

# Housing Authority of Champaign County

*Moving to Work*



*Year 3 Plan*

*January 1, 2013 –  
December 31, 2013*

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## I. INTRODUCTION

### A. Introduction

**Background** - On October 17, 2010, the Housing Authority of Champaign County executed a Moving to Work Agreement with the U.S Department of Housing and Urban Development. Moving to Work (MTW) is a demonstration that provides a limited number of Public Housing Authorities with the ability to design and test innovative approaches, tailored to their communities, using federal dollars more efficiently, providing increased support for families to become economic self-sufficient and increasing housing choice for low income households.

MTW is currently the only mechanism through which public housing authorities can wholly transform housing delivery, programs and operations. The broad flexibility to waive statute and regulations allows HACC to better serve and house residents while streamlining internal operations.

**Clarification** - The Housing Authority of Champaign County has prepared this 2013 MTW Plan to build on the goals, objective and activities identified in our previous plans (2011 and 2012). To more easily identify HUD approval of each MTW activity, we have changed the numbering system to include the Plan year in which the specific activity was approved by HUD. Based on implementation, in two instances we have combined two activities into a single activity. These are discussed further in the plan where applicable.

All data contained in this plan is based on data reported in HUD systems (Voucher Management System, VMS; and the Public Housing Information Center, PIC) as of June 30, 2012.

### B. Overview of HACC's Goals and Objectives

Upon receipt of the Moving to Work designation, the Housing Authority of Champaign County identified three goals that would drive its MTW activities. These goals continue to be its focus during the 2013 Plan year.

#### **Goal 1** ***Operational Efficiency through Innovation***

*Streamline business processes and implement advanced technological solutions that will result in operational cost efficiencies and enable reallocation of resources to local initiatives and strategies.*

#### **Objectives**

- a. Reduce current workloads of staff by simplifying routine transactional processes.
- b. Implement additional technology to ease administrative burden and reduce paperwork for standard operations.
- c. Utilize cost savings to support new initiatives designed under this plan.

### **New MTW Activities**

HACC will implement the following new activity in 2013 under this goal.

2013-1      Rightsizing Vouchers

### **Ongoing MTW Activities**

2011-1      Local Investment Policies  
2011-2      Bi-annual Re-certifications

## **Goal 2 Self-Sufficiency**

*Provide alternate incentives designed to motivate families to actively seek financial independence and transition from dependency on housing subsidy. Carefully measure success of each incentive to identify and replicate the greatest motivators.*

### **Objectives**

- a. Engage families in self-improvement activities designed to meet their individual needs and goals.
- b. Adopt policies that mandate personal accountability and financial responsibility.
- c. Assess results and adjust incentives to provide continued motivation.

### **New MTW Activities**

HACC does not intend to implement any new MTW Activities related to this goal during Year 3.

### **Ongoing MTW Activities**

2011-3      Education/Employment and Local Self-Sufficiency  
                  (Formerly two separate Activities: 3 and 4)  
2011-4      Tiered Flat Rents and Minimum Rent by Bedroom Size  
                  (Formerly two separate Activities: 5 and 6)

## **Goal 3 Expand Housing Opportunities through Repositioned Assets**

*Maximize HACC's economic viability and sustainability through repositioning the current real estate portfolio and development of new affordable housing opportunities to meet the broad spectrum of low and moderate income residents of Champaign County.*

## **Objectives**

- a. Increase the number of “hard” units with HACC ownership that provide direct subsidy to the lowest income tenants.
- b. Create opportunities for additional development of “hard” units through public and private partnerships.
- c. Maximize income and extend viability of existing designated public housing sites through conversion to alternate subsidy.
- d. Develop homeownership opportunities relevant to today’s real estate market.

## **New MTW Activities**

HACC does not intend to implement any new MTW Activities related to this goal during Year 3.

## **Ongoing MTW Activities**

2011-5	Modified Definition of Elderly (Formerly Activity 7)
2011-6	Local Homeownership Program (Formerly Activity 8)
2011-7	Local Project Based Voucher Program (Formerly Activity 9)
2012-1	Local Payment Standards (Formerly Activity 10)
2012-2	Acquisition without HUD Prior Approval
2012-3	Replacement Housing and Non-Traditional Use of Funds (Formerly two separate Activities: 12 and 13)

## II. GENERAL HOUSING AUTHORITY OPERATING INFORMATION

### *A. Housing Stock Information*

#### **Number of Public Housing Units at the Beginning of the Year**

The chart below summarizes the traditional Public Housing units that will remain in HACC's portfolio during the plan year (MTW Year 3; calendar year 2013).

HOUSING AUTHORITY OF CHAMPAIGN COUNTY									
PUBLIC HOUSING UNITS									
Project	Name	Type	Total Units	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
IL06-17	Hayes Homes	Elderly	6	0	6	0	0	0	0
IL06-06	Columbia Place	Elderly	16	0	16	0	0	0	0
IL06-07	Skelton Place	Elderly/Disabled	84	14	68	2	0	0	0
IL06-08	Youman Place	Elderly	20	0	20	0	0	0	0
IL06-09	Scattered Sites	Family	16	0	0	0	0	0	16
IL06-12	Steer Place	Elderly	108	0	107	1	0	0	0
IL06-13	Washington Square	Elderly	104	0	103	1	0	0	0
<b>TOTAL PUBLIC HOUSING UNITS</b>			<b>354</b>	<b>14</b>	<b>320</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>16</b>

#### **Planned Capital Expenditures**

There are no planned single capital expenditures in excess of 30% of HACC's total annual Capital Fund Grant for 2013.

HACC plans to utilize its Capital Fund grants several smaller projects which include the following:

- Rezoned valves and recommissioned boilers at Steer Place
- Air conditioning replacement at Steer Place, Skelton Place and Washington Square.
- Upgrade interior of elevator cars at Steer Place, Skelton Place and Washington Square.

#### **New Public Housing Units**

The chart below identifies the new Public Housing units that we anticipate adding to our portfolio during Year 2 of our MTW Agreement.

HOUSING AUTHORITY OF CHAMPAIGN COUNTY									
PUBLIC HOUSING UNITS TO BE ADDED BY DECEMBER 31, 2012									
			PUBLIC HOUSING			PROJECT BASED VOUCHERS			
Project Name	Type	Total Units	1 BR	2 BR	3 BR	1 BR	2 BR	3 BR	4 BR
Urban Park	Family	24	4	2	0	0	18	0	0

**Urban Park Place** is a twenty four unit existing apartment complex in foreclosure located in the City of Champaign. HACC is acquiring the property from the Illinois Housing Development Authority (IHDA) and will convert it to a mixed finance project with 6 public housing units and 18 project based voucher units.

The project will be financed with HACC Replacement Housing Factor (RHF) funds, a low interest loan from the Illinois Affordable Housing Trust Fund; and, a grant from the Illinois Housing Development Authority Permanent Supportive Housing Program. Two of the Project Based Voucher units are accessible units for mobility impaired individuals and fourteen units will serve individuals with special needs. This project was originally scheduled to close by June 30, 2011 but was delayed due to substantial damage to one of the buildings as the result of severe weather. We now anticipate a closing in March 2012.

### **Public Housing Units to be Removed**

HACC expects to remove two of the public housing scattered site family units (IL06-09) due to an eminent domain action to be taken by the City of Champaign. The two units to be removed are at the following locations:

- 108 Roper, Champaign, IL 61820
- 110 Roper, Champaign, IL 61820

### **Housing Choice Vouchers**

The chart below summarizes the MTW Housing Choice Vouchers authorized.

<b>HOUSING CHOICE VOUCHERS AUTHORIZED</b>	
Number of MTW Vouchers Authorized	1798

HACC received 92 non-MTW vouchers in September 2011 for the relocation of residents at the former Dunbar and Dorsey public housing communities. These vouchers convert to MTW vouchers in October 2012. Thus, for the 2013 plan year, all vouchers are MTW vouchers.

In addition to Housing Choice Vouchers, HACC administers a 25 unit SRO project under the Section 8 Moderate Rehabilitation Program.

### **Project Based Housing Choice Vouchers**

The chart below identifies the Housing Choice Vouchers that HACC anticipates to project base during Year 3.

HCV UNITS TO BE PROJECT BASED			
Name of Project	Total Units	PBV Units	Notes
Urban Park Place	24	18	Mixed Finance proposal approved by HUD; closing delayed due to building damage; anticipate closing March 2013.
Hamilton on the Park	36	36	PBV commitment issued December 2011; HAP contract effective date March 2013.
Providence	252	227	HACC anticipates issuance of a commitment of PBV units in April 2013.
<b>TOTAL</b>	<b>312</b>	<b>281</b>	

**Urban Park Place** – This project is described above under “New Public Housing Units”. As described, Urban Park Place will be developed with 18 project based vouchers

**Hamilton on the Park** – This project is the redevelopment of the former Dunbar public housing site. Low Income Housing Tax Credits were received in February 2012 and construction is scheduled to be completed by June 2013. However, it is anticipated that the initial units will be available for occupancy as of March 1, 2013 and the Housing Assistance Payments (HAP) contract will be effective as of this date.

