



U.S. Department of Housing and Urban Development

Public and Indian Housing

Family Self-Sufficiency Program

FR-6100-N-04

Application Due Date: 09/15/2017

Family Self-Sufficiency Program
FR-6100-N-04
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U.S. Department of Housing and Urban Development

Program Office:	Public and Indian Housing
Funding Opportunity Title:	Family Self-Sufficiency Program
Announcement Type:	Modification
Funding Opportunity Number:	FR-6100-N-04
Primary CFDA Number:	14.896
Due Date for Applications:	09/15/2017

Overview

For Further Information Contact: Please direct questions regarding the specific program requirements of this Program Notice of Funding Availability (NOFA) to the agency contact identified in Section VII. Please direct general questions regarding the FY2017 NOFAs to the Office of Strategic Planning and Management, Grants Management and Oversight Division, at AskGMO@hud.gov.

Additional Overview Information

Incorporation of the General Section. HUD publishes a General Section each fiscal year that contains requirements for all applicants to HUD's various competitive grant programs, including this NOFA. Applications must meet all of the requirements of the General Section in addition to the requirements of this NOFA to be considered and potentially receive funding. The full title of the General Section is the General Section to HUD's Fiscal Year 2017 Notices of Funding Availability for Discretionary Programs. Copies are available at Grants.gov and HUD's [Funds Available](#) page.

1. Participative Planning and Implementation. HUD encourages applicants to ensure, where applicable, public decision making and meaningful participation throughout the visioning, development, and implementation of funded projects. HUD encourages applicants to work with all residents of affected areas, especially communities traditionally marginalized from planning processes. In seeking public participation, applicants and grantees must ensure that all communications are provided in a manner that is effective for persons with hearing, visual, and other communications-related disabilities consistent with Section 504 of the Rehabilitation Act of 1973 and, as applicable, the Americans with Disabilities Act. In addition, Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d and Executive Order 13166 require that grantees take responsible steps to ensure meaningful access to services, programs, and activities by persons with Limited English Proficiency (LEP persons).

2. OMB Approval Number(s): 2577-0178

I. Funding Opportunity Description.

A. Program Description.

1. Purpose and Summary.

a. Overview. The Family Self-Sufficiency (FSS) program supports the Department's strategic goal of utilizing housing as a platform for improving quality of life by helping HUD-assisted renters increase their economic security and self-sufficiency. The purpose of the FSS program is to promote the development of local strategies to coordinate the use of assistance under the Housing Choice Voucher (HCV) and Public Housing (PH) programs with public and private resources to enable participating families to increase earned income and financial literacy, reduce or eliminate the need for welfare assistance, and make progress toward economic independence and self-sufficiency. Public Housing Authorities (PHAs) or tribes/Tribally Designated Housing Entities (TDHEs) that administer FSS programs enter into five-year contracts with new families on an ongoing basis. The FSS contract spells out the terms and conditions governing participation and the responsibilities of both the PHA (or tribe/TDHE) and the family. PHAs are not permitted to limit FSS participation to those families most likely to succeed because of current education level or job history.

b. Responsibilities of FSS Program Coordinators. An FSS Program Coordinator must:

(1) Build partnerships with employers and service providers in the community and work with the Program Coordinating Committee (PCC) and with such local service providers to ensure that FSS program participants are linked to the supportive services they need to achieve self-sufficiency, including services for participants with limited English proficiency. See Section I.A.3 of this NOFA ("Definitions") for the definition of PCC. For more information on Partnerships and Collaborations, see [Notice PIH 2011-51](#) and for more information on partnerships between PHAs and Department of Labor Workforce Investment Boards/One Stops, see "From the Ground Up: Creating Partnerships between Public Housing Authorities and Workforce Investment Boards" at <https://www.workforce3one.org/view/5001417448285409284/info>.

(2) Ensure that an Individual Training and Services Plan is prepared for the head of the FSS family and each adult member of the FSS family who elects to participate in the FSS program.

(3) Ensure that the services included in the participants' contracts of participation are provided on a regular, ongoing and satisfactory basis; participants are fulfilling their responsibilities under the contracts; and FSS escrow accounts are established and properly maintained for eligible families. FSS coordinators may also perform job development functions (e.g., outreach to potential employers) for the FSS program.

(4) Monitor the progress of participants and evaluate the overall success of the program.

FSS Coordinators are encouraged to ensure that participants have greater access to financial education/literacy/empowerment/coaching programs that will help them acquire the knowledge and skills to make informed and effective decisions that ultimately help them reach their goals, and achieve self-sufficiency and financial stability. This includes partnering with organizations that can conduct financial education workshops that cover topics such as credit, debt, savings, budgeting, asset building and banking services; and/or organizations that can provide financial coaching. For information on financial literacy tools and resources available to help HUD-assisted families enhance their financial literacy and asset building skills, please see [Notice PIH 2014-26 \(HA\)](#).

c. Staffing Guidelines. Under normal circumstances, a full-time FSS Program Coordinator should be able to serve approximately 50 FSS participants, depending on the coordinator's case management functions. While this NOFA requires at least 25 FSS participants to qualify for one full-time FSS Coordinator position (see Section III.E.3.c of this NOFA "Eligibility Requirement: Number of FSS families served" for more information), grantees are encouraged to serve at least 50 FSS participants per full-time coordinator position.

d. Outreach. Grantees are encouraged to reach out to eligible families with disabilities and to persons with limited English proficiency who might be interested in participating in the FSS program, and to include agencies that work with and provide services to families with disabilities and agencies that work with and provide services to persons with limited English proficiency on their FSS Program Coordinating Committee (PCC). Additionally, grantees are encouraged to reach out to formerly homeless persons, veterans, and formerly incarcerated persons.

e. Coordination between Programs with Services or Service Coordination. Grantees that are located in a jurisdiction that receives multiple sources of funding (from the programs listed below) to serve the same population or geographic area, should coordinate among those programs, where appropriate, so as to leverage shared resources, avoid duplication of services, and improve access and service delivery to participating families: ROSS Service Coordinators (ROSS-SC), Jobs Plus, HOPE VI Revitalization, Choice Neighborhoods, Elderly/Disabled Service Coordinators, HUD-VASH, Family Unification Program (FUP) vouchers, Multi-Family Service Coordinators, Housing Opportunities for Persons With AIDS (HOPWA), Continuum of Care programs and/or other special use housing assistance with services or service coordination. One example of coordination is a PHA that administers both FSS and ROSS-SC programs using a single Program Coordinating Committee. Coordination between programs should be conducted by and between program coordinators or other program management staff. In general, residents that are part of FSS should not also be served by ROSS-SC and should be very carefully managed between FSS and Jobs Plus. Jobs Plus programs should consult their Grant Managers for more information.

2. Changes from Previous NOFA.

Please note that this Section highlights only the major changes from the previous FSS NOFA. Applicants should read this entire NOFA carefully to ensure that all threshold and eligibility requirements are met (otherwise the applicant will be ineligible for funding), and that the program requirements listed in this NOFA are followed.

a. HUD-52651: The primary application form continues to be included as an electronic fillable form through Grants.gov. This is a mandatory form. Additionally, the form has been revised to add salary comparability information. See Section IV.B.2.c of this NOFA for instructions on completing this form.

b. Salary Comparability Information: In the past, HUD has asked applicants to keep documentation on file demonstrating that the salary that they are requesting is comparable to local wages for similar professions. Under this NOFA, you are required to submit the salary comparability information as part of the application by completing Part IV of the FSS Application form (HUD-52651). See section IV.B.2.c of this NOFA for more information.

c. Maximum Salary Amount per Position: The maximum salary amount that may be requested per position is set at \$72,000 (approximately a 3% increase from the FY 2016 maximum salary amount). This increase applies both to renewal and new positions. Applicants are required to submit salary comparability information to support the increase.

d. Funding Amount for Renewal Positions: Applicants may request up to the salary amount supported by the salary comparability information submitted as described in Section IV.B.2.c of this NOFA. This amount may not exceed the maximum salary amount per position of \$72,000 described above. See Section II.C of this NOFA for more information.

e. PBRA Residents: PHAs and/or Project-Based Rental Assistance (PBRA) property owners, as of the FY2015 appropriations law (Pub. L.No. 113-235, enacted December 16, 2014) may continue to offer enrollment in FSS to residents in PBRA projects, including RAD-converted properties. PHAs may use funds awarded under this NOFA to serve any PBRA resident (affected by RAD or not) in their FSS programs. PBRA owners that are not PHAs may implement their own FSS program but are not eligible to receive funding under this NOFA. See Section III.E.7.d "Rental Assistance Demonstration" of this NOFA for more information. For more information on implementing an FSS program in a PBRA property, please see [Notice H-2016-08](#), published August 26, 2016.

f. Target Period: The target period for this NOFA is **01/01/2016 - 12/31/2016**.

g. PIC Data: Only data entered into the Office of Public and Indian Housing (PIH) Information Center (PIC) will be reviewed to determine funding eligibility under this NOFA. No additional documentation will be allowed except for the following applicants: (1) Tribes/TDHEs, (2) Moving to Work (MTW) PHAs, and (3) PHAs that serve PBRA families. See section IV.B.1.a of this NOFA. For more information on FSS PIC reporting see [PIH ;Notice 2016-08](#), published May 6, 2016, and the related webcast training published August 12, 2016, both of which may be found at the following address: http://portal.hud.gov/hudportal/HUD?src=/program_offices/public_indian_housing/programs/hcv/fss.

h. Administrative and Training Costs: Past NOFAs have only allowed funds to be used to pay for the salary and fringe benefits of FSS coordinators. Under this NOFA, administrative and training costs may be allowable costs subject to the provisions as described in Section II.A.1 of this NOFA.

i. Performing PH or HCV functions: This NOFA continues to allow FSS coordinators to perform routine PH and HCV program functions if it enhances the effectiveness of the FSS program. Under this NOFA, however, you must seek prior HUD approval from your local HUD Field Office before FSS coordinators may perform such functions. See Section IV.F.3.b of this NOFA for more information.

3. Definitions.

a. Standard Definitions

Analysis of Impediments to Fair Housing Choice (AI) is a review of impediments or barriers that affect the rights related to fair housing choice, and pertains to program participants in jurisdictions operating under a current Consolidated Plan and public housing agencies operating

under a PHA Plan.

Assessment of Fair Housing (AFH) is the analysis undertaken pursuant to 24 CFR 5.154. AFH includes an analysis of fair housing data, an assessment of fair housing issues and contributing factors, the prioritization of contributing factors, and the identification of fair housing goals. It is conducted and submitted to HUD using the Assessment Tool. Entities obligated to prepare and submit an AFH are: (1) Jurisdictions and Insular Areas that are required to submit Consolidated Plans for the following programs: (i) The Community Development Block Grant (CDBG) program (see 24 CFR part 570, subparts D and I); (ii) The Emergency Solutions Grants (ESG) program (see 24 CFR part 576); (iii) The HOME Investment Partnerships (HOME) program (see 24 CFR part 92); and (iv) The Housing Opportunities for Persons With AIDS (HOPWA) program (see 24 CFR part 574); and (2) Public housing agencies (PHAs) receiving assistance under sections 8 or 9 of the United States Housing Act of 1937 (42 U.S.C. 1437f or 42 U.S.C.1437g).

Authorized Organization Representative (AOR) is the person authorized by the E-Biz point of contact in the System for Award Management to submit applications on behalf of the organization. The AOR is listed in item 21 on the SF-424.

Catalog of Federal Domestic Assistance (CFDA) is a directory of the various Federal programs, projects, services and activities that offer financial and non financial assistance and benefits to the American public. CFDA Number is the unique number assigned to each program, project, service or activity listed in the Catalog of Federal Domestic Assistance (CFDA).

Consolidated Plan is a document developed by states and local jurisdictions, which they complete by engaging in a participatory process to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions with funding from formula grant programs. (See 24 CFR 91 for more information about the Consolidated Plan and related Annual Action Plan.)

Contract means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used with respect to awards, subawards, and cooperative agreements subject to 2 CFR part 200 does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward. (See 2 CFR 200.22 and 200.92.)

Contractor means an entity that receives a contract.

Deficiency – Deficiency is information missing or omitted within a submitted application. Deficiencies typically involve missing documents, information on a form, or some other type of unsatisfied information requirement (e.g., an unsigned form, unchecked box, etc.). Depending on specific criteria, deficiencies may be either curable or non-curable.

- Curable Deficiency – Applicants may correct a curable deficiency with timely action. To be curable the deficiency must:
 - Not be a threshold requirement;
 - Not influence how an applicant is ranked or scored versus other applicants; and

- Be remedied within the time frame specified in the notice of deficiency.
- Non-Curable Deficiency – An applicant cannot correct a non-curable deficiency after the submission deadline. Non-curable deficiencies are deficiencies that if corrected would change an applicant’s score or rank versus other applicants. Non-curable deficiencies may result in an application being marked ineligible, or otherwise adversely affect an application’s score and final determination

DUNS Number is the nine-digit identification number assigned to a business or organization by Dun & Bradstreet and provides a means of identifying business entities on a location-specific basis. Requests for a DUNS number can be made by visiting the Online DUNS Request Portal.

Eligibility Requirements – Eligibility requirements are those requirements that must be met for an application to be eligible for funding. Deficiencies in meeting an eligibility requirement may be categorized as either curable or non-curable.

Federal Awardee Performance and Integrity Information System (FAPIIS) is a database that has been established to track contractor misconduct and performance.

Grants.gov is the website that serves as the Federal government’s central portal for searching for and applying for grants throughout the Federal government.

Non-Federal Entity means a state, local government, Indian tribe, institution of higher education (IHE), or non-profit organization that carries out a Federal award as a recipient or subrecipient.

Pass-through Entity means a non-Federal entity that provides a subaward to a subrecipient to carry out part of a Federal program.

Personally identifiable information (PII), as defined in [Office of Management and Budget M-07-16](#), is any information which can be used to distinguish or trace an individual’s identity, such as their name, social security number, biometric records, etc. alone, or when combined with other personal or identifying information which is linked or linkable to a specific individual, such as date and place of birth, mother’s maiden name, etc.

Point of Contact (POC) is the person who may be contacted with questions about the application submitted by the AOR. The point of contact is listed in item 8F on the SF-424.

Preferred Sustainability Status Communities (PSS) for the purposes of HUD’s FY2017 funding competitions, are communities that have received PSS under HUD's FY2011 Sustainable Communities Regional Planning Grant Program and/or HUD's FY2011 Community Challenge Planning Grant Program. [Click here for list](#). Promise Zones are federally-designated, high-poverty urban, rural and tribal communities where the Federal government will partner with and invest in communities to accomplish these goals: create jobs, leverage private investment, increase economic activity, expand educational opportunities, and reduce violent crime.

Promotores/Promotoras are Spanish-speaking Community Health Workers who work in their communities to reduce barriers to health services and make health care systems more responsive.

Recipient means a non-Federal entity that receives an award directly from HUD to carry out an activity under a HUD program.

Section 3 Business Concern means a business concern (1) that is 51 percent or more owned by Section 3 residents; or (2) of which at least 30 percent of permanent, full-time employees are currently Section 3 residents, or were Section 3 Residents within three years of the date of first employment with the business concern; or (3) that provides evidence of a commitment to subcontract over 25 percent of the dollar award of all subcontracts to be awarded to business concerns that meet the qualifications in this definition.

Section 3 Residents means: 1) Public housing residents; or 2) Low and very-low income persons, as defined in 24 CFR 135.5, who live in the metropolitan area or non-metropolitan county where a HUD-assisted project for housing or community development is located.

Standard Form 424 (SF-424) is the Application for Federal Assistance Programs required by discretionary grant programs.

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program. A subaward may be provided through any form of legal agreement, including an agreement that the pass-through entity considers a contract.

Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a HUD program; but does not include an individual that is a beneficiary of such program. A subrecipient may also receive other Federal awards directly from a Federal awarding agency (including HUD).

System for Award Management (SAM), located at the website sam.gov, is the official U.S. Government system that consolidated the capabilities of Central Contractor Registry (CCR), Excluded Parties List System (EPLS) and the Online Representations and Certifications Application (ORCA). Registration with [Sam.gov](http://sam.gov) is required for submission of applications via grants.gov.

Threshold Requirement – Threshold requirements are a type of eligibility requirement. Threshold requirements must be met in order for an application to be reviewed. Threshold requirements are not curable. Threshold requirements are listed in Section III.C.1. Threshold Requirements of this Program NOFA.

Applicants must ensure their application package addresses all threshold requirements. Please check your application carefully!

b. Program Definitions

Action Plans are required by FSS program regulations to be developed by PHAs or

tribes/TDHEs and approved by HUD. An Action Plan describes the policies and procedures of the PHA or tribe/TDHE for operation of a local FSS program. For a full description of the information that the Action Plan must contain, please see 24 CFR 984.201.

Amount Last Funded for Renewal Positions is the most recent funding amount (i.e., FY 2016, FY 2015, or FY 2014 FSS funding) awarded to an applicant seeking FSS renewal funding. This information is provided as part of Appendix D. If funding was prorated under the relevant NOFA, the eligible amount before any proration is shown in Appendix D and will be used for the purpose of this NOFA. FY 2016 and FY 2015 awards were not pro-rated. FY14 awards were pro-rated. Please note that this definition refers to renewal amounts, which are funded under Funding Category 1. See Section IV.F.1 for more information.

Amount Requested for Renewal Positions is the requested funding amount for the FY 2017 renewal of positions funded under any of the FY 2016, FY 2015, and/or FY 2014 FSS NOFAs, up to the salary amount supported by the applicant's salary comparability information as described in Section IV.B.2.c of this NOFA.

Cap on Number of Renewal Positions is the maximum number of renewal positions that a PHA is eligible to receive under this NOFA. The cap is determined by the most recent number of FSS program coordinator positions funded (i.e., FY 2016, FY 2015, or FY 2014 FSS program coordinator positions) for applicants seeking renewal funding. Please note that this cap is applicable to renewal positions, which are funded under Funding Category 1, but applicants may be able to apply for additional positions under other funding categories. See Sections IV.F.2 of this NOFA "Cap on Number of Renewal Positions" and V.B.3 "Funding Priority Categories" for more information.

Client-to-Staff Ratio is the ratio of the total number of active FSS participants in your FSS program during the target period relative to the number of coordinator positions last funded by HUD as represented in the "Cap on Number of Renewal Positions" column in the Public Housing Information Center (PIC) report (Appendix D). In other words, it is the ratio of Participants:Coordinators.

Contract Administrator is an overall grant administrator or a financial management agent (or both) that oversees the implementation of the grant and/or the financial aspects of the grant. See Section III.E.2 of this NOFA "Troubled PHAs" for more information.

Contract of Participation: See 24 CFR 984.103 for the definition and 24 CFR 984.303 for further information including the contract term.

Eligible Families are PH program participants, HCV program participants, Native American Housing Assistance and Self Determination Act (NAHASDA)-assisted residents, or PBRA residents (see Section III.E.7.d "Rental Assistance Demonstration" for more information).

FSS Escrow Account: See 24 CFR 984.103 for the definition and 24 CFR 984.305 for further information.

FSS Program Coordinator is the person responsible for linking FSS program participants to supportive services. See Section I.A.1.b "Responsibilities of FSS Program Coordinators" of this NOFA for more information.

Funding Categories determine in part, the order in which awards are funded. There are four funding categories. See Section V.B.3.

Indian Tribe is the same definition of Indian tribe found in Section 4 (13) of the Native American Housing Assistance and Self Determination Act of 1996 (NAHASDA).

Job-sharing means that two or more employees are retained on a part-time or reduced-time basis to perform a job normally fulfilled by one FSS coordinator working full-time. See Section II.A.1 of this NOFA "Eligible Use of Funds" for more information.

Moving to Work (MTW) PHAs are PHAs that are under MTW agreements with HUD. See Section III.E.7.a of this NOFA "Program Administration" for more information.

NAHASDA-Assisted Resident is a person receiving assistance under the Native American Housing Assistance and Self Determination Act of 1996 (NAHASDA).

Number of FSS Service Coordinators Supported by PIC Data shown in the PIC report, is determined by the number of FSS program participants in your entire FSS program during the target period, according to the formula in Section III.E.3 of this NOFA "Eligibility Requirement: Number of FSS families served". For example, if PIC data shows that the PHA has 75 FSS families in its program during the NOFA's target period then the number of FSS coordinators supported by this level of participation would be 2.

