

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
Administrative Support Offices

The Administrative Support Offices are the backbone of HUD's operations and consists of several offices that work seamlessly to provide support and oversight. More specifically, these programs ensure the Department performs its core mission; strategic human capital management, and workforce planning; management and operation of facilities, administrative services, and correspondence and records management; oversee the practice of sound financial management and stewardship of public resources; deliver compliant acquisition and business solutions to support affordable homes for all; administer strategic leadership, direction, oversight and operational change across the Department in order to maximize agency performance; ensuring the enforcement of federal laws relating to the elimination of all forms of discrimination in employment practices; provide legal opinions, advice, and services with respect to all programs and activities; directing organizational, programmatic and operational change; and provide modern information technology that is secure, accessible and cost effective.

The Administrative Support Offices budget consolidates nine offices into one account. With this account structure, HUD will continue to manage the offices separately, but the proposed funding structure for the Administrative Support Offices will provide HUD the flexibility to efficiently make strategic realignments to support Administration priorities and emerging issues. This structure would enable HUD to align resources quickly with needs and optimize the utilization of appropriated funds.

Administrative Support Offices include:

- Office of Chief Human Capital Officer
- Office of Administration
- Office of Chief Financial Officer
- Office of Chief Procurement Officer
- Office of Field Policy and Management
- Office of Departmental Equal Employment Opportunity
- Office of General Counsel
- Office of Strategic Planning and Management
- Office of the Chief Information Officer

Administrative Support Offices-Introduction

| TOTAL - SALARIES AND EXPENSES | | | | |
|--------------------------------------|------------------|------------------|------------------|---------------------------|
| (Dollars in Thousands) | | | | |
| | FY 2013 | FY 2014 | FY 2015 | FY 2014 to FY 2015 |
| Personnel Services | \$289,283 | \$297,538 | \$300,285 | \$2,747 |
| Non-Personnel Services | | | | |
| Travel | 3,011 | 5,201 | 4,936 | (265) |
| Transportation of Things | 24 | 99 | 99 | - |
| Rent, Communications, Utilities | 126,522 | 125,357 | 128,120 | 2,763 |
| Printing and Reproduction | 1,688 | 1,223 | 1,313 | 90 |
| Other Services | 60,566 | 64,796 | 80,460 | 15,664 |
| Training | 4,619 | 5,805 | 6,716 | 911 |
| Supplies | 1,890 | 2,291 | 2,290 | (1) |
| Furniture | 1,287 | 2,880 | 5,604 | 2,724 |
| Claims and Indemnities | 290 | 810 | 960 | 150 |
| Non-Personnel Subtotal | 199,897 | 208,462 | 230,498 | 22,036 |
| GRAND TOTAL | 489,180 | 506,000 | 530,783 | 24,783 |
| Associated FTE | 2,030.4 | 2,051.5 | 2,017.3 | (34.2) |