**Providence** – This project is the redevelopment of the former Dorsey public housing site and construction of additional units on another site to be acquired by HACC. This project will be funded with tax exempt bonds and 4% Low Income Housing Tax Credits. A total of 252 units will be redeveloped, of which, 82 will be located on the former Dorsey site and 170 will be located on the newly acquired site. Of the total units, 227 will be LIHTC units with project based vouchers and the remaining 25 units will be LIHTC units only. It is anticipated that a closing will occur by April 2013 and a commitment of PBV units will be provided as part of the closing. Construction is not expected to be completed until April 2014 at which time the HAP contract would become effective.

**Community Wide Special Needs** – HACC submitted designation plans for various public housing communities in 2012. However, upon further review with HUD, the designation requests were withdrawn. HACC intends to resubmit designation plans during 2013 and as part of these designation plans, HACC will work closely with the local mental health and developmental disabilities agencies to provide project based vouchers to assure adequate affordable housing for individuals with these special needs that may have previously been housed in public housing, prior to designation.

## ***B. Planned Leasing Information***

The chart below provides a summary of the anticipated units to be under lease in the plan year. HACC does not anticipate any difficulties in leasing any of the units in our portfolio during this plan year.

<b>HOUSING AUTHORITY OF CHAMPAIGN COUNTY</b>	
<b>ANTICIPATED TOTAL NUMBER OF UNITS TO BE LEASED IN PLAN YEAR</b>	
Anticipated Total Number of Existing MTW PH Units Leased	354
Less Units Off-Line and Not Available for Leasing	(5)
Less Units to be Removed (Eminent Domain)	(2)
<b>TOTAL PUBLIC HOUSING UNITS TO BE LEASED</b>	<b>347</b>
Anticipated Total Number of MTW Tenant Based Vouchers Under Lease	1400
Number of Project Based Vouchers Leased at the Start of the Plan Year	38
Additional Project Based Vouchers to Be Leased	54
<b>TOTAL VOUCHERS TO BE LEASED</b>	<b>1492</b>
Oakwood Trace (Non-PBV Affordable Units)	25
<b>TOTAL OTHER AFFORDABLE HOUSING UNITS TO BE LEASED</b>	<b>25</b>
<b>TOTAL FAMILIES ANTICIPATED TO BE SERVED</b>	<b>1864</b>

HACC's confirmed MTW baseline number of families is 1,674 (430 funded under Section 9 and 1,244 funded under Section 8) based on the number of families served at the time of execution of the MTW Agreement.

The chart above illustrates the shift in the baseline units between funding sources (Section 8 and Section 9) but confirms that we anticipate serving more families than our baseline: 190 (11%) additional households.

In addition to the MTW units to be leased above, HACC anticipates that the 25 units administered under the Mod Rehab Program will remain leased throughout the year.

We do not anticipate any leasing issues in the 2013 MTW year.

### *C. Waiting List Information*

**Public Housing** - HACC administers a consolidated waiting list for the Public Housing Program. The waiting list for one bedroom units only was opened for a limited period of time in 2012. A total of 537 registrations were received, of which 115 were deemed ineligible. Of the remaining registrants, HACC will conduct a random lottery to select 350 that will be placed on the waiting list once the current waiting list (below) is depleted. HACC does not expect to open the public housing list in 2013.

The chart below provides a summary of the current applicants on the Public Housing waiting list by bedroom size. We would anticipate that these statistics will vary when the 350 registrations are selected via lottery for placement on the waiting list.

PUBLIC HOUSING WAITING LIST									
BR SIZE	TOTAL APPLICANTS	HH TYPE			RACE			INCOME	
		ELD	FAM	DIS	W	B	O	<30%	31-50%
1 BR	48	43	5	23	17	29	2	48	0
2 BR	78	0	78	5	5	71	2	78	0
3 BR	0	0	0	0	0	0	0	0	0
4 BR	20	0	20	7	0	20	0	20	0
5 BR	10	0	10	2	1	8	1	10	0
<b>TOTAL</b>	<b>156</b>	<b>43</b>	<b>113</b>	<b>37</b>	<b>23</b>	<b>128</b>	<b>5</b>	<b>156</b>	<b>0</b>

**Housing Choice Voucher Program** – The HCV waiting list was opened for a limited time period in November 2011. A total of 2,200 applications were received, of which 400 were selected via random lottery to be placed on the waiting list. The waiting list remains at 400 applicants as no applicants have yet been selected from this list.

The chart below provides a summary of the applicants on the HCV waiting list. We do not anticipate any significant changes in the waiting list during the plan year.

HOUSING CHOICE VOUCHER PROGRAM WAITING LIST								
TOTAL APPLICANTS	HH TYPE			RACE			INCOME	
	ELD	FAM	DIS	W	B	O	<30%	31-50%
<b>400</b>	<b>40</b>	<b>360</b>	<b>44</b>	<b>10</b>	<b>390</b>	<b>0</b>	<b>389</b>	<b>11</b>

In 2012, HACC adopted revised preferences for the tenant based voucher program as follows:

1. Previous HACC Housing Choice Voucher participants that were terminated from HACC's HCV program due to insufficient program funding.
2. Veterans who have been discharged or released from active duty in the Armed Forces under honorable conditions (i.e., with an Honorable, Medical or General Discharge, as defined in 5 U.S.C. 2101 (2), "Armed Forces" means the Army, Navy, Air Force, Marine Corps or Coast Guard. If a veteran receives a Dishonorable Discharge (DD) or a Bad Conduct Discharge (BCD), and those discharges have not been upgraded to Honorable or General Discharge, he/she is ineligible for the Veteran's Preference.
3. Victims of Domestic Violence, Dating Violence, or Stalking who meet the following definitions:

**Domestic Violence** includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

**Dating Violence** means violence committed by a person: (A) who is or has been in a social relationship of a romantic or intimate nature with the victim, and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) the length of the relations; (ii) the type of relationship; and (iii) the frequency of interaction between the persons involved in the relationship.

**Stalking** means (A)(i) to follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate; or (ii) to place under surveillance with the intent to kill, injure, harass or intimidate another person; and (B) in the course of, or as a result of, such following, pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to (i) that person; (ii) a member of the immediate family of that person; or (iii) the spouse or intimate partner of that person.

Member of the Immediate Family means, with respect to a person: (a) a spouse, parent, brother or sister, or child of the person, or an individual to whom that person stands in loco parentis (in place of a parent); or (B) any other person living in the household of that person and related to that person by blood or marriage.

4. Applicants who can provide proof that they are living or working in Champaign County (but living in another county) or who have been hired to work in Champaign County. Proof consists of a valid picture ID or verified in writing by a third party.
5. Applicants who are homeless who meet one of the following definitions:
  - (a) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport or campground; and who are participating in homeless prevention services or other supportive services based on need as documented by a third party service agency or have been documented as homeless by a third party.
  - (b) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements including hotels and motels paid for by Federal, State or local government programs for low-income individuals or by charitable organizations, congregate shelters and transitional housing; and who are participating in homeless prevention services or other supportive services based on need as documented by a third party service agency or have been documented as homeless by a third party.

6. Applicants who are disabled

**A disabled person** is any person who has a physical or mental impairment that substantially limits one or more major life activities; has a record of such impairment; or is regarded as having such an impairment.

In general, a physical or mental impairment includes hearing, mobility and visual impairments, chronic alcoholism, chronic mental illness, AIDS, AIDS Related Complex, mental retardation that substantially limits one or more major life activities. Major life activities include walking, talking, hearing, seeing, breathing, learning, performing manual tasks, and caring for oneself.

For family members claiming disability who do not receive disability benefits from the Social Security Administration, a knowledgeable professional must provide third party verification that the family members meets the above definition.

7. Applicants who are involuntarily displaced from their permanent residence by a Federal, State or local governmental action such as code enforcement, public improvements (not including a resident-caused code violation), or development program in Champaign County; or whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

The HCV waiting list will be opened in 2013 only for applicants that meet one or more of the adopted preferences. However, it is not anticipated that there will be significant changes to the waiting list during the plan year. Applicants will be selected from the waiting list to maintain program utilization at projected levels based on the average annual turnover of 6%.

### III. NON-MTW RELATED INFORMATION

#### *A. Planned Sources and Uses of Other HUD of Federal Funds*

HACC does not anticipate receipt of any additional HUD or other federal funds during the Plan year.

#### *B. Description of Non-MTW Activities*

The non-MTW Activities that will continue during the plan year include the following:

- Administration of the Moderate Rehabilitation Program;
- Administration of the HCV Homeownership Program;
- Administration of tenant based vouchers and property management and maintenance of public housing communities (with variances based on implemented MTW rent reform activities); and,

- Submission of elderly only designation plans for Washington Square and Steer Place public housing communities (under the standard HUD designation guidelines).

## IV. LONG TERM MTW PLAN



**Our Mission** - *“To provide a quality living environment as a foundation for individuals to achieve their full potential.”*

**Our Vision** – *“To develop quality affordable housing communities providing opportunity and support to maximize individual potential; while sustaining long term financial viability of HACC”*

**Long Term MTW Plan** – HACC’s long term Moving to Work plan is to effectuate our Vision.

***“To develop quality affordable housing communities...”***

HACC has implemented a detailed plan to realize this portion of our Vision guided by the following principles:

- To develop an equal or greater number of units than the original HACC public housing portfolio (607 units);
- To have a direct or indirect ownership in units developed;
- To assure that all developments are mixed income communities; and,
- To provide a direct housing subsidy to assure affordability to the same level of incomes of families served under the traditional public housing program.

