

**MAINTENANCE GUIDEBOOK IV  
LANDSCAPE AND GENERAL GROUNDS MAINTENANCE**

**CHAPTER EIGHT - CHECKLISTS**

## A CHECKLIST FOR TREES

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUGUST	SEPT / OCT	NOV / DEC
3	<ul style="list-style-type: none"> <li>• Prune dormant trees</li> <li>• Spray evergreens with antidesiccant</li> <li>• Remove snow and ice from evergreens</li> <li>• Replace mulch as needed</li> <li>• Check supports for recently planted trees</li> </ul>	<ul style="list-style-type: none"> <li>• Clean, oil, sharpen tools</li> </ul>	<ul style="list-style-type: none"> <li>• Remove trees that are weak, rotted, or tangled in utility wires</li> <li>• Prune trees</li> <li>• Prune out winter damage</li> <li>• Shear fine-needled evergreens</li> <li>• Fertilize trees with slow-release fertilizer as growth starts</li> <li>• Plant bare-root trees</li> <li>• Plant container and balled-and-burlapped trees</li> <li>• Install supports for newly planted trees</li> <li>• Water and mulch newly planted trees</li> <li>• Transplant trees</li> <li>• Remove winter mulch and burlap wrappings</li> <li>• Apply horticultural oil</li> <li>• Weed soil around trees; apply pre-emergent herbicide</li> <li>• Apply summer mulch</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Shear fine-needled evergreens</li> <li>• Plant container and balled-and-burlapped trees</li> <li>• Transplant evergreens</li> <li>• Weed soil around trees; apply pre-emergent herbicide</li> <li>• Aerate compacted soil around roots</li> <li>• Apply summer mulch</li> <li>• Water as necessary</li> <li>• Check for insects and diseases</li> <li>• Remove trees that are weak, rotted, or tangled in utility wires</li> </ul>	<ul style="list-style-type: none"> <li>• Plant container and balled-and-burlapped deciduous trees</li> <li>• Transplant deciduous trees</li> <li>• Water if ground is dry</li> <li>• Rake leaves and use in compost</li> <li>• Apply winter mulch and wrap tree trunks in burlap</li> <li>• Turn off water, drain hose</li> <li>• Remove trees that are weak, rotted, or tangled in utility wires</li> </ul>	<ul style="list-style-type: none"> <li>• Prune dormant trees</li> <li>• Fertilize dormant trees</li> <li>• Put wire mesh around tree trunks for protection against animals</li> <li>• Remove snow and ice from evergreens</li> <li>• Protect young trees</li> <li>• Check supports for newly planted trees</li> </ul>
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## A CHECKLIST FOR SHRUBS

