	12/31/2017



Port Graham
Nanwalek

north pacific rim housing authority

Memorandum of Agreement

Between Nanwalek IRA Council and North Pacific Rim Housing Authority

RE: HUD ICDBG Early Childhood Development Center Project

This agreement, effective on the date executed and distributed by both parties, pertains to certain services to be provided by North Pacific Rim Housing Authority for Nanwalek IRA for the purposes of fulfilling the requirements of an Indian Community Development Block Grant and other related funding.

Section I: Scope of Work and Funding Source

This memorandum of agreement covers all activities necessary from initial application and planning phase of the project through construction completion and project closeout. The funding source is a Department of Housing and Urban Development Indian Community Development Block Grant.

The scope of work for this agreement shall be: NPRHA shall provide project management services for Nanwalek IRA for the HUD ICDBG Project until the end of the warranty period. These services shall include:

- Fulfillment of all administrative requirement for the HUD ICDBG Program
- Selection of construction method to best fulfill the project and community requirements
- Development of a Architectural and Engineering Request for Proposals
- Assistance with selection of a design firm
- Coordination of the design team, project consultant and any other involved parties
- Coordination with A/E firm to develop a bid packet or RFP that meets both the objectives of the IDCBG and community priorities.
- Assistance with selection of a contractor to construct the project
- Construction administration and inspections
- Construction closeout
- Development of a maintenance and operation plan



Section II: Budget and Fees

These services shall be donated to the project as in-kind services. The estimated value of the services is 6% of total project costs. Travel costs shall be reimbursed based on actual costs incurred.

Section III: Payment

Payment for travel costs shall be billed on a monthly basis and payment will be due within 30 days.

Section IV: Reporting and Records

North Pacific Rim Housing Authority shall assist Nanwalek IRA to ensure that all records and reports needed to comply with grant conditions are completed in a timely manner.

Section V: Responsibilities of Parties

North Pacific Rim Housing Authority agrees to:

1. Provide all services described in the scope of work.
2. Provide Nanwalek IRA with relevant and timely information
3. Provide Nanwalek with timely project updates and copies of any and all correspondence relevant to the project.

Nanwalek IRA Council Agrees to:

1. Provide NPRHA with timely notification, in writing, of any changes in the regulations or changes in community priorities for the project.
2. Provide NPRHA with timely, reliable and accurate information.
3. Provide review and approval functions in a timely manner.

Section VI: Point of Contact and Authority

Both parties agree that there will be a single point of contact for Nanwalek IRA and NPRHA. The point of contact for Nanwalek IRA shall be the Tribal Administrator and for NPRHA it shall be the Executive Director. This point of contact may be changed by notification in writing by either party.

Section VII: Amendments and Modifications

Any modification or amendment to this agreement must be in writing and agreed to by both parties.

Section VIII: Termination/Default



Either party upon 30 days written notice may terminate this agreement, with or without cause.

Section IX: Compliance with Law.

The North Pacific Rim Housing Authority and Nanwalek IRA agree to comply with all Federal and State laws, codes, and regulations and all municipal laws and regulations that are applicable to the conduct of this agreement.

Nanwalek IRA Council shall notify North Pacific Rim Housing Authority of all laws, regulations, codes, or other requirements that apply to this program and shall hold NPRHA harmless if they are not notified of a requirement of the program that NPRHA would not know through its normal course of business as an agency that administers grants through the Department of Housing and Urban Development and the State of Alaska.

NPRHA and Nanwalek IRA Council agree to exercise due diligence to ensure that all requirements and regulations are known and complied with.

Section X: Execution

This agreement shall be effective when executed and distributed to both parties.

In witness thereof, the parties hereto have executed, or caused to be executed by their authorized representatives, this agreement on the day and date shown below:

[Redacted Signature]

John Kvasnikoff, Chief

[Redacted Signature]

10/9/16
Date

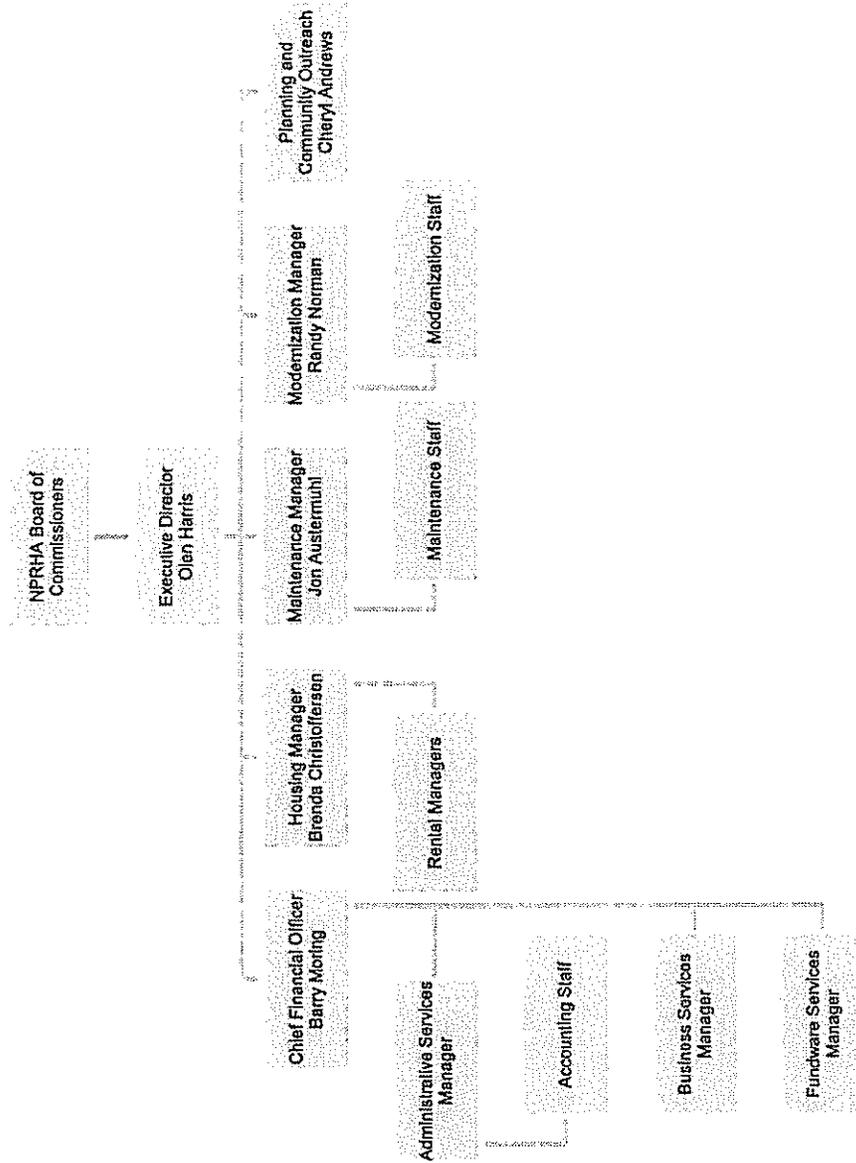
[Redacted Signature]

Olen Harris, Executive Director

6-7-16
Date



North Pacific Rim Housing Authority



NORTH PACIFIC RIM HOUSING AUTHORITY

RESOLUTION # 97-08

ENTITLED: ADOPTION OF FINANCIAL ADMINISTRATION POLICIES AND PROCEDURES

WHEREAS: The North Pacific Rim Housing Authority has determined that there is a need for written financial administration policies and procedures.

