Special Attention of:
Public Housing Agencies; Indian Housing Authorities; Resident Management Corporations; Field Office Public Housing Directors; Administrators, Offices of Native American Programs; Division Directors, Regional Contracting Divisions

Notice PIH 95-66 (HA)

Issued: October 26, 1995
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Cross References:

Subject: Public Housing Maintenance Guidebooks

1. Purpose. The purpose of this Notice is to inform public housing agencies and Indian housing authorities (HAs) of the availability of guidebooks covering seven areas of maintenance.

2. Background. The Department of Housing and Urban Development (HUD) maintained a series of technical guidebooks that were last updated in the 1970s. In an effort to assist HAs in improving their maintenance operations, HUD has updated seven of the sixteen guidebooks and is making them available for optional use by HAs. The seven guidebooks include the following titles:

   Guidebook One: Maintenance Program
   Guidebook Two: Inspection Program
   Guidebook Three: Pavement Maintenance
   Guidebook Four: Landscape and General Grounds Maintenance
   Guidebook Five: Roof and Waterproofing Maintenance
   Guidebook Six: Painting Maintenance
   Guidebook Seven: Termite, Insect and Rodent Control

3. Availability of New Guidebooks

   These guidebooks are being printed and distributed to each HA, HUD Field Office and Resident Management Corporation. The guidebooks are also available from HUD User. To order, write or telephone HUD User at P.O. Box 6091, Rockville, MD 20850, telephone 1-800-245-2691.

PH : Distribution: W-3-1, W-2(H), R-3-1(PIH), R-6, R-7, R-9, 138-2, 138-7, RMC-2
4. **Use of the Guidebooks.**

These guidebooks are provided for optional use by HAs. HAs are cautioned to carefully review the Guidebooks and ensure that they meet the HA's particular needs. As is the case with all information in guidebooks, it is the HA's responsibility to assure that the recommendations are technically suitable for use and that they comply with any applicable Federal, State or local codes and requirements.

5. **Periodic Update and Additional Guidebooks**

The Guidebooks covered in this Notice underwent extensive updating. As a result, the Department does not anticipate another update for a number of years.

The Department is interested in hearing from HAs regarding additional topics which would be useful and appropriate for inclusion in this Guidebook series. Recommendations should be sent to the following address:

Acting Director, Administration and Maintenance Division, Office of Public and Assisted Housing Operations
Room 4214
451 7th Street, S.W.
Washington, DC 20410-5000

Kevin Emanuel Marchman
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