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT/ OCT	NOV / DEC
3	<ul style="list-style-type: none"> <li>Remove snow and ice from weak-limbed or tall-growing shrubs</li> <li>Replace mulch as needed</li> <li>Select shrubs with winter color for spring planting</li> </ul>	<ul style="list-style-type: none"> <li>Replace mulch as needed</li> <li>Prune shrubs</li> <li>Divide multi-stemmed shrubs</li> <li>Remove undesirable shrubs</li> <li>Clean, oil, sharpen tools</li> <li>Protect delicate shrubs from late frost</li> </ul>	<ul style="list-style-type: none"> <li>Prune spring-flowering shrubs</li> <li>Prune out winter damage</li> <li>Shear formal hedges</li> <li>Fertilize shrubs as growth starts</li> <li>Test soil pH around established shrubs and adjust, if necessary</li> <li>Plant shrubs</li> <li>Transplant shrubs</li> <li>Weed soil around shrubs</li> <li>Apply horticultural oil spray</li> <li>Apply mulch for summer</li> <li>Check for insects, diseases</li> <li>Water and mulch newly planted shrubs</li> <li>Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>Prune shrubs after flowering</li> <li>Shear formal hedges</li> <li>Plant shrubs</li> <li>Weed soil around shrubs</li> <li>Replace mulch as needed</li> <li>Water as necessary</li> <li>Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>Adjust soil pH and add amendments for spring planting</li> <li>Spray broad-leaved evergreens with antidesiccant</li> <li>Apply mulch for winter and install burlap screens</li> <li>Water if ground is dry</li> <li>Protect shrubs from wind if necessary</li> </ul>	<ul style="list-style-type: none"> <li>Remove snow and ice from weak-limbed or tall-growing shrubs after every snowfall</li> </ul>
4	<ul style="list-style-type: none"> <li>Remove snow and ice from weak-limbed or tall-growing shrubs</li> <li>Replace mulch as needed</li> <li>Select shrubs with winter color for spring planting</li> </ul>	<ul style="list-style-type: none"> <li>Propagate shrubs by layering</li> <li>Replace mulch as needed</li> <li>Prune shrubs</li> <li>Plant shrubs</li> <li>Divide multi-stemmed shrubs</li> <li>Apply horticultural oil spray</li> <li>Remove undesirable shrubs</li> <li>Clean, oil, sharpen tools</li> <li>Protect, delicate shrubs from late frost</li> <li>Water and mulch newly planted shrubs</li> <li>Plant new climbing shrubs</li> <li>Check supports for established climbing shrubs</li> </ul>	<ul style="list-style-type: none"> <li>Prune spring-flowering shrubs</li> <li>Prune out winter damage</li> <li>Shear formal hedges</li> <li>Fertilize shrubs as growth starts</li> <li>Test soil pH around established shrubs and adjust, if necessary</li> <li>Plant shrubs</li> <li>Transplant shrubs</li> <li>Weed soil around shrubs</li> <li>Apply horticultural oil spray</li> <li>Apply mulch for summer</li> <li>Check for insects, diseases</li> <li>Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>Prune shrubs after flowering</li> <li>Shear formal hedges</li> <li>Plant shrubs</li> <li>Take softwood cuttings for propagation</li> <li>Weed soil around shrubs</li> <li>Replace mulch as needed</li> <li>Water as necessary</li> <li>Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>Adjust soil pH and add amendments for spring planting</li> <li>Apply mulch for winter and install burlap screens</li> <li>Water if ground is dry</li> <li>Turn off water, drain hose</li> <li>Protect shrubs from wind if necessary</li> </ul>	<ul style="list-style-type: none"> <li>Remove snow and ice from weak-limbed or tall-growing shrubs</li> <li>Check mulch</li> </ul>

## A CHECKLIST FOR SHRUBS

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT/OCT	NOV / DEC
5	<ul style="list-style-type: none"> <li>• Remove snow and ice from weak-limbed or tall-growing shrubs</li> <li>• Replace mulch as needed</li> <li>• Select shrubs with winter color for spring planting</li> </ul>	<ul style="list-style-type: none"> <li>• Propagate shrubs by layering</li> <li>• Replace mulch as needed</li> <li>• Prune shrubs</li> <li>• Prune out winter damage</li> <li>• Divide multi-stemmed shrubs</li> <li>• Remove burlap screens</li> <li>• Apply horticultural oil spray</li> <li>• Remove undesirable shrubs</li> <li>• Clean, oil, sharpen tools</li> <li>• Protect, delicate shrubs from late frost</li> <li>• Water and mulch newly planted shrubs</li> <li>• Plant new climbing shrubs</li> <li>• Check supports for established climbing shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune spring-flowering shrubs</li> <li>• Prune out winter damage</li> <li>• Shear formal hedges</li> <li>• Fertilize shrubs as growth starts</li> <li>• Test soil pH around established shrubs and adjust, if necessary</li> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply horticultural oil spray</li> <li>• Apply mulch for summer</li> <li>• Check for insects, diseases</li> <li>• Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs after flowering</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Replace mulch as needed</li> <li>• Water as necessary</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Adjust soil pH and add amendments for spring planting</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Apply winter mulch and install burlap screens</li> <li>• Remove snow and ice from weak-limbed or tall-growing shrubs</li> <li>• Water if ground is dry</li> <li>• Turn off water, drain hose</li> <li>• Take hardwood cuttings for propagation</li> </ul>
6	<ul style="list-style-type: none"> <li>• Remove snow and ice from weak-limbed or tall-growing shrubs</li> <li>• Replace mulch as needed</li> <li>• Reapply antidesiccant to broad-leaved evergreens</li> <li>• Remove undesirable shrubs</li> <li>• Clean, oil, sharpen tools</li> <li>• Select shrubs with winter color for spring planting</li> </ul>	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> <li>• Prune shrubs</li> <li>• Prune out winter damage</li> <li>• Fertilize shrubs as growth starts</li> <li>• Test soil pH around established shrubs and adjust, if necessary</li> <li>• Plant shrubs</li> <li>• Divide multistemmed shrubs</li> <li>• Apply horticultural oil spray</li> <li>• Remove undesirable shrubs</li> <li>• Protect delicate shrubs from late frost</li> </ul>	<ul style="list-style-type: none"> <li>• Prune spring-flowering shrubs</li> <li>• Shear formal hedges</li> <li>• Transplant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Water and mulch newly planted shrubs</li> <li>• Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs after flowering</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Replace mulch as needed</li> <li>• Water as necessary</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Adjust soil pH and add amendments for spring planting</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Apply winter mulch and install burlap screens</li> <li>• Water if ground is dry</li> <li>• Turn off water, drain hose</li> <li>• Protect shrubs from wind if necessary</li> </ul>