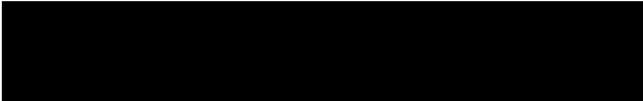
WHEREAS: The written policies and procedures conform to all applicable laws and regulations.

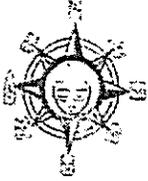
NOW THEREFOR
IT BE RESOLVED:

That the Board of Commissioners of NPRHA has identified the need for written policies and procedures, and hereby adopt the policies and procedures presented subject to any amendments the Board of Commissioners deems necessary.

Passed on this 29th day of August, 1997.


Chairman


Attest



NANWALEK IRA COUNCIL

100 Nikita Street P.O. Box 8028 Nanwalek Alaska 99603 Phone (907) 281-2274 Fax (907) 281-2252

RESOLUTION 16-05

A Resolution Requesting the North Pacific Housing Authority to Serve as Project Manager/Sub-Recipient for the ICDBG for the Nanwalek Early Childhood Development Center Project

WHEREAS, the Nanwalek IRA Council is the recognized Tribal government for the federally-recognized Tribe, Native Village of Nanwalek; and

WHEREAS, the Nanwalek IRA Council recognizes that construction of the Nanwalek Early Childhood Development Center is necessary to expand and enhance Head Start and the other programs and services available to the large youth population of the community; and

WHEREAS, the Nanwalek IRA Council is applying to the HUD ICDBG Program for funding for construction of the early childhood development center on Lot 2, Block 6, USS 4901; and

WHEREAS, the Nanwalek IRA Council recognizes the need for assistance in project management for this construction project and that NPRHA has experience providing oversight for similar projects; and

THEREFORE BE IT RESOLVED that the Nanwalek IRA Council requests the North Pacific Rim Housing Authority to serve as Project Manager/Sub-Recipient for the ICDBG grant to develop the Nanwalek Early Childhood Development Center.

CERTIFICATION

This resolution was duly adopted by the Nanwalek IRA Council on June 9, 2016.

Signed:

[Redacted Signature]

Date:

6/9/16

John Kvasnikoff, First Chief

Attest:

[Redacted Signature]

Date:

6/9/16

Secretary



NANWALEK IRA COUNCIL

100 Nikita Street P.O. Box 8028 Nanwalek Alaska 99603 Phone (907) 281-2274 Fax (907) 281-2252

RESOLUTION 16-07

Resolution Making Certain Assurances in Connection with an Application for the HUD Indian Community Development Block Grant for the Nanwalek Early Childhood Development Center Project

WHEREAS, the Nanwalek IRA Council wishes to submit an application for a grant to construct an early childhood development center on Lot 2, Block 6, USS 4901, which is an eligible ICDBG program activity and in connection with such application resolve and make certain assurances:

NOW THEREFORE BE IT SO RESOLVED, that the Nanwalek IRA Council certifies that, prior to the submission of the application, it has:

- Provided community members with information concerning the amounts of funds available for proposed community development and housing activities, the range of activities that may be undertaken, and other important program requirements, and solicited their views and participation; and
- Held at least one adequately publicized meeting at the community center located in Nanwalek on June 1st, 2016 to obtain the views of community members on community development matters; and
- Developed and published a community development statement in such a manner as to afford community members an opportunity to examine its contents and to submit comments; and
- Considered comments and views expressed by community members and if appropriate modified the application accordingly; and
- Made the modified application available to residents of Nanwalek, and
- Given residents opportunities to review and comment on the Council's performances under any active Indian Community Development Block Grant.

CERTIFICATION

This resolution was duly adopted by the Nanwalek IRA Council on June 9, 2016.

Signed:

[Redacted Signature]

John Kvasnikoff, First Chief

Date:

06/09/16

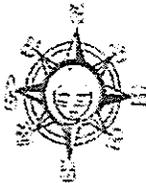
Attest:

[Redacted Signature]

Secretary

Date:

06/09/16



NANWALEK IRA COUNCIL

100 Nikita Street P.O. Box 8028 Nanwalek Alaska 99603 Phone (907) 281-2274 Fax (907) 281-2252

RESOLUTION 16-04

A Resolution Identifying the Nanwalek Early Childhood Development Center Project as the Number One Priority

WHEREAS, the Nanwalek IRA Council is the federally recognized governing body for the Native Village of Nanwalek; and

WHEREAS, program and activity space for Head Start and other early childhood development programs and activities is not adequate and new space is critically important for the continued operation of the programs, and

WHEREAS, the size, location, and condition of the current space has significantly diminished the effectiveness of the Head Start program and other early childhood development programs and activities available in the community; and

WHEREAS, the Council desires to operate its Head Start and other early childhood development programs and activities and programs out of one building, and to provide adequate space for the programs to be effective and provide the most benefit to the community; and

WHEREAS, constructing Nanwalek Early Childhood Development Center on Lot 2, Block 6, USS 4901, is strongly desired, and feasible; and

NOW THEREFORE BE IT RESOLVED that the Nanwalek Early Childhood Development Center Project is the number one priority for community improvement projects AND that the Nanwalek IRA Council seeks funding sources to complete the needed construction.

CERTIFICATION

This resolution was duly adopted by the Nanwalek IRA Council on June 9, 2016.

Signed: [Redacted Signature]
John Krasnikoff, First Chief

Date: 6/9/16

Attest: [Redacted Signature]
Secretary

Date: 6/9/16



NANWALEK IRA COUNCIL

100 Nikita Street P.O. Box 8028 Nanwalek Alaska 99603 Phone (907) 281-2274 Fax (907) 281-2252

RESOLUTION 16-06

A Resolution Stating that the Nanwalek Early Childhood Development Center Project is included in the Adopted Nanwalek IRA Council Strategic Plan 2009

WHEREAS, the Nanwalek IRA Council is the federally recognized governing body for the Native Village of Nanwalek; and

WHEREAS, the community members of Nanwalek identified the space needs for Head Start and other early childhood development programs in planning for the *Nanwalek Strategic Plan*; and

WHEREAS, the community members of Nanwalek identified the Nanwalek early childhood development center building as a goal and measure of success as well as a top capital and infrastructure priority in the *Nanwalek Strategic Plan*; and

WHEREAS, the *Nanwalek Strategic Plan 2009* states that the construction project will be implemented by pursuing federal funding including ICDBG; and

NOW THEREFORE BE IT RESOLVED that the Nanwalek IRA Council identifies the title of our comprehensive community plan as the *Nanwalek Strategic Plan* that was adopted on February 18th, 2009 and states that constructing a new Nanwalek Early Childhood Development Center is a top priority.