To this end, HACC’s real estate portfolio is projected to include the following quality affordable housing communities by 2015.

HOUSING AUTHORITY OF CHAMPAIGN COUNTY		
SUBSIDIZED PORTFOLIO - DECEMBER 2015		
Project	Total Units	Units with Subsidy
Traditional Public Housing	354	354
Oakwood Trace	50	25
Hamilton on the Park	36	36
Providence	252	227
<b>Total HACC Hard Units 6-30-15</b>	<b>692</b>	<b>642</b>

***“providing opportunity and support to maximize individual potential...”***

To achieve this part of our Vision, HACC began implementation of a mandatory self-sufficiency requirement which will be driven by the following principles:

- **Self-Sufficiency** - HACC shall define self-sufficiency as behavior that exhibits personal accountability and financial responsibility demonstrated through consistent (more than 12 months) employment appropriate to the maximum skill level achievable by the individual.
- **Mandatory Participation** – Participation in a self-sufficiency program shall be a condition of eligibility for new admissions and a condition of continued occupancy for existing residents and participants.
- **Adult Requirements** - All abled bodied individuals age 18 and older will be required to actively pursue activities to achieve economic self-sufficiency.
- **Dependent Requirements** - Family members' age 5 through 18 will be required to be enrolled and attend school; or, for age appropriate dependents, meet employment requirements.
- **Initial Assessment** - An initial assessment of each family will be conducted and a self-sufficiency plan developed pursuant to the unique needs of the family members. The self-sufficiency plan will identify specific goals and objectives for each applicable family member to achieve self-sufficiency.
- **Annual Review** – HACC will work with each household as needed based on their individual plan(s). Formal tracking of progress will be maintained for each family member in the tracking software. At the time of annual re-certification, the LSS Plan will be formally reviewed and a determination made as to compliance with the stated goals and objectives.

*“...while sustaining long term financial viability of HACC.”*

To accomplish this portion of our Vision, HACC will closely monitor financial resources and has established the following projections through 2016.

<b>HOUSING AUTHORITY OF CHAMPAIGN COUNTY</b>	
<b>LONG TERM FINANCIAL VIABILITY PROJECTIONS</b>	
Estimated MTW Reserve at 12/31/12	\$12,288,578
Investment in Development of New Units	-4,615,000
Estimated Reserve Increase from Operations (4 years)	1,000,000
Estimated MTW Operations Costs (4 years)	-1,423,200
Return on Investments in Real Estate Portfolio (Non-Federal Funds)	1,232,000
Estimated MTW Reserve at 12/31/16	\$8,482,378

## V. PROPOSED MTW ACTIVITIES

HACC has identified one new activity that it will develop and implement during Year 3 of its MTW Agreement.

### **Activity 2013-1: Rightsizing Vouchers**

#### **A. Description of Proposed MTW Activity**

Housing Choice Voucher Program participants will be required to lease a unit equal to or smaller than the size of the voucher issued. HACC will utilize the existing subsidy standards as detailed in its HCV Administrative Plan to determine the size of a voucher to be issued to a family.

A Request for Tenancy Approval will be considered only if the unit selected by the family contains an equal or lesser number of bedrooms than those listed on the voucher issued.

This activity will be implemented January 1, 2013.

#### **B. Relation to Statutory Objectives**

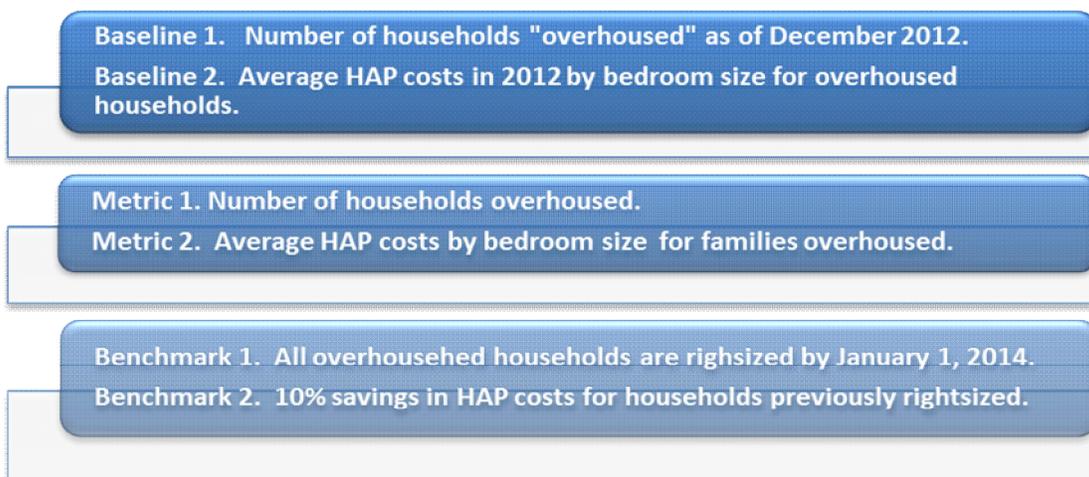
This activity directly relates to the Statutory Objective to reduce cost and achieve greater cost effectiveness in federal expenditures.

#### **C. Anticipated Impact of MTW Activity**

The anticipated impact of this MTW Activity is a reduction in housing assistance costs to HACC and a reduction in the costs of utilities for participants.

#### **A. Baselines, Metrics, Benchmarks and Anticipated Schedule**

The chart below defines the baselines, the metrics and the benchmarks that will be used to measure the outcomes for this activity.



## D. Data Collection Process

HACC will use a combination of data from its internal software system and the 50058 ad hoc reports in the PIC system to determine the number of households currently overhoused and to analyze the financial impact once the family is rightsized.

## E. Authorizations

HACC is authorized to undertake this initiative through Attachment C (D) 2. (a) which waives certain provisions of Sections 8(o)(1), 8(o)(2), 8(o)(3), 8(o)(10) and 8(o)(13) (H)-(I) of the 1937 Act and 24CFR 982.508, 982.503 and 982.518 as necessary to implement the Agency's Annual MTW Plan.

## F. Rent Reform Initiatives

Not applicable.

## VI. ONGOING MTW ACTIVITIES

**Summary** – The chart below summarizes all Moving to Work activities developed by HACC including the proposed activities for the 2013 plan year. Activities are listed in order of implementation date and reflect the MTW Plan year in which they were approved by HUD and the MTW Plan year in which they were implemented along with the specific implementation date.

Implement Date	New Number	Prev #	MTW Activity	MTW Plan Year	MTW Implement Year
Oct-10	2011-7	9	Local Project Based Voucher Program	2011	2011
Mar-11	2011-1	1	Local Investment Policies	2011	2011
Mar-11	2011-5	7	Modified Definition of Elderly	2011	2011
Mar-11	2011-2	2	Biennial Recertifications	2011	2011
Oct-11	2011-4	5	Minimum Rent by Bedroom Size	2011	2011
		6	Tiered Flat Rents	2011	2011
Jan-12	2012-2	11	Acquisition without HUD Prior Approval	2012	2012
Oct-12	2011-3	3	Mandatory Local SS Program	2011	2012
		4	Employment/Education	2011	2012
Oct-12	2012-3	12	Replacement Housing/Use of Section 9 Funds for Non-Section 9 Activity	2012	2012
Dec-12	2012-1	10	Local Payment Standards	2012	2012
TBD	2011-6	8	Local Homeownership Program	2011	2013

### **Activity 2011-1: Local Investment Policies**

(Formerly Activity 1)

#### **A. Plan Year Identified and Implemented**

This activity was identified and implemented in MTW Year 1, 2011.

**Description** - HACC adopted investment policies consistent with Illinois Public Funds Investment Act (30ILCS235) to the extent such policies were in compliance with applicable OMB circulars and other federal laws. HACC invested in securities authorized under state law that allowed the flexibility to invest productively, efficiently and securely.

#### **B. Update on Status of Activity**

The implementation plan for this activity was approved by the HACC Board in March 2011 and all components have been fully implemented.

### **Activity 2011-2: Biennial Re-certifications**

(Formerly Activity 2)

#### **A. Plan Year Identified and Implemented**

This activity was identified and implemented in MTW Year 1, 2011.

**Description** - Elderly and disabled households in both the Public Housing and Housing Choice Voucher programs are re-certified on a biennial basis. The Public Housing Program chose to implement this activity by property with residents of some properties recertified in 2011 and 2013 and residents in the remaining public housing properties recertified in 2012 and 2014. The Housing Choice Voucher Program implemented this activity by randomly selecting 50% of applicable households each month for 2012 and 2013.

#### **B. Update on Status of Activity**

The implementation plan for this activity was approved by the HACC Board in March 2011 and all components have been fully implemented.

### **Activity 2011-3: Education/Employment and Local Self-Sufficiency**

(Formerly Activities 3 and 4)

#### **A. Plan Year Identified and Implemented**

This activity was previously identified as two separate activities that were combined at the time of implementation. The activities were identified in MTW Year 1, 2011 but were not implemented until MTW Year 2, 2012.

**Description** - Participation in a self-sufficiency program shall be a condition of eligibility for new admissions and a condition of continued occupancy for existing residents and participants.