## A CHECKLIST FOR SHRUBS

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT/OCT	NOV / DEC
7	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Remove snow and ice from weak-limbed or tall-growing shrubs</li> <li>• Replace mulch as needed</li> <li>• Reapply antidesiccant to broad-leaved evergreens</li> <li>• Remove undesirable shrubs</li> <li>• Clean, oil, sharpen tools</li> <li>• Select shrubs with winter color for spring planting</li> </ul>	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> <li>• Prune shrubs</li> <li>• Prune out winter damage</li> <li>• Fertilize shrubs as growth starts</li> <li>• Test soil pH around established shrubs and adjust, if necessary</li> <li>• Plant shrubs</li> <li>• Divide multistemmed shrubs</li> <li>• Apply horticultural oil spray</li> <li>• Remove undesirable shrubs</li> <li>• Protect delicate shrubs from late frost</li> </ul>	<ul style="list-style-type: none"> <li>• Prune spring-flowering</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Water and mulch newly planted shrubs</li> <li>• Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs after flowering</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Replace mulch as needed</li> <li>• Water as necessary</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant shrubs</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Fertilize shrubs</li> <li>• Apply winter mulch and install burlap screens</li> <li>• Remove undesirable shrubs</li> <li>• Water if ground is dry</li> <li>• Turn off water, drain hose</li> <li>• Protect shrubs from wind if necessary</li> </ul>
8	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Fertilize shrubs as growth starts</li> <li>• Plant shrubs</li> <li>• Remove burlap screens</li> <li>• Replace mulch as needed</li> <li>• Apply horticultural oil spray</li> <li>• Remove undesirable shrubs</li> <li>• Clean, oil, sharpen tools</li> <li>• Select shrubs with winter color for spring planting</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Prune out winter damage</li> <li>• Shear formal hedges</li> <li>• Fertilize shrubs as growth starts</li> <li>• Test soil pH around established shrubs and adjust, if necessary</li> <li>• Plant shrubs</li> <li>• Divide multistemmed shrubs</li> <li>• Transplant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Water and mulch newly planted shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune spring-flowering</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs after flowering</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Replace mulch as needed</li> <li>• Water as necessary</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant shrubs</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Fertilize shrubs</li> <li>• Adjust soil pH and add amendments for spring planting</li> <li>• Apply winter mulch and install burlap screens</li> <li>• Remove undesirable shrubs</li> <li>• Water if ground is dry</li> <li>• Turn off water, drain hose</li> <li>• Protect shrubs from wind if necessary</li> </ul>