Number of FSS Program Participants is the total number of eligible families (heads of household only) under an FSS contract of participation in your FSS program during the target period. The total number of FSS families under an FSS contract of participation includes any FSS families with enrollment, progress, or exit report(s) during the target period.

PIC Report is a report showing PIC data for FSS renewal programs. For each eligible applicant, the report shows the following data points (all of these measures are as defined above): the number of FSS program participants reported in PIC, the number of FSS coordinators supported by PIC data, the cap on number of renewal positions, and the amount last funded for renewal positions. The report also indicates whether the applicant is eligible under Funding Category 2. Consistent with the definition above, the number of FSS program participants reported in PIC is the number of families with enrollment, progress, and/or exit reports during the NOFA's target period.

The PIC report is attached to this NOFA as Appendix D and includes both MTW and non-MTW PHAs.

Program Coordinating Committee (PCC) is a requirement of the FSS program. The PCC functions are to assist the PHA in securing commitments of public and private resources for the operation of the FSS program within the PHA's jurisdiction, including assistance in developing the Action Plan and in implementing the program. See 24 CFR 984.202 for further information.

Target Period for this NOFA is 01/01/2016 - 12/31/2016. This is the period HUD will use to review data in PIC to verify the number of participating families applicants are serving and other relevant information.

4. Resources.

- Grants.gov

- [HUD Funds available](#)
- [Code of Conduct list](#)
- [SAM](#)
- [Dun & Bradstreet](#)
- [Do Not Pay](#)
- [FAPIS](#)

B. Authority.

The FSS program is authorized by Section 23 of the United States Housing Act of 1937. The funding authority for this NOFA is provided by the Consolidated Appropriations Act, 2017 (Public Law 115-31), approved May 5, 2017.

II. Award Information.

A. Available Funds.

\$75,000,000 is available through this NOFA.

Additional funds may become available for award under this NOFA as a result of HUD's efforts to recapture unused funds, use carryover funds, or because of the availability of additional appropriated funds. Use of these funds is subject to statutory constraints. All awards are subject to the applicable funding restrictions described in the General Section and to those contained in this NOFA.

1. Eligible Use of Funds.

- Funds awarded to PHAs and/or tribes/TDHEs under this NOFA will be used to pay the salary and fringe benefits (defined at 2 CFR 200.431 Compensation - fringe benefits) of FSS program coordinators.
- Funds awarded under this NOFA that are projected to remain unexpended by the end of the grant period for adequate reasons (such as FSS coordinator turnover or prolonged absence) may also be used for eligible administrative and training costs related to the FSS program, subject to prior HUD approval and a cap of 10% of the total award amount. (For example, if the grantee was awarded a \$45,000 grant, no more than \$4,500 of this total may be approved for eligible administrative and training costs.) Such administrative and training costs must be related to the FSS program and attributable to the PHA (not to the family). Examples of eligible administrative expenses include, but are not limited to, mileage costs for visits to FSS families in relation to the FSS coordinator's case management/coaching functions and cost of FSS outreach materials. Examples of ineligible administrative costs include, but are not limited to, security

deposits, landlord incentives, and food and beverages. Examples of eligible training expenses include, but are not limited to, training materials, and/or cost of registration for trainings related to case management, service coordination, and economic self-sufficiency. PHAs or tribes/TDHE seeking to use funds for these purposes must seek prior approval from their local HUD Field Office before the grant period closes. If a PHA or tribe/TDHE submits a request to use funds for administrative and/or training costs during the first, second, or third quarter of the grant period, the PHA or tribe/TDHE will have until the end of the grant period to expend funds or funds will be recaptured at the end of the one-year grant period. If a PHA or tribe/TDHE submits a request to use funds for administrative and/or training costs during the last quarter of the grant period, the PHA or tribe/TDHE will have up to 3 months after the grant period to expend funds or funds will be recaptured. Further information may be provided in the grant agreement or through other means.

- A part-time FSS program coordinator may be retained where appropriate.
- The funds for a FSS coordinator position may be used to job-share, meaning the funds may be pro-rated to more than one staff member if FSS functions are shared. Two or more employees may be retained on a reduced-time basis to perform a job normally fulfilled by one FSS coordinator working full-time.
- See Section IV.F.3 of this NOFA "Ineligible Activities" for information on ineligible activities.

2. Combined FSS Funding Streams. Prior to FY 2014, funding for the PH FSS and the HCV FSS programs were appropriated separately. Therefore, funding was awarded under two separate NOFAs (one for PH FSS and one for HCV FSS) and use of the funding was restricted to the applicable FSS program. FSS funding streams for the PH FSS and the HCV FSS programs were first combined under the Consolidated Appropriations Act, 2014, Pub. L. No. 113-76, 128 Stat. 5, enacted January 17, 2014, and continue to remain combined. As a result, FY 2017 FSS funding will continue to be awarded through one NOFA and applicants will need to submit only one application.

Funding awarded through this NOFA may be used to serve PH and PBRA residents and HCV participants under FSS. However, PH FSS and HCV FSS funds awarded under the FY 2013 (or earlier) NOFAs are still restricted to the applicable program. **This means that any PH FSS funding made available under the FY 2013 (or earlier) PH FSS NOFA that has not yet been expended by the PHA or tribe/TDHE may only be used to serve PH FSS participants. Similarly, any HCV FSS funding made available under the FY 2013 (or earlier) HCV FSS NOFA that has not yet been expended by the PHA may only be used to serve HCV FSS participants.** The exception to this restriction on use of prior years' funds is described in Section III.E.7.d "Rental Assistance Demonstration" of this NOFA.

B. Number of Awards.

HUD expects to make approximately 700 awards from the funds available under this NOFA. This estimate assumes funding at the same level as FY16. The number of awards made from funds available under this NOFA will depend on the amount of funding in the FY17 appropriation, the number of eligible applicants, and other factors. For information on the

methodology used to make award determinations under this NOFA, please see section V.B "Review and Selection Process below.

C. Minimum/Maximum Award Information.

Minimum award amounts and maximum award amounts will vary depending on number of coordinators and salary comparability information. The maximum award amount per coordinator has increased this year from \$69,000 to \$72,000.

Total Award Amount will be based on the applicant's request, subject to the order of funding described in Section V.B.3 of this NOFA. The applicant's request must conform to the following specifications:

- Renewal positions: For each renewal position, applicants may request up to the total amount supported by the applicant's salary comparability information, subject to the maximum award amount per position of \$72,000.
- New positions: For each new position, applicant's may request up to the total amount supported by the applicant's salary comparability information, subject to the maximum award amount per position of \$72,000.

See Section IV.B.2.c of this NOFA for salary comparability information instructions. See also Section I.A.3 "Definitions" of this NOFA

Individual Salaries within Total Award: The maximum award amount per position of \$72,000 is not a cap on individual salaries. As explained above, the maximum award amount per position is part of the formula used to determine the total award amount per applicant. However, within the total award amount, you may choose to allocate salaries in any combination that (a) does not exceed the total award amount and (b) is consistent with the salary comparability information you provide. Therefore, you may allocate a salary to any particular Program Coordinator(s) that is higher than the maximum award amount per position, as long as the salaries of the other Program Coordinator(s) are lower such that total salary costs remain within the total award amount. For example, a PHA may be awarded \$135,340 and may choose to give \$73,000 to one Program Coordinator (higher than the maximum salary amount per position of \$72,000) and the balance of \$63,340 to the second. As stated, salary comparability information is still required to support this situation.

Estimated Total Funding:	\$75,000,000
Minimum Award Amount:	\$0 Per Project Period
Maximum Award Amount:	\$72,000 Per Project Period

D. Period of Performance.

The grant term is generally twelve months from the expiration of the last grant awarded.

However, the grant term may be modified or extended by HUD as determined necessary. Most grants made pursuant to this NOFA will run from January 1, 2018 to December 31, 2018. The estimated project start and end dates below are only estimates, as some grantees may have a grant term that starts and ends on a different date. Please note that grant extensions are discouraged and will be examined closely.

Estimated Project Start Date: 01/01/2018
Estimated Project End Date: 12/31/2018
Length of Project Periods: 12-month project period and budget period

Length of Project Periods Explanation of Other:

E. Type of Funding Instrument.

Funding Instrument Type: Grant

Funding will be disbursed through HUD’s Line of Credit Control System (LOCCS), in accordance with each successful applicant’s executed Grant Agreement. Beginning with awards made under the FY2014 FSS competition, all FSS grantees were required to establish an account and drawdown funds utilizing LOCCS. LOCCS is HUD’s primary grant and subsidy disbursement system that disburses and tracks the payment of grant funds to grantees. Grantees must access and manage their grant funds through an internet version of LOCCS called eLOCCS. FSS funds will continue to be disbursed using this system, and in accordance with the *Grant Agreement*. Additional terms and requirements of the grant will be specified in the Grant Agreement.

All grantees should have already obtained access to LOCCS. Obtaining access to LOCCS requires HUD approval and can be a lengthy process. If your agency does not currently have LOCCS access, we encourage you to begin the process as soon as possible, in the event that your agency is awarded funds under this NOFA. Should you not get LOCCS approval in sufficient time, you could potentially face a lapse in availability of FSS program coordinator funding. For more information about gaining access to LOCCS, please visit http://portal.hud.gov/hudportal/HUD?src=/program_offices/cfo/loccs_guidelines, or contact the Office of the Chief Financial Officer, User Support Branch at 1-877-705-7504(toll free). Grantees should also review the *eLOCCS User Guide* (http://portal.hud.gov/hudportal/documents/huddoc?id=eoccs_registration_guide.pdf) for information on the steps needed to gain access to eLOCCS through HUD’s Secure Systems platform. For additional information, please contact your local field office representative, or the Office of the Chief Financial Officer, User Support Branch at 1-877-705-7504(toll free).

When completing the LOCCS Access Authorization Form (HUD 27054), please indicate “ROSS” in section 5a (LOCSS Program Area) and “Resident Opport and Self Sufficiency” in block 5b (Program Name).

Please be reminded that there will be no amendment to any successful applicant’s Annual Contributions Contract, and HUD’s Financial Management Center will not disburse funding increments.

III. Eligibility Information.

A. Eligible Applicants.

Public housing authorities/Indian housing authorities

1. Eligible applicants. PHAs (including MTW PHAs) and Indian tribes/TDHEs currently administering an FSS program, that have served at least the minimum number of families required by this NOFA (as described in Section III.E.3. and have met all other funding requirements.

Due to the level of funding under this NOFA, applicants will only be eligible for funding if they meet one of the following criteria:

- the applicant was funded under any of the FY14, FY15, and/or FY16 FSS NOFAs, or
- the applicant received an FSS program through a transfer or consolidation from a PHA that was funded under such NOFAs.

Appendix D provides a list of applicants who meet the criteria set forth in the bullet points above. If you are not listed in Appendix D, but you believe you meet the criteria set forth in the bullet points above, you may request a review of eligibility from HUD by following the steps described in Section III.A.2 below.

As required in the Code of Federal Regulations (CFR) at 2 CFR 25.200 and 24 CFR Part 5 Subpart K, all applicants for financial assistance must have an active Data Universal Numbering System (DUNS) number (<http://fedgov.dnb.com/webform>) and have an active registration in the System for Award Management (SAM) (www.sam.gov) before submitting an application. See Section V.B.3 of this NOFA for more information on how funding will be distributed among eligible applicants. See also Section IV.B.1 for necessary form and content information.

2. Request for Review of Eligibility. In advance of submitting this grant application, applicants who are not listed in Appendix D but who believe they meet the eligibility criteria in the Section above (Section III.A.1 of this NOFA) must submit a Request for Review of Eligibility via email to fss@hud.gov. The subject line should be "2017 Review of FSS Eligibility." The email must include the applicant's name, PHA number (in the format found in Appendix D), and a brief explanation of why the applicant believes they are eligible. HUD will review and respond within five working days of receipt of the request. That response will be an eligibility approval, eligibility disapproval, or a request for more information. If more information is requested, HUD will respond within five working days upon receipt of the additional information. All initial Requests for Review of Eligibility must be received no later than 20 calendar days prior to the due date of this NOFA.

HUD does not award grants to individuals. HUD will not evaluate applications from ineligible applicants.

B. Cost Sharing or Matching.

This Program does not require an applicant to leverage resources through cost sharing or matching.

C. Threshold Requirements.

Applicants who fail to meet any of the following threshold eligibility requirements will be deemed ineligible. Applications from ineligible applicants will not be evaluated. See also Section I.A.3. Definitions.

1. Timely Submission of Applications – Applications submitted after the deadline stated within this NOFA and that do not meet the requirements of the grace period policy will be marked late. Late applications are deemed ineligible and will not be considered for funding. See also Section IV Application and Submission Information, part D. Application Submission Dates and Times.

2. Resolution of Civil Rights Matters. Outstanding civil rights matters must be resolved before the application deadline. Applicants who after review are confirmed to have civil rights matters unresolved at the application deadline will be deemed ineligible; the application will receive no further review, will not be rated and ranked, and will not receive funding.

a. Applicants having any of the charges, cause determinations, lawsuits, or letters of findings referenced in subparagraphs (1) – (5) that have not been resolved to HUD’s satisfaction before or on the application deadline date are ineligible for funding. Such matters include:

- (1) Charges from HUD concerning a systemic violation of the Fair Housing Act or receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of a substantially equivalent state or local fair housing law proscribing discrimination because of race, color, religion, sex, national origin, disability or familial status;
- (2) Status as a defendant in a Fair Housing Act lawsuit filed by the Department of Justice alleging a pattern or practice of discrimination or denial of rights to a group of persons raising an issue of general public importance under 42 U.S.C. 3614(a);
- (3) Status as a defendant in any other lawsuit filed or joined by the Department of Justice, or in which the Department of Justice has intervened, or filed an amicus brief or statement of interest, alleging a pattern or practice or systemic violation of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Americans with Disabilities Act or a claim under the False Claims Act related to fair housing, non-discrimination, or civil rights generally including an alleged failure to affirmatively further fair housing;
- (4) Receipt of a letter of findings identifying systemic non-compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974; or the Americans with Disabilities Act; or
- (5) Receipt of a cause determination from a substantially equivalent state or local fair housing agency concerning a systemic violation of provisions of a state or local law prohibiting discrimination in housing based on sexual orientation, gender identity, or lawful source of income.

b. HUD will determine if actions to resolve the charge, cause determination, lawsuit, or letter of findings taken before the application deadline date will resolve the matter. Examples of actions that may be sufficient to resolve the matter include, but are not limited to:

- Current compliance with a voluntary compliance agreement signed by all the parties;
- Current compliance with a HUD-approved conciliation agreement signed by all the parties;
- Current compliance with a conciliation agreement signed by all the parties and approved by the state governmental or local administrative agency with jurisdiction over the matter;
- Current compliance with a consent order or consent decree;
- Current compliance with a final judicial ruling or administrative ruling or decision; or
- Dismissal of charges.

D. Statutory and Regulatory Requirements Affecting Eligibility.

1. Compliance with Non-discrimination and Related Requirements.

Unless otherwise specified, these non-discrimination and equal opportunity authorities and other requirements apply to all Program NOFAs. Please read the following requirements carefully as the requirements are different among HUD's programs.

Compliance with Fair Housing and Civil Rights Laws.

With some exceptions for federally recognized Indian tribes, recipients and their prospective subrecipients must comply with all applicable fair housing and civil rights requirements in 24 CFR 5.105(a), including, but not limited to, the Fair Housing Act; Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act; Title II and Title III of the ADA of 1990.

Recipients of HUD funds, and their prospective sub-recipients, who are conducting programs or activities in a state or local jurisdiction that has passed a law prohibiting discrimination in housing based upon sexual orientation or gender identity, or a law prohibiting discrimination in housing based on lawful source of income, must comply with the law(s) of the state or locality in which the program activities are conducted.

Federally recognized Indian tribe or Tribally Designated Housing Entity (TDHE) applicants must comply with the non-discrimination provisions enumerated in the applicable program regulations.

Affirmatively Furthering Fair Housing.

Section 808(e)(5) of the Fair Housing Act requires HUD to affirmatively further the purposes of the Fair Housing Act in its housing and urban development programs. HUD requires recipients of funds, including those awarded and announced under HUD's FY 2017 Program NOFAs not specifically exempted, to take meaningful actions that affirmatively further fair housing.

Unless otherwise specified elsewhere in this Program NOFA, an applicant must discuss how it

will carry out the proposed activities in a manner that affirmatively furthers fair housing in compliance with Section 808(e)(5) of the Fair Housing Act. If the applicant operates in a jurisdiction with an accepted Assessment of Fair Housing, the proposed activities should be consistent with the AFH's fair housing goals and with fair housing strategies specified in any applicable Consolidated Plan or Public Housing Agency Plan.

Federally recognized Indian tribes are not subject to the requirement to affirmatively further fair housing in their use of certain HUD funds. Other tribal entities may also be exempt. If a tribal entity's use of HUD funds is subject to the Fair Housing Act, then its proposed activities under a particular program NOFA should be consistent with the AFH's fair housing goals and with fair housing strategies specified in any applicable Consolidated Plan.

This requirement has been modified under this NOFA.

Applicants do not have to include a statement on Affirmatively Furthering Fair Housing (AFFH) in their application; instead, successful applicants are **required** to undertake the following AFFH activities:

- (1) Ensure that each participant receives training and information on rights and remedies available under the federal, state, and local fair housing and civil rights laws and a copy of the housing discrimination complaint form.
- (2) Ensure that each participant is instructed on how to file a fair housing complaint and given the toll-free number for the Housing Discrimination Hotline: 1-800-669-9777.
- (3) Ensure that the family is provided with an explanation of the advantages of moving to an area that does not have a high concentration of low-and very low-income people.
- (4) Make available to all participants' information on housing opportunities available throughout the region which will provide them with greater opportunities for employment, job training, highly ranked schools and varied cultural amenities, and how to access such opportunities through support organizations in the area.
- (5) Seek out fair housing training that will assist the coordinator in fulfilling fair housing responsibilities. Fair housing training may be available through the local Fair Housing Initiatives Program (FHIP) agency or the Fair Housing Assistance Program (FHAP) agency. A listing of FHIPs and FHAPs can be found at <http://portal.hud.gov/hudportal/HUD?src=/programoffices/fairhousingequalopp/partners/FHIP> (FHIP) and <http://portal.hud.gov/hudportal/HUD?src=/programoffices/fairhousingequalopp/partners/FHAP/agencies> (FHAP).

NOTE: Receipt of this material and information cannot be made a requirement of successful graduation from FSS. The responsibility is on the PHA to make the information available. It does not have to be made available specifically through the FSS program if the PHA already provides it another way. Also, Indian tribes and TDHEs receiving assistance under NAHASDA are not required to undertake these AFFH activities.

Economic Opportunities for Low-and Very Low-income Persons (Section 3).

Certain programs require recipients of assistance to comply with Section 3 of the Housing and Urban Development Act of 1968 (Section 3), 12 U.S.C. 1701u (Economic Opportunities for Low-and Very Low-Income Persons in Connection with Assisted Projects), and the HUD regulations at 24 CFR part 135. The regulations at 24 CFR part 135 implementing Section 3 ensure, to the

greatest extent feasible, that training, employment, contracting and other economic opportunities be directed to low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low- and very low-income persons where a proposed project is located.

To implement 24 CFR 135.9(a) of the Department's Section 3 rules, program NOFAs where Section 3 applies must include information regarding how Section 3 activities will be considered in rating the application, the evaluation criteria utilized, and the rating points assigned. (See 24 CFR 135.9(a).) Applicants subject to this requirement must describe their plans to train and employ Section 3 residents and contract with Section 3 businesses. By submission of an application for programs covered by Section 3, applicants certify compliance with Section 3 requirements.

Section 3 fund recipients must comply with 24 CFR part 135. HUD encourages recipients to search the national Section 3 Business Registry to find local businesses that prioritize hiring Section 3 residents.

This requirement only applies to the Public Housing program; it does not apply to the HCV program. Recipients of funding under this NOFA who run a Public Housing rental assistance program must comply with Section 3 of the Housing and Urban Development Act of 1968 (Section 3), 12 U.S.C. 1701u (Economic Opportunities for Low- and Very Low-Income Persons in Connection with Assisted Projects), and the Department's regulations at 24 CFR part 135.