Mandatory participation shall be enforced through the Public Housing Lease Agreement and the HCV Statement of Family Obligations. Counseling assistance will be available to all households but failure to comply with the Program can ultimately result in termination of housing assistance.

All abled bodied individuals age 18 and older will be required to actively pursue activities to achieve economic self-sufficiency. The head of the household will be required to develop a self-sufficiency plan that identifies goals and objectives for each household member required to participate in the mandatory LSS program and shall be held accountable for progress of all household members.

Family members age 5 through 18 will be required to be enrolled and attend school; or, for age appropriate dependents, meet employment requirements. Employment income for dependents shall be included in total household income if they are not also pursuing a training certification or college degree.

Households in which all members age 18 and older have been employed 20 hours per week for a minimum of 12 months shall be exempt from the Mandatory LSS Program. All elderly and disabled individuals are exempt from the Mandatory LSS Program and all corresponding employment requirements.

Households shall be considered as having completed their mandatory self-sufficiency program when all members age 18 and older are employed 20 hours per week for a minimum of one year.

After the effective date of implementation, eligibility for new admissions for both public housing and the housing choice voucher program shall include a requirement that one member of the household must be employed 20 hours per week or meet the criteria for exemption to this requirement. All other household members must be enrolled in the mandatory self-sufficiency plan as described above.

After the effective date of this implementation plan, eligibility for continued occupancy for both public housing and the housing choice voucher program shall include the following requirements:

- **First Recertification** – development of a self-sufficiency plan as described above.
- **Second Re-certification** – one adult member must be employed 20 hours per week; **or**, enrolled on a full time basis as defined by the institution in a training or educational program that offers a certificate or degree;
- **Fourth Re-certification** – one adult member must be employed 20 hours per week; **and**, all other adult members must be employed 20 hours per week **or** enrolled on a full time basis as defined by the institution in a training or educational program that offers a certificate of degree;
- **Sixth Re-certification** – all adult members must be employed 20 hours per week.

Waivers will be provided for full time students in good standing seeking a degree that requires more than three years to obtain per the educational institution provided progress through successful completion of degree requirements is demonstrated annually.

## **B. Update on Status of Activity**

In the development of the implementation plans for these two activities, it was determined that the activities should be merged into a single activity. Initial data collected through the University of Illinois evaluation program indicated that significant educational and training was going to be required in preparation for gainful employment by residents. Self-sufficiency was further defined as employment by all able bodied household members, thus, it became clear that these two activities were dependent on each other and would work better if implemented as a single activity that requires self-sufficiency activities ending with employment.

This activity has the following implementation schedule.

- **November 1, 2012** – All current households claiming zero income shall be required to develop and execute a self-sufficiency plan.
- **January 1, 2013** – New Admissions as of this date will be required to meet the employment requirement of at least one member of the household employed 20 hours per week and all other household members participating in a self-sufficiency plan.
- **April 1, 2013** – All existing households shall be required to develop and execute a self-sufficiency plan 120 days prior to their annual recertification.

### **Activity 2011-4: Tiered Flat Rents and Minimum Rents by Bedroom Size**

(Formerly Activities 5 and 6)

#### **A. Plan Year Identified and Implemented**

This activity was previously identified as two separate activities that were combined at the time of implementation. The activities were identified and implemented in MTW Year 1, 2011.

**Description** - After several iterations of the data, HACC established the following policy and procedures to implement this activity.

Households with gross annual income less than 5% of the Area Median Income (AMI) shall pay a minimum rent based on bedroom size of the assisted housing unit. In the public housing program the assisted housing unit is the public housing unit in which the household resides regardless of family size. In the Housing Choice Voucher Program, the minimum rent shall be based on the actual size of the unit selected, not the size of the voucher.

The minimum rent by bedroom size is the amount of tenant rent to be paid to HACC by Public Housing residents and to the landlord by Housing Choice Voucher participants. There is no utility allowance applied to the minimum rent.

The Minimum Rent schedule shall be established annually and shall be effective on January 1<sup>st</sup> of each calendar year.

## **B. Update on Status of Activity**

The implementation plan for this activity was approved by the HACC Board in November 2011 and all components have been fully implemented with a gradual phase-in for existing residents and participants as described below.

At the time of the first annual recertification after the effective date, HACC will calculate the tenant rent for residents using two methodologies: the HUD regulatory methodology and the methodology outlined in the Tiered Flat Rent/Minimum Rent by Bedroom Size Implementation Plan.

The tenant rent to be charged shall be the greater of 50% of the Tiered Flat Rent or Minimum Rent by bedroom size or 100% of the tenant rent based on the HUD regulatory calculation methodology.

At the time of the second annual recertification after the effective date, HACC will calculate the rent based solely on the methodology outlined in the Tiered Flat Rent/Minimum Rent by Bedroom Size Implementation Plan.

### **Activity 2011-5: Modified Definition of Elderly**

(Formerly Activity 7)

#### **A. Plan Year Identified and Implemented**

This activity was identified and implemented in MTW Year 1, 2011.

**Description** - The definition of elderly families in the Public Housing Program and the HCV Program was modified from head or co-head aged 62 or older to all household members aged 55 or older.

## **B. Update on Status of Activity**

The implementation plan for this activity was approved by the HACC Board in March 2011 and all components have been fully implemented in the Public Housing program. The Implementation Plan for this activity was revised in January 2012 to change the age from 50 to 55 to comply with the MTW authorizations which limit the definition of elderly to age 55. Implementation in the HCV program is pending completion of reprogramming the applicable fields in the software program. We will continue to work with the software vendor to finalize the necessary reprogramming by March 2013 and anticipate the ability to implement this activity in the HCV program effective April 1, 2013.

### **Activity 2011-6: Local Homeownership Program**

(Formerly Activity 9)

#### **A. Plan Year Identified and Implemented**

This activity was identified in Year 1 but has been placed on hold and has not been implemented.

**Description** - HACC proposed the creation of a local homeownership program which would include the following components:

- Down payment and closing cost assistance not to exceed a total of \$10,000.
- A monthly flat fee to assist towards total housing costs not to exceed 30% of total housing costs (principal, interest, taxes, insurance, utilities and maintenance reserve) or 50% of gross monthly income.
- A short term (not to exceed six months) emergency assistance plan.
- Maximum lifetime assistance.

The following criteria shall establish eligibility to participate in the Homeownership Program:

1. The family must have a demonstrated history of compliance with all other MTW activities.
2. At least one adult member of the household must have a consistent employment history of a minimum of five years.
3. The total household income must be a minimum of \$25,000 annually.
4. The family must meet all underwriting criteria to secure a private mortgage.
5. The family must participate in pre- and post-purchase counseling.

#### **B. Update on Status of Activity**

This activity has not been implemented. Current economic and real estate market conditions will not support a local homeownership program. HACC will revisit this activity to determine feasibility of implementation during the MTW plan year.

### **Activity 2011-7: Local Project Based Voucher Program**

(Formerly Activity 9)

#### **A. Plan Year Identified and Implemented**

This activity was identified and implemented in MTW Year 1, 2011.

**Description** - HACC developed and implemented a local Project Based Voucher (PBV) Program to ensure that a greater number of quality units are available to low-income families throughout Champaign County. The local PBV Program includes the following components:

- Project based assistance at properties owned by HACC or an affiliate of the Authority that are not public housing.
- Establishment of a reasonable competitive process for project basing leased housing assistance at units in which HACC or a related affiliate has no ownership interest that meet existing Housing Quality Standards or any standards developed by HACC pursuant to this MTW Agreement and approved by the Secretary, and that are owned by non-profit, and for-profit housing entities.
- Adoption of alternate standards for determining the location of existing, newly constructed or substantially rehabilitated housing to receive subsidy in compliance with the requirements outlined in Attachment C of the MTW Agreement.

- Establishment of project based waiting lists and processing of all project based activities at the property by the respective property management company.

## **B. Update on Status of Activity**

The implementation plan for this activity was approved by the HACC Board in October 2010 and all components have been fully implemented.

### **Activity 2012-1: Local Payment Standards**

(Formerly Activity 10)

#### **A. Plan Year Identified and Implemented**

This activity was identified and implemented in MTW Year 2, 2012.

**Description** - HACC will identify the primary real estate sub-markets within Champaign County and adopt payment standards for the Housing Choice Voucher Program that are reflective of the actual rents in each of the identified sub-markets. To facilitate administration of this activity, HACC will utilize clearly identified boundaries for each sub-market such as the entire Village, Town or Township in the more rural areas of the County and census tracts in the urban areas of the County.

#### **B. Update on Status of Activity**

As of the date of this Plan, HACC has solicited a third party market firm to conduct the market studies to determine the real estate submarkets and determine the median rents for each submarket. It is expected that this activity will be implemented effective December 1, 2012.

### **Activity 2012-2: Acquisition without HUD Prior Approval**

(Formerly Activity 11)

#### **A. Plan Year Identified and Implemented**

This activity was identified and implemented in MTW Year 2, 2012.

**Description** - To facilitate the development activities described, HACC will utilize its authorization to acquire sites without prior HUD approval and will certify that the HUD site selection requirements have been met.

