

Request for Waiver of Housing Directive

**U.S. Department of Housing
and Urban Development**
Office of Housing
Federal Housing Commissioner

OMB Approval No. 2502-0029
(Expires 09/30/2016)

1. Field Office n/a	2. Program and DAS (e.g., multifamily development) Office of Single Family Housing
3. Waiver Requested by (person, entity, HUD employee) Office of Single Family Housing	
4. Waiver Item (directive number, date, page, paragraph, etc.)	

Relief Sought

Request to use the Single Family Housing Drafting Table on HUD.gov to seek FHA Stakeholder feedback for the FHA Single Family Policy Handbook.

5. Did a check of HUDClips indicate Prior Approval?	<input type="checkbox"/> Yes (go to No. 6) <input type="checkbox"/> No (go to No. 7)	If Previously Approved give Counsel's name and date of approval
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6. Counsel Determination. The Waiver Proposal **does not conflict** **conflicts** with statutory or regulatory provisions (cite rule or provision)

Reference: Handbook 000.2, Section D
 "Departmental clearance also must be undertaken for directives that are intended to be issued or posted in draft for public comment before issuance in final form. Posting in draft form for public comment will indicate to the public that, although in draft, the policy and legal positions in the draft form are accurate and reflect the direction that the Department is interested in pursuing. However, the public cannot be assured that draft directives will indeed be pursued, unless, the draft is approved through departmental clearance."

Counsel (signature) <i>Amy Brown</i>	Date 2/19/15
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7. Employee Justification (attach additional pages if necessary)

FHA is developing a new FHA Single Family Policy Handbook (SF Handbook). When completed, the handbook will be a single, consolidated and authoritative source for FHA Single family Housing Policy. The handbook will make it easier to do business with the FHA Single Family Housing by:

- Consolidating policy into one Handbook
- Using simple, more directive language
- Aligning the flow of the handbook to the lender/mortgage process.

Without feedback, FHA's final Handbook would lack critical revisions or changes that would improve its usefulness. In particular, obtaining feedback permits FHA to have a handbook that helps lenders and appraisers quickly find needed information and reduces the need for them to obtain clarification and direction on existing and changing policy.

Field Office Concurrence

Name	Title	Date
8. <input checked="" type="checkbox"/> Granted <input type="checkbox"/> Not Granted	Housing Director (signature) <i>[Signature]</i>	Date 2/19/15

Comments

Public reporting burden for this collection of information is estimated to average xx minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Distribution: (includes waivers granted and denied)

Original to Field Office;

One copy to each of the following:

Director, Organizational Policy, Planning and Analysis Division, Room 9116, HUD Headquarters, HRO
 Assistant General Counsel, Multifamily Mortgage Division, HUD Headquarters, Room 9230, CAHAA

And one copy to either of the following:

Office of the Deputy Assistant Secretary for Single Family Housing, Room 9282, HUD Headquarters, HU
 Office of the Deputy Assistant Secretary for Multifamily Housing, Room 6106, HUD Headquarters, HT