## A CHECKLIST FOR SHRUBS

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT/OCT	NOV / DEC	
9	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Fertilize shrubs as growth starts</li> <li>• Test soil pH around established shrubs and adjust, if necessary</li> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Apply horticultural oil spray</li> <li>• Remove undesirable shrubs</li> <li>• Water if ground is dry</li> <li>• Check for insects, disease</li> <li>• Clean, oil, sharpen tools</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Water and mulch newly planted shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune spring-flowering shrubs</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs after flowering</li> <li>• Shear formal hedges</li> <li>• Weed soil around shrubs</li> <li>• Replace mulch as needed</li> <li>• Water as necessary</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant shrubs</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Plant shrubs</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	
10-11	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Fertilize shrubs as growth starts</li> <li>• Test soil pH around established shrubs and adjust, if necessary</li> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Apply horticultural oil spray</li> <li>• Remove undesirable shrubs</li> <li>• Water if ground is dry</li> <li>• Check for insects, disease</li> <li>• Clean, oil, sharpen tools</li> </ul>	<ul style="list-style-type: none"> <li>• Prune spring-flowering shrubs</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Water and mulch newly planted shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune spring-flowering shrubs</li> <li>• Shear formal hedges</li> <li>• Plant shrubs</li> <li>• Weed soil around shrubs</li> <li>• Apply mulch for summer</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases</li> <li>• Remove faded flowers from shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs after flowering</li> <li>• Shear formal hedges</li> <li>• Weed soil around shrubs</li> <li>• Replace mulch as needed</li> <li>• Water as necessary</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant shrubs</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Plant shrubs</li> <li>• Water if ground is dry</li> <li>• Weed soil around shrubs</li> </ul>	<ul style="list-style-type: none"> <li>• Prune shrubs</li> <li>• Fertilize shrubs</li> <li>• Plant shrubs</li> <li>• Transplant shrubs</li> <li>• Remove undesirable shrubs</li> <li>• Water if ground is dry</li> </ul>

## A CHECKLIST FOR GROUND COVERS AND ORNAMENTAL GRASSES

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT/OCT	NOV / DEC
3	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> <li>• Press into soil any plants that have heaved from ground</li> <li>• Water plants if soils dry and temperature is above freezing</li> </ul>	<ul style="list-style-type: none"> <li>• Prune or shear off damaged branches</li> <li>• Press into soil any plants that have heaved from ground</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Plant annual and perennial ornamental grasses</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back ornamental grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Fertilize ground covers and ornamental grasses</li> <li>• Replace mulch as needed</li> <li>• Water as needed</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers, perennial ornamental grasses</li> <li>• Fertilize newly planted ground covers and ornamental grasses</li> <li>• Prune ground covers</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Check for insects, disease</li> </ul>	<ul style="list-style-type: none"> <li>• Water if ground is dry</li> <li>• Prepare soil for spring planting</li> <li>• Apply mulch for winter</li> <li>• Remove spent annual ornamental grasses</li> <li>• Apply a slow-release fertilizer on newly planted ground covers and ornamental grasses</li> </ul>	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> </ul>
4	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> <li>• Press into soil any plants that have heaved from ground</li> <li>• Water plants if soils dry and temperature is above freezing</li> </ul>	<ul style="list-style-type: none"> <li>• Prune or shear off damaged branches</li> <li>• Press into soil any plants that have heaved from ground</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Plant annual and perennial ornamental grasses</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back ornamental grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Fertilize ground covers and ornamental grasses</li> <li>• Replace mulch as needed</li> <li>• Water as needed</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers, perennial ornamental grasses</li> <li>• Fertilize newly planted ground covers and ornamental grasses</li> <li>• Prune ground covers</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Check for insects, disease</li> </ul>	<ul style="list-style-type: none"> <li>• Water if ground is dry</li> <li>• Prepare soil for spring planting</li> <li>• Apply mulch for winter</li> <li>• Remove spent annual ornamental grasses</li> <li>• Apply a slow-release fertilizer on newly planted ground covers and ornamental grasses</li> </ul>	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> </ul>