#### **B. Update on Status of Activity**

The implementation plan for this activity was approved by the HACC Board in April 2012 and all components have been fully implemented. Under this activity, HACC has acquired one single family parcel for inclusion in the Hamilton on the Park site and has optioned another large parcel (12 acres) that will serve as the additional site in the redevelopment of Providence (former Dorsey public housing). We anticipate acquisition of additional land in 2013 as follows:

- Approximately 3.26 acres in foreclosure by a local bank in the Village of Rantoul which we will combine with 2.32 acres previously acquired and will enable us to develop a 45 unit tax credit project.
- Two additional single family parcels that front the site of Hamilton on the Park which will provide increased visibility of the project from the primary street and eliminate two extremely blighted properties negatively impacting our new development.

**Activity 2012-3: Replacement Housing/Use of Section 9 Funds for non-Secton 9 Activity**  
(Formerly Activitiy 12 )

**A. Plan Year Identified and Implemented**

This activity was identified in an amendment to the MTW Year 2, (2012) Plan.

**Description** - To facilitate development activities, HACC will utilize its authorization under the Second Amendment to the Amended and Restated Moving to Work Agreement (Amendment to Attachment D) to use Replacement Housing Factor Funds for Development under Option 3. HACC will utilize \$1,445,685 of Replacement Housing Funds (accumulated RHF grants from 2008 through 2012) as secondary financing to support the construction of the following projects:

PROJECT	Total Units	PBV Units	RHF Funds	Estimated Closing Date
Hamilton on the Park	36	36	150,000.00	10/1/2012
Urban Park Place	24	18	250,000.00	3/31/2013
Providence	252	227	1,045,685.00	6/30/2013
<b>TOTAL</b>	<b>312</b>	<b>263</b>	<b>1,445,685.00</b>	

HACC will contribute a total of \$3.9 million towards the construction of the Providence project. Of this amount, \$2,854,315 will be provided from Section 9 reserve funds under the MTW authorization for non-traditional use of funds.

**B. Update on Status of Activity**

As of the date of this Plan, Hamilton on the Park had received an allocation of 9% Low Income Housing Tax Credits and is scheduled to close by October 31, 2012 and commence construction immediately thereafter. HACC is currently evaluating additional sites for the Providence project and a project proposal application will be submitted to the Illinois Housing Development Authority to finance the Providence project using tax exempt bonds and 4% LIHTC.

## **Attachment C Authorizations**

HACC does not anticipate any changes, modifications or additions to the Attachment C authorizations under this MTW Year 3 Plan.

### **Outside Evaluators**

HACC will utilize the services of its MTW Consultant, Cindi Herrera and Associates, to assist HACC staff with evaluating the outcomes of the MTW Activities. The University of Illinois will continue its overall program evaluation throughout year three.

## **VII. SOURCES AND USES OF FUNDING**

### **A. Planned Sources and Uses of MTW Funds**

The chart below summarizes HACC's Consolidated MTW Budget for the Year 3 Plan period: January 1, 2013 through December 31, 2013. This chart lists all planned revenues and expenditures for all funding sources that comprise the MTW Block Grant including Section 9 Operating Funds; Section 9 Capital Funds; Section 9 Replacement Housing Factor Funds; Section 8 Housing Assistance Payments; and, Section 8 Administrative Fees.

The MTW activities outlined in this plan will require use of the authorization under the Single Fund Block Grant to allocate sufficient financial resources to assure successful implementation. HACC has included additional expenses as follows:

1. Increased staff necessary to implement the Self-sufficiency Program;
2. Consulting costs to provide continued technical assistance and support to HACC staff and costs for the University of Illinois to continue the ongoing evaluation during Year 3; and,
3. Costs to provide "gap" financing for development projects that increase the overall number of "hard" units that are owned directly or indirectly by HACC.

<b>MTW CONSOLIDATED SOURCES AND USES</b>	
<b>JANUARY - DECEMBER 2013</b>	
<b>REVENUE</b>	
Housing Assistance Payments (HAP) Subsidy	12,039,644
Administrative Fees	906,561
PH Operating Subsidy	1,441,692
PH Rental Income	597,825
Capital Funds (Including RHF)	625,000
Investment Interest	175,734
Other Income	4,818
<b>Total Revenue</b>	<b>\$15,791,274</b>
<b>EXPENSES</b>	
Administrative & General	551,285
Utilities	322,542
Operations & Maintenance	615,305
Housing Assistance Payments	12,703,800
Development Projects	1,050,000
<b>Total Expenses</b>	<b>\$15,242,932</b>
<b>Net Income (Loss)</b>	<b>\$548,342</b>

Note that the development expense above, includes the total amount of capital to be provided by HACC for Hamilton on the Park and \$900,000 of expense to acquire the land for the Providence project. The balance of the capital contribution to the Providence project will be paid through construction draws after equity and other private funds have been utilized, thus, HACC payments are not anticipated to begin until January 2014.

Other income under revenue includes laundry income, vending machine income and polling place income.

## **B. Planned Sources and Uses of NON-MTW Funds**

The chart below summarizes the HACC Consolidated Budget for NON-MTW Funds for the Year 3 Plan period: January 1 through December 31, 2013. New non-MTW revenue for 2013 is the Capital Fund Security grant received in 2012. The capital improvements under this grant will be completed in 2013.

<b>NON-MTW CONSOLIDATED SOURCES AND USES</b>	
<b>JANUARY - DECEMBER 2013</b>	
<b>REVENUE</b>	
HAP – SRO	83,700
Administrative Fees – SRO	19,520
ROSS Grant	9,500
WIA Youth Program	26,080
HCV FSS	69,000
Capital Fund Security Grant	164,000
<b>Total Revenue</b>	<b>\$371,800</b>

<b>EXPENSES</b>	
Administrative & General	112,005
Housing Assistance Payments	83,707
Capital Fund Security Grant	164,000
<b>Total Expenses</b>	<b>\$359,712</b>
<b>Net Income (Loss)</b>	<b>\$12,088</b>

### C. Planned Sources and Uses of Central Office Cost Center

The chart below summarizes the HACC's Central Office Cost Center Budget for the plan period: January 1, 2013 through December 31, 2013. This chart lists all planned revenues and expenditures for all central office cost center operations.

<b>CENTRAL OFFICE COST CENTER</b>	
<b>JANUARY - DECEMBER 2013</b>	
<b>REVENUE</b>	
Public Housing Management Fees	316,061
Public Housing Bookkeeping Fees	31,616
Public Housing Asset Management Fees	42,480
Capital Fund Program Mgt Fee	62,500
HCV & SRO Management Fee	226,759
HCV & SRO Bookkeeping Fees	141,724
System Administration Fees	5,035
Investment Interest	6,000
<b>Total Revenue</b>	<b>\$832,175</b>
<b>EXPENSES</b>	
Administrative Salaries	401,849
Administrative Benefits (28%)	112,518
Legal	32,798
Staff Training	2,748
Travel/Meetings	2,055
Audit	2,950
Telephone	19,401
Forms & Office Supplies	17,529
Computer Support/Operations	11,622
Administrative Other	31,253
<b>Total Administrative</b>	<b>\$634,723</b>
Water	1,193
Electric	14,282
Gas	7,458
Other Utilities Expense	214
<b>Total Utilities</b>	<b>\$23,147</b>

Maintenance Salaries	50,176
Maintenance Benefits (28%)	14,049
Materials/Office Supplies	3,369
Contracts	68,659
<b>Total Maintenance</b>	<b>\$136,253</b>
Insurance	37,423
<b>Total General Expenses</b>	<b>\$37,423</b>
<b>Total Routine Expenses</b>	<b>\$831,546</b>
<b>Net Cash Flow</b>	<b>\$629</b>

#### **D. Cost Allocation or Fee for Service Methodology**

HACC will continue to utilize the HUD prescribed Fee for Service approach with no deviations for Calendar Year 2013.

#### **E. Use of Single Fund Flexibility**

HACC will utilize the single fund flexibility during Year 3 for the following activities:

1. **MTW Development Activities** – Replacement Housing Factor Funds and Public Housing operating reserves will be used to fund financing “gaps” for two development projects: Hamilton on the Park and Providence. Without the single fund flexibility, HACC would not be able to utilize PH reserves for any purpose other than operating deficits.
2. **MTW Evaluation** – Public Housing and HCV reserves will be used to pay the University of Illinois for the evaluation of the MTW Programs as described earlier. The single fund flexibility enables the Authority to pay for this important work which otherwise could not be funded.
3. **Additional Staff** – Funding of two additional staff to support the Mandatory Local Self-Sufficiency Program will be accomplished through use of the single fund flexibility. These staff will be also be funded using Public Housing Operating Reserves.

## VIII. ADMINISTRATIVE

### A. Board Resolution

The Board Resolution to Accompany the Annual Moving to Work Plan is attached to this Plan in Appendix C.

### B. Evaluation

Attached is a report of the current status of the MTW Program evaluation completed to date by the University of Illinois.

**Evaluation of the  
Moving to Work Program  
in Champaign County**



**ILLINOIS**  
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

Status Report to the Housing Authority of Champaign County

Paul E. McNamara, Principal Investigator  
Cathy Strick, Visiting Research Coordinator  
With Research Assistant Hanbum Lee  
Department of Agricultural and Consumer Economics

## Introduction

This report describes the progress of the Housing Authority of Champaign County (HACC) Moving to Work (MTW) evaluation. Our study evaluates families with children under the age of 18, whose head of household is not disabled or handicapped, to identify MTW activities that help families reach self-sufficiency. Our evaluation has three main activities and this report describes our progress on each one. The activities include: 1) the analysis of HACC and comparison site administrative data; 2) in-depth key informant interviews with HACC MTW participants and with comparison housing authority participants; and, 3) a detailed quantitative social survey of HACC MTW participants as well as comparison housing authority participants. Using these three sources of data we intend to measure and assess the impact of participation in the MTW program on a variety of economic, social and other outcome variables for participating adults and their dependents.