CERTIFICATION

This resolution was duly adopted by the Nanwalek IRA Council on June 9, 2016.

Signed: 

Date: 6/9/16

John Kvasnikoff, First Chief

Attest: 

Date: 6/19/16

Secretary

Community Development Statement

Nanwalek IRA Council

Nanwalek Head Start and Early Childhood Development Center

U.S. Housing and Urban Development – Indian Community Development Block Grant

Nanwalek IRA Council is considering the submission of a FY 2015 Indian Community Development Block Grant (ICDBG) to the U.S. Department of Housing and Urban Development (HUD) on October 22nd, 2015. A Tribe may request up to \$600,000 to be used for any of the following eligible activities:

- Community Facilities – Infrastructure
- Community Facilities – Building
- Economic Development
- Housing Rehabilitation

ICDBG funds may not be used for the buildings or portions thereof used for the general conduct of government, general government expenses, new housing construction, furnishings and personal property, construction tools and equipment, political activities, purchase of equipment, operation and maintenance expenses, or income payments.

Proposed Project

Under Community Facilities - Building the Nanwalek IRA Council intends to submit an ICDBG application to fund the construction of a Head Start and Early Childhood Development Center. This project will involve the construction of an approximately 3000 square foot Youth Activities Center on a site adjacent to NPRHA's Nanwalek Youth Activities Center and playground. Total project cost is approximately \$738,640. The ICDBG is for \$600,000. Chugachmiut will provide funding in the amount of \$50,000, and North Pacific Rim Housing Authority will provide project management services as an in-kind contribution valued at \$88,640.

Reason for Project

The current Head Start facility in Nanwalek is much smaller than is needed for the number of eligible children for the program and is well past its useful life. The current structure is leased by Chugachmiut from a private individual and shares a lot with a single family home, there is not room on the lot to expand the facility and the facility does not meet current Head Start requirements due to the condition of the structure, lack of space, and no area for a playground to be constructed.

WHAT DO YOU THINK?

Please submit your comments to Gwen Kvasnikoff, Nanwalek IRA Council, P.O. Box 8028, Nanwalek, AK 99603. Phone 907-281-2274, fax 907-281-2252

**ATTENTION RESIDENTS AND INTERESTED PARTIES
PUBLIC MEETING
IN NANWALEK, ALASKA
at the
Nanwalek Community Center
June 1st, 2016
1:00 pm**

**For
Nanwalek Early Childhood Development Center and Head
Start Facility ICDBG Application**

Agenda:

- **Welcome and Introductions**
- **What is an ICDBG?**
- **What types of projects will ICDBG fund?**
- **Review and Discussion of previous ICDBG projects**
- **Discussion of Early Childhood Development and Head Start Facility Project**
- **Grant Application Requirements Review and Questions**

Nanwalek
Early Childhood Development Center Project
Indian Community Development Block Grant
Public Facilities and Improvements Project
Community Meeting/Citizen Participation
June 1st, 2016 1:00 PM

Agenda

- Welcome and Introductions
- What is an ICDBG
- What types of projects will an ICDBG fund
 - Public Facilities and Improvements
 - Economic Development Projects
 - New Housing Development, Housing Rehabilitation, Land to support new housing
 - Microenterprise projects
- Review and Discussion of previous ICDBG projects
 - Youth Activity Center
 - New Clinic
 - Community Center
- Discussion of Nanwalek Early Childhood Development Center Project
- Grant application requirements review and questions

Nanwalek IRA Council

ICDBG Community Meeting Sign in Sheet
 Nanwalek Early Childhood Development Center Application
 June 1st, 2016 1:00 PM

Guen B Kwasnikoff		Tribal Administration
John Kwasnikoff		1 st Chief
Psiscilla Evans		2 nd chief / IGAP coord
Pauline V. Demas		Elder Community
Jerry Demas		IJA
Ephim H. Moonin		Tribal Member
Alma Moonin		Tribal Member
Candace Demas		Tribal member
Katrina Berestoff		Tribal Admin Assistant
Lorissa Jimmy		Nanwalek I.R.A.
Maurice J. Kwasnikoff		Nanwalek I.R.A.
Lani Hugel		KPBSWD
Kelly Yeaton		Water Operator
Nancy M Yeaton		Lang. program
M. Henson		
Olen Hennis		NPKHA



June 7, 2016

Mr. John Kvasnikoff, First Chief
Nanwalek IRA Council
P.O. Box 8028
Nanwalek, Alaska 99603-8028

RE: Letter of Support for New Head Start Facility in Nanwalek, Alaska

Dear Chief Kvasnikoff,

As the designated Tribal consortium created to promote self-determination to the seven Native communities of the Chugach Region, we provide health and social services, education & training, and technical assistance to the Chugach Native people in a way which is acceptable to Native cultural values and tradition in order to enhance the well-being of our people by continuing to strengthen the tribes and increase self-determination opportunities for community operated tribal programs.

The Chugachmiut Head Start program is one such program. Chugachmiut not only supports the application for a new Head Start facility in Nanwalek, but also pledges our commitment to continue providing Head Start programming and services to the community of Nanwalek for as long as this vital program is funded.

As you know, we have worked closely with the Council and the housing authority to secure the necessary resources to build a new facility to house our Head Start program in Nanwalek. The children in Nanwalek would benefit greatly from having a developmentally appropriate, safe facility, where the children can learn and grow in a beautiful safe environment.

Please keep me informed regarding the progress of your application and let me know if there is anything else I can provide to support your efforts.

Sincerely Yours,



Angela Vanderpool
Executive Director
Chugachmiut

Valdez
Tatitlek
Eyak
Chenega Bay Prince
Gutekcaq William Sound Gulf of Alaska

Port Graham
Nanwalek

Chugachmiut

June 8, 2016

U.S. Department of Housing and Urban Development
Indian Community Development Block Grant
451 7th Street S.W.
Washington, D.C. 20410

Re: Letter of Support for New Head Start Facility in Nanwalek Alaska

To Whom It May Concern:

Chugachmiut, Inc. is the Tribal Consortium created to promote self-determination to the seven Native communities of the Chugach Region. We provide health and social services, education & training, and technical assistance to the Chugach Native people in a way which is acceptable to Native cultural values and tradition in order to enhance the well-being of our people by continuing to strengthen the tribes and increase self-determination opportunities for community operated tribal programs.