## A CHECKLIST FOR GROUND COVERS AND ORNAMENTAL GRASSES

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT/ OCT	NOV / DEC
5	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> <li>• Press into soil any plants that have heaved from ground</li> <li>• Water plants if soils dry and temperature is above freezing</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers and perennial ornamental grasses</li> <li>• Prune or shear off damaged branches</li> <li>• Press into soil any plants that have heaved from ground</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Plant annual and perennial ornamental grasses</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back ornamental grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Fertilize ground covers and ornamental grasses</li> <li>• Replace mulch as needed</li> <li>• Water as needed</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers, perennial ornamental grasses</li> <li>• Fertilize newly planted ground covers and ornamental grasses</li> <li>• Prune ground covers</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Check for insects, disease</li> </ul>	<ul style="list-style-type: none"> <li>• Water if ground is dry</li> <li>• Prepare soil for spring planting</li> <li>• Apply mulch for winter</li> <li>• Remove spent annual ornamental grasses</li> <li>• Apply a slow-release fertilizer on newly planted ground covers and ornamental grasses</li> </ul>	<ul style="list-style-type: none"> <li>• Water if the ground is dry</li> <li>• Apply mulch for winter</li> </ul>
6	<ul style="list-style-type: none"> <li>• Replace mulch as needed</li> <li>• Press into soil any plants that have heaved from ground</li> <li>• Water plants if soils dry and temperature is above freezing</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers and perennial ornamental grasses</li> <li>• Prune or shear off damaged branches</li> <li>• Cut back perennial grasses to within 6 inches of ground</li> <li>• Press into soil any plants that have heaved from ground</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Plant annual and perennial ornamental grasses</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back ornamental grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Fertilize ground covers and ornamental grasses</li> <li>• Replace mulch as needed</li> <li>• Water as needed</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers, perennial ornamental grasses</li> <li>• Take ground cover stem cuttings for propagation</li> <li>• Fertilize newly planted ground covers and ornamental grasses</li> <li>• Prune ground covers</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Check for insects, disease</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back ornamental grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Prepare soil for spring planting</li> <li>• Apply mulch for winter</li> <li>• Remove spent annual ornamental grasses</li> <li>• Apply a slow-release fertilizer on newly planted ground covers and ornamental grasses</li> <li>• Cut stalks off of ornamental grass</li> </ul>	<ul style="list-style-type: none"> <li>• Water if ground is dry</li> <li>• Apply mulch for winter</li> <li>• Prepare soil for spring planting</li> </ul>

## A CHECKLIST FOR GROUND COVERS AND ORNAMENTAL GRASSES

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT / OCT	NOV / DEC
7	<ul style="list-style-type: none"> <li>• Press into soil any plants that have heaved from ground</li> <li>• Water plants if soils dry and temperature is above freezing</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers and perennial ornamental grasses</li> <li>• Fertilize ground covers and ornamental grasses</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Remove weeds or apply an herbicide</li> <li>• Cut back perennial grasses to within 6 inches of ground</li> <li>• Prune or shear off damaged branches</li> <li>• Press into soil any plants that have heaved from ground</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers and perennial ornamental grasses</li> <li>• Fertilize ground covers and ornamental grasses</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back perennial grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Replace mulch as needed</li> <li>• Water as needed</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers, perennial ornamental grasses</li> <li>• Take ground cover stem cuttings for propagation</li> <li>• Fertilize newly planted ground covers and ornamental grasses</li> <li>• Prune ground covers</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Check for insects, disease</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back ornamental grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Prepare soil for spring planting</li> <li>• Apply mulch for winter</li> <li>• Remove spent annual ornamental grasses</li> <li>• Apply a slow-release fertilizer on newly planted ground covers and ornamental grasses</li> <li>• Cut stalks off of ornamental grass</li> </ul>	<ul style="list-style-type: none"> <li>• Water if ground is dry</li> <li>• Apply mulch for winter</li> <li>• Prepare soil for spring planting</li> <li>• Remove spent annual ornamental grasses</li> </ul>
8	<ul style="list-style-type: none"> <li>• Water plants if ground is dry and temperature is above freezing</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers and perennial ornamental grasses</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back perennial grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Fertilize ground covers and ornamental grasses</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Prune ground covers</li> <li>• Cut back perennial grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Check for insects, diseases</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers, perennial ornamental grasses</li> <li>• Take ground cover stem cuttings for propagation</li> <li>• Fertilize newly planted ground covers and ornamental grasses</li> <li>• Prune ground covers</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Prepare soil for spring planting</li> <li>• Apply mulch for winter</li> <li>• Remove spent annual ornamental grasses</li> <li>• Apply a slow-release fertilizer on newly planted ground covers and ornamental grasses</li> <li>• Cut stalks off of ornamental grass</li> </ul>	<ul style="list-style-type: none"> <li>• Plant ground covers</li> <li>• Divide ground covers and perennial ornamental grasses</li> <li>• Prune ground covers</li> <li>• Cut back ornamental grasses to within 6 inches of ground</li> <li>• Remove weeds or apply an herbicide</li> <li>• Water as needed</li> <li>• Prepare soil for spring planting</li> <li>• Apply mulch for winter</li> <li>• Remove spent annual ornamental grasses</li> <li>• Apply a slow-release fertilizer on newly planted ground covers and ornamental grasses</li> <li>• Cut stalks off of ornamental grass</li> </ul>	<ul style="list-style-type: none"> <li>• Water if ground is dry</li> <li>• Apply mulch for winter</li> <li>• Prepare soil for spring planting</li> </ul>