## Administrative Data Descriptive Statistics

Using the administrative baseline data, we present in this section the demographic and socioeconomic characteristics for all Moving to Work (MTW) recipients and households satisfying family criteria. First, in Table 1, we start by comparing general characteristics between all recipients and families. There are 1,879 MTW households, of which 973 households satisfy MTW family criteria. Specifically, the family in MTW is defined as a household having at least one dependent under 18 years old, with the head of household not disabled or handicapped, and not older than 50. From Table 1, we can readily discern that those of Black/African American race and female headed households dominate MTW. Also, the average annual income of families is greater than the annual income for all recipients meaning that many households earning less than the average of annual income for families are clustered in single or elderly households. Similarly, the mean of adjusted income and total tenant payment for families are greater than all recipients.

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Table 1

Comparison of demographic and socioeconomic characteristics of all MTW recipients versus **families**<sup>1</sup>

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	All MTW recipients	MTW Families
Sample Size	1,879	943
<i>Race</i>		
Black/African American (%)	78.34	84.84
White, non-Hispanic (%)	17.51	12.51
Hispanic (%)	.53	.85
American Indian/Native Alaskan (%)	.37	.11
Asian/Pacific Islander (%)	.37	.11
Others	2.87	1.59

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*Household Head*

Mean age, head (years)	44.11	33.43
Median age, head (years)	40	33
Disabled, head (%)	26.56	
Handicapped, head (%)	2.24	
Female head (%)	82.97	96.92

*Household Structure*

Mean household size	2.73	3.77
Median household size	3	4
Mean bedrooms	2.38	2.97
Median bedrooms	2	3

*Income*

Mean annual income	\$14,745.38	\$16,881.69
Median annual income	\$12,612	\$15,556.24
Mean annual adj. income	\$10,602.59	\$10,881.12
Median annual adj. income	\$8,892	\$9,420
Mean Total Tenant Payment	\$270.1	\$279.67
Median Total Tenant Payment	\$222	\$236

\* Households who do not currently reside in IL are exempted from the statistics

\* Households without demographic or socioeconomic characteristics information are excluded from the statistics

1. Families in MTW are defined as

- a. Having at least one dependent 18 years old or younger
- b. Household heads are not older than 50
- c. Household heads are not disabled or handicapped

Table 2 details MTW family demographic and socioeconomic characteristics. Of interest is that head of households in the 31 to 40 age group represent the highest proportion. Also, when considering family structure, the proportion of households having less than 3 children is higher than having more than 3 children, and similar results were found with female headed households. Lastly, considering race and age of dependents, the proportion of families having children aged 6 to 11 is relatively higher than other age groups. The statistics from 'Family Structure & Age of dependent' are not mutually exclusive meaning that each household can be counted more than once. For example, if a household has two children, 6 years old and 17 years old, then this family can be counted in the household having children aged 6 to 11 and also in the household having children aged 12 to 17.

Table 2

Demographic and socioeconomic characteristics of families satisfying MTW criteria

	MTW Families
<i>Age distribution of Household head</i>	
HH head, 21 – 30 years	337 (35.74 %)
HH head, 31 – 40 years	470 (49.84 %)
HH head, 41 – 50 years	136 (14.42 %)
Total	943 (100 %)
Black HH head & 21 – 30 years	300 (35.74 %)
Black HH head & 31 – 40 years	389 (41.25 %)
Black HH head & 41 – 50 years	111 (11.77 %)
White HH head & 21 – 30 years	27 (2.86 %)
White HH head & 31 – 40 years	75 (7.95 %)
White HH head & 41 – 50 years	24 (2.55 %)
<b>Total<sup>1</sup></b>	<b>926 (98.2 %)</b>
<i>Family Structure: Race &amp; number of children</i>	
HH with 1 child households	220 (23.33 %)
HH with 2 children households	294 (31.18 %)
HH with 3 children households	230 (24.39 %)
HH with 4 children households	128 (13.57 %)
HH with 5+ children households	71 (7.53 %)
Total	943 (100 %)
Black HH head with 1 child	188 (19.94 %)
Black HH head with 2 children	245 (25.98 %)
Black HH head with 3 children	191 (20.25 %)
Black HH head with 4 children	113 (11.98 %)
Black HH head with 5+ children	63 (6.68 %)

White HH head with 1 child	29 (3.08 %)
White HH head with 2 children	44 (4.67 %)
White HH head with 3 children	35 (3.71 %)
White HH head with 4 children	12 (1.27 %)
White HH head with 5+ children	6 (.64 %)
<b>Total<sup>1</sup></b>	926 (98.2 %)

Total number of Female headed households	914
Black & Female HH head with 1 child	186 (20.35 %)
Black & Female HH head with 2 children	242 (26.48 %)
Black & Female HH head with 3 children	189 (20.68 %)
Black & Female HH head with 4 children	112 (12.25 %)
Black & Female HH head with 5+ children	63 (6.89 %)

White & Female HH head with 1 child	24 (2.63 %)
White & Female HH head with 2 children	36 (3.94 %)
White & Female HH head with 3 children	31 (3.39 %)
White & Female HH head with 4 children	8 (.88 %)
White & Female HH head with 5+ children	6 (.66 %)
<b>Total<sup>1</sup></b>	897 (98.14 %)

*Family Structure: Race & Age of dependent<sup>2</sup>*

HH with children under 6 years	489
HH with children, 6 – 11 years	624
HH with children, 12 – 17 years	485
HH with children, 18 years	101

Black & Female HH head with children under 6 years	417
Black & Female HH head with children, 6 - 11 years	526
Black & Female HH head with children, 12 - 17 years	404
Black & Female HH head with children, 18 years	83

White & Female HH head with children under 6 years	47
White & Female HH head with children, 6 - 11 years	67

White & Female HH head with children, 12 - 17 years	63
White & Female HH head with children , 18 years	12
1. Family structures for other races are not specified due to small observations.	
2. Households in this category can be counted more than once. (Not mutually exclusive)	

Table 3 delineates that the majority of families currently reside in Champaign and Urbana. We observed few households residing in areas surrounding Champaign-Urbana. Households not currently residing in Champaign County are excluded from the statistics (for example, Chicago.)

Table 3  
MTW families' residential locations

	MTW Families
Champaign	563 (59.6 %)
Urbana	278 (29.48 %)
Rantoul	74 (7.85 %)
Mahomet	4 (.42 %)
Savoy	16 (1.7 %)
Chicago	4 (.42 %)
Tolono	2 (.21 %)
St. Joseph	1 (.11%)
Ludlow	1 (.11%)
Villa Grove	1 (.11%)

Note: Households who do not currently reside in IL are exempted from the statistics

In Table 4 we calculated the poverty level of assisted families using annual income. Specifically, about 65 percent of MTW families fall into the extremely low income category of 30 percent of area median income. Similarly, about 31 percent of families are in the very low income category defined as 50 percent of median income, and around 5 percent of families belong to the low income limit which is 80 percent of area median income. Each income limit differs by household size and the statistics in Table 4 are calculated by limit amounts adjusted by household size. Also, households with the age of the head of household between 31 to 40 suffer the most poverty relatively.

Table 4

Poverty Level<sup>1</sup>

	MTW Families
Extremely Low Income Limit	611 (64.79 %)
Very Low Income Limit	288 (30.54 %)
Low Income Limit	41 (4.35 %)
Extremely Low Income Limit & the age of HH head, 21 - 30	244 (25.87 %)
Extremely Low Income Limit & the age of HH head, 31 - 40	295 (31.28 %)
Extremely Low Income Limit & the age of HH head, 41 - 50	72 (7.64 %)
Very Low Income Limit & the age of HH head, 21 - 30	80 (8.48 %)
Very Low Income Limit & the age of HH head, 31 - 40	152 (16.12 %)
Very Low Income Limit & the age of HH head, 41 - 50	21 (2.23 %)
Low Income Limit & the age of HH head, 21 - 30	13 (1.38 %)
Low Income Limit & the age of HH head, 31 - 40	21 (2.23 %)
Low Income Limit & the age of HH head, 41 - 50	7 (.74 %)
Note: The poverty level is determined by income limits achieved from HUD, 2011	

Reference

U.S. Department of Housing and Urban Development (HUD). (2011e). Data sets: Income limits. Retrieved in Jan 7, 2012 from <http://www.huduser.org/portal/datasets/il.html>

**Key Informant Interviews**

On December 1, 2011, we began recruiting current tenants of the Housing Authority of Champaign County to serve as Key Informants and participate in a Key Informant Interview. As of February 13, 2012, 150 HACC tenants who meet the MTW study criteria received letters inviting them to participate as a Key Informant and engage in a Key Informant Interview. To-date, fifteen (15) tenants have participated as Key Informants, and one Key Informant Interview is scheduled for a future date. All are African American women, with between one to five children. All but one is single. Ten (10) of the interviews have been transcribed by one researcher and validated by another researcher.