The Chugachmiut Head Start program is under my direct supervision. It has been our plans for many years to secure resources to build a new facility to house our Head Start program in Nanwalek. The children in Nanwalek would benefit greatly from having a developmentally appropriate, safe facility, where the children can learn and grow in a beautiful safe environment. Because the facility was not designed as a Head Start center we meet numerous safety challenges. The center is also at capacity and we are required to wait-list children as we do not have adequate space. Subsequently, wait-listed children age out of the opportunity for Head Start. Without an opportunity for Head Start they will be substantially behind their peers. They will be nine months behind in reading skills, seven months behind in writing skill, and five months behind in math skills. Social and developmental issues will not be addressed resulting in life-long learning disabilities.

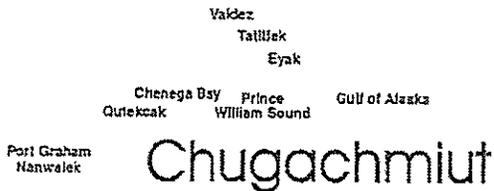
Thank you for this opportunity to provide this letter of support for the new Head Start facility. I am looking forward to a favorable response and receiving news that this project has been funded.

If you have questions please feel free to contact me at 907-562-4155.

Sincerely,


Phyllis Wimberley
Deputy Director





June 7th, 2016

U.S. Department of Housing and Urban Development
Indian Community Development Block Grant
451 7th Street SW
Washington, DC 20410

RE: Letter of Support for new Head Start facility in Nanwalek, Alaska

To whom it may concern;

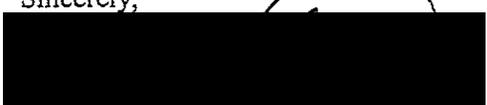
My name is Michael Horton, and I am the Director of the Behavioral Health & Community and Family Services Department for Chugachmiut, Inc. My department is constantly involved in providing counseling services, Crisis Line coverage, and family interventions in the compacted villages throughout the Chugachmiut catchment Area.

In this capacity, we meet with families with small children, and we have a firsthand look at the needs and challenges within our communities. It is for this reason that our Behavioral Health clinical staff has chosen to augment that outstanding work done by the Head Start Program in Nanwalek, Port Graham, and Seldovia, Alaska.

I am writing this letter to support the building of a new Head Start facility in Nanwalek, Alaska. This is more than a need- it is a vital need for the community. The children in Nanwalek require a safe and adequate facility that supports their physical and educational growth and development. By funding this proposal, the children will have this important, greatly needed facility.

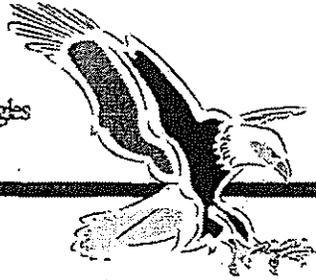
If you have any questions, or if I can further extol the virtues of this project, please feel free to contact me at the number below.

Sincerely,


Michael Horton, LPC, CDC II, BHP
Behavioral Health Director
Behavioral Health & Community and Family Services
Chugachmiut

Phone: (907) 562-4155 x143
Fax: (907) 278-0300

Home of the Eagles



Nanwalek Elementary/High School

April 24, 2016

U.S. Department of Housing and Urban Development
Indian Community Development Block Grant
451 7th Street S.W., Washington, DC 20410

The Kenai Peninsula Borough School District supports the Nanwalek Village IRA to construct a new facility that will house the Head Start preschool program in Nanwalek, Alaska.

This new facility is greatly needed as the current Head Start facility is not large enough to serve all of the eligible children in Nanwalek, and it is our understanding that the program is serving additional children with a waiver of compliance with facility square footage requirements so children are not excluded from attending Head Start.

Having a large enough facility will assure that all eligible children will be served, and the program will meet the needs of individual students for long-term social and school success.

Our school district is in support of the new facility that will house the Head Start program.

Please contact me at the below phone numbers if I may answer any questions that you have, thank you.

Sincerely,


Nancy Kleine
Principal
Nanwalek School (907-281-2210)
Port Graham School (907-284-2210)



KENAI PENINSULA

Graduation Really Achieves Dreams

June 7, 2016

Mr. John Kvasnikoff, First Chief
Nanwalek IRA Council
P.O. Box 8028
Nanwalek, Alaska 99603

Chief Kvasnikoff,
Project GRAD Kenai Peninsula supports the Nanwalek Village IRA to construct a new facility that will house the Head Start preschool program in Nanwalek, Alaska.

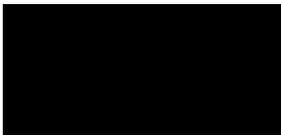
This new facility is greatly needed as the current Head Start facility is not large enough to serve all of the eligible children in Nanwalek, and it is our understanding that the program is serving additional children with a waiver of compliance with facility square footage requirements so children are not excluded from attending Head Start.

Having a large enough facility will assure that all eligible children will be served, and the program will meet the needs of individual students for long-term social and school success.

Our program is in support of the new facility that will house the Head Start program. The need for a quality facility will only enhance the learning process provided by the Head Start program as it is a fundamental necessity to introduce pre-school aged children to the wonders of learning.

Please contact me at the below phone numbers if I may answer any questions that you have, thank you.

Sincerely,



Jane Beck
Executive Director
Project GRAD Kenai Peninsula



NANWALEK IRA COUNCIL

100 Nikita Street P.O. Box 8028 Nanwalek Alaska 99603 Phone (907) 281-2274 Fax (907) 281-2252

June 7, 2016

U.S. Department of Housing and Urban Development
Indian Community Development Block Grant
451 7th Street S.W., Washington DC 20410

Re: Construction of a new Head Start Facility in Nanwalek, Alaska

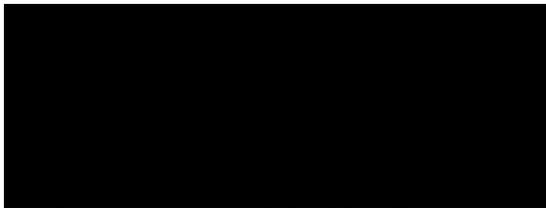
On behalf of the Nanwalek IRA Council, I am writing this letter to support the building of a new Head Start facility in Nanwalek, Alaska.

Our children are very important to us in Nanwalek. We are in great need of a safe new facility that meets Head Start standards to provide our children with a facility that is conducive to learning and is large enough to accommodate our growing population.

We fully support the building of a new Head Start facility and we hope this can happen as soon as possible.

If you have any questions please do not hesitate to contact me at 907-281-2274.