These requirements apply to the hiring of FSS program coordinators. The Section 3 regulations at 24 CFR part 135, subparts B and E, impose certain reporting requirements on recipients, including the submission of an annual report, using form HUD-60002 on HUD's online system at <http://portal.hud.gov/hudportal/HUD?src=/programoffices/fairhousingequalopp/section3/section3>.

For tribes/TDHEs, the procedures and requirements of 24 CFR Part 135 apply to the maximum extent consistent with, but not in derogation of, preferences for the benefits of Indians under §7(b) of the Indian Self Determination and Education Assistance Act (25 U.S.C. 450e(b)).

Improving Access to Services for Persons with Limited English Proficiency (LEP).

Executive Order (E.O.) 13166 seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have LEP. Recipients of HUD funds shall take reasonable steps to ensure meaningful access to their programs and activities to LEP individuals. As an aid to recipients, HUD published Final Guidance to Federal Financial Assistance Recipients: Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (LEP Guidance) in the Federal Register on January 22, 2007 (72 FR 2732). LEP guidance and LEP information is available on [HUD's website](#).

2. HUD- or Federal government-wide Requirements.

a. Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds, unless:

- A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
- Other arrangements satisfactory to HUD are made prior to the award of funds by HUD.

If satisfactory arrangements cannot be completed within 90 days of notification of selection, HUD will not make an award of funds to the applicant, and instead offer the award to the next eligible applicant. HUD may act earlier than the above stated 90 days to ensure, in HUD's determination, that the funds can be obligated in a timely manner. Applicants selected for funding, or awarded funds, must report any changes in status of current agreements covering federal debt. HUD may withhold funding, terminate an award, or seek other remedies from a grantee if a previously agreed-upon payment schedule has not been followed or a new agreement with the federal agency to which the debt is owed has not been signed.

b. Sufficiency of Financial Management System. HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.

c. Debarments and/or Suspensions – Under 2 CFR 2424, no award of Federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.

d. False Statements – A false statement in an application is grounds for denial or termination of an award and possible punishment, as provided in 18 U.S.C. 1001.

e. Pre-selection Review of Performance. – If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIIS), and the “Do Not Pay” website. HUD may consider other public sources such as newspapers, Inspector General or Government Accountability Office reports or findings, or other complaints that have been proven to have merit. Applicants may review and comment on any information in FAPIIS through SAM. HUD reserves the right to:

- Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause,
- Require the removal of any key individual from association with management or implementation of the award, and
- Make provisions or revisions regarding the method of payment or financial reporting requirements.

f. **Mandatory Disclosure Requirement.** Recipients or applicants must disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to Part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and 41 U.S.C. 2313.)

g. **Conducting Business in Accordance with Ethical Standards/Code of Conduct –**

Before entering into an agreement with HUD, applicants selected for award must ensure an up-to-date copy of the organization’s code of conduct, dated and signed by the Executive Director, Chair, or equivalent official, of the governing body of the organization has been submitted to HUD.

Codes of conduct must prohibit real and apparent conflicts of interest that may arise among officers, employees, or agents; prohibit the solicitation and acceptance of gifts or gratuities over minimal value by officers, employees, or agents for their personal benefit; and outline administrative and disciplinary actions available to remedy violations of such standards. (See 2 CFR 200.112 and 2 CFR 200.318.)

If the recipient has a parent, affiliate, or subsidiary organization, whether non-profit or for-profit, the recipient must also maintain written standards of conduct covering organizational conflicts of interest. “Organizational conflicts of interest” means that because of relationships with a parent, affiliate, or subsidiary organization, the recipient is unable, or appears to be unable, to be impartial in administering the award or serving as a pass-through-entity.

h. **Conflict of Interest of Consultants or Technical Experts Assisting HUD –** Consultants and technical experts who assist HUD in rating and ranking applications for funding under published FY 2017 Program NOFAs are subject to 18 U.S.C. 208, the federal criminal conflict-of-interest statute, and the Standards of Ethical Conduct for Employees of the Executive Branch regulation published at 5 CFR part 2635. As a result, consultants and technical experts who have assisted or plan to assist applicants with preparing applications for FY 2017 Program NOFAs may not serve on a selection panel and may not serve as a technical advisor to HUD. Anyone involved in rating and ranking FY 2017 Program NOFA applications, including departmental staff, experts and consultants must avoid conflicts of interest or the appearance of such conflicts. These individuals must also disclose to HUD’s Office of General Counsel Ethics Law Division the following information, if applicable:

- How the selection or non-selection of any applicant under a FY 2017 Program NOFA will affect the individual’s financial interests, as provided in 18 U.S.C. 208, or
- How the application process involves a party with whom the individual has a covered

relationship under 5 CFR 2635.502

The consultant or technical expert assisting HUD must disclose this information before participating in any matter regarding an FY 2017 program NOFA. Applicants with questions regarding these provisions or concerning a conflict of interest, please call the Office of General Counsel, Ethics Law Division, at (202) 708-3815 (this is not a toll-free number). The phone number above may also be reached by individuals who are deaf or hard of hearing, or who have speech disabilities, through the Federal Relay Services service at 1-800-877-8339.

i. . Prohibition Against Lobbying Activities. Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment) and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a specific award. All applicants must submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants must disclose, using Standard Form LLL (SF-LLL), “Disclosure of Lobbying Activities,” any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific grants or contracts. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe’s sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants must submit the SF-LLL if they have used or intend to use non-federal funds for lobbying activities.

k. Consistency with the Consolidated Plan and Analysis of Impediments (AI)/Assessment of Fair Housing – Certain competitive Programs require applications to contain a certification of consistency with a HUD-approved Consolidated Plan. This certification means that the proposed activities are consistent with the jurisdiction’s strategic plan, and the location of the proposed activities is consistent with the geographic areas specified in the Consolidated Plan. The Consolidated Plan also includes the jurisdiction’s certification to affirmatively further fair housing which means, among other requirements, that the jurisdiction has conducted an AI/Assessment of Fair Housing. If a program NOFA requires a certification of consistency with the Consolidated Plan and you fail to provide the certification, and you do not cure the omission as a curable deficiency, HUD will not fund the application.

Under HUD’s regulations at 24 CFR 91.2(d), an applicant’s PHA Plan must include a certification by the appropriate state or local official that the PHA Plan is consistent with the applicable Consolidated Plan for the jurisdiction in which the PHA is located and must describe the manner in which the applicable contents of the PHA Plan are consistent with the Consolidated Plan.

E. Program Specific Requirements.

1. Program Modifications to HUD Wide or Federal Agency Wide Requirements.

a. Sufficiency of Financial Management System. By applying for this NOFA, applicants confirm that they have a financial management system that meets federal standards (per 2 CFR

Part 200, subpart D),

b. Debarment and/or Suspensions. This requirement does not apply directly to eligible applicants under this NOFA. However, no person employed by or contracted with the applicant that appears on the Excluded Parties Listing System (EPLS) may be paid pursuant to funding under this NOFA. The EPLS may be accessed through the SAM website at the following address: <https://www.sam.gov/portal/SAM/#1>.

c. Conducting Business in Accordance with Ethical Standards/Code of Conduct. In addition to submitting a copy of your code of conduct, dated and signed by the Executive Director, Chair, or equivalent official, as required in paragraph III.D.2.g, you shall continue to maintain a written code of conduct in your PHA administrative plan and/or Admissions and Continued Occupancy Policy (ACOP) that prohibits the solicitation or acceptance of gifts or gratuities, in excess of a nominal value, by any officer or employee of the PHA, or any contractor, subcontractor, or agent of the PHA. Your administrative plan and/or ACOP shall state PHA policies concerning PHA administrative and disciplinary remedies for violation of the PHA code of conduct. PHAs and employees must conduct business in accordance with 2 CFR Part 200. The PHA shall inform all officers, employees, and agents of its organization of the PHA's code of conduct. Pursuant to applicable Federal and HUD regulations, applicants must disclose in writing any potential conflict of interest and all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

d. Consistency with the Consolidated Plan and Analysis of Impediments/ Assessments of Fair Housing. This requirement is not applicable to this NOFA because FSS is not one of the public housing or Section 8 programs under the United States Housing Act of 1937 that requires consistency with the consolidated plan.

2. Troubled PHAs. If you have been identified by HUD as PHAS/SEMAP Troubled as of the time of publication of this NOFA you are, as required by HUD regulations at 24 CFR 902.73 and/or 24 CFR 985.107, subject to a review, corrective action plan, and monitoring of your PH or HCV program, including, if applicable, the FSS program. If deemed necessary by the local HUD field office, you will be required to enter into a Recovery Agreement with the HUD field office, which may include contracting with an entity acceptable to the HUD field office to act as Contract Administrator for the program. See the Definitions Section of this NOFA I.A.3 for the definition of Contract Administrator. The local HUD field office may also require a Recovery agreement if you have had serious program management findings from Inspector General audits or serious outstanding HUD management review or Independent Public Accountant audit findings for your HCV and PH programs or your FSS program.

The HUD field office will work with you to put a Recovery Agreement in place prior to the funds being made available. If a Recovery Agreement is required, funding will be contingent upon execution of the Agreement. If the Recovery Agreement requires a Contract Administrator, funding cannot be disbursed until the Contract Administrator is in place, even if the Recovery Agreement has been executed.

3. Eligibility Requirement: Number of FSS Families Served. As in prior years, eligibility for funding will be based on the number of FSS program participants in your entire FSS program during the target period, according to a formula that requires 15-24 families to support one part-time position, 25 families to support one full-time position, and an additional 50 families to support each additional position beyond the first full-time position (75 families for two full-time

positions, 125 families for three full-time positions, etc.). Please see the chart below for a visual representation of this principle and Section V.B.3 "Funding Priority Categories" for more information on how this requirement applies to each of the funding categories.

State and Regional programs that operate FSS programs in administratively distinct parts of a state or region may request that the eligibility requirements be applied to each separate area where they administer a FSS program of the required size.

Number of FSS Families Served During the Target Period	Number of Positions Supported
15-24 families	1 part-time position
25-74 families	1 full-time position
75-124 families	2 full-time positions
125-174 families	3 full-time positions
175-224 families	4 full-time positions
225-274 families	5 full-time positions
275-324 families	6 full-time positions
325-374 families	7 full-time positions
And so on in increments of 50	

a. Part-Time Renewal Positions Beyond the Initial Position. If you were last funded (under the FY 2014, FY 2015, or FY 2016 FSS NOFAs) for a part-time renewal position beyond your initial renewal position (e.g. an applicant who was funded for 1.5 renewal positions) you will be eligible for the same number of renewal positions and the same renewal funding amount (as shown in the PIC report on Appendix D of this NOFA) under Funding Category 1, provided that **the number of FSS families in your program is at least the required minimum applicable to the next full-time position.**

Example 1: PHA A was last funded for 2.5 positions at \$140,000 in FY **2016**. To be eligible for 2.5 positions at \$140,000 under Funding Category 1 of this NOFA, PHA A will need to have at least 125 FSS families during this NOFA's target period.

Example 2: PHA B was last funded for 4.5 positions at \$300,000 in FY **2015**. PHA B will be eligible for 4.5 positions at \$300,000 under this NOFA if PHA B has at least 225 FSS families during this NOFA's target period.

b. Part-Time Renewal Positions Beyond the Initial Position - Transfers/Consolidations. Applicants under a transfer or consolidation under this NOFA whose combined cap on renewal positions includes a part-time renewal position beyond the initial renewal position will be eligible for the combined number of renewal positions and the combined renewal funding amount of the divesting and receiving PHAs provided that the number of families in the receiving PHA's FSS program during this NOFA's target period is at least the same number of FSS families of the divesting and receiving PHAs under the FY 2016 FSS NOFA's target period, or at least the required minimum number of FSS families applicable to the next full-time position as described above. **However, the receiving PHAs will need to increase the number of FSS families to the required minimum applicable to the next full-time position (if not there already), starting in FY 2018, to continue to be eligible for the same cap on renewal positions and renewal funding amount. Consider the following**

example:

Example. PHA A was funded for 0.5 positions at \$23,500 in FY 2016. PHA B was funded for 1 full-time position at \$65,235 in FY2016. PHA A transferred its program to PHA B after both were awarded FY2016 FSS funding. PHA A had 19 FSS families during the FY 2016 FSS NOFA's target period and PHA B had 50 FSS families. To be eligible for 1.5 positions at \$88,735 under funding category 1 of this NOFA, PHA B needs to have at least 69 FSS families during this NOFA's target period. In FY 2018, PHA B will need to increase the number of FSS families during this NOFA's target period to at least 75 to continue to be eligible for 1.5 positions at \$88,735.

NOTE: HUD records show that there are one (1) transfers/consolidations that affect eligibility under this NOFA.

c. PIC Data. The number of families that are under an FSS contract of participation (including enrollment, progress, and exit reports) during this NOFA's target period will be based on data in HUD's PIC system (as shown in the PIC report in Appendix D). No additional documentation will be allowed. The only applicants who will be allowed to submit additional documentation are: (1) Tribes/TDHEs, (2) MTW PHAs, and (3) PHAs that serve PBRA families. See Section IV.B.1.a for more information. **PHAs that are administering a FSS contract for a FSS family that has ported to another PHA must have their PHA code in field 17d of the HUD-50058 form in order to receive credit for that FSS family.**

NOTES: Other than those applicants who were last funded for part-time renewal positions beyond the initial renewal position (e.g., an applicant who was funded for 1.5 renewal positions) and those applicants under a transfer or consolidation whose combined cap on renewal positions includes a part-time renewal position beyond the initial renewal position (see Section III.E.5 "Transfer/Consolidation Eligibility" of this NOFA), no other applicant may be funded for a part-time position beyond the initial position under this NOFA.

The number of FSS families served described in this section is used to determine your eligibility for funding but does not prescribe a limit on the number of families who can participate in your FSS program. While the FSS action plan requires the grantee to indicate the number of eligible families who can reasonably be expected to receive supportive services under the FSS program (see 24 CFR 984.201 (d)(2)), you may modify this number upon HUD approval (see 24 CFR 984.201(c)(2)).

HUD will use the higher of the number of participants reflected in the 3/13/17 report or a report generated after 4/14/17 to make funding determinations.

4. Cap on Number of Renewal Positions. You will not be awarded more **renewal** positions under funding category 1 than the most recent number of FSS program coordinator positions funded. However, please note that applicants may request an increase from a part-time renewal position to a full-time position under funding category 2 and a new full-time position(s) under funding category 4. You may also request funding increases for renewal positions under funding category 3. See Section V.B.3 "Funding Priority Categories" of this NOFA for more information.

For example, a PHA that was last awarded 2 full-time renewal FSS positions in FY 2016 may only be awarded up to 2 full-time **renewal** positions under this NOFA, even if "Number of FSS Coordinators Supported by PIC Data" is higher than 2 positions.

5. Transfer/Consolidation Eligibility. A receiving PHA under a program transfer or consolidation will qualify for the combined number of **renewal** positions supported by the receiving and divesting PHAs' number of FSS program participants served during the target period, subject to the combined cap on number of **renewal** positions of the receiving and divesting PHAs.

Consider the following example of a transfer, in which the divesting PHA transferred its program to the receiving PHA after both PHAs were awarded FY 2016 FSS funding: the receiving PHA's "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix D) is 2 full-time positions, and the divesting PHA's "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix D) is 1 full-time position, so the receiving PHA qualifies for 3 full-time positions. However, the combined cap on number of renewal positions is 2 full-time positions (the receiving PHA was awarded only 1 full-time position in FY 2016, as was the divesting PHA), so the receiving PHA will not be awarded more than 2 full-time renewal positions.

Or consider the following example of a consolidation, in which 3 PHAs consolidated after each of the PHAs was awarded FY 2016 FSS funding: each of the 3 divesting PHAs show 1 full-time position in its PHA's "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix D); however, the newly consolidated PHA shows zero positions in their "Number of FSS Coordinators Supported by PIC Data" (PIC Report, Appendix D), due to the timing of the consolidation. The newly consolidated PHA qualifies for 3 full-time positions. The combined cap on number of renewal positions is 3 full-time positions (each of the 3 divesting PHAs was awarded 1 full-time position in FY 2016), so the newly consolidated PHA may be awarded 3 full-time renewal positions.

Please note that the above calculation for transfers/consolidations applies only to the first NOFA competition after the transfer/consolidation. Beyond that initial competition, the PHA must adhere to all of the regular requirements of future NOFAs. The receiving PHA may request up to the total award amount supported by the applicant's salary comparability information, subject to the maximum award amount per position of \$72,000. See Section II.C for more information.

6. Joint Applicants. If you did not apply jointly under the most-recently funded NOFA, (FY 2016, FY 2015, or FY 2014 FSS NOFAs) you may not apply jointly under this NOFA. If you did apply jointly under the most-recently funded NOFA, you may not add new joint applicants under this NOFA. However, you may change the composition of the joint applicants to remove any member(s) or change a co-applicant to a lead applicant (or vice-versa).

If you applied jointly under the most-recently funded NOFA, you may not apply separately under this NOFA. HUD has adopted this policy in consideration of the potential effect allowing joint applicants to apply separately could have on the amount of funding awarded to PHAs.

As with all other applicants, the joint applicant group is subject to the cap on number of renewal positions (see Section IV.F.3 of this NOFA; "Cap on Number of Renewal Positions"), and must meet the number of FSS families served eligibility requirement (see Section III.E.3 of this NOFA; "Eligibility Requirement: Number of FSS families served"). Additionally, each joint applicant must individually meet the requirement set forth in Section V.B.1 of the FY 2017 General Section ("Resolution of Civil Rights Matters").

7. FSS Statutory and Regulatory Requirements.

Please note that all grantees must administer the FSS program in accordance with the requirements listed below.

a. Program Administration. All recipients of funding under this NOFA must administer the FSS program in accordance with HUD regulations and requirements in 24 CFR part 984 and must comply with PH and HCV and/or PBRA program requirements, notices, and guidebooks, as applicable. This includes using a PCC to secure the necessary resources to implement and administer the FSS program. A PHA's FSS program may share a PCC with another PHA. (See 24 CFR 984.202 for more information.)

MTW agencies must administer their FSS programs in accordance with 24 CFR part 984 unless there are approved activities in their MTW Plan to the contrary. Please note that an MTW PHA that previously applied jointly with a non-MTW PHA(s) cannot transfer any of its MTW flexibilities to the non-MTW PHA(s). The same is applicable to two or more MTW PHAs who previously applied jointly (each MTW PHA is subject to its own MTW plan, and may not transfer any of the flexibilities of that plan to the other MTW PHA).

A family enrolled in FSS is eligible to graduate from the program and receive amount that has accrued in the escrow account when it has completed all of its obligations under the Contract of Participation before the expiration of the Contract. These obligations must include the two required goals of suitable employment for the Head of Household and being free from welfare cash assistance for at least the last 12 months. PHAs and owners are responsible for determining what qualifies as suitable employment for each individual "based on the skills, education, and job training of the individual that has been designated the head of the FSS family and based on the available job opportunities with the jurisdiction served by the PHA" (24CFR 984.303(b)(4)(iii)). PHAs shall not require or define a certain number of hours or rate of pay as "suitable" for all FSS participants to adhere to.

Please note that HUD's Office of General Counsel has reviewed the regulations at 984.303(g) regarding the completion of the FSS Contract of Participation and has determined that 984.303(g)(2) (regarding the second method of graduation wherein 30 percent of the monthly adjusted income of the FSS family equals or exceeds the published existing housing fair market rent for the size of the unit for which the FSS family qualifies based on the PHA's occupancy standards) was not intended to pertain to residents assisted under Section 9 (public housing). Therefore, 984.303(g)(2) is only applicable to those residents who are assisted under Section 8 (HCV).

b. FSS Program Termination Due to Reduced Funding. There are no statutory or regulatory provisions that allow for the wholesale termination of an existing FSS program. **Loss of funding for the FSS coordinator position does not relieve you of your contractual obligation to families already under an FSS contract.**

c. FSS Participants Moving Between Rental Assistance Programs. Execution of a new FSS Contract of Participation will be required when:

- The family moves from the PBRA program to the Public Housing (PH) or Housing Choice Voucher (HCV) program or vice versa (whether through RAD or otherwise; for example, a PBRA FSS participant may leave Project-Based Assisted Housing and become

- an HCV participant through the PHA's HCV waiting list), or
- The family moves under portability procedures for the HCV program or between the PH and HCV programs, and a different agency will administer the family's FSS Contract.