In this report, we present some interesting preliminary findings from the transcribed interviews focusing on self-sufficiency including issues concerning housing, employment, education, health, family structure, neighborhood environment, financial situations and goals, and food security.

Prior to participating in the HACC voucher program, the majority of Key Informants report they were paying their own rent in the private housing market. Some families report a more vulnerable past: four families report living with others or being homeless in the period before they received HACC benefits.

We were interested in learning the employment experiences of Key Informants. Five of the ten are currently employed full time, and two of the five have an additional part-time job. Of the five currently unemployed, three are participating in volunteer programs 20 hours per week, as a requirement of receiving Temporary Aid to Need Families (TANF). Of all the Key Informants, most have worked, or do currently work, in fast food jobs, earning about \$8.00 per hour, with no benefits. Interestingly, Key Informants also report the most negative experiences at these same fast food jobs.

When we explore more deeply with Key Informants some barriers to finding and maintaining employment, they report the economy is a major factor – ‘I get no response from applications’; ‘. . .two years ago I could fill out a job application and have a job in days. I've truly been lookin' for a job since I had him, end of January (2011).’; ‘Right now with the economy it's just not that easy. I would take any job right now to be honest.’ As well, Key Informants realize and understand the need for more education to find a job, or a better job – ‘I think I could go back to school though, so I could find a better job.’ But, that caring for children makes attending college or a trade school difficult – ‘Maybe if I had a better child care provider.’; ‘It was kinda hard, because I had to, you know, find someone that would stay and who would watch him, and I was goin' to school, I was goin' to Parkland.’

Overall, Key Informants value education. Only one has dropped out of high school, eight have graduated high school and one completed high school with a GED. Six have continued to the college level – one attaining an associate's degree, one a bachelor's degree, and one is currently enrolled on-line. Again, the major barrier to continuing education appears to be caring for children, as two Key Informants report leaving college after having a child – ‘I went to Parkland the first semester after I graduated high school and then I got pregnant with my son.’; ‘I started um college after high school but that was right before I found out I was pregnant with my daughter, and then when she became premature I had to stop school because she, you know, I had to take care of her.’ And, two other Key Informants report managing work and school with children is extremely difficult - ‘I actually did try going back to school, you know what I'm sayin', I wanted to get a business degree, but it's like the bills didn't stop coming, so I cut my hours back at work but it didn't work out so I just said I'll leave school alone until maybe the kids get a little older.’

What proved to be one of the most difficult questions we asked our Key Informants was to tell us about their financial situation and their financial goals. We asked them where they wanted to be five years from now. Only one of the ten Key Informants could articulate a concrete plan. The majority of the Key Informants dream of success, stability and happiness:

One Key Informant who had not completed high school, and had no plans to enroll in an education or training program to attain computer literacy, said, 'Sittin' behind somebody desk on a computer. And I'm just computer illiterate all the way.'

From a Key Informant, currently unemployed, who has attempted a trade school four times without completion, 'I really have a big dream to have my own cosmetology, um, my own beauty salon.'

'I want to be successful. I want be farther than what I am, able to pay all my bills without no struggle, puttin' money up, you know. Right now I'm just livin' from paycheck to paycheck. I want to be happy.'

'I wanna own stuff. I want to, you know, give my kids a good life. I want to be able to go out and, you know, do things, get things, ya know, say I worked here for so-and-so, say I own this, this is mine, you know. I just, I just have a goal of reaching that I just want to be successful for me and my family.'

From a Key Informant who has five children - 'I would like to not have to work two jobs, in the next five years; if I could just live off of one income it would be great.'

'I want to have something of my own. Something that I can actually create and know that it's not going anywhere type thing you know. I wanna have a stable household. That's one thing. I mean stability. I really, really, really want to have stability. I'm not really stable right now. I'm maintaining.'

'I really want to get my kids TVs for their rooms. I just take it like one day at a time. I'm so busy with just takin' care of day-to-day things, you know what I'm sayin', that's really like I can't think long-term like that.'

These families are in the midst of struggling to pay power and water bills, even with the Housing Authority voucher paying for part, or all, of their rent. Often, they do not have enough money to make it through the month, so they, 'Juggled it up. Done made it work.', and, 'Rob Peter to pay Paul. Switchin' this bill to pay this bill. You call it um, okay well my power bill is \$200 so I give you \$100. That's all I got.' And, 'November they come and cut my lights off. For three days, I took my (four) kids to a friend's house until I could come up with the money.'

Conversely, the one Key Informant with an actual five year plan also has only two children, a BA, a full time and part-time job, an employment history, engages with financial institutions and pays all but \$32.00 per month of her housing rent.

Our findings highlight Key Informants' lack of concrete financial plans is due to their lack of financial knowledge. When we asked their experience with banks, credit unions, and other financial institutions, repeatedly we were told, 'I don't really mess with 'em.' Many told us they were uneducated about banking, 'I just got (a checking account). I'm still not educated with it.' And from a woman who's been working for eight years, 'Last year is the first year I ever opened up a bank account.'

Consequently, when they do negotiate a loan it is often through companies like Security Finance, World Finance and Payday Loan Companies, the latter of which can lead quickly to a damaged credit history, 'It's horrible.' Or, a Key Informant reports resorting to a banking strategy, overdrafting, 'When I don't have like absolutely no choice I, I use my overdraft which I hate usin' um because it helps me to make it through.'

It appears that it will be difficult for these MTW participants to transition from poverty and build actual wealth, without additional training and education about financial management, as well as, engagement with financial institutions to establish a positive credit history.

While only one Key Informant reported that child care was a major barrier to her self-sufficiency, nonetheless, when Key Informants need child care, the majority report they use familial support from their mothers or sisters. Only one of ten reported using a day care provider.

And while only one Key Informant reported being married or having anyone older than 18 living in the household with them, only two reported that their children's father also provided some child care.

We were also interested in the neighborhood environment of Key Informants, especially as it related to motivation to work or attend school. Most Key Informants report they live in working class neighborhoods, with some students and a few retirees. Two of the ten Key Informants could not describe the people who live in their neighborhood.

Encouraging is that most of the Key Informants report no food insecurity. Their freezers and cabinets are full. 'That's one thing that I don't, I'm not skimpy about. I, I don't want my kids to be hungry.' Nonetheless, our researcher observed deleterious nutritional habits, and, overwhelmingly, eight of ten Key Informants report that while their health does not affect their job or school performance, most acknowledge the need to lose some weight.

Amazingly though, the Key Informants we interviewed were pleasant despite their circumstances, willing to openly share details of their lives, and, 'thankful for what I have.'

We continue to recruit additional Key Informants and our goal is to reach 20-50 people as Key Informants.

### **Quantitative Housing & Self-Sufficiency Survey**

For every Key Informant that we interviewed, beginning December 1, 2011, we offered them the opportunity to also complete our Housing & Self-Sufficiency Social Survey. All of the Key Informants completed a Social Survey with the exception of two – one declined, and the other has yet to return the completed Survey.

Then, on January 27, 2012, we began recruiting participants to complete the Social Survey. We sent 197 letters to Champaign County HACC tenants from our randomized database.

To date, four have been returned with notification that they have moved and left no forwarding address and 31 have responded that they would like to participate.

Three tenants have completed our on-line version of the Survey, with the balance completing a paper version mailed or administered by a researcher. Eleven of the paper versions mailed have been completed and returned, totaling 24 completed to-date including those completed by Key Informants. Tenants continue to contact us daily to participate. A first reminder was mailed February 6, 2012, to non-respondents. One of our researchers is entering surveys data into our database. For participants who completed both the Key Informant Interview and the Social Survey, their data will be linked to provide an in-depth representation of MTW program participants.

### **Conclusion**

The Moving to Work Evaluation project has made substantial progress over the past few months in data collection and baseline data analysis. We have completed fifteen Key Informant Interviews as well as 24 Quantitative Housing and Self-Sufficiency Surveys. Additionally, administrative data is being analyzed to establish the baseline characteristics and work histories and socio-economic situations of MTW participants.

## APPENDIX A

### Hardship Criteria for All Rent Reform Activities

#### Temporary Waiver

HACC has established various rent reform initiatives under the Moving to Work Program. However, if a family requests a hardship under any of the rent reform initiatives, HACC will allow for a temporary waiver based on documented hardship.

#### Hardship

Families will be required to request a hardship in writing and each case will be evaluated on a case by case basis. A hardship will be considered under any of the following circumstances:

1. When a family has lost eligibility for or is waiting for an eligibility determination for a federal, state or local assistance program;
2. When a family would be evicted because of inability to pay rent pursuant to the rent reforms and the family has provided documentation which substantiates the pending eviction;
3. When the income of the family has decreased because of changed circumstances including loss of employment through no fault of the family member; or,
4. When a death has occurred in the assisted family household.

#### Rent Reform Suspension

The rent reform initiative will be suspended effective the first of the month following the month in which the hardship request was submitted in writing to HACC. The tenant rent will be suspended (reduced to zero) during the suspension period.

#### No Hardship

If HACC determines there is no qualifying hardship as described above, the rent reform will be applied and rent charged to the family in accordance with the applicable reform initiative including back payment of any rent owed during the suspension period.

#### Waiver Time Limit

Hardship waivers will be granted for a maximum of six months. Families with suspended rent will be required to report monthly to HACC and provide documentation of continued hardship.