Sincerely,



John Kvasnikoff, First Chief
Nanwalek IRA Council

6-10-16

To Whom It May Concern,

As a parent and an educator of Nanwalek, I support the construction of a new Head Start Center. Preschool education gives an important foundation to guiding a successful school career. A clean, safe learning environment to teach our children is needed because our community is growing. A learning center in our community that integrates local knowledge and Angotstun language will be a powerful tool to help build a healthy learning community.

Camaga, Hello 6/10/16

Nan walek angling amleniteng
Sugit

Nan walek is growing and community
of Sugitags

Nanngug ta kaut skulanmasanrek
Nutan,

We are in need of a Head of Building
Now. Asenngarting Pengkunta

ilier sigalut

it would be wonderful to get one
it will be a big help.

Malisamin ka pilicunang nuno lamanta
I will go alone to make this choice
to come together

Nanwaleg in

Nanwalek

Dayana / Atakaa Rhoda Masin (one of the last spoken
and Grandparent
as writers)

Gary Teenor

From: Gwen Kvasnikoff
Sent: Friday, May 13, 2016 3:07 PM
To: Gary Teenor
Subject: Head Start

Good afternoon Gary, when I was transferred here to Nanwalek as the Tribal Administrator in 1/2008 there were some concerned parents wanted to know about the head start school and if it could accommodate the number of kids along with the staff. At that time there were 11 head start students and 2 staff a teacher and cook. There concerns were was there enough space for them to have activities with out having to move their tables out of the way. The boiler was another concern, the boiler was not closed off with doors only gates so they would have to always make sure the kids don't play next to the gated off area where the boiler was located at in the head start building/school. Currently there are there are 15 kids in head start and 4 staff, teacher, teacher aide, teacher assistant, cook with this number of kids and staff in the head start parents can not go in a donate their time like the use to due to over crowding at the school so that is what we are stuck with at this time.

Thank you,

Gwen B. Kvasnikoff,
Tribal Administrator
Nanwalek IRA Council
907-281-2274
907-281-2252 Fax

June 10, 2016

To Whom it may Concern,

I am writing not only as the lead teacher, but as a parent as well. Our village is growing daily with new babies being born every year! With this comes big groups of children who attend our head start program which we look forward too. As a parent, the facility is way too small, having 17 children from 3-5 years of age with limited space is hard to run. Our community needs a upgrade and enough space to move and experience what a normal head start building or any other education are and run.

With a space for the children to explore, read, have the space they need will give parents and teachers a great way to interact with each other and the children. I would love for this building to be a great building with little toilets, a kitchen out of the learning area for more space for different learning areas.

I would love for this building to last for years and bring happiness to all!! Thank you for your support and dream of a much needed facility!

Kilann Tanape

Head Start teacher and previous parent!



north pacific rim housing authority

June 7, 2016

John Kvasnikoff, First Chief
Nanwalek IRA Council
P.O. Box 8028
Nanwalek, AK 99603

Dear Wally,

North Pacific Rim Housing Authority is in full support of your proposed Nanwalek Youth Center Activities Project and would like to offer the Nanwalek IRA Council our services to manage the Indian Community Development Block Grant that the Council is submitting for the Nanwalek Youth Activities Center Project. NPRHA is committed to acting as the sub-recipient for this project if the funding is secured and is very experienced with ICDBG grant administration and has a very successful record of completing similar projects on time and on budget.

NPRHA commits to provide all necessary grant and project management services for the project as an in-kind contribution to the Nanwalek IRA Council with the exception of direct travel and other incidental costs incurred and will act as the sub-recipient for the grant. The value of these services is estimated to be \$88,640, and includes all audit and administrative costs as well as project management services necessary to fulfill the sub-recipient agreement.

I look forward to working with the Nanwalek IRA Council and the community on this essential project, please let me know if I can be of any further assistance to the Council.

Sincerely,


Olen Harris
Executive Director



Valdez
Tatitlek
Eyak
Chemega Bay Prince
Qulst'kaak William Sound Gulf of Alaska

Port Graham
Nanwalek

Chugachmiut

June 10, 2016

Mr. John Kvasnikoff, First Chief
Nanwalek IRA Council
P.O. Box 8028
Nanwalek, Alaska 99603-8028

Dear Chief Kvasnikoff,

As the designated Tribal consortium created to promote self-determination to the seven Native communities of the Chugach Region, we provide health and social services, education & training, and technical assistance to the Chugach Native people in a way which is acceptable to Native cultural values and tradition in order to enhance the well-being of our people by continuing to strengthen the tribes and increase self-determination opportunities for community operated tribal programs.

The Chugachmiut Head Start program is one such program. Chugachmiut not only supports the application for a new Head Start facility in Nanwalek, but also pledges our commitment to continue providing Head Start programming and services to the community of Nanwalek for as long as this vital program is funded. Operating expenses for the Head Start program in Nanwalek total \$183,724 per year and this amount will continue to be provided to the Nanwalek Head Start program in order to ensure its continued efforts toward preparing the Nanwalek children for their futures.

As you know, we have worked closely with the Council and the housing authority to secure the necessary resources to build a new facility to house our Head Start program in Nanwalek. The children in Nanwalek would benefit greatly from having a developmentally appropriate, safe facility, where the children can learn and grow in a beautiful safe environment. The current facility is inadequate for many reasons, of which space requirements (45 CFR 1304.53(5)) are exceeded every year, waivers must be sought for the number of children enrolled in the program. The new facility with over 1,100 square feet for the kids, 120 square feet for staff office space, based on conceptual drawings, will meet our program space needs for the growing population of Nanwalek for many years to come.

Therefore it is my extreme pleasure to inform you that Chugachmiut commits to provide \$120,000 the match requirement for your proposal. These funds will be used to purchase and install classroom supplies and materials; purchase and installation of age appropriate playground equipment for the new Head Start Center in Nanwalek.

Please keep me informed regarding the progress of your application and let me know if there is anything else I can provide to support your efforts.

Sincerely Yours,


Angela Vanderpool
Executive Director
Chugachmiut



Valdez
Tatitlek
Eyak

Chenega
Seward

Port Graham
Nanwalek

north pacific rim housing authority

June 9th, 2016

John Kvasnikoff
Nanwalek IRA Council
P.O. Box 8028
Nanwalek, AK 99603

Dear John,

North Pacific Rim Housing Authority commits to operate and maintain the Nanwalek Early Childhood Development Center on behalf of the Nanwalek IRA Council. This facility will be operated and maintained in conjunction with NPRHA's rental facilities in the community of Nanwalek. NPRHA has adopted an operation and maintenance plan for the facility that addresses daily and other periodic routine maintenance activities, non-routine maintenance, repairs, fire and liability insurance, security, and replacement reserves. NPRHA is also committing \$21,060 in funding from our rental income to fulfill our obligation to operate and maintain the facility.

Please contact me if you have any questions or need additional information at 907-562-1444.