The new contract will incorporate the same baseline information and the same end date as the original FSS Contract of Participation. Execution of a new FSS Contract of Participation is not required if the change in rental assistance program is between the PH and HCV programs and the agency administering the FSS Contract of Participation does not change. However, because each rental program's escrow accounts will be funded from different sources, you must set up separate escrow accounts for the transferring program participant. This means that the participant will get more than one check upon graduation; one for the escrow earned while in each rental assistance program. If the participant fails to complete its FSS contract resulting in forfeiture of the FSS escrow accounts, the escrow funds revert to the program from whence they came.

d. Rental Assistance Demonstration. *Project based voucher (PBV) Conversions:* PHAs that are converting or have converted public housing units to PBV assistance through RAD are allowed to use funds under this NOFA to serve those PH FSS participants who live in units converted by RAD and who will as a result become HCV FSS participants. Please note that PH FSS participants whose PH assistance is converted to PBV assistance under RAD continue to be eligible for FSS after their housing is converted.

See Section 1.6(C)(5) of the RAD notice (Notice PIH 2012-32 (HA), Rev-2) for more information on continued participation in the FSS program under RAD conversions to PBV.

PBRA Conversions: PHAs that are converting or have converted public housing units to PBRA assistance through RAD are allowed to use FSS funds made available under this NOFA to serve those current FSS participants who live in units converted by RAD, until such participants exit the FSS program. Please note that FSS participants whose PH assistance is converted to PBRA assistance under RAD continue to be eligible for FSS after their housing is converted.

Also, note that PHAs and/or PBRA owners may continue to offer enrollment in FSS to residents in projects converted to PBRA that were not enrolled in the FSS program prior to the RAD conversion and to any other residents at the project. In addition, PHAs may offer enrollment to residents residing in non-RAD affected PBRA properties managed by the PHA or may partner with PBRA owners to offer enrollment to residents in such non-RAD affected PBRA properties. PBRA owners that are not PHAs may implement their own FSS programs but are not eligible to compete for funding under this NOFA. Please note that PHAs that convert all of their ACC units to PBRA (and thus now only administer a PBRA program) may continue to use FSS funding that was granted prior to the RAD conversion (and may partner with another PHA with an FSS program) but will only be able to apply for funding if they also administer the HCV program; they will not be eligible to apply for funding as PBRA owners.

PHAs awarded funds under this NOFA may serve any PBRA resident (affected by RAD or not) under their FSS programs with funds awarded under this NOFA. See Section 1.7(B)(4) of the RAD notice (Notice PIH 2012 -32 (HA), Rev-2). Also note that the Office of Multifamily Housing has issued guidance to PBRA owners, including PHAs, who want to serve PBRA residents with an FSS program. See [Notice H-2016-08](#).

F. Criteria for Beneficiaries.

IV. Application and Submission Information.

A. Obtaining an Application Package.

Instructions for Applicants

You must download both the Application Instruction and the Application Package from Grants.gov. To ensure you are using the correct Application Package and Application Instructions, you must verify that the CFDA Number and CFDA Description on the first page of the Application Package, and the Opportunity Title and the Funding Opportunity Number match the Program and NOFA to which you are applying.

The Application Package contains the Adobe forms created by Grants.gov. The Instruction download contains official copies of the General Section and Program NOFA, and forms necessary for a complete application. The Instruction download may include Microsoft Word, Microsoft Excel and additional Adobe Portable Document Format documents.

An applicant demonstrating good cause may request a waiver from the requirement for electronic submission. For example, a lack of available Internet access in the geographic area in which your business offices are located. Lack of SAM registration or valid DUNS is not deemed good cause. If you cannot submit your application electronically, you must ask in writing for a waiver of the electronic grant submission requirements. HUD will not grant a waiver if HUD does not receive your written request at least 15 days before the application deadline or if you do not demonstrate good cause. If HUD waives the requirement, HUD must receive your paper application before the deadline of this NOFA. To request a waiver and receive a paper copy of the application materials, you should contact:

Email: FSS@hud.gov

The subject line of the email message should be, "FY 2017 FSS NOFA Waiver Request." If an applicant is granted a waiver, then the approval will provide instructions for submitting paper copies to the appropriate HUD office(s). All applicants eligible for FY 2016 FSS funding submitted electronically, so waivers to submit via paper will only be granted in extreme circumstances; for example, natural disasters. See Section VI.A.2 of the FY 2017 General Section ("Obtaining a Waiver to the Electronic Submission Requirements") and Section VI.A.3 of the FY 2017 General Section ("Obtaining a Paper Application") and for more information.

B. Content and Form of Application Submission.

To ensure that the correct Application Package and Application Instructions are used, applicants must verify that the CFDA Number and CFDA Description on the first page of the Application Package downloaded from Grants.gov, as well as the Funding Opportunity Title, and the Funding Opportunity Number match the Program and NOFA to which they are applying. You must verify

that boxes 11, 12, and 13 on the SF-424 match the NOFA for which you are applying. If they do not match, you have downloaded the wrong Application Instruction and Application Package.

Submission of an application under the wrong CFDA and Funding Opportunity Number is not a curable deficiency and will result in your application being declared ineligible for funding.

1. Content.

Forms for your package include the forms outlined below:

Forms / Assurances / Certifications	Submission Requirement	Notes / Description
Documentation to Confirm the Correct # in PIC , if applicable	Only for those who fall into the situations outlined in Section IV.B.1.a below. If not applicable to your agency, do not include as part of your submission.	See Section IV.B.1.a below and Appendix B for more information and a sample.
Application for Federal Assistance - Form SF_424	This form is required of all applicants. It is a Grants.gov fillable form.	See Section IV.B.2.b of this NOFA ("SF_424") for more information. HUD may contact an applicant to clarify items on this form, and will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this NOFA "Corrections to Deficient Applications" for more information).
Disclosure of Lobbying Activities - Form SF-LLL, if applicable	If this form is not applicable to your agency, do not include it as part of your submission.	This form is only applicable if your agency has used or intends to use non-federal funds for lobbying activities. This requirement is not applicable to federally recognized tribes and their TDHEs. HUD may contact an applicant to clarify items on this form, and will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this NOFA "Corrections to Deficient Applications" for more information).
Applicant/Recipient Disclosure/Update Report - Form HUD-2880	This form is required of all applicants. It is a Grants.gov fillable form.	This is the HUD Applicant Recipient Disclosure Report on Grants.gov . HUD may contact an applicant to clarify items on this form, and will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this NOFA "Corrections to

		Deficient Applications" for more information).
Family Self-Sufficiency (FSS) Program Coordinator Funding - Form HUD_52651	This form is required of all applicants. It is a Grants.gov fillable form.	This is the FSS application form. All FSS applicants will use the HUD-52651 form; see Section IV.B.2.c of this NOFA ("HUD_52651") for more information. This form includes a table for applicants to fill in 3 local wages for salary comparability. HUD may contact an applicant to clarify items on this form (e.g., the amount requested, and local comparables to support this amount, if HUD has any questions), and will be treated as a curable deficiency (see Sections IV.D.4 and V.B.4 of this NOFA "Corrections to Deficient Applications" for more information).
Acknowledgment of Application Receipt - Form HUD-2993, if applicable	If this form is not applicable to your agency, do not include it as part of your submission.	This form is only applicable if a waiver of the electronic application requirement is granted for the applicant.

Additionally, your complete application must include the following narratives and non-form attachments.

a. Documentation to Confirm the Correct Number of FSS Program Participants During the Target Period. Appendix D of this NOFA is the PIC report as defined in Section I.A.3 of this NOFA. HUD will no longer accept documentation to correct the number of FSS families as shown in the PIC report in Appendix D. However, applicants in the limited cases specified below must continue to submit documentation of the number of FSS program participants so that HUD may accurately determine funding eligibility.

In the past, applicants have been able to submit documentation to correct the number of FSS families as shown in the PIC report. Applicants will no longer submit such documentation except in the limited cases specified below. The Department has made available guidance and online training on FSS PIC reporting. See PIH Notice 2016-08. PIH 2016-08 and the online training may be found at the following address: http://portal.hud.gov/hudportal/HUD?src=/program_of_fices/public_indian_housing/programs/hcv/fss.

If any of the following situations apply, you must include documentation with your application to confirm the correct number of FSS program participants during the target period.

- a MTW PHA

- a tribe/TDHE.
- a PHA that serves PBRA families in your FSS program, and: (1) believes that these families are not reflected in the PIC report, and (2) is requesting more renewal positions than what the PIC numbers support (as shown in the PIC report under the “number of FSS coordinators supported by PIC data” column). You must include documentation ONLY if all of the elements apply to you.

Please note that the documentation requirements are the same regardless of the reason that the applicant is submitting documentation. You must submit documentation only once even if submitting for more than one reason. Documentation may include, but is not limited to, an ad hoc report from PIC or another listing generated from the applicant’s software.

- The documentation must include a list of the names of Heads of Household.
- The documentation must include the total number of FSS program participants (as defined in Section I.A.3 of this NOFA; "Definitions") in your FSS program during the target period of this NOFA. This includes any FSS participants that had an enrollment, progress, or exit report during this NOFA’s target period.
- The documentation must include a participant’s name only once.
- The documentation must not include any personally identifiable information (e.g., social security numbers or dates of birth).
- In the case of State and Regional PHAs requesting that the eligibility requirements for program size be applied to each separate administrative area where they administer an FSS program of the required size (as described in Section III.E.3 of this NOFA; "Eligibility Requirement: Number of FSS families served"), the ad hoc report from PIC or another listing generated from the PHA’s software (besides meeting the requirements listed in the preceding bullets) must identify the names and number of FSS families in each of the separate administrative areas.
- If the participant is not reflected in PIC because s/he is a PBRA resident, that must be indicated.

A sample of acceptable documentation is provided in Appendix B of this NOFA. Failure to submit documentation with your application to confirm the correct number of FSS program participants during the target period (if any of the situations described above apply to you) is a curable deficiency under this NOFA. See Sections IV.D.4 and V.B.4 of this NOFA "Corrections to Deficient Applications" for more information on corrections to deficient applications.

The documentation you submit must be, to the best of your knowledge and belief, true and correct. HUD retains the right to conduct post-award audits, and the submission of inaccurate documentation may result in a recapture of funding and/or other sanctions.

Applicants need only submit documentation specifically requested in this NOFA.

Unsolicited material will not be reviewed or considered in the application. Please do not submit extraneous materials.

2. Format and Form.

Narratives and other attachments to your application must follow the following format guidelines.

Guidance for Locating and Completing Forms.

a. General. Please note that the application consists of the "application download" and the "instructions download." Forms referred to as "electronic" are part of the application download in grants.gov, and forms referred to as "attachments" are part of the instructions download in grants.gov. Use only the forms included in the Grants.gov application download and instructions download for this funding opportunity to avoid using outdated forms.

b. SF 424.

Question 2 – although eligible applicants under this NOFA are renewal applicants, you should select the “new” box on question 2, “type of application.”

Question 5a. – the Federal Identifier requested in 5a. is the PHA number of each applicant PHA (e.g., MD035 or AK002).

Question 5b – you may leave this blank.

Question 8.d – when entering the applicant zip code in 8.d., enter the 9 digit zip code.

Questions 10, 11, 12 and 13 are pre-populated. Do not add or change anything.

Question 14 – you may leave blank and do not need to attach anything.

Question 15 – you may choose the title. However, we suggest using the name of your PHA plus FSS.

Question 16 – if the location of your office and the location of the program/project is within the same Congressional District, you should include the same answer for both parts.

Question 17 – most applicants should indicate January, 1, 2018-December 31, 2018 (however, this is an estimate and the actual dates will be determined at grant agreement).

Question 18 – complete 18.a. which will be the amount requested from HUD in this FY 2017 FSS application. The dollar amount entered in 18.a. must be the total requested under this NOFA and should include the dollar amount for fringe benefits, if applicable. No funding amount should be reported in 18.b. through 18.f. The total, 18.g. will populate when you complete 18.a.

Question 19 – answer c. Program is not covered by E.O. 12372.

Do not add attachments to the SF_424. Use the Attachments Form in the electronic application to submit attachments.

c. HUD_52651. This year, the functionality of the HUD_52651 will work the same as the SF_424. In other words, you will fill out this form electronically as you have done in the past for the SF_424. This will no longer be part of the instructions download. Part IV of this form has been recently added for applicants to enter their salary comparability information. Applicants only need to complete Part IV of the FSS Application form (HUD-52651) as submission of the salary comparability information. Do not submit any other documentation to show salary comparability. See the instructions below on how to complete Part IV of the form.

Funding requests under Funding Category 1 "Renewal Positions" and Funding Category 3 "Funding Increases for Full-Time Renewal Positions" will be entered in Part II.A of this form as described below. And, funding requests under Funding Category 2 “Funding Increases for Eligible Applicants Increasing from a Part-Time Renewal Position to a Full-Time Position” and

Funding Category 4, “New Coordinator Positions for Eligible Applicants” will be entered in Part II.B. of the form as described below. See Section V.B.3. of this NOFA for a description of the different Funding Categories.

Part II.A ("Previously Funded Positions"): Enter the total salary amount requested for Renewal Positions (Funding Category 1), including any increase requested under Funding Category 3, in the "Salary Requested per Position" column. You will also enter whether the position is full-time or part-time and the number of hours each position works per week (this is a new column this year). For example, if you were last funded for \$45,000 and you are requesting a total of \$55,000 under this NOFA, enter \$55,000 under the "Salary Requested per Position" column. You must also indicate the position type (supervisory or non-supervisory) for each position.

Part II.B ("New Positions"): This year you will enter the number of hours worked per position per week.

Funding Category 2 Applicants: Applicants who are applying for a funding increase for a part-time renewal position that is increasing to a full-time position under Funding Category 2 (see Section V.B.3 “Funding Categories” of this NOFA) must enter the requested increase amount (not the total amount requested) on column 2 “Salary Requested Per Position under this NOFA (Including Fringe Benefits)” and “Part-time” in column 3 “Indicate whether Full-Time or Part-Time”. The information for the renewal part-time position would be entered under Part II.A of form HUD-52651.

For example, PHA A is requesting a funding increase of \$20,000 under funding category 2 for a part-time renewal position previously funded in FY 2015 for \$30,000 that is becoming a full-time position at \$50,000. In Part II. B, PHA A will indicate \$20,000 in column 2 and “Part-time” in column 3. Additionally, in Part II. A, PHA A will indicate \$30,000 in column 2, “Part-time” in column 3,. See Appendix C for a visual representation of this instruction.

Funding Category 4 Applicants: Applicants who are requesting New Positions under Funding Category 4 (see Section V.B.3 "Funding Categories" of this NOFA) must use this Part II.B. to enter any new positions requested. Please note that only full-time positions may be requested and funded under Funding Category 4; therefore, " Full-time" must be entered on column 3 for all positions.

Part II.C (“Total Requested”): This part will be populated automatically based on the information you enter in the preceding parts. Do not add or change anything.

Part III (“Requests for PHAs that are NOT currently administering FSS Programs”): While this is still part of the form, it will not be displayed on grants.gov because applicants are only eligible for funding under this NOFA if they are currently administering an FSS program.

Part IV ("Salary Comparability"): Part IV will be used by applicants to enter the salary comparability information. Do not submit any other documentation to show salary comparability. Salary comparability information shall be based on salary information for similar positions in the applicant’s area. Similar positions are those whose responsibilities are similar to the responsibilities of an FSS coordinator. Examples include, but are not limited to: community and social service specialists, community outreach specialists, resident services coordinators, etc. The information must be based on 2015 or 2016 data.

If applicable, an applicant may use the wages it pays its own workers in similar positions as one

of the comparable salaries it provides. An online resource, such as the CareerOneStop salary finder (<http://www.careeronestop.org/toolkit/wages/find-salary.aspx>), may be used as the basis for only one of the salary comparables. Applicants may also seek assistance from its local Workforce Investment Board (WIB) in completing the salary comparability information. Applicants located in remote areas that are unable to find reliable salary comparability information for such areas may use comparability information from nearby metropolitan areas.

There are two tables included under Part IV. The first table (table A) is to be used when entering salary comparability information for non-supervisory positions. Applicants shall use the second table (table B) ONLY if they employ supervisory FSS positions as part of their FSS program. The information in table B will show salary comparability information for similar supervisory positions. The Point of Contact (POC) information (name, email, and telephone) may remain blank only if the applicant is using an online resource as the basis for the comparable (as mentioned above, an online resource may be used for only one of the salary comparability information). The POC information must be completed in all other cases. The instructions to form HUD-52651 include examples of how to fill Part IV of the form.

A proposed salary request will be considered comparable if it does not exceed the average of the three salaries submitted for comparability purposes by more than 10%. Salaries requested that are not supported by the salary comparability information are subject to reductions (including denial of an award) without further notice to eligible applicants prior to award announcement. For example, if the average of the three salary comparables is \$45,500, a salary request will be deemed comparable if it is not more than \$50,050. If the salary request in this example is \$55,000, this salary request is not comparable and is subject to adjustment to conform with the salary comparability information. That is, the requested salary may be adjusted to \$50,050.

C. System for Award Management (SAM) and Dun and Bradstreet Universal Numbering System (DUNS) Number.

1. SAM Registration Requirement

Applicants must be registered with SAM before submitting their application. In addition, applicants must maintain an active SAM registration with current information at all times when they have an active Federal award or an application or plan under consideration by HUD.

2. DUNS Number Requirement.

Applicants must provide a valid DUNS number, registered and active at SAM, in the application. DUNS numbers may be obtained for free from [Dun and Bradstreet](#).

3. Requirement to Register with Grants.gov.

Anyone planning to submit grant applications on behalf of an organization must register at Grants.gov and be approved by the EBiz Point of Contact in SAM to submit applications for the organization.

Registration for SAM and Grants.gov is a multi-step process and can take four (4) weeks or

longer to complete if data issues arise Applicants without a valid registration cannot submit an application through Grants.gov. Complete registration instructions and guidance are provided at Grants.gov. See also Section IV.B for necessary form and content information.

D. Application Submission Dates and Times.

The application deadline is 11:59:59 p.m. Eastern time on **09/15/2017**. Applications must be received no later than the deadline.

Submit your application to Grants.gov unless a waiver has been issued allowing you to submit your application in paper form. Instructions for submitting your application to Grants.gov are contained in the Application Package you downloaded from Grants.gov. Instructions for submitting your paper application will be contained in the waiver of electronic submission.

Applications under HUD's Continuum of Care (CoC) grant program are an exception to the submission requirements detailed in the previous paragraph. Applications for that grant program are submitted through HUD's e-snaps system.

“Received by Grants.gov” means the applicant received a confirmation of receipt and an application tracking number from Grants.gov. Grants.gov assigns an application tracking number and date- and time-stamps each application upon successful receipt by the Grants.gov system. A submission attempt that does not result in confirmation of receipt and an application tracking number is not considered received by Grants.gov.

Applications received by Grants.gov must be validated by Grants.gov in order to be received by HUD. “Validated by Grants.gov” means the application has been accepted and was not rejected with errors. You can track the status of your application by logging into Grants.gov, selecting “Applicants” from the top navigation, and selecting “Track my application” from the dropdown list. If the application status is “rejected with errors,” you must correct the error(s) and resubmit the application before the 24-hour grace period ends. Applications in “rejected with errors” status after the 24-hour grace period expires will not be received by HUD. Visit Grants.gov for a complete description of processing steps after submitting an application. To quickly check the status of your application:

- Go to www.grants.gov.
- Under the APPLICANTS tab on the Home page header, select [Track My Application](#).
- In the text box provided, enter your Grants.gov application tracking number and click on the red Submit Application Tracking Numbers button. If the status is rejected with errors, you can get more information by logging in to Grants.gov with the username and password for the AOR account used to submit the application.

HUD strongly recommends Applications be submitted at least 48 hours before the deadline and during regular business hours to allow enough time to correct errors or overcome other problems.