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## A CHECKLIST FOR LAWNS

ZONE	JAN / FEB	MARCH / APRIL	MAY / JUNE	JULY / AUG	SEPT/ OCT	NOV / DEC
A	<ul style="list-style-type: none"> <li>• Clean mower, repair if necessary</li> <li>• Sharpen blades of mower and other tools</li> </ul>	<ul style="list-style-type: none"> <li>• Test soil pH; adjust if necessary</li> <li>• Sow grass seed</li> <li>• Lay sod</li> <li>• Dethatch</li> <li>• Aerate compacted lawn</li> <li>• Weed lawn or apply an herbicide</li> <li>• Mow and edge as necessary</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases, moss, rodents</li> <li>• Apply fertilizer evenly</li> </ul>	<ul style="list-style-type: none"> <li>• Sow grass seed</li> <li>• Lay sod</li> <li>• Dethatch</li> <li>• Aerate compacted lawn</li> <li>• Weed lawn or apply an herbicide</li> <li>• Mow and edge regularly; adjust mower blades to summer cutting height</li> <li>• Water regularly</li> <li>• Check for insects, diseases, moss, rodents</li> <li>• Apply fertilizer evenly</li> </ul>	<ul style="list-style-type: none"> <li>• Lay sod</li> <li>• Aerate</li> <li>• Weed lawn or apply an herbicide</li> <li>• Mow and edge regularly</li> <li>• Water regularly</li> <li>• Check for insects, diseases, moss, rodents</li> <li>• Till and enrich soil for new fall lawn</li> </ul>	<ul style="list-style-type: none"> <li>• Sow grass seed</li> <li>• Lay sod</li> <li>• Dethatch</li> <li>• Aerate</li> <li>• Weed lawn or apply an herbicide</li> <li>• Mow and edge regularly; adjust mower blades to summer cutting height</li> <li>• Water regularly</li> <li>• Check for insects, diseases, moss, rodents</li> <li>• Rake leaves from the lawn</li> </ul>	<ul style="list-style-type: none"> <li>• Rake leaves from the lawn</li> <li>• Clean mower for winter storage</li> </ul>
B	<ul style="list-style-type: none"> <li>• Test soil pH; adjust if necessary</li> <li>• Clean mower; repair if necessary</li> <li>• Sharpen blades of mower and other tools</li> <li>• Weed lawn or apply an herbicide</li> <li>• Mow and edge as necessary</li> <li>• Water if ground is dry</li> <li>• Check for insects, diseases, moss, rodents</li> <li>• Aerate compacted lawns</li> <li>• Fill in bare spots</li> </ul>	<ul style="list-style-type: none"> <li>• Sow grass seed</li> <li>• Lay sod</li> <li>• Dethatch</li> <li>• Aerate compacted lawn</li> <li>• Weed lawn or apply an herbicide</li> <li>• Mow and edge regularly; adjust mower blades to summer cutting height</li> <li>• Water regularly</li> <li>• Check for insects, diseases, moss, rodents</li> <li>• Apply fertilizer evenly</li> </ul>	<ul style="list-style-type: none"> <li>• Lay sod</li> <li>• Plant springs and plugs of warm-season grasses</li> <li>• Dethatch</li> <li>• Aerate compacted lawn</li> <li>• Weed lawn or apply an herbicide</li> <li>• Mow and edge as necessary; adjust mower blades to summer cutting height</li> <li>• Water regularly</li> <li>• Check for insects, diseases, rodents</li> <li>• Apply fertilizer evenly</li> </ul>	<ul style="list-style-type: none"> <li>• Lay sod</li> <li>• Dethatch</li> <li>• Aerate</li> <li>• Weed lawn or apply an herbicide</li> </ul>		

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