Sincerely,



Olen Harris
Executive Director



**Nanwalek Early
Childhood
Development Center
Operating and
Maintenance Budget**

3,000.00 sq. ft

	Annual Costs	Monthly costs	sq foot costs
Expenses			
Fire and Liability Insurance	4,000	333	0.11
Fuel/heat (setback heat summer & nights)	4,950	413	0.14
Electric	2,160	180	0.06
Refuse	240	20	0.01
Sewer & Water	360	30	0.01
Janitorial Services by each program & user, however there are misc janitorial expenses required for special clean-up	2,000	167	0.06
Janitorial Suplies	1,000	83	0.03
routine maintenance	2,500	208	0.07
Replacement Reserve Fund	2,500	208	0.07
Routine Painting	600	50	0.02
Security	750	63	0.02
	21,060	1,755	0.59

Valdez
Tatitlek
Eyak

Chenega
Seward

Port Graham
Nanwalek

north pacific rim housing authority

June 7, 2016

John Kvasnikoff, First Chief
Nanwalek IRA Council
P.O. Box 8028
Nanwalek, AK 99603

Dear Wally,

North Pacific Rim Housing Authority is in full support of your proposed Nanwalek Youth Center Activities Project and would like to offer the Nanwalek IRA Council our services to manage the Indian Community Development Block Grant that the Council is submitting for the Nanwalek Youth Activities Center Project. NPRHA is committed to acting as the sub-recipient for this project if the funding is secured and is very experienced with ICDBG grant administration and has a very successful record of completing similar projects on time and on budget.

NPRHA commits to provide all necessary grant and project management services for the project as an in-kind contribution to the Nanwalek IRA Council with the exception of direct travel and other incidental costs incurred and will act as the sub-recipient for the grant. The value of these services is estimated to be \$88,640, and includes all audit and administrative costs as well as project management services necessary to fulfill the sub-recipient agreement.

I look forward to working with the Nanwalek IRA Council and the community on this essential project, please let me know if I can be of any further assistance to the Council.

Sincerely,



Olen Harris
Executive Director



**North Pacific Rim Housing Authority
Nanwalek Head Start and Early Childhood Development Center
In-Kind Services Value Calculation**

Hourly Costs

Olen Harris \$ 175.00
Barry Moring \$ 175.00
Admin support \$ 55.00

Task	Staff	Hours	Value
Complete grant award requirements	OH	12	\$ 2,100.00
Grant reports (2 years total)	BM	24	\$ 4,200.00
Accounting requirements (2 years)	BM	16	\$ 2,800.00
Community meetings (3)	OH	24	\$ 4,200.00
Council meetings (5)	OH	40	\$ 7,000.00
Design/Engineering RFP	OH		
Develop RFP	OH	6	\$ 1,050.00
Review and select contractor	OH	4	\$ 700.00
Contract administration	OH	40	\$ 7,000.00
Environmental Assessment	OH	16	\$ 2,800.00
On site meetings with design team (3)	OH	24	\$ 4,200.00
Design review and approval	OH	40	\$ 7,000.00
Construction RFP			
Develop RFP, pre bid	OH	40	\$ 7,000.00
Review and select contractor	OH	16	\$ 2,800.00
Contract administration	OH	120	\$ 21,000.00
Site visits and inspections (6)	OH	48	\$ 8,400.00
Processing vendor payments			
Review and approve	OH	24	\$ 4,200.00
Process payments	AS	8	\$ 440.00
Audit and closeout	BM	10	\$ 1,750.00
 Total value of In-Kind Services			 \$ 88,640.00

Valdez
Tattletale
Eyak
Chenequa Bay Prince
Qutekzek William Sound Gulf of Alaska

Port Graham
Nanwalek

Chugachmiut

June 10, 2016

Mr. John Kvasnikoff, First Chief
Nanwalek IRA Council
P.O. Box 8028
Nanwalek, Alaska 99603-8028

Dear Chief Kvasnikoff,

As the designated Tribal consortium created to promote self-determination to the seven Native communities of the Chugach Region, we provide health and social services, education & training, and technical assistance to the Chugach Native people in a way which is acceptable to Native cultural values and tradition in order to enhance the well-being of our people by continuing to strengthen the tribes and increase self-determination opportunities for community operated tribal programs.

The Chugachmiut Head Start program is one such program. Chugachmiut not only supports the application for a new Head Start facility in Nanwalek, but also pledges our commitment to continue providing Head Start programming and services to the community of Nanwalek for as long as this vital program is funded. Operating expenses for the Head Start program in Nanwalek total \$183,724 per year and this amount will continue to be provided to the Nanwalek Head Start program in order to ensure its continued efforts toward preparing the Nanwalek children for their futures.

As you know, we have worked closely with the Council and the housing authority to secure the necessary resources to build a new facility to house our Head Start program in Nanwalek. The children in Nanwalek would benefit greatly from having a developmentally appropriate, safe facility, where the children can learn and grow in a beautiful safe environment. The current facility is inadequate for many reasons, of which space requirements (45 CFR 1304.53(S) are exceeded every year, waivers must be sought for the number of children enrolled in the program. The new facility with over 1,100 square feet for the kids, 120 square feet for staff office space, based on conceptual drawings, will meet our program space needs for the growing population of Nanwalek for many years to come.

Therefore it is my extreme pleasure to inform you that Chugachmiut commits to provide \$120,000 the match requirement for your proposal. These funds will be used to purchase and install classroom supplies and materials; purchase and installation of age appropriate playground equipment for the new Head Start Center in Nanwalek.