Note: Now you can verify the contents of your submitted application to confirm Grants.gov

received everything you intended to submit. To verify the contents of your submitted application:

- Go to www.grants.gov.
- On the top, right corner, click on the LOGIN link.
- Under the APPLICANT tab, enter the username and password for the AOR account used to submit the application and click on the LOGIN button.
- If your organization has Standard AOR Access Level, please click on the CHECK MY APPLICATION STATUS link on the left. If your organization has Expanded AOR Access Level, please click on the CHECK APPLICATION STATUS FOR ORGANIZATION link.
- Select SEARCH BY: ALL and click on the SEARCH button.
- Click on the submission you wish to download to highlight it.
- Click on the DOWNLOAD APPLICATION button.
- You will be prompted to OPEN or SAVE a ZIP file. Click on the button for the option of your choice.

Please make note of the associated tracking number as it will be referenced by the Grants.gov Help Desk. Make note of the ticket number in case you need help from grants.gov.

HUD may extend the application deadline for any program if Grants.gov is offline or not available to applicants for at least 24 hours immediately prior to the deadline date, or the system is down for 24 hours or longer and impacts the ability of applicants to cure a submission deficiency within the grace period.

HUD may also extend the application deadline upon request if there is a presidentially-declared disaster in the applicant's area.

In the event of either of these events, HUD will post a notice on its website that establishes the new, extended deadline for the affected applicants. HUD will also include the fact of the extension in the program's Notice of Funding Awards that is required to be published in the Federal Register.

In determining whether to grant a request for an extension based on a presidentially-declared disaster, HUD will consider the totality of the circumstances including the date of an applicant's extension request (how closely it followed the basis for the extension), whether other applicants in the geographic area are similarly affected by the disaster, and how quickly power or services are restored to enable the applicant to submit its application.

PLEASE NOTE: Busy servers, slow processing, or large file sizes, improper registration or password issues are not valid circumstances to extend the deadline dates or the grace period.

1. Amending or Resubmitting an Application.

Before the submission deadline, you may amend an application that has been validated by Grants.gov by resubmitting a revised application containing the new or changed material. The resubmitted application must be received and validated by grants.gov by the applicable

deadline. If HUD receives an original and a revised application for a single proposal, HUD will evaluate only the last submission received by Grants.gov before the deadline.

2. Grace Period for Grants.gov Submissions.

If your application is received by Grants.gov before the deadline, but is rejected with errors, you have a grace period of 24 hours after the application deadline to submit a corrected application that is received and validated by Grants.gov. The date and time stamp on the Grants.gov system determines the application receipt time. Any application submitted during the grace period that is not received and validated by grants.gov will not be considered for funding. There is no grace period for paper applications.

3. Late Applications.

An application received after the Program NOFA deadline date that does not meet the Grace period requirements will be marked late and will not be received by HUD for funding consideration. Improper or expired registration and password issues are not causes that allow HUD to accept applications after the deadline.

4. Corrections to Deficient Applications.

Except as provided by the electronic submission grace period described in this NOFA, HUD may not consider any information that applicants may want to provide after the application deadline. HUD may not seek or consider clarification of application items or responses that improve the substantive quality of an application or which correct deficiencies which are in whole or part of a rating factor, including items that impact preference points. HUD may contact the applicant to clarify other items in its application. In order not to unreasonably exclude applications from being rated and ranked where there are curable deficiencies, HUD will uniformly notify applicants of each curable deficiency. A curable deficiency is an error or oversight which, if corrected, would not alter, in a positive or negative fashion, the review and rating of the application. Examples of curable (correctable) deficiencies include inconsistencies in the funding request, failure to submit the proper certifications, and failure to submit an application that contains a signature by an official able to make a legally binding commitment on behalf of the applicant. These examples are non-exhaustive.

When HUD identifies a curable deficiency, HUD will notify the authorized representative in item 21 of the SF-424 describing the curable deficiency. The email notifications are the official notification of the need to cure a curable deficiency. Each applicant must provide accurate email addresses for receipt of these notifications and must monitor their email accounts to determine whether a deficiency notification has been received. The applicant must carefully review the request for cure of a curable deficiency and must provide the response in accordance with the instructions contained in the deficiency notification.

Applicants must email corrections of curable deficiencies to applicationsupport@hud.gov within the time limits specified in the notification. The time allowed to correct deficiencies will not exceed 14 calendar days or be less than 48 hours from the date of the email notification. The start of the cure period will be the date stamp on the email sent from HUD (or GrantSolutions). If the deficiency cure deadline date falls on a Saturday, Sunday, Federal holiday, or other day when HUD's Headquarters offices in Washington, DC, are closed, then the applicant's

correction must be received on the next business day that HUD Headquarters offices in Washington, DC are open.

The subject line of the email sent to applicationsupport@hud.gov must state: "Technical Cure" and include the Grants.gov application tracking number (e.g., Subject: Technical Cure - GRANT123456). If this information is not included, HUD cannot match the response with the application under review and the application may be rejected due to the deficiency.

Corrections to a paper application must be sent in accordance with and to the address indicated in the notification of deficiency. HUD will treat a paper application submitted in accordance with a waiver of electronic application that contains the wrong DUNS number as having a curable deficiency. Failure to correct the deficiency and meet the requirement to have a DUNS number and active registration in SAM will render the application ineligible for funding.

E. Intergovernmental Review.

This program is not subject to Executive Order 12372, Intergovernmental Review of Federal Programs.

F. Funding Restrictions.

1. Funding Increases for Renewal Positions. You may request up to the maximum award amount supported by the applicant's salary comparability information.

NOTE: You may choose to request funding for your renewal positions in different amounts from the most recent award, subject to the salary comparability requirements.

2. Cap on Number of Renewal Positions: You will not be awarded more renewal positions than the most recent number of FSS program coordinator positions funded (i.e., FY 2016, FY 2015, or FY 2014 FSS program coordinator positions). However, please note that you may request a funding increase for a renewal position under funding category 3 and a part-time renewal position that is increasing to a full-time position under funding category 2 and a new position(s) under funding category 4 as described in Section V.B.3 "Funding Priority Categories" of this NOFA.

For example, a PHA who was last awarded 2 full-time renewal FSS positions in FY 2016 may only be awarded up to 2 full-time **renewal** positions under this NOFA, even if "Number of FSS Coordinators Supported by PIC Data" is higher than 2 positions (PIC Report, Appendix D).

3. Ineligible Activities.

a. Funds under this FSS NOFA may not be used to pay for services for FSS program participants.

b. Funds under this FSS NOFA may not be used for performance of routine PH or HCV program functions. However, an FSS coordinator may perform some PH or HCV functions, such as annual reexaminations for FSS participants, *if it enhances the effectiveness of the FSS program*. **This provision is to be employed only to the extent that these functions enhance,**

and do not interfere with, the FSS Coordinators' ability to fully fulfill the role of the FSS Program Coordinator as his or her primary work. FSS Coordinator positions MUST NOT be used to balance or fill in for gaps in traditional staffing. Performance of routine HCV and/or PH functions for non-FSS families does not enhance the effectiveness of the FSS program and is therefore an ineligible use of FSS funds. If a FSS coordinator will perform some PH or HCV functions, a request must be submitted to HUD explaining how performing such duties enhances the FSS program. Prior HUD approval is required for an FSS coordinator to perform such functions. Further information may be provided in the grant agreement or through other means.

c. Funds under this NOFA may not be used to compensate coordinators for homeownership functions performed for families not enrolled in the FSS program. **While FSS funds may be used to perform homeownership functions for FSS families, this may not be the sole function for which funds are used.**

HUD recently published a Final Rule entitled "Housing Counseling: New Certification Requirements." This rule requires that, after the Final Compliance Date (which will be 36 months from the date HUD issues a separate Federal Register Notice announcing the availability of the HUD Certified Housing Counselor Examination), organizations providing housing counseling required under or provided in connection with HUD programs be approved to participate in the Housing Counseling Program and have all individuals providing such housing counseling be certified by HUD. If your FSS Coordinator provides homeownership counseling to FSS participants after the Final Compliance Date, you will be required to be in compliance with the housing counseling rule in order to continue providing homeownership counseling. Due to the length of the compliance period, it is not anticipated that funds under this NOFA will be affected. However, we are noting this Final Rule and potential implications for future use of FSS funding. The Final Rule (and FAQs, including FAQs regarding the FSS program is affected by the Final Rule) can be found at <https://www.hudexchange.info/programs/housing-counseling/certification/>.

d. Funds may not be used to pay for a Contract Administrator (as defined in Section I.A.3 of this NOFA; "Definitions").

Indirect Cost Rate.

Indirect Cost Rate: No restrictions, applicants may use their negotiated rate or the de minimis rate (10% of Modified Total Direct Costs).

Non-governmental organizations: If you are using a negotiated indirect cost rate, your application must clearly state the approved rate and distribution base and include a letter or other documentation from the cognizant agency showing the approved rate. If your organization has never had an indirect cost rate and wishes to use the de minimis rate, your application must clearly state you intend to use the de minimis 10% of Modified Total Direct Costs (MTDC).

Governmental organizations: If your organization has a negotiated indirect cost rate, your application must include the rate and a letter or other documentation from the cognizant agency showing the negotiated rate. If your organization has prepared and maintains documentation supporting an indirect rate proposal but has not negotiated approval of the rate, your application's budget narrative must include the rate and applicable distribution base.

G. Other Submission Requirements.

1. Discrepancies between the NOFA on Grants.gov and Other Documents.

The Program NOFA posted at the Grants.gov website is the official document HUD uses to solicit applications. Applicants are advised to review their application submission against the requirements in the posted Program NOFA. If there is a discrepancy between the Program NOFA posted on Grants.gov and other information provided in any other copy or version or supporting documentation, the posted Program NOFA located at www.Grants.gov prevails. If discrepancies are found, please notify HUD immediately by calling the program contact listed in the Program NOFA. HUD will post any corrections or changes to a Program NOFA on the Grants.gov website. Applicants must enroll an email address at the application download page to receive an e-mail alert from Grants.gov in the event the opportunity is changed.

2. Application Certifications and Assurances.

Applicants signing the SF424 cover page either through electronic submission or in paper copy submission (for those granted a waiver) affirm that the certifications and assurances associated with the application are material representations of the facts upon which HUD will rely when making an award to the applicant. If it is later determined that the signatory to the application submission knowingly made a false certification or assurance or did not have the authority to make a legally binding commitment for the applicant, the applicant may be subject to criminal prosecution, and HUD may terminate the award to the applicant organization or pursue other available remedies. Each applicant is responsible for including the correct certifications and assurances with its application submission, including those applicable to all applicants, those applicable only to federally-recognized Indian tribes, and those applicable to applicants other than federally-recognized Indian tribes. All program-specific certifications and assurances are included in the program Instructions Download on Grants.gov.

3. Lead Based Paint References

When providing education or counseling on buying or renting housing that may include pre-1978 housing, when required by regulation or policy, inform clients of their rights under the Lead Disclosure Rule (24 CFR part 35, subpart A), and, if the focus of the education or counseling is on rental or purchase of HUD-assisted pre-1978 housing, the Lead Safe Housing Rule (subparts B, R, and, as applicable, F - M).

V. Application Review Information.

A. Review Criteria.

1. Rating Factors.

In the FY 2014 FSS NOFA the Department announced its intent to rate and rank applicants,

starting with the FY 2015 FSS NOFA, based on FSS participants' increased earned income. The Department solicited and received feedback on the proposal from several PHAs. After consideration of the comments received, the Department determined not to implement the proposed rating and ranking factor in the FY 2015 FSS competition. The Department is not implementing a particular competitive factor under this NOFA. However, the Department continues to work on the development of FSS performance metrics, which it is planning to implement by way of an overall composite score of several performance indicators for each FSS program. Once finalized, the Department plans to publish the methodology for determining such performance scores, and the results, for comments.

No new reporting is planned in order for HUD to determine this score. Instead, HUD plans to rely on PIC data and/or another source such as the National Database of New Hires. PHAs with a "low" FSS score may be required to enter into a remediation plan with improvement goals. Also, this score may be used to determine funding priorities in future NOFAs.

To support PHAs' administration of the FSS program, the Department plans to make available a guide and online training for all PHAs and Field Offices on FSS Best Practices.

Maximum Points: 0

2. Preference Points.

Preference points are not available for this program.

B. Review and Selection Process.

1. Past Performance

In evaluating applications for funding, HUD will take into account an applicant's past performance in managing funds. Items HUD may consider include, but are not limited to:

- a. The ability to account for funds appropriately;
- b. Timely use of funds received from HUD;
- c. Timely submission and quality of reports submitted to HUD;
- d. Meeting program requirements;
- e. Meeting performance targets as established in the grant agreement;
- f. The applicant's organizational capacity, including staffing structures and capabilities;
- g. Time-lines for completion of activities and receipt of promised matching or leveraged funds;
and
- h. The number of persons to be served or targeted for assistance.

HUD may deduct points from the rating score or establish threshold levels as specified under the Factors for Award in the Program NOFAs. Each Program NOFA will specify how past performance will be rated or otherwise used in the determination of award amounts. Whenever possible, HUD will obtain past performance information from staff with the greatest knowledge and understanding of each applicant's performance. If this evaluation results in an adverse

finding related to integrity or performance, HUD reserves the right to take any of the remedies provided in Section III.C.2.b.(5), Pre-selection Review of Performance, above.

2. Assessing Applicant Risk

Risk will be evaluated by way of the elements described in Sections III.C., III.D., and III.E.a.-c. of this NOFA.

3. Funding Priority Categories. Funding will be distributed in order starting with Funding Category 1, then Funding Category 2, then Funding Category 3, then Funding Category 4. For each Funding Category, "eligible applicants" has the same meaning as given in Section III.A of this NOFA ("Eligible Applicants").

Funding Category 1: Renewal Funding for Eligible Applicants. This funding category will fund the amount last awarded for renewal positions funded under any of the FY 2014, FY 2015, and/or FY 2016 FSS NOFAs. For example, if the applicant was last funded in FY 2016 for a full-time position funded at \$45,000 and the applicant is requesting \$55,000 under this NOFA, \$45,000 would be considered for funding under this category. The requested increase of \$10,000 would be considered under Funding Category 3 below.

To be funded under this category, applicants must meet the "Number of FSS families served" eligibility requirement of this NOFA (Section III.E.3). Salary comparability requirements as described in Section IV.B.2.c also apply. If HUD receives applications eligible for funding under Funding Category 1 that are greater than the amount made available under this NOFA, HUD will equally prorate each award. Proration would result in each eligible applicant receiving only a portion of the award amount for which it is eligible under Funding Category 1. For example, if HUD were to institute a 95 percent proration, an applicant eligible for \$65,500 under Funding Category 1 would be awarded \$62,225. However, if funding remains after all eligible applicants are funded under Funding Category 1, funding will be made available starting with Funding Category 2 below, until funding runs out.

Funding Category 2: Funding Increase for Eligible Applicants Increasing from a Part-time Renewal Position to a Full-time Position. If funding remains after all eligible applicants are funded under Funding Category 1 above, funding will be made available to eligible applicants for a funding increase for a part-time renewal position that is increasing to a full-time position. An applicant may request a funding increase under this category if its "cap on number of renewal positions" is 0.5, 1.5, 2.5, and so forth, and the applicant is requesting their part-time renewal position to increase to a full-time position (e.g. from 0.5 renewal positions to 1 position, from 1.5 renewal positions to 2 positions, from 2.5 renewal positions to 3 positions, and so forth).

The order of funding under this category will be determined based on the applicant's client-to-staff ratio (as defined above in "Definitions" section). This ratio will be determined based on the total number of FSS participants *reflected in PIC* and the number of FSS coordinators as shown in the "Cap on Number of Renewal Positions" column on Appendix D. For example, if the applicant has 33 families in its FSS program, *as reflected in PIC*, during this NOFA's target period, and the applicant's "Cap on Number of Renewal Positions" is 0.5, the client-to-staff ratio for this applicant will be 66:1.

Applicants will be funded under this category starting with applicants that have the highest

client-to-staff ratio so that the applicant with the highest client-to-staff ratio will be funded first, then the applicant with the second highest client-to-staff ratio will be funded second, and so forth until funding runs out. For example, if applicant A has a client-to-staff ratio of 100:1 (the highest client-to-staff ratio) and applicant B has a client-to-staff ratio of 85:1 (the second highest client-to-staff ratio), then applicant A will be funded first and applicant B will be funded second, and so forth until funding runs out. If two or more applicants have the same client-to-staff ratio and funding is not enough to fund them all, then none of these applicants will be funded.

The funding increase under this funding category will be based on the applicant's request subject to salary comparability information as described in Section IV.B.2.c of this NOFA. Additionally, funding under this category is subject to the number of FSS families served eligibility requirement described in Section III.E.3 "Eligibility Requirement: Number of FSS families served" of this NOFA. For example, if an applicant was funded in FY 2016 for 0.5 coordinator positions and is requesting a funding increase under this funding category to go to a full-time position, the applicant must have at least 25 FSS participants in its FSS program during the target period to be eligible for the increase. There is a set universe of PHAs that are eligible for Category 2. Applicants who are eligible under this category are identified as such in Appendix D. Applicants who are eligible to submit documentation to correct the PIC numbers (as described in Section IV.B.1.a of this NOFA) and who are listed in Appendix D as ineligible under this funding category, may become eligible after submission of such documentation. HUD expects that there will be few, if any, applicants for which the preceding provision applies.

Funding Category 3: Funding Increases for Full-Time Renewal Positions. If funding remains after all eligible applicants are funded under Funding Categories 1 and 2 above, funding will be made available for funding increases for full-time renewal positions (positions funded under any of the FY2014, FY 2015, and/or FY 2016 FSS NOFAs). Following the same example provided under Funding Category 1 above, an applicant who was last funded in FY 2016 for a full-time position at \$45,000 who is now requesting \$55,000, would be considered for funding under this category for the requested increase of \$10,000.

Whether the applicant meets the Number of FSS families served eligibility criteria won't be reviewed under this category because it would have already been reviewed under Funding Category 1 above. Applicants are, however, subject to the salary comparability requirements described in Section IV.B.2.c of this NOFA.

If HUD receives requests for funding increases under Funding Category 3 that are greater than the amount remaining after Funding Categories 1 and 2 are funded, HUD will equally prorate each increase. Proration would result in each eligible applicant receiving only a portion of the increase amount for which it is eligible under Funding Category 3. For example, if HUD were to institute a 95 percent proration, an applicant eligible for a \$10,000 increase under this category would be funded for an increase of \$9,500.

Funding Category 4: New Coordinator Positions for Eligible Applicants. If funding remains after all eligible applicants are funded under Funding Categories 1, 2, and 3, funding will be made available to eligible applicants for a new FSS coordinator position(s) (positions that were not funded in FY 2014, FY 2015, or FY 2016). The order of funding for new coordinator positions under this category will be determined based on the applicant's client-to-staff ratio (as

defined in Section I.A.3 of this NOFA; "Definitions"). This ratio will be determined as described under Funding Category 2 above.

HUD will fund new coordinator positions under this category in a round robin fashion starting with applicants that have the highest client-to-staff ratio so that the applicant with the highest client-to-staff ratio will be funded for one new coordinator position first, then the applicant with the second highest client-to-staff ratio will be funded for one new coordinator position second, and so forth until funding runs out. No applicant will receive a second new coordinator position until all other eligible applicants have received one new coordinator position, and so forth. For example, if applicant A has a client-to-staff ratio of 250:1 (the highest client-to-staff ratio) and applicant B has a client-to-staff ratio of 220:1 (the second highest client-to-staff ratio), then applicant A will be funded for one new coordinator position first and applicant B will be funded for one new coordinator position second, and so forth until funding runs out. If two or more applicants have the same client-to-staff ratio and funding is not enough to fund them all, then none of these applicants will be funded in that round. Additionally, you may only request and be funded for a new **full-time** position(s) under this category.

Funding under this funding category will be based on salary comparability information as described in Section IV.B.2.c of this NOFA and the maximum salary amount per position of \$72,000. Additionally, funding under this category is subject to the number of FSS families served eligibility requirement described in Section III.E.3 "Eligibility Requirement: Number of FSS families served" of this NOFA.

4. Corrections to Deficient Applications. The FY 2017 General Section provides the procedures for corrections to deficient applications (see Section IV.D.4; "Corrections to Deficient Applications" of this NOFA). For timely completion of the review process, this NOFA establishes a 7 calendar day window for applicants to correct deficiencies; that is, clarifications or corrections of technical deficiencies in accordance with information provided by HUD in the email notification of a technical deficiency must be received by HUD within 7 calendar days of the date of the HUD email notification.

5. Unacceptable Applications. After the technical deficiency correction period, HUD will disapprove applications that it determines are not acceptable for processing.