## **Community Service**

If a hardship is granted, the head of household shall be required to perform community service for a number of hours per month equivalent to the total amount of rent the family would be paying if the hardship was not granted. Community service hours shall be calculated at the applicable minimum wage in effect at the time the service is performed. The minimum wage used to determine the number of community service hours shall be the greater of the State of Illinois minimum wage or the federal minimum wage.

## **Subsequent Hardship Requests**

After one month without a hardship waiver, the family may be eligible for an additional waiver. The number of waivers shall not be limited provided the family can provide the documentation required to substantiate the hardship.

## APPENDIX B

### **Performance and Evaluation Reports – Capital Fund Program**

HACC currently has one open Capital Fund Grant: IL06E006501-11. Attached is the Annual Performance and Evaluation Reports (HUD 50075.1 forms) for this corresponding grant.

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary**

PHA Name: Housing Authority of Champaign County	Grant Type and Number Capital Fund Program Grant No: IL06E006 501-11 Replacement Housing Factor Grant No:	Federal FY of Grant: 2011
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		
<input type="checkbox"/> Revised Annual Statement <input type="checkbox"/> Final Performance and Evaluation Report		

Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	-	-	-	-
3	1408 Management Improvements Soft Costs	-	-	-	-
	Management Improvements Hard Costs	-	-	-	-
4	1410 Administration	-	-	-	-
5	1411 Audit	-	-	-	-
6	1415 Liquidated Damages	-	-	-	-
7	1430 Fees and Costs	-	-	-	-
8	1440 Site Acquisition	-	-	-	-
9	1450 Site Improvement	104,000.00	-	-	-
10	1460 Dwelling Structures	-	-	-	-
11	1465.1 Dwelling Equipment—Nonexpendable	-	-	-	-
12	1470 Nondwelling Structures	-	-	-	-
13	1475 Nondwelling Equipment	60,000.00	-	-	-
14	1485 Demolition	-	-	-	-
15	1490 Replacement Reserve	-	-	-	-
16	1492 Moving to Work Demonstration	-	-	-	-
17	1495.1 Relocation Costs	-	-	-	-
18	1499 Development Activities	-	-	-	-
19	1502 Contingency	-	-	-	-
	Amount of Annual Grant: (sum of lines 2 to 19)	164,000.00	-	-	-
	Amount of line 10 related to LBP Activities	-	-	-	-
	Amount of line 12 related to Section 504 compliance	-	-	-	-
	Amount of line 3 related to Security—Soft Costs	-	-	-	-
	Amount of line related to Security—Hard Costs	-	-	-	-
	Amount of line related to Energy Conservation Measures	-	-	-	-
	Collateralization Expenses or Debt Service	-	-	-	-

Signature of Executive Director and Date \_\_\_\_\_ Signature of Field Office Manager (or Regional Administrator in co-located offices) and Date \_\_\_\_\_



## APPENDIX C

### **Board Resolution and Certification**

Attached is the Board Resolution approving this MTW Plan and the Certification of Compliance with Regulations.

**Resolution 2012-51:           Approval of the Year 3 Annual MTW Plan and the Certification of Compliance with all MTW requirements.**

**RESOLUTION 2012-51**

**WHEREAS**, the Moving to Work Agreement executed between the Housing Authority of Champaign County and HUD on October 17, 2010, requires the Authority to prepare and submit for approval an annual MTW Plan; and,

**WHEREAS**, the HACC prepared the attached MTW Plan; issued a public advertisement on August 12, 2012, to solicit comments on the Plan; posted said plan for public review as of the same date; and conducted two public hearings on said Plan on August 22, 2012; and,

**WHEREAS**, HACC met with the Resident Advisory Board on August 28, 2012, to discuss the 2013 MTW Annual Plan; and,

**WHEREAS**, the HACC received no comments from the general public, but received and evaluated the attached comments from the Resident Advisory Board on the 2013 MTW Plan; and,

**WHEREAS**, HACC has complied with all provisions outlined in the HUD Certification of Compliance with Regulations (HUD Form 50900) for the Annual Moving to Work Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of Champaign County hereby approves the 2013 Annual MTW Plan in the format attached hereto and authorizes the Chairman of the Board to execute the Certification of Compliance with Regulations (HUD Form 50900).

**Dated this 27<sup>th</sup> day of September, 2012**

  
Chairperson

  
Secretary-Treasurer

**Annual Moving to Work Plan  
Certifications of Compliance**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

**Certifications of Compliance with Regulations:  
Board Resolution to Accompany the Annual Moving to Work Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the Annual Moving to Work Plan for the PHA fiscal year beginning January 1, 2013, hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The PHA published a notice that a hearing would be held, that the Plan and all information relevant to the public hearing was available for public inspection for at least 30 days, that there were no less than 15 days between the public hearing and the approval of the Plan by the Board of Commissioners, and that the PHA and conducted a public hearing to discuss the Plan and invited public comment.
2. The Agency took into consideration public and resident comment before approval of the Plan by the Board of Commissioners or Board of Directors in order to incorporate any public comments into the Annual MTW Plan;
3. The PHA will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
4. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
5. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
6. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
7. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part
8. The PHA will comply with requirements with regard to a drug free workplace required by 24 CFR Part 24, Subpart F.
9. The PHA will comply with requirements with regard to compliance with restrictions on lobbying required by 24 CFR Part 87, together with disclosure forms if required by this Part, and with restrictions on payments to influence Federal Transactions, in accordance with the Byrd Amendment and implementing regulations at 49 CFR Part 24.
10. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
11. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105( a).
12. The PHA will provide HUD or the responsible entity any documentation that the Department needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58.
13. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
14. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
15. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act and 24 CFR Part 35.

Attachment B

7

16. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments) and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments.).

17. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the Moving to Work Agreement and Statement of Authorizations and included in its Plan.

18. All attachments to the Plan have been and will continue to be available at all times and all locations that the Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its Plan and will continue to be made available at least at the primary business office of the PHA.

Housing Authority of Champaign County  
PHA Name

IL006  
PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Margaret Neil  
Name of Authorized Official

Chair of the Board of Commissioners  
Title

  
Signature

9-27-12  
Date

## APPENDIX D

### Documentation of Public Hearing

Attached is a copy of the public advertisement of the public hearing(s), the sign in sheets of attendees and minutes of the meetings.

THE NEWS GAZETTE, INC.  
PO BOX 677  
CHAMPAIGN IL 61824

ORDER CONFIRMATION

Salesperson: KAREN CLAYBORN Printed at 08/08/12 13:09 by kclaybor  
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Acct #: 17339 Ad #: 1140566 Status: N  
  
HOUSING AUTHORITY OF CHAM CO. Start: 08/12/2012 Stop: 08/12/2012  
205 W PARK AVENUE Times Ord: 1 Times Run: \*\*\*  
CHAMPAIGN IL 61820 STD7 1.00 X 41.00 Words: 125  
Total STD7 41.00  
Rate: NGLG Cost: 45.20  
Class: 599 PUBLIC NOTICES  
  
Contact: ED BLAND Descript: HOUSING AUTHORITY OF CHA  
Phone: (217)378-7100 Given by: \*  
Fax#: Created: kclay 08/08/12 13:06  
Email: @hacc.net Last Changed: kclay 08/08/12 13:09  
Agency:

-----  
PUB ZONE ED TP START INS STOP SMTWTFSS  
NG A 97 S 08/12  
OL A 97 S 08/12  
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AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

\_\_\_\_\_  
Name (print or type)

\_\_\_\_\_  
Name (signature)

(CONTINUED ON NEXT PAGE)

THE NEWS GAZETTE, INC.  
PO BOX 677  
CHAMPAIGN IL 61824

ORDER CONFIRMATION (CONTINUED)

Salesperson: KAREN CLAYBORN Printed at 08/08/12 13:09 by kclaybor  
-----  
Acct #: 17339 Ad #: 1140566 Status: N

Housing Authority of  
Champaign County  
Notice of Public Hearing

Moving to Work (MTW)  
Demonstration  
Program

The FY 2013 Moving to Work (MTW) Demonstration Program Plan Third Annual Plan of the Housing Authority of Champaign County (HACC) is available for review and comment at the Administration Building, 205 W. Park Avenue, Champaign and on its website at [www.hacc.net](http://www.hacc.net).

Two public hearing sessions will be held on Wednesday, August 22, at 2:00 and 6:00 p.m. in the Board Room of the Housing Authority of Champaign County, 205 W. Park Avenue, Champaign, to discuss the MTW Plan and invite public comment.

Prior to the Public Hearing please direct any questions or comments to Patty Smith, Director of Capital Programs and MTW Coordinator, (217) 531-3084 or [patty@hacc.net](mailto:patty@hacc.net).  
1140566 8/12

**Minutes**  
**MTW Plan, Year 3, Public Hearing**  
**Wednesday, August 22, 2012, 2:00 and 6:00 p.m.**

The Housing Authority of Champaign County conducted public hearings on Wednesday, August 22, 2012.

Cindi Herrera, consultant to the Housing Authority, presented information on progress to date with the MTW Plan, Year 2, and the addition of Activities 2013-1, Local Inspection Standards, and 2013-2, Right-Sizing Vouchers, in MTW Plan, Year 3.

The Housing Authority did not receive any comments from the public on the Plan.

