

**Owner's Certification of Compliance  
with HUD's Tenant Eligibility  
and Rent Procedures**

**U. S. Department of Housing  
And Urban Development**

For Personal Records ONLY - not for  
Submission to the Federal Government

Office of Housing  
Federal Housing Commissioner

Record for Landlords  
(Exp. xx/xx/xxxx)

**Section B. Summary Information**

1. Project Name  2. Subsidy Type 3. Secondary Subsidy Type 4. Property ID 5. Project Number 6. Contract Number 7. Project iMAX ID 8. Plan of Action Code 9. HUD-Owned Project? 10. Previous Housing Code 11. Displacement Status Code	12. Effective Date 13. Anticipated Voucher Date 14. Next Recertification Date  15. Project Move-In Date 16. Certification Type 17. Action Processed 18. Correction Type 19. EIV Indicator 20. Prev. Subsidy Type	21. Unit Number 22. No. of Bedrooms 23. Building ID 24. Unit Transfer Code 25. Previous Unit No. 26. Security Deposit 27. 236 Basic/BMIR Rent 28. Market Rent 29. Contract Rent 30. Utility Allowance 31. Gross Rent 32. TTP at RAD Conversion
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**Section C. Household Information**

33. No.	34. Last Name	35. First Name	36. MI	37. Rel	38. Sex	39. Race	40. Eth	41. Birth Date	42. Special Status	43. Stdnt Stat.	44. ID Code (SSN)	45. SSN Excp	46. Ctzn Code	47. Alien Reg. Number	48. Age	49. Work Codes
01																
02																
03																
04																
05																
06																
07																
08																

50. Family has Mobility Disability? 51. Family has Hearing Disability? 52. Family has Visual Disability?	53. Number of Family Members 54. Number of Non-Family Members 55. Number of Dependents 56. Number of Eligible Members	57. Expected Family Addition - Adoption 58. Expected Family Addition - Pregnancy 59. Expected Family Addition - Foster Children
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60. Previous Head Last Name 61. Previous Head First Name 62. Previous Head Middle Initial	63. Active Full Cert. Effective Date 64. Previous Head ID 65. Previous Head Birth Date
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**Section D. Income Information**

**Section E. Asset Information**

66. Mbr. No.	67. Income Type Code	68. Amount	69. SSN Benefits Claim No.	75. Mbr. No.	76. Description	77. Status	78. Cash Value	79. Actual Yearly Income	80. Date Divested

70. Total Employment Income 71. Total Pension Income 72. Total Public Assistance Income 73. Total Other Income 74. Total Non-Asset Income	81. Total Cash Value of Assets 82. Actual Income from Assets 83. HUD Passbook Rate 84. Imputed Income from Assets 85. Asset Income
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**Section F. Allowances & Rent Calculations**

86. Total Annual Income 87. Low Income Limit 88. Very Low Income Limit 89. Extremely Low Income Limit 90. Current Income Status 91. Eligibility Universe Code 92. Sec. 8 Assist. 1984 Indicator 93. Income Exception Code 94. Police / Security Tenant? 95. Survivor of Qualifier? 96. Household Citizenship Eligibility	97. Deduction for Dependents 98. Child Care Expense (work) 99. Child Care Expense (school) 100. 3% of Income 101. Disability Expense 102. Disability Deduction 103. Medical Expense 104. Medical Deduction 105. Elderly Family Deduction 106. Total Deductions 107. Adjusted Annual Income	108. Total Tenant Payment 109. TTP Before Override 110. Tenant Rent 111. Utility Reimbursement 112. Assistance Payment 113. Welfare Rent 114. Rent Override 115. Hardship Exemption 116. Waiver Type Code 117. Eligibility Check Not Required 118. Extenuating Circumstances Code
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