C. Anticipated Announcement and Award Dates.

It is anticipated that award announcements will take place before December 15, 2017.

VI. Award Administration Information.

A. Award Notices.

Following the evaluation process HUD will notify successful applicants of their selection for funding. HUD will also notify all other applicants, whose applications were received by the deadline, that have not been chosen for award. Notifications will be sent by email to the person listed as the AOR in item 21 of the SF-424.

Successful applicants will receive an award letter from HUD addressed to the applicant's Executive Director. The award letter will provide instructions about the steps grantees must take in order to access funding and begin implementing grant activities; funding will be provided via a grant agreement and through the LOCCS system. Unsuccessful applicants will receive a denial letter from HUD that will state the basis for the decision.

Applicants wishing to appeal a funding determination must submit their request within 30 calendar days of the date that FSS grant awards are publicly announced. Your appeal request must include the basis for your appeal and must be sent to the Grants Management Center at cedric.a.brown@hud.gov with copy to fss@hud.gov. The subject line should read "2017 FSS Funding Determination Appeal." In the event HUD committed an error that, when corrected, would result in increased funds, HUD may issue a revised award, subject to the availability of funds. Separate and apart from an appeal request, you may request a debriefing related to your application. See Section VI.D for more information.

B. Administrative, National and Department Policy Requirements.

For this NOFA, the following requirements apply:

Participation in a HUD-Sponsored Program Evaluation.

As a condition of the receipt of financial assistance under a Program NOFA, all successful applicants will be required to cooperate with all HUD staff, contractors, or designated grantees performing research or evaluation studies funded by HUD.

Environmental Requirements.

Compliance with 24 CFR Part 50 or 58 procedures is explained below:

In accordance with 24 CFR 50.19(b)(12), activities funded under this NOFA are categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321) and are not subject to environmental review under related laws and authorities."

OMB Administrative Requirements and Cost Principles.

Unless excepted under 24 CFR chapters I through IX, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, set forth in 2 CFR part 200, shall apply to Federal Awards made by the Department of Housing and Urban Development to non-Federal entities. Applicants should be aware that if the total Federal share of your Federal award may include more than \$500,000 over the period of performance, you may be subject to post award reporting requirements reflected in Appendix XII to Part 200 Award Terms and Condition for Recipient Integrity and Performance.

Drug-Free Workplace.

Recipients and subrecipients receiving funds from HUD are subject to [2 CFR part 2429](#), which implements the Drug-Free Workplace Act of 1988 (41 U.S.C. 701, et seq.), as amended, and required to provide a drug-free workplace. Compliance with this requirement means that the applicant will:

- Publish a statement notifying employees that it is unlawful to manufacture, distribute, dispense, possess, or use a controlled substance in the applicant’s workplace and such activities are prohibited. The statement must specify the actions that will be taken against employees for violation of this prohibition. The statement must also notify employees that, as a condition of employment under the federal award, they are required to abide by the terms of the statement and that each employee must agree to notify the employer in writing if the employee is convicted for a violation of a criminal drug statute occurring in the workplace, no later than 5 calendar days after such conviction.
- Establish an ongoing drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace;
 - The applicant’s policy of maintaining a drug-free workplace;
 - Available drug counseling, rehabilitation, or employee assistance programs; and
 - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- Notify HUD and other federal agencies providing funding in writing within 10 calendar days after receiving notice from an employee of a drug abuse conviction or otherwise receiving actual notice of a drug abuse conviction. The notification must be provided in writing to HUD’s Office of Strategic Planning and Management, Grants Management Division, Department of Housing and Urban Development, 451 7th Street, SW, Room 3156, Washington DC 20410-3000, along with the following information:
 - The program title and award number for each HUD award covered;
 - The HUD staff contact name, telephone and fax numbers;
 - A grantee contact name, telephone and fax numbers; and
 - The convicted employee’s position and title.
- Require that each employee engaged in the performance of the federally funded award be given a copy of the drug-free workplace statement required in item (a) above and notify the employee that one of the following actions will be taken against the employee within 30 calendar days of receiving notice of any drug abuse conviction:
 - Institution of a personnel action against the employee, up to and including termination consistent with requirements of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended; or
 - Imposition of a requirement that the employee participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- Identify to the agency making the award all known workplaces under the award. The workplace identification must include the actual address of buildings or other sites where work under the award will take place. The applicant must also inform the agency of any workplace changes during the performance of the award. The identification of the workplaces must occur either:
 - At the time of application or upon award; or

- In documents the applicant keeps on file in its offices during performance of the award, in which case the applicant must make the information available for inspection upon request by the agency.

Safeguarding Resident/Client Files.

In maintaining resident and client files, funding recipients shall comply with the Privacy Act of 1974 (Privacy Act), the agency rules and regulations issued under the Privacy Act, and observe state and local laws concerning the disclosure of records that pertain to individuals. Recipients must comply with the Privacy Act in the design, development, or operation of any system of records on individuals and take reasonable measures to ensure that resident and client files are safeguarded, including when reviewing, printing, or copying client files.

Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended.

Prime Grant Awardee Reporting. Prime recipients of HUD's financial assistance are required to report certain subawards in the Federal Funding Accountability and Transparency Act Subaward System (FSRS) website located at www.fsrs.gov or its successor system for all prime awards listed on the FSRS website. Prime financial assistance awardees receiving funds directly from HUD are required to report subawards and executive compensation information both for the prime award and subaward recipients, including awards made as pass-through awards or awards to vendors. For reportable subawards, if executive compensation reporting is required and subaward recipients' executive compensation is reported through the SAM system, the prime recipient is not required to report this information. The reporting of award and subaward information is in accordance with the requirements of the Transparency Act, as amended by section 6202 of Public Law 110-252, and by section 3 of Public Law 113-101.

Text Field: Compliance with the Federal Funding Accountability and Transparency Act of 2006 (Pub. L.109-282) (Transparency Act), as amended

Physical Accessibility.

Note that all meetings must be held and services provided in facilities that are physically accessible to persons with disabilities. Where physical accessibility is not achievable, successful applicants must give priority to alternative methods of product or information delivery that offer programs and activities to qualified individuals with disabilities in the most integrated setting appropriate in accordance with HUD's implementing regulations for section 503 of the Rehabilitation Act of 1973 (29 U.S.C. §794) at 24 CFR part 8. In addition, all notices of and communications during all training sessions and public meetings shall be provided in a manner that is effective for persons with hearing, visual, and other communication-related disabilities or provide other means of accommodation for persons with disabilities consistent with section 504 of the Rehabilitation Act of 1973 and HUD's section 504 regulations. See CFR section 8.6.

C. Reporting.

HUD requires recipients to submit performance and financial reports under OMB guidance and program instructions.

1. Reporting Requirements and Frequency of Reporting. This Program NOFA and award agreement will specify the reporting requirements, including content, method of data collection, and reporting frequency. Applicants should be aware that if the total Federal share of your Federal award may include more than \$ 500,000 over the period of performance, you may be subject to post award reporting requirements reflected in Appendix XII to Part 200--Award Term and Condition for Recipient Integrity and Performance Matters.

2. Race, Ethnicity and Other Data Reporting. HUD requires recipients that provide HUD-funded program benefits to individuals or families to report data on the race, color, religion, sex, national origin, age, handicap (disability), and family characteristics of persons and households who are applicants for, participants in, or beneficiaries or potential beneficiaries of HUD programs in order to carry out the Department's responsibilities under the Fair Housing Act, Executive Order 11063, Title VI of the Civil Rights Act of 1964, and Section 562 of the Housing and Community Development Act of 1987. Program NOFAs may specify the data collection and reporting requirements. Many programs use the Race and Ethnic Data U.S. Department of Housing OMB Approval No. 2535-0113 Reporting Form HUD-27061.

3. Performance Reporting. All HUD funded programs, including this program, require recipients to submit, not less than annually, a report documenting achievement of outcomes under the purpose of the program and the work plan in the award agreement.

5. PIC and MTW. Successful applicants must report activities of their FSS enrollment, progress and exit activities of their FSS program participants through required submissions of the form HUD_50058 at least annually. MTW PHAs will report using the form HUD_50058_MTW and any additional reports required for MTW reporting. HUD's assessment of the accomplishments of the FSS programs of PHAs funded under this NOFA will be based primarily on PIC system data obtained from forms HUD 50058 and HUD 50058 MTW.

The HUD_50058 form, which provides racial and ethnic data to HUD's PIC data system, is a comparable program form that should be used by PHAs for reporting racial and ethnic data for FSS program participants.

See Notice PIH 2016-08, and any subsequent amendments to the notice, for information on FSS reporting requirements in PIC. A webcast training on the provisions of PIH 2016-08 was published on August 12, 2016. Also note that as of May, 2015, HUD established a set of warnings and fatal edits related to FSS PIC reporting. All of the preceding documents and information can be found on the FSS webpage at the following address: <http://portal.hud.gov/hudportal/HUD?src=/programoffices/publicindianhousing/programs/hcv/fss>.

6. VMS. In previous years, the amount of HCV FSS escrow deposits, HCV FSS escrow forfeitures, and HCV FSS coordinator expenses were required to be entered in HUD's Voucher Management System (VMS). PHAs must continue to enter the amount of HCV FSS escrow deposits and HCV FSS escrow forfeitures into VMS. However, due to the combined funding

streams starting with the FY 2014 FSS NOFA, PHAs will no longer use VMS to report HCV FSS coordinator expenses for funds made available under this NOFA. However, PHAs must continue to report HCV FSS coordinator expenses into VMS for any HCV FSS funds made available under the FY 2013 (or earlier) HCV FSS NOFA.

Also note that amounts expended in excess of the FSS grant for the FSS coordinator's salary and benefits (as well as additional costs associated with the administration of the FSS program such as office space, computer costs, office supplies, etc.), which are allocated to the HCV program must be reported in VMS as administrative expenses. PHAs with an FSS program serving both PH and HCV families with costs not chargeable to funds awarded under this NOFA will be required to develop a cost allocation method that allocates these expenses fairly between the two programs. See [REAC Accounting Brief #23](#) and any subsequent revisions for more information on how to record and account for FSS expenses.

7. SF-425. Grantees must also submit a completed Federal Financial Report, SF-425.

Please direct questions regarding specific reporting requirements to the point of contact listed in Section VII. Agency Contact(s), below.

D. Debriefing.

For a period of at least 120 days, beginning 30 days after the awards for a Program NOFA are publicly announced, HUD will provide to a requesting applicant a debriefing related to its application. A request for debriefing must be made in writing or by email by the authorized official whose signature appears on the SF424 or by his or her successor in office, and be submitted to the person, organization, or email address identified as the contact under the section entitled Agency Contact(s) in the Program NOFA. Information provided during a debriefing may include the final score the applicant received for each rating factor, final evaluator comments for each rating factor, and the final assessment indicating the basis upon which funding was approved or denied.

VII. Agency Contact(s).

HUD staff will be available to provide clarification on the content of this NOFA. Please note that HUD staff cannot assist applicants in preparing their applications.

Questions regarding specific program requirements for this NOFA should be directed to the point of contact listed below.

FSS@hud.gov

Persons with hearing or speech impairments may access this number via TTY by calling the toll-free Federal Relay Service at 800-877-8339.

VIII. Other Information.

Paperwork Reduction Act Statement. The information collection requirements in this notice have been approved by OMB under the Paperwork Reduction Act of 1995 (44 U.S.C.3501-3520). In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays

a valid OMB control number. Each Program NOFA will identify its applicable OMB control number unless its collection of information is excluded from these requirements under 5 CFR part 1320.

National Environmental Policy Act.

This NOFA provides funding under 24 CFR part 984, which does not contain environmental review provisions because it concerns only activities listed in 24 CFR 50.19(b). Accordingly, under 24 CFR 50.19(c)(5), this NOFA is categorically excluded from environmental review under the National Environmental Policy Act of 1969 (42 U.S.C. 4321).

Additional Technical Assistance and Additional Information.

HUD often makes available FAQs and/or a webcast regarding the FSS NOFA and/or grant applications in general on HUD's Funds Available page at http://portal.hud.gov/hudportal/HUD?src=/program_offices/administration/grants/fundsavail or on the NOFA-specific page that can be accessed from that page. You may also check HUD's webcast page at <http://portal.hud.gov/hudportal/HUD?src=/press/multimedia>.

We encourage all applicants to sign up for the Family Self-Sufficiency (FSS) Program Listserv mailing list at [http://portal.hud.gov/hudportal/HUD?src=/subscribe/signup&listname=Family%20Self-Sufficiency%20\(FSS\)%20Program%20Listserv&list=FSS-L](http://portal.hud.gov/hudportal/HUD?src=/subscribe/signup&listname=Family%20Self-Sufficiency%20(FSS)%20Program%20Listserv&list=FSS-L). You'll receive an email message shortly after you enter your email address, asking you to confirm your registration. Once you confirm, you'll receive periodic email messages with upcoming trainings, resources, and FSS program updates.

Appendix.

Appendix A: List of Common Mistakes

1. Expired System for Award Management (SAM) Registration. During previous FSS competitions, several applicants were unable to successfully submit their application on time because of an expired SAM registration. Please note that SAM registrations must be renewed and revalidated at least every 12 months from the date the applicant last certified and submitted the registration in SAM, or sooner if the applicant's information changes. It takes 48 to 72 hours to complete the revalidation processes. However, obtaining an initial SAM registration can take up to four weeks; therefore, applicants should start this process or check their status immediately upon publication of this NOFA. For more information about SAM, please visit <https://www.sam.gov/portal/SAM/#1>.

2. File Attachment Names. During previous FSS competitions several applicants were unable to successfully submit their application because of errors in their file attachment names. Please note that file attachment names longer than approximately 50 characters can cause problems processing packages in grants.gov. Also, avoid using any special characters (example: -, &, *, %, /, #) or spacing in the file names. If you need spaces in the name of your files, use the

underscore (example: my_Attached_File.pdf) in naming the attachments. When submitting your application, please ensure that your file attachment names meet this criteria; otherwise, your application will be rejected by Grants.gov.

3. Not Checking Validation Status. *Please remember that your application must be 'validated' by Grants.gov after it is 'received' by Grants.gov.* During previous FSS competitions, several applicants submitted their application to Grants.gov but did not check to ensure that the application was validated by Grants.gov. In some cases, the application was rejected by Grants.gov, and the applicant did not resubmit before the grace period ended, and the applicant was therefore not processed. As described in the FY 2017 General Section (Section VI.B.1 'Electronic Application Submission') and in this NOFA (Section IV.D 'Application Submission Dates and Times'), your application must be 'validated' by Grants.gov after it is 'received' by Grants.gov. The applicant is responsible for tracking the application, as described in the General Section and in this NOFA.

4. Late Applications. Applicants must successfully submit their applications prior to the deadline date as stated in the NOFA; otherwise, their applications will not be processed. The deadline date for application submission can be found on the first page of this NOFA.

5. Failure to Respond to Deficiency Notice. Applicants will be notified when corrections or clarifications to their application are needed. The Department will notify applicants of a deficiency by sending an email to the person designated in item 8 of the SF424 submitted with the application and to the person listed in item 21 of the SF424 as authorized representative. These email notifications will be sent from the Department with confirmation of delivery receipt. The email notifications will be the official notification of the need to cure a technical deficiency. It is the responsibility of the applicant to provide the Department with accurate email addresses for receipt of these notifications. The Department is not responsible for correcting an email address that was not entered into the SF424 correctly. Applicants are responsible for monitoring their email accounts to determine whether a cure letter has been received and for notifying appropriate staff promptly. If the applicant fails to correct technical deficiencies required for funding within the specified period of time, the application will be rendered unacceptable for processing. See Sections IV.D.4 and V.B.4 of this NOFA ('Corrections to Deficient Applications') and Section V.B.3 of this NOFA ('Unacceptable Applications') for more information.

Appendix B: Sample of Acceptable Documentation to Confirm the Correct Number of FSS Program Participants During the Target Period

Neighborhood Housing Authority

FSS Program Participants for 1/1/2016 – 12/31/2016.

Total Number of FSS Participants: 34

	FSS Participant Name
--	-----------------------------

1	Anderson, Vincent
2	Clark, Andrea
3	Coleman, Alana
4	Collins, Molly
5	Cooper, Eric
6	Evans, Whitney
7	Hall, Corey
8	Jackson, Scott
9	Lee, Allison
10	Lewis, Troy
11	Lopez, Maria
12	Park, Anna
13	Ramirez, Jorge
14	Rogers, Jada
15	Sanchez, Kimberly
16	Thomas, Alicia
17	Torres, Veronica
18	Ward, Amber
19	Brown, Emily
20	Cooper, Brandon
21	Davis, George
22	Martinez, Yolanda
23	Smith, Sara
24	Shawn, Taylor
25	Rodriguez, Luz
26	Johnson, Tina
27	Moore, Linda
28	Williams, Kia
29	Perez, Marta
30	Wilson, Erica

31	Smith, Jasmine
32	Williamson, Ruth
33	Franklin, Joe
34	Thomas, Paul

Appendix C:

Please note that this appendix is intended to illustrate how applicants applying for a funding increase for a part-time position that is increasing to a full-time position under Funding Category 2 would fill Part II of the form, HUD-52651. However, all other form sections must also be completed as specified in the form and this NOFA.

Example: PHA A was last funded in FY 2015 for a part-time renewal position at \$30,000. PHA A is requesting a full-time position at \$50,000 under this NOFA. PHA A would fill Part II of form HUD-52651 as follows:

Funding/Positions Requested by PHAs/Indian Tribes/TDHEs that are Currently Administering FSS Programs
--

A. Previously Funded Positions

Position Number	Salary Requested Per Position under this NOFA (Including Fringe Benefits)	Indicate whether Full-Time or Part-Time	# of hours worked (weekly)	Indicate Position Type - “Supervisory” or “Non-Supervisory” *Required
1.	\$30,000	Part-Time	20	Non-Supervisory
2.				
3.				

B. New Positions – Positions not funded previously under a NOFA.

Position Number	Salary Requested Per Position under this NOFA (Including Fringe Benefits)	Indicate whether Full-Time or Part-Time	# of hours worked	Indicate Position Type - “Supervisory” or “Non-Supervisory”

				*Required
1.	\$20,000	Part-Time	20	Non-Supervisory
2.				
3.				

C. Total Requested

1.	1	Total number of positions requested in Part II (enter 0.5 for part-time positions)
2.	\$50,000	Total salary requested in Part II (add totals from Part II.A and Part II.B)

Appendix D.