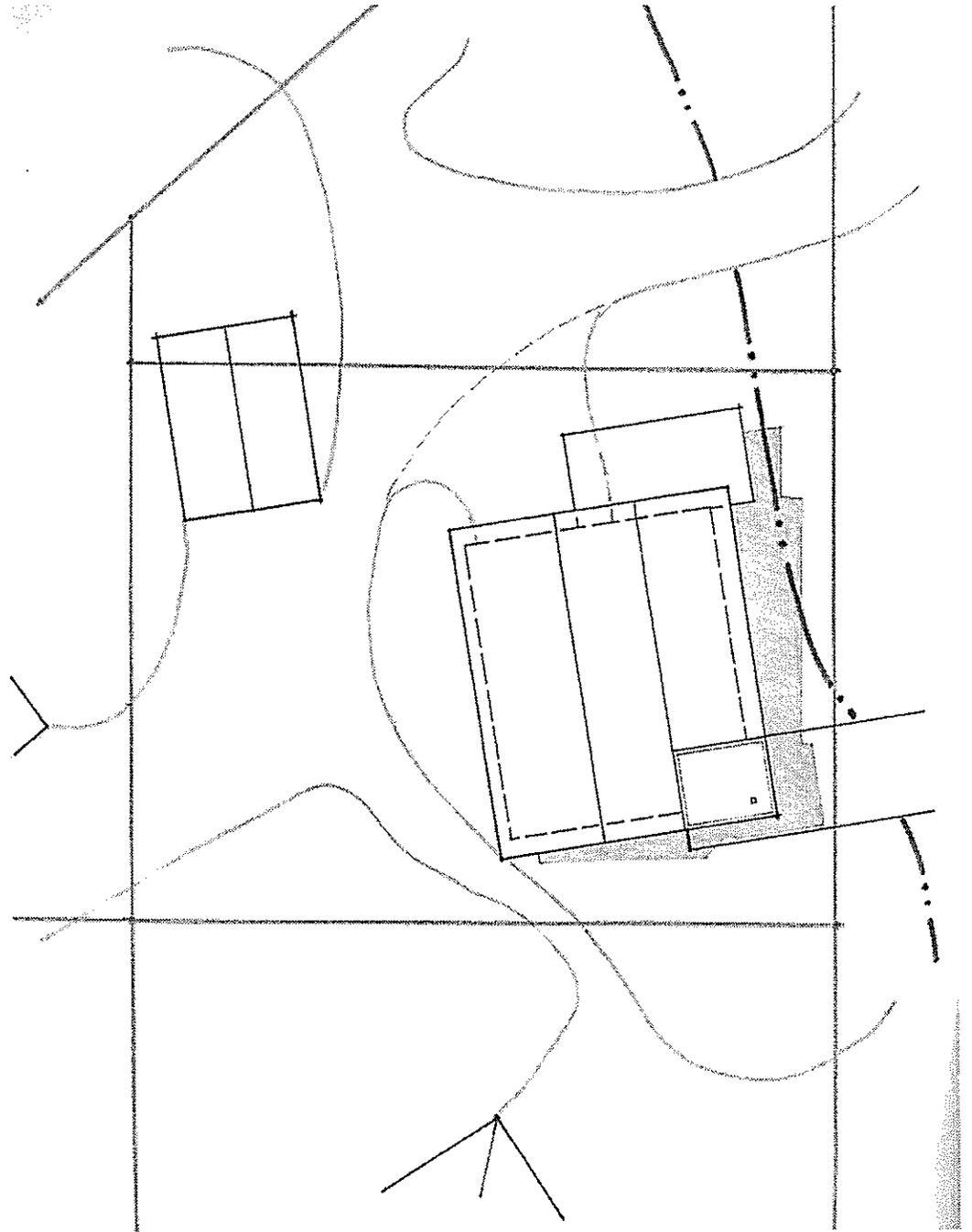
Please keep me informed regarding the progress of your application and let me know if there is anything else I can provide to support your efforts.