HUD Field Office	PHA Number	PHA Name	FSS Co-Applicants in Most Recent Funding Year	Number of FSS Participants (PIC Data)	Number of FSS Coordinators Supported by PIC Data (used for renewal positions only)	Cap on Number of Renewal Positions	Cat 2 Eligible	PHA Type
Seattle Hub Office	AK901	Alaska Housing Finance Corporation		738	15	4		MTW
Birmingham Hub Office	AL001	Housing Authority of the Birmingham District		176	4	2		PHA
Birmingham Hub Office	AL002	Mobile Housing Board		193	4	5		PHA

Birmingham Hub Office	AL006	The Housing Authority of the City of Montgomery, Alabama		285	6	2		PHA
Birmingham Hub Office	AL047	Huntsville Housing Authority		548	11	4		PHA
Birmingham Hub Office	AL048	Housing Authority of the City of Decatur		4	0	1		PHA
Birmingham Hub Office	AL050	Auburn		47	1	1		PHA
Birmingham Hub Office	AL054	Florence Housing Authority		25	1	1		PHA
Birmingham Hub Office	AL068	Sheffield Housing Authority		32	1	1		PHA
Birmingham Hub Office	AL077	Tuscaloosa Housing Authority		130	3	2		PHA
Birmingham Hub Office	AL086	Jefferson County Housing Authority		154	3	3		PHA
Birmingham Hub Office	AL121	Albertville Housing Authority		32	1	0.5	YES	PHA
Birmingham Hub Office	AL125	Housing Authority of the City of Bessemer		46	1	1		PHA
Birmingham Hub Office	AL169	Prichard Housing Authority		80	2	2		PHA
Birmingham Hub Office	AL174	Alexander City Housing Authority		39	1	1		PHA

Little Rock Hub Office	AR002	Housing Authority of the City of North Little Rock Arkansas		68	1	1		PHA
Little Rock Hub Office	AR003	Fort Smith Housing Authority		71	1	1		PHA
Little Rock Hub Office	AR010	Northwest Regional Housing Authority		17	0.5	1		PHA
Little Rock Hub Office	AR017	Housing Authority of the City of Pine Bluff		101	2	2		PHA
Little Rock Hub Office	AR024	Housing Authority of the City of West Memphis		52	1	1		PHA
Little Rock Hub Office	AR031	Housing Authority of the City of Hot Springs		66	1	1		PHA
Little Rock Hub Office	AR039	Wynne Housing Authority		36	1	1		PHA
Little Rock Hub Office	AR041	Housing Authority of Lonoke County		24	0.5	0.5	NO	PHA
Little Rock Hub Office	AR131	Jonesboro Urban Renewal & Housing Authority		43	1	1		PHA
Little Rock Hub Office	AR161	Conway County Housing Authority		27	1	1		PHA

Little Rock Hub Office	AR197	White River Regional Housing Authority		33	1	1		PHA
Little Rock Hub Office	AR211	Pope County Public Facilities Board (lead applicant in FY 2016)	Yell County Public Facilities Board, AR265 (Co-Applicant in FY 2016); Franklin County Section 8, AR241 (Co-Applicant in FY 2016)	AR211: 18 AR265: 3 AR241: 0	0.5	0.5	NO	PHA
Little Rock Hub Office	AR213	Mississippi County Public Facilities Board		9	0	1		PHA
Little Rock Hub Office	AR225	Lee County Housing Authority		44	1	1		PHA
Little Rock Hub Office	AR252	Pulaski County Housing Agency		29	1	1		PHA
Little Rock Hub Office	AR257	McGehee Public Residential Housing Facilities Board (lead applicant in FY 2016)	Residential Housing Board of Desha County, AR266 (Co-Applicant in FY	AR257: 18 AR266: 15	1	1		PHA

			2016)					
Phoenix Program Center	AZ001	City of Phoenix Housing Department		149	3	3		PHA
Phoenix Program Center	AZ004	City of Tucson		141	3	3		PHA
Phoenix Program Center	AZ005	City of Mesa		68	1	1		PHA
Phoenix Program Center	AZ009	Maricopa County HA		90	2	1		PHA
Phoenix Program Center	AZ010	Pinal County Housing & Community Development Department		6	0	0.5	NO	PHA
Phoenix Program Center	AZ013	Yuma County Housing Department		297	6	3		PHA
Phoenix Program Center	AZ016	WHITE MOUNTAIN APACHE HOUSING AUTHO		0	0	1		Tribe/TD HE
Phoenix Program Center	AZ026	TOHONO O ODHAM HSG AUTHORITY		0	0	1		Tribe/TD HE
Phoenix Program Center	AZ028	Chandler, City of		148	3	2		PHA
Phoenix Program Center	AZ031	City of Tempe Housing Services		63	1	1		PHA
Phoenix Program Center	AZ032	City of Scottsdale Housing Agency		30	1	1		PHA

Phoenix Program Center	AZ03 4	Housing Authority of Cochise County		32	1	1		PHA
Phoenix Program Center	AZ03 5	Housing Authority of the City of Yuma		369	7	5		PHA
Phoenix Program Center	AZ03 7	Douglas City of Public Housing Authority		23	0.5	0.5	NO	PHA
Phoenix Program Center	AZ04 3	Mohave, County of		37	1	1		PHA
Los Angeles Hub Office	CA00 2	Housing Authority of the County of Los Angeles		744	15	10		PHA
San Francisco Hub Office	CA00 3	Oakland Housing Authority		221	4	4		MTW
Los Angeles Hub Office	CA00 4	Housing Authority of the City of Los Angeles		745	15	11		PHA
Sacramento Community Service Center	CA00 5	Sacramento City		73	1	1		PHA
Sacramento Community Service Center	CA00 7	Housing Authority of the County of Sacramento		141	3	2		PHA
Los Angeles Hub Office	CA00 8	Housing Authority of the County of Kern		401	8	4		PHA
San Francisco	CA01	Housing Authority of County of		85	2	2		PHA

Hub Office	1	Contra Costa						
San Francisco Hub Office	CA01 4	Housing Authority of the County of San Mateo		437	9	5		MTW
Los Angeles Hub Office	CA01 9	Housing Authority of the County of San Bernardino		190	4	3		MTW
Los Angeles Hub Office	CA02 1	Housing Authority of the County of Santa Barbara		47	1	1		PHA
San Francisco Hub Office	CA02 3	Housing Authority of the County of Merced		69	1	1		PHA
Sacramento Community Service Center	CA02 4	Housing Authority of the County of San Joaquin		173	3	3		PHA
San Francisco Hub Office	CA02 6	Housing Authority County of Stanislaus		161	3	2		PHA
Los Angeles Hub Office	CA02 7	Housing Authority of the County of Riverside		401	8	7		PHA
San Francisco Hub Office	CA02 8	Housing Authority of Fresno County		28	1	1		PHA
Los Angeles Hub Office	CA03 1	Oxnard Housing Authority		85	2	2		PHA

San Francisco Hub Office	CA033	Housing Authority of the County of Monterey		156	3	2		PHA
Los Angeles Hub Office	CA035	Housing Authority of the City of San Buenaventura		72	1	1		PHA
Sacramento Community Service Center	CA043	Housing Authority of the County of Butte		86	2	1		PHA
Sacramento Community Service Center	CA048	Regional Housing Authority of Sutter and Nevada Counties		107	2	2		PHA
San Francisco Hub Office	CA052	Housing Authority of the County of Marin		147	3	3		PHA
San Francisco Hub Office	CA053	Housing Authority of the County of Kings		18	0.5	1		PHA
San Francisco Hub Office	CA055	Housing Authority of the City of Vallejo		39	1	1		PHA
San Francisco Hub Office	CA056	Housing Authority of the City of San Jose		139	3	2		MTW
San Francisco Hub Office	CA059	Housing Authority of the County of Santa Clara		188	4	3		MTW
San Francisco	CA062	Housing Authority of the City of		24	0.5	1		PHA

Hub Office		Alameda					
Los Angeles Hub Office	CA06 3	San Diego Housing Commission		473	9	6	MTW
Los Angeles Hub Office	CA06 4	Housing Authority of the City of San Luis Obispo		93	2	2	PHA
San Francisco Hub Office	CA06 5	Fairfield Housing Authority		59	1	2	PHA
San Francisco Hub Office	CA06 7	Housing Authority of the County of Alameda		183	4	4	PHA
Los Angeles Hub Office	CA06 8	Housing Authority of the City of Long Beach		638	13	4	PHA
San Francisco Hub Office	CA06 9	City of Madera		61	1	1	PHA
San Francisco Hub Office	CA07 2	Housing Authority of the County of Santa Cruz		95	2	2	PHA
San Francisco Hub Office	CA07 3	Napa Housing Authority		70	1	2	PHA
Los Angeles Hub Office	CA07 6	Housing Authority of the City of Santa Barbara		138	3	3	PHA
San Francisco	CA08	Sonoma County Community		51	1	1	PHA

Hub Office	5	Development Commission						
San Francisco Hub Office	CA088	City of Santa Rosa		41	1	1		PHA
Los Angeles Hub Office	CA092	Area Housing Authority of the County of Ventura		54	1	1		PHA
Los Angeles Hub Office	CA093	Housing Authority of the City of Santa Ana		104	2	2		PHA
Los Angeles Hub Office	CA094	Orange County Housing Authority		272	5	4		PHA
Sacramento Community Service Center	CA096	Shasta County Housing Authority		27	1	0.5	YES	PHA
Los Angeles Hub Office	CA102	Garden Grove Housing Authority		49	1	1		PHA
Los Angeles Hub Office	CA104	City of Anaheim Housing Authority		123	2	2		PHA
Sacramento Community Service Center	CA106	Housing Authority of the City of Redding		42	1	1		PHA
Los Angeles Hub Office	CA108	San Diego, County of (DBA Hsg Authority of the County of SD)		80	2	2		PHA

Los Angeles Hub Office	CA110	Culver City Housing Authority		22	0.5	0.5	NO	PHA
Los Angeles Hub Office	CA111	City of Santa Monica Housing Authority		49	1	1		PHA
Los Angeles Hub Office	CA117	Pico Rivera Housing Assistance Agency		15	0.5	0.5	NO	PHA
Los Angeles Hub Office	CA118	City of Norwalk		23	0.5	1		PHA
Los Angeles Hub Office	CA123	City of Pomona		72	1	1		PHA
San Francisco Hub Office	CA125	Vacaville Housing Authority		99	2	2		PHA
Sacramento Community Service Center	CA128	Roseville Housing Authority		34	1	1		PHA
San Francisco Hub Office	CA131	Solano County Housing Authority		35	1	1		PHA
Los Angeles Hub Office	CA132	City of Oceanside Community Development Commission		59	1	1		PHA
Los Angeles Hub	CA143	Imperial Valley Housing Authority		82	2	1		PHA

Office								
San Francisco Hub Office	CA144	Lake County Housing Commission		25	1	0.5	YES	PHA
Sacramento Community Service Center	CA151	El Dorado County Public Housing Authority		14	0	1		PHA
ONAP	CA999	ROHNERVILLE/ BEAR RIVER TRIBE		0	0	1		Tribe/TD HE
Denver Hub Office	CO001	Housing Authority of the City and County of Denver		285	6	6		PHA
Denver Hub Office	CO002	Housing Authority of the City of Pueblo		131	3	1		PHA
Denver Hub Office	CO041	Fort Collins Housing Authority (lead applicant in FY 2016)	Wellington HA, CO014 (Co-Applicant in FY 2016)	CO041: 203 CO014: 2	4	3		PHA
Denver Hub Office	CO048	Housing Authority of the City of Englewood (lead applicant in FY 2016)	City of Sheridan Housing Authority, CO057 (Co-Applicant in FY 2016)	CO048: 36 CO057: 12	1	1		PHA
Denver Hub Office	CO051	Housing Authority of the City of Grand Junction		33	1	1		PHA
Denver Hub Office	CO058	Adams County Housing Authority		26	1	1		PHA

Denver Hub Office	CO061	Boulder County Housing Authority (lead applicant in FY 2016)	Boulder Housing Partners, CO016 (Co-Applicant in FY 2016)	CO061: 129 CO016: 54	4	3		PHA
Denver Hub Office	CO911	Colorado Department of Local Affairs, Division of Housing		35	1	1		PHA
Hartford Program Center	CT002	Housing Authority of the City of Norwalk		98	2	2		PHA
Hartford Program Center	CT004	Housing Authority of the City of New Haven		118	2	2		MTW
Hartford Program Center	CT005	Housing Authority of New Britain		112	2	2		PHA
Hartford Program Center	CT007	Housing Authority of Stamford		46	1	1		PHA
Hartford Program Center	CT011	Housing Authority of the City of Meriden		128	3	3		PHA
Hartford Program Center	CT015	Housing Authority of the City of Ansonia		47	1	1		PHA
Hartford Program Center	CT017	Housing Authority of the City of Derby		30	1	1		PHA
Hartford Program Center	CT019	Greenwich Housing Authority		54	1	1		PHA
Hartford Program	CT020	Danbury Housing Authority		38	1	0.5	YES	PHA

Center								
Hartford Program Center	CT023	Bristol Housing Authority		69	1	1		PHA
Hartford Program Center	CT039	West Hartford Housing Corporation		43	1	1		PHA
Hartford Program Center	CT901	Connecticut Department of Social Services		210	4	3		PHA
Washington, DC Program Center	DC001	District of Columbia Housing Authority		275	6	4		MTW
Philadelphia Hub Office	DE001	Wilmington Housing Authority		170	3	2		PHA
Jacksonville Hub Office	FL001	Jacksonville Housing Authority		437	9	6		PHA
Miami Hub Office	FL003	Housing Authority of the City of Tampa		529	11	8		PHA
Jacksonville Hub Office	FL004	Housing Authority of the City of Orlando, FL		27	1	0.5	YES	MTW
Miami Hub Office	FL005	Public Housing and Community Development		195	4	4		PHA
Jacksonville Hub Office	FL007	The Housing Authority of the City of Daytona Beach		116	2	2		PHA
Miami Hub Office	FL008	Sarasota Housing Authority		41	1	1		PHA
Miami Hub	FL009	West Palm Beach Housing Authority		182	4	3		PHA

Office								
Miami Hub Office	FL010	Housing Authority of the City of Fort Lauderdale		178	4	2		PHA
Miami Hub Office	FL011	Housing Authority of Lakeland		77	2	2		PHA
Miami Hub Office	FL012	Avon Park		18	0.5	1		PHA
Miami Hub Office	FL017	Housing Authority of the City of Miami Beach		30	1	0.5	YES	PHA
Miami Hub Office	FL020	Housing Authority of Brevard County		87	2	2		PHA
Miami Hub Office	FL021	Pahokee Housing Authority		28	1	1		PHA
Miami Hub Office	FL023	Bradenton Housing Authority		9	0	0.5	NO	PHA
Miami Hub Office	FL028	Housing Authority of Pompano Beach		20	0.5	1		PHA
Jacksonville Hub Office	FL032	Ocala Housing Authority		114	2	2		PHA
Miami Hub Office	FL041	Housing Authority of the City of Fort Pierce		31	1	1		PHA
Miami Hub Office	FL047	Housing Authority of the City of Fort Myers		141	3	3		PHA
Jacksonville Hub Office	FL053	Milton Housing Authority		34	1	1		PHA

Miami Hub Office	FL060	Punta Gorda Housing Authority		34	1	0.5	YES	PHA
Miami Hub Office	FL062	Pinellas County Housing Authority		75	2	2		PHA
Miami Hub Office	FL066	Hialeah Housing Authority		178	4	2		PHA
Jacksonville Hub Office	FL073	Tallahassee Housing Authority		17	0.5	1		PHA
Miami Hub Office	FL075	Clearwater Housing Authority		49	1	1		PHA
Miami Hub Office	FL079	Broward County Housing Authority		200	4	4		PHA
Miami Hub Office	FL080	Palm Beach County Housing Authority		105	2	3		PHA
Miami Hub Office	FL081	Housing Authority of the City of Deerfield Beach		54	1	1		PHA
Miami Hub Office	FL083	Delray Beach Housing Authority		46	1	1		PHA
Jacksonville Hub Office	FL093	Orange County Housing and Community Development		43	1	1		PHA
Jacksonville Hub Office	FL104	Pasco County Housing Authority		49	1	1		PHA
Miami Hub Office	FL105	Manatee County		28	1	0.5	YES	PHA
Jacksonville Hub Office	FL110	Walton County		30	1	1		PHA

lle Hub Office		Housing Agency						
Miami Hub Office	FL119	Boca Raton Housing Authority		32	1	1		PHA
Miami Hub Office	FL128	Lee County Housing Authority		74	1	1		PHA
Miami Hub Office	FL139	Winter Haven Housing Authority		105	2	2		PHA
Miami Hub Office	FL141	Collier County Housing Authority		11	0	0.5	NO	PHA
Atlanta Hub Office	GA001	Housing Authority of the City of Augusta, Georgia		188	4	3		PHA
Atlanta Hub Office	GA002	Housing Authority of Savannah		168	3	3		PHA
Atlanta Hub Office	GA004	Housing Authority of Columbus, Georgia		104	2	2		MTW
Atlanta Hub Office	GA006	The Housing Authority of the City of Atlanta, Georgia		0	0	4		MTW
Atlanta Hub Office	GA007	Macon HA		48	1	1		PHA
Atlanta Hub Office	GA010	Housing Authority of the City of Marietta		126	3	2		PHA
Atlanta Hub Office	GA023	Housing Authority of the City of Albany		44	1	1		PHA
Atlanta Hub	GA061	Griffin		30	1	1		PHA

Office								
Atlanta Hub Office	GA078	Housing Authority of the City of East Point, Georgia		75	2	1		PHA
Atlanta Hub Office	GA095	Housing Authority of Newnan		96	2	1.5	YES	PHA
Atlanta Hub Office	GA116	Housing Authority of the City of Carrollton		107	2	2		PHA
Atlanta Hub Office	GA183	Winder		3	0	1		PHA
Atlanta Hub Office	GA228	Housing Authority of the City of Jonesboro		77	2	1.5	YES	PHA
Atlanta Hub Office	GA232	The Housing Authority of the City of College Park		79	2	2		PHA
Atlanta Hub Office	GA264	Housing Authority of Fulton County		34	1	1		PHA
Atlanta Hub Office	GA283	Tri-City Housing Authority		25	1	1		PHA
Atlanta Hub Office	GA285	Northwest Georgia Housing Authority		134	3	2		PHA
Honolulu Hub Office	GQ901	Guam Housing & Urban Renewal Authority		141	3	2		PHA
Honolulu Hub Office	HI002	Hawaii County Housing Agency		38	1	1		PHA
Honolulu Hub Office	HI003	City and County of Honolulu		109	2	3		PHA

Honolulu Hub Office	HI004	County of Maui		30	1	1		PHA
Honolulu Hub Office	HI005	Kauai, County of; DBA Kauai County Housing Agency		95	2	2		PHA
Honolulu Hub Office	HI901	Hawaii Public Housing Authority		50	1	2		PHA
Kansas City Hub Office	IA018	City of Sioux City Housing Authority		96	2	2		PHA
Kansas City Hub Office	IA020	City of Des Moines Municipal Housing Agency		145	3	3		PHA
Kansas City Hub Office	IA022	Iowa City Housing Authority		223	4	2		PHA
Kansas City Hub Office	IA023	Municipal Housing Agency of Council Bluffs, Iowa		36	1	0.5	YES	PHA
Kansas City Hub Office	IA024	City of Cedar Rapids		93	2	2		PHA
Kansas City Hub Office	IA049	Muscatine, City of d/b/a Muscatine Municipal Housing Agency		27	1	1		PHA
Kansas City Hub Office	IA087	City of Dubuque		144	3	2		PHA
Kansas City Hub Office	IA107	Municipal Housing Agency of the City of Fort Dodge		110	2	2		PHA
Kansas City Hub	IA117	Southern Iowa Regional Housing		40	1	1		PHA

Office		Authority						
Kansas City Hub Office	IA122	Region XII Regional Housing Authority		37	1	1		PHA
Kansas City Hub Office	IA126	Eastern Iowa Regional Housing Authority		213	4	3		PHA
Kansas City Hub Office	IA131	Central Iowa Regional Housing Authority		31	1	1		PHA
Seattle Hub Office	ID002	Nampa		30	1	1		PHA
Seattle Hub Office	ID013	Boise City Housing Authority		113	2	2		PHA
Seattle Hub Office	ID016	Southwestern Idaho Cooperative Housing Authority Corp		89	2	2		PHA
Seattle Hub Office	ID021	Ada County Housing Authority		102	2	2		PHA
Seattle Hub Office	ID901	Idaho Housing and Finance Association		259	5	5		PHA
Chicago Hub Office	IL001	Housing Authority of the City of East St. Louis		27	1	1		PHA
Chicago Hub Office	IL002	Chicago Housing Authority		1175	24	15		MTW
Chicago Hub Office	IL003	Peoria Housing Authority		92	2	2		PHA
Chicago Hub Office	IL004	Springfield Housing Authority		271	5	5		PHA

Chicago Hub Office	IL009	Housing Authority of Henry County		118	2	2		PHA
Chicago Hub Office	IL015	Madison County Housing Authority		94	2	1		PHA
Chicago Hub Office	IL018	Rock Island Housing Authority		69	1	1		PHA
Chicago Hub Office	IL022	Rockford Housing Authority		117	2	3		PHA
Chicago Hub Office	IL024	Housing Authority of Joliet		42	1	1		PHA
Chicago Hub Office	IL025	Housing Authority of the County of Cook		266	5	3		PHA
Chicago Hub Office	IL026	Waukegan Housing Authority, Inc.		38	1	1		PHA
Chicago Hub Office	IL028	Menard County Housing Authority		17	0.5	0.5	NO	PHA
Chicago Hub Office	IL029	Freeport Housing Authority		46	1	1		PHA
Chicago Hub Office	IL030	St. Clair County Housing Authority		40	1	0.5	YES	PHA
Chicago Hub Office	IL039	Kankakee County Housing Authority		65	1	1		PHA
Chicago Hub Office	IL047	Macoupin County Housing Authority		22	0.5	1		PHA
Chicago Hub	IL051	Housing Authority of the City of	Housing Authority	IL051: 52	2	1		PHA

Office		Bloomington (lead applicant in FY 2016)	of McLean County, IL117 (Co-Applicant in FY 2016)	IL117: 23				
Chicago Hub Office	IL056	Housing Authority of the County of Lake, Il.		304	6	4		PHA
Chicago Hub Office	IL057	Housing Authority of Marion County		24	0.5	1		PHA
Chicago Hub Office	IL083	Winnebago County Housing Authority		91	2	2		PHA
Chicago Hub Office	IL092	Housing Authority of City of Elgin		71	1	2		PHA
Chicago Hub Office	IL101	DuPage Housing Authority		106	2	2		PHA
Indianapolis Program Center	IN002	Housing Authority City of Vincennes		42	1	1		PHA
Indianapolis Program Center	IN003	Housing Authority of the City of Fort Wayne, Indiana		188	4	3		PHA
Indianapolis Program Center	IN007	Housing Authority of the City of Kokomo		45	1	1		PHA
Indianapolis Program Center	IN010	Housing Authority of the City of Hammond		30	1	1		PHA
Indianapolis Program	IN011	Housing Authority of the City of Gary		50	1	1		PHA

Center								
Indianapolis Program Center	IN012	New Albany Housing Authority		188	4	3		PHA
Indianapolis Program Center	IN015	Housing Authority of South Bend		37	1	1		PHA
Indianapolis Program Center	IN016	Evansville Housing Authority		110	2	2		PHA
Indianapolis Program Center	IN017	Indianapolis Housing Agency		596	12	5		PHA
Indianapolis Program Center	IN019	Michigan City HA		0	0	0.5	NO	PHA
Indianapolis Program Center	IN021	Housing Authority of the City of Terre Haute		78	2	2		PHA
Indianapolis Program Center	IN022	Housing Authority of the City of Bloomington		99	2	2		PHA
Indianapolis Program Center	IN026	Housing Authority, City of Elkhart		144	3	2		PHA
Indianapolis Program Center	IN041	Marion Housing Authority		63	1	1		PHA
Indianapolis Program	IN058	Housing Authority of the City of		61	1	1		PHA

Center		Columbus, Indiana						
Indianapolis Program Center	IN091	Housing Authority City of Peru		45	1	0.5	YES	PHA
Kansas City Hub Office	KS002	Topeka Housing Authority		33	1	1		PHA
Kansas City Hub Office	KS004	City of Wichita Kansas HA		171	3	3		PHA
Kansas City Hub Office	KS038	Salina Housing Authority		50	1	1		PHA
Kansas City Hub Office	KS043	City of Olathe		40	1	1		PHA
Kansas City Hub Office	KS053	Lawrence-Douglas County Housing Authority		249	5	5		MTW
Kansas City Hub Office	KS162	Johnson County Kansas		36	1	1		PHA
Kansas City Hub Office	KS168	NEK-CAP, Inc.		33	1	1		PHA
Louisville Hub Office	KY001	Louisville Metro Housing Authority		180	4	7		MTW
Louisville Hub Office	KY002	Housing Authority of Covington		33	1	1		PHA
Louisville Hub Office	KY003	Housing Authority of Frankfort		50	1	1		PHA
Louisville Hub Office	KY004	Lexington-Fayette Urban County Housing Authority		85	2	2		MTW

Louisville Hub Office	KY008	Housing Authority of Somerset		25	1	1		PHA
Louisville Hub Office	KY015	Housing Authority of Newport, KY		33	1	0.5	YES	PHA
Louisville Hub Office	KY021	Housing Authority of Cynthiana		31	1	1		PHA
Louisville Hub Office	KY026	Housing Authority of Glasgow		41	1	1		PHA
Louisville Hub Office	KY047	Campbellsville Housing & Redevelopment Authority (lead applicant in FY 2014)	Bardstown Housing Authority, KY071 (Co-Applicant in FY 2014)	KY047: 50 KY071: 0	0	0.5	NO	PHA
Louisville Hub Office	KY061	Housing Authority of Georgetown		34	1	1		PHA
Louisville Hub Office	KY063	Bowling Green		48	1	1		PHA
Louisville Hub Office	KY132	City of Richmond Section 8 Housing		118	2	2		PHA
Louisville Hub Office	KY133	City of Covington CDA		51	1	1		PHA
Louisville Hub Office	KY135	Boone County Fiscal Court		46	1	1		PHA
Louisville Hub Office	KY136	Campbell County Department of Housing		5	0	0.5	NO	PHA
Louisville	KY14	Pineville Urban		25	1	1		PHA

Hub Office	1	Renewal & Community						
Louisville Hub Office	KY150	Barbourville Urban Renewal & Community Development Agency		38	1	1		PHA
Louisville Hub Office	KY157	Housing Authority of Floyd County		57	1	1		PHA
Louisville Hub Office	KY160	Cumberland Valley Regional Housing Authority		126	3	2		PHA
Louisville Hub Office	KY161	Appalachian Foothills Housing Agency, Inc.		43	1	1		PHA
Louisville Hub Office	KY901	Kentucky Housing Corporation		148	3	2		PHA
New Orleans Hub Office	LA002	Shreveport HA		103	2	2		PHA
New Orleans Hub Office	LA013	Jefferson Parish Housing Authority		153	3	2.5	YES	PHA
New Orleans Hub Office	LA092	St James Parish Housing Authority		26	1	1		PHA
New Orleans Hub Office	LA172	Calcasieu Parish Police Jury Housing Department		23	0.5	1		PHA
New Orleans Hub	LA211	Terrebonne Parish Cons. Gov.t		43	1	1		PHA
Boston	MA00	Lowell Housing		80	2	1		PHA

Hub Office	1	Authority						
Boston Hub Office	MA002	Boston Housing Authority		195	4	4		PHA
Boston Hub Office	MA005	Holyoke Housing Authority		201	4	2		MTW
Boston Hub Office	MA006	Fall River Housing Authority		120	2	2		PHA
Boston Hub Office	MA012	Worcester Housing Authority		444	9	5		PHA
Boston Hub Office	MA014	Revere Housing Authority		30	1	1		PHA
Boston Hub Office	MA015	Medford Housing Authority		64	1	1		PHA
Boston Hub Office	MA016	Chelsea Housing Authority		70	1	2		PHA
Boston Hub Office	MA017	Taunton Housing Authority		44	1	1		PHA
Boston Hub Office	MA018	Attleboro Housing Authority (lead applicant in FY 2016)	Dedham Housing Authority, MA040 (Co-Applicant in FY16) Norwood Housing Authority, MA109 (Co-Applicant in FY16)	MA018: 11 MA040: 28 MA069: 27 MA109: 17 MA134: 8	2	1		PHA

			Milford Housing Authority, MA069 Co-Applicant in FY16) Mansfield Housing Authority, MA134 (Co-Applicant in FY16)					
Boston Hub Office	MA020	Quincy Housing Authority		67	1	1		PHA
Boston Hub Office	MA022	Malden Housing Authority		82	2	2		PHA
Boston Hub Office	MA023	Lynn HA & Neigh. Dev. (LHAND)		186	4	2		PHA
Boston Hub Office	MA024	Brockton Housing Authority		139	3	2		PHA
Boston Hub Office	MA025	Gloucester Housing Authority		40	1	1		PHA
Boston Hub Office	MA028	Framingham Housing Authority		61	1	1		PHA
Boston Hub Office	MA031	Somerville Housing Authority		92	2	2		PHA
Boston Hub Office	MA048	Arlington Housing Authority		29	1	1		PHA
Boston Hub Office	MA053	Braintree Housing Authority		47	1	1		PHA

Boston Hub Office	MA057	Acton Housing Authority		25	1	1		PHA
Boston Hub Office	MA059	Plymouth Housing Authority		36	1	1		PHA
Boston Hub Office	MA063	Melrose Housing Authority (lead applicant in FY 2016)	Wakefield Housing Authority, MA074 (Co-Applicant in FY 2016)	MA063: 19 MA074: 9	1	1		PHA
Boston Hub Office	MA081	Methuen Housing Authority		36	1	1		PHA
Boston Hub Office	MA086	Leominster Housing Authority		35	1	1		PHA
Boston Hub Office	MA096	Greenfield Housing Authority (lead applicant in FY 2016)	Franklin County Regional Housing Authority & Redevelopment Authority, MA094 (Co-Applicant in FY 2016)	MA096: 13 MA094: 39	1	1		PHA
Boston Hub Office	MA101	Wayland Housing Authority		23	0.5	0.5	NO	PHA
Boston Hub Office	MA107	North Andover Housing Authority		35	1	1		PHA

Boston Hub Office	MA108	Chelmsford Housing Authority (lead applicant in FY 2013 HCV FSS)		29	1	1		PHA
Boston Hub Office	MA119	Hingham HA		19	0.5	1		PHA
Boston Hub Office	MA125	Winchester Housing Authority		33	1	1		PHA
Boston Hub Office	MA127	Gardner Housing Authority		17	0.5	1		PHA
Boston Hub Office	MA147	Milton Housing Authority		42	1	1		PHA
Boston Hub Office	MA901	Commonwealth of Massachusetts		871	17	14		MTW
Baltimore Hub Office	MD001	Annapolis Housing Authority		26	1	1		PHA
Baltimore Hub Office	MD002	Housing Authority of Baltimore City		951	19	7		MTW
Baltimore Hub Office	MD003	Housing Authority of the City of Frederick		39	1	1		PHA
Washington, DC Program Center	MD004	Housing Opportunities Commission		233	5	7		PHA
Baltimore Hub Office	MD006	Hagerstown Housing Authority		154	3	3		PHA
Washington, DC Program	MD007	Rockville Housing Enterprises		67	1	1		PHA

Center								
Baltimore Hub Office	MD012	Havre De Grace Housing Authority		40	1	1		PHA
Washington, DC Program Center	MD015	The Housing Authority of Prince George's County		129	3	2		PHA
Baltimore Hub Office	MD018	The Housing Commission of Anne Arundel County		171	3	3		PHA
Baltimore Hub Office	MD021	Housing Authority of St. Mary's County, Maryland		31	1	1		PHA
Baltimore Hub Office	MD023	Howard County Housing Commission		46	1	1		PHA
Baltimore Hub Office	MD025	Harford County Housing Agency		20	0.5	0.5	NO	PHA
Baltimore Hub Office	MD028	The Housing Authority of Washington County		46	1	1		PHA
Baltimore Hub Office	MD029	Cecil County Housing Agency		42	1	1		PHA
Baltimore Hub Office	MD032	Commissioners of Carroll County		27	1	1		PHA
Baltimore Hub Office	MD033	Baltimore, County of		420	8	5		PHA
Baltimore Hub Office	MD901	Maryland Department of Housing and Community Development		34	1	1		PHA

Manchester Community Service Center	ME003	Portland Housing Authority		74	1	1.5	NO	PHA
Manchester Community Service Center	ME005	Lewiston Housing Authority		54	1	1		PHA
Manchester Community Service Center	ME009	Bangor Housing Authority		82	2	1		PHA
Manchester Community Service Center	ME015	Westbrook Housing Authority		43	1	1		PHA
Manchester Community Service Center	ME018	Housing Authority of the City of Old Town		16	0.5	0.5	NO	PHA
Manchester Community Service Center	ME021	Brewer HA		32	1	1		PHA
Manchester Community Service Center	ME025	City of Caribou		25	1	1		PHA
Manchester Community Service Center	ME030	Augusta Housing Authority		21	0.5	0.5	NO	PHA

Manchester Community Service Center	ME901	Maine State Housing Authority		34	1	1		PHA
Detroit Hub Office	MI001	Detroit Housing Commission		339	7	5		PHA
Detroit Hub Office	MI005	Pontiac Housing Commission		42	1	1		PHA
Detroit Hub Office	MI006	Saginaw Housing Commission		118	2	2.5	NO	PHA
Detroit Hub Office	MI009	Flint Housing Commission		2	0	1		PHA
Detroit Hub Office	MI045	Plymouth Housing Commission		174	3	3		PHA
Detroit Hub Office	MI058	Lansing Housing Commission		10	0	1		PHA
Detroit Hub Office	MI064	Ann Arbor, City of		147	3	2		PHA
Grand Rapids Communi- ty Service Center	MI073	Grand Rapids Housing Commission		367	7	5		PHA
Grand Rapids Communi- ty Service Center	MI080	Traverse City Housing Commission		31	1	1		PHA
Grand Rapids Communi- ty Service	MI115	Wyoming Housing Commission		113	2	2		PHA

Center								
Detroit Hub Office	MI139	Westland Housing Commission		57	1	1		PHA
Grand Rapids Community Service Center	MI198	Kent County Housing Commission		134	3	2		PHA
Detroit Hub Office	MI901	Michigan State Housing Development Authority		825	17	14		PHA
Minneapolis Hub Office	MN001	Public Housing Agency of the City of Saint Paul		32	1	1		PHA
Minneapolis Hub Office	MN003	Housing & Redevelopment Authority of Duluth, MN		38	1	1		PHA
Minneapolis Hub Office	MN007	Housing & Redevelopment Authority of Virginia, MN		39	1	1		PHA
Minneapolis Hub Office	MN032	Brainerd Housing and Redevelopment Authority		32	1	1		PHA
Minneapolis Hub Office	MN063	Mankato Economic Development Authority (lead applicant in FY 2016)	Blue Earth County Economic Development Authority, MN167 (Co-Applicant in FY 2016)	MN063: 35 MN167: 4	1	1		PHA
Minneapolis Hub Office	MN14	Housing Authority		34	1	1		PHA

lis Hub Office	4	of Saint Louis Park						
Minneapolis Hub Office	MN147	Dakota County Community Development Agency		30	1	0.5	YES	PHA
Minneapolis Hub Office	MN164	Housing & Redevelopment Authority of Clay County		29	1	1		PHA
Minneapolis Hub Office	MN184	Scott County Community Development Agency		24	0.5	0.5	NO	PHA
Minneapolis Hub Office	MN197	Southeastern Minnesota Multi-County HRA		52	1	1		PHA
Minneapolis Hub Office	MN212	Washington County Housing and Redevelopment Authority		28	1	0.5	YES	PHA
Minneapolis Hub Office	MN219	South Central MN Multi-County HRA		34	1	1		PHA
St. Louis Program Center	MO001	St. Louis Housing Authority		128	3	2		PHA
Kansas City Hub Office	MO002	Housing Authority of Kansas City, Missouri		257	5	7		PHA
St. Louis Program Center	MO004	Housing Authority of St. Louis County		118	2	2		PHA
St. Louis Program Center	MO006	Housing Authority of Saint Charles		105	2	2		PHA
St. Louis Program	MO007	Housing Authority of the City of		110	2	2		PHA

Center		Columbia, MO						
St. Louis Program Center	MO009	Housing Authority of the City of Jefferson		37	1	1		PHA
Kansas City Hub Office	MO058	Housing Authority of the City of Springfield, Missouri		2	0	0.5	NO	PHA
Kansas City Hub Office	MO197	St. Clair County PHA		185	4	4		PHA
St. Louis Program Center	MO199	North East Community Action Corp./dba Lincoln County PHA		151	3	2		PHA
St. Louis Program Center	MO203	St. Francois County Public Housing Authority		22	0.5	1		PHA
St. Louis Program Center	MO205	Franklin County Public Housing Agency		89	2	2		PHA
St. Louis Program Center	MO206	Phelps County Public Housing Agency		120	2	2		PHA
Kansas City Hub Office	MO210	Housing Authority of the City of Liberty		44	1	1		PHA
St. Louis Program Center	MO212	Ripley County Public Housing Agency		54	1	1		PHA
Kansas City Hub Office	MO215	Jasper County Public Housing Agency		25	1	1		PHA
St. Louis Program Center	MO227	St. Charles County Government		43	1	1		PHA
Jackson	MS00	The Housing		156	3	2		PHA

Hub Office	4	Authority of the City of Meridian						
Jackson Hub Office	MS005	The Housing Authority of the City of Biloxi		59	1	0.5	YES	PHA
Jackson Hub Office	MS006	Tennessee Valley Regional Housing Auth.		201	4	3		PHA
Jackson Hub Office	MS016	Mississippi Regional Housing Authority No. II		34	1	1		PHA
Jackson Hub Office	MS040	Mississippi Regional Housing Authority VIII		124	2	2		PHA
Jackson Hub Office	MS057	Mississippi Regional Housing Authority No. VII		222	4	4		PHA
Jackson Hub Office	MS058	Mississippi Regional Housing Authority VI		153	3	2		PHA
Jackson Hub Office	MS095	South Delta Regional Housing Authority		60	1	2		PHA
Jackson Hub Office	MS103	The Housing Authority of the City of Jackson, MS		28	1	1		PHA
Denver Hub Office	MT001	Housing Authority of Billings		38	1	1		PHA
Denver Hub Office	MT033	Missoula Housing Authority		131	3	3		PHA
Greensboro Hub Office	NC001	Housing Authority of the City of Wilmington, NC		92	2	2		PHA
Greensboro Hub	NC003	Housing Authority of the City of		5275	106	2		MTW

Office		Charlotte, N.C.						
Greensboro Hub Office	NC004	Housing Authority of the City of Kinston, NC		95	2	2		PHA
Greensboro Hub Office	NC006	Housing Authority of the City of High Point		174	3	3		PHA
Greensboro Hub Office	NC007	Housing Authority of the City of Asheville		199	4	2		PHA
Greensboro Hub Office	NC008	City of Concord Housing Department		70	1	1		PHA
Greensboro Hub Office	NC011	Greensboro Housing Authority		260	5	5		PHA
Greensboro Hub Office	NC012	Housing Authority of the City of Winston-Salem		80	2	1		PHA
Greensboro Hub Office	NC013	The Housing Authority of the City of Durham		123	2	3		PHA
Greensboro Hub Office	NC016	Salisbury Housing Authority		27	1	1		PHA
Greensboro Hub Office	NC018	Housing Authority of the Town of Laurinburg		92	2	1		PHA
Greensboro Hub Office	NC020	Wilson Housing Authority		48	1	1		PHA
Greensboro Hub Office	NC021	Housing Authority of the County of Wake		55	1	1		PHA
Greensboro Hub Office	NC022	Housing Authority of the City of Greenville		224	4	3		PHA

Greensboro Hub Office	NC032	Washington Housing Authority		34	1	1		PHA
Greensboro Hub Office	NC035	Sanford Housing Authority		114	2	2		PHA
Greensboro Hub Office	NC039	Lexington Housing Authority		16	0.5	1		PHA
Greensboro Hub Office	NC056	Hickory Housing Authority		33	1	1		PHA
Greensboro Hub Office	NC057	Gastonia Housing Authority		35	1	1		PHA
Greensboro Hub Office	NC060	Roxboro Housing Authority		25	1	1		PHA
Greensboro Hub Office	NC066	Burlington Housing Authority		32	1	1		PHA
Greensboro Hub Office	NC069	N Wilkesboro Housing Authority		32	1	1		PHA
Greensboro Hub Office	NC071	Thomasville Housing Authority		21	0.5	1		PHA
Greensboro Hub Office	NC072	Statesville Housing Authority		181	4	3		PHA
Greensboro Hub Office	NC087	Mid-East Regional Housing Authority		44	1	1		PHA
Greensboro Hub Office	NC102	Rowan County Housing Authority		137	3	2		PHA
Greensboro Hub	NC120	Chatham County Housing Authority		35	1	1		PHA

Office								
Greensboro Hub Office	NC134	East Spencer Housing Authority		10	0	1		PHA
Greensboro Hub Office	NC140	Western Carolina Community Action		43	1	1		PHA
Greensboro Hub Office	NC141	Coastal Community Action, Inc.		29	1	1		PHA
Greensboro Hub Office	NC144	Eastern Carolina Human Services Agency, Inc.		16	0.5	1		PHA
Greensboro Hub Office	NC145	Economic Improvement Council, Inc.		72	1	1		PHA
Greensboro Hub Office	NC149	Sandhills Community Action Program		41	1	1		PHA
Greensboro Hub Office	NC151	Twin Rivers Opportunities, Inc.		78	2	1.5	YES	PHA
Greensboro Hub Office	NC152	Mountain Projects, Inc.		28	1	0.5	YES	PHA
Greensboro Hub Office	NC159	Western Piedmont Council of Governments		55	1	1		PHA
Greensboro Hub Office	NC161	Isothermal Plan and Dev Commission		40