Sincerely Yours,


Angela Vanderpool
Executive Director
Chugachmiut



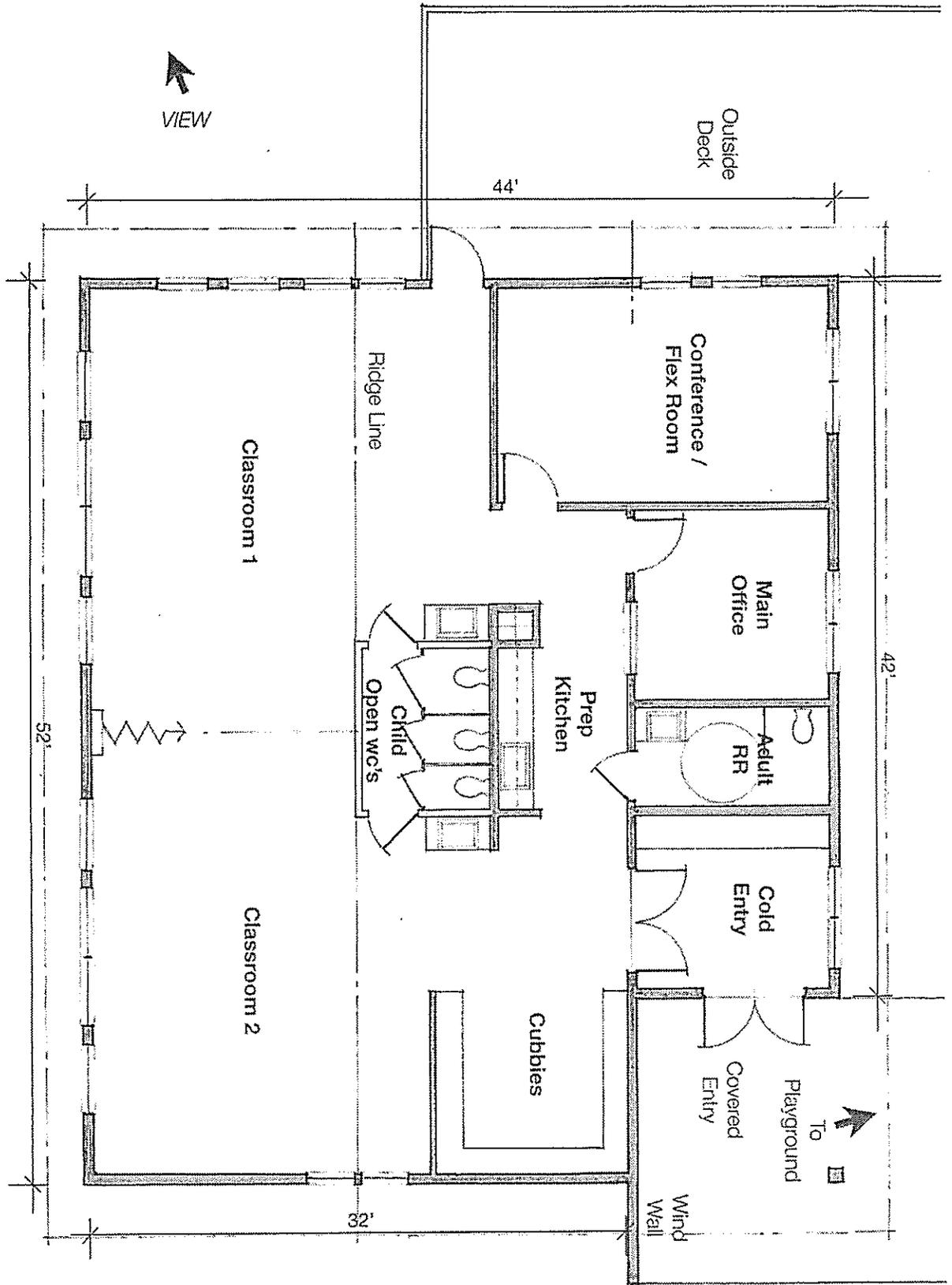
NOTE: DRAFT
NOT TO SCALE



NANWALEK HEAD START FACILITY
SITE PLAN - CONCEPT

Oct. 1, 2015

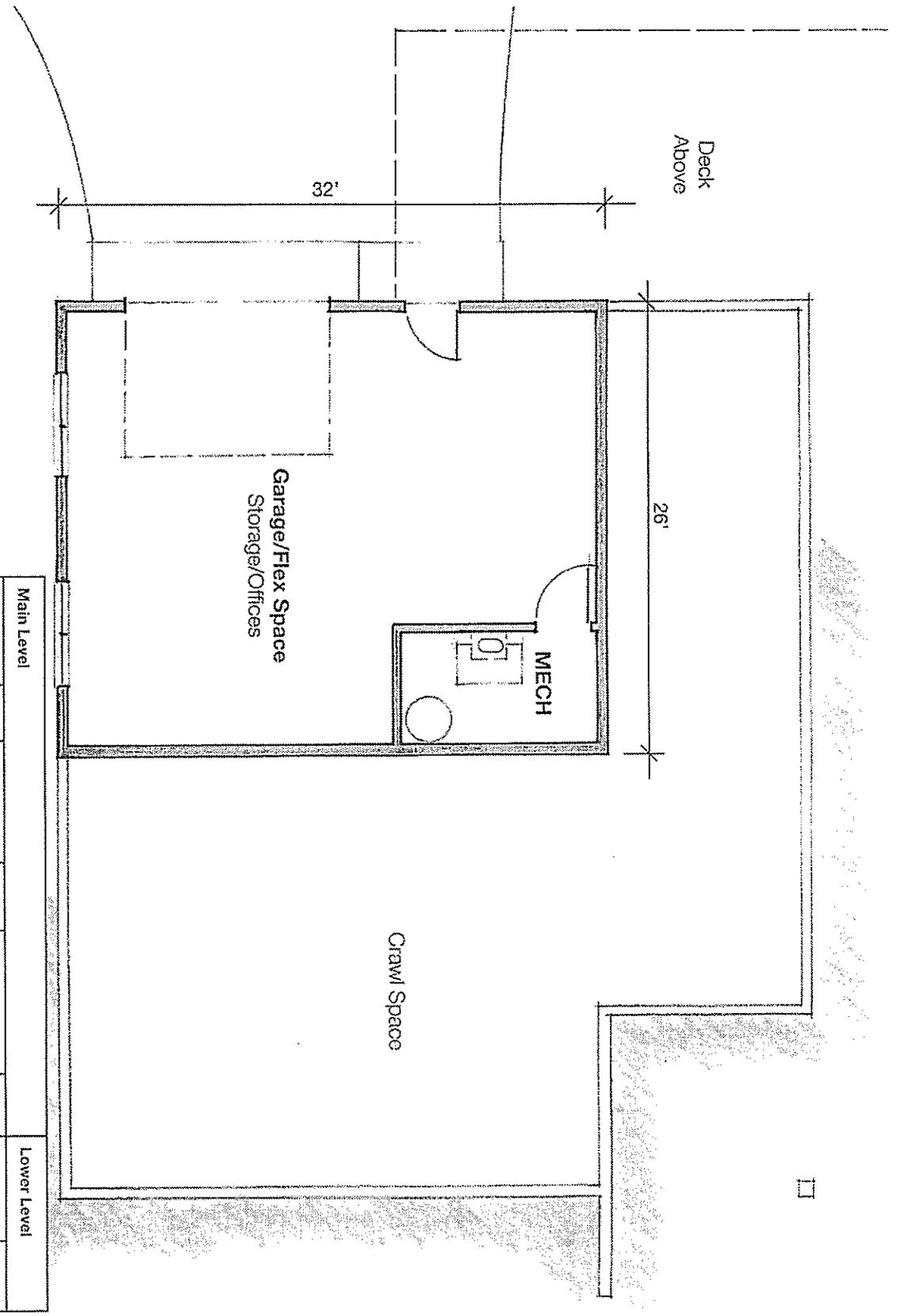
MAIN LEVEL
 1" = 8 ft.
 0 4 8



NANWALEK HEAD START FACILITY
 MAIN LEVEL - CONCEPT

Oct. 1, 2015 Oct. 1, 2015

LOWER LEVEL
 1" = 8 ft.
 0 4 8



Main Level				Lower Level			
Room	S.F.	Room	S.F.	Room	S.F.	Room	S.F.
Cold Entry	120	Cont/Flex	240	Child W/C	80	Garage	80
Adult RR	72	Prep Kitchen	80	Classroom 1	584	Mech	748
Main Office	120	Cubbies	120	Classroom 2	520	Total	832
				Hall - Common	232	Building Total	3,000
				Total	2,168		

NANWALEK HEAD START FACILITY
LOWER LEVEL - CONCEPT

Oct. 1, 2015

Nanwalek Early Childhood Development Center - Construction Cost Estimate

Division Classification	Task	Material/Equipment	Labor	Total
1-General Conditions	Mobilization and Demobilization		31,220	31,220
1-General Conditions	Bond/Insurance		7,500	7,500
1-General Conditions	Contractors On-site Management		31,000	31,000
1-General Conditions	Camp and Travel		18,600	18,600
1-General Conditions	Contractor's Overhead and Profit		76,500	76,500
2-Sitework	Roadway and Parking Lot	3,400	2,600	6,000
2-Sitework	Water/Sewer Electrical Extentions	2,000	2,200	4,200
2-Sitework	Building Excavation	3,000	10,910	13,910
2-Sitework	Playground	46,000	14,000	60,000
3-Concrete	Spread Footings	11,400	6,260	17,660
3-Concrete	Foundation Walls	9,600	6,200	15,800
3-Concrete	Sone Tubes	1,600	1,340	2,940
5-Metal	Brackets and Bolts	2,370	2,680	5,050
6-Wood/Plastics	Framing	24,000	25,800	49,800
6-Wood/Plastics	Trusses	14,000	9,200	23,200
6-Wood/Plastics	Decking	6,400	5,200	11,600
7-Thermal/Moisture	Insulation	8,130	3,790	11,920
7-Thermal/Moisture	Vapor Barrier	800	2,750	3,550
7-Thermal/Moisture	Composite Shingles/Ice & Water	6,800	6,440	13,240
7-Thermal/Moisture	Vinyl Siding	7,400	13,600	21,000
8-Doors & Windows	Exterior Doors and Windows	5,210	2,380	7,590
8-Doors & Windows	Interior Doors and Windows	3,250	1,860	5,110
9-Finishes	Gypsum Drywall/Paint	10,840	12,880	23,720
9-Finishes	Flooring	11,300	10,600	21,900
12-Furnishing	Appliances	2,600	800	3,400
12-Furnishing	Cabinets/Countertops/Casework	16,400	7,230	23,630
15-Mechanical	Rough-in	28,000	16,400	44,400
15-Mechanical	Trim-out	15,840	19,570	35,410
16-Electrical	Rough-in	23,200	11,470	34,670
16-Electrical	Trim-out	13,120	15,360	28,480
		276,660	376,340	653,000

Prepared by: Olen Harris
June 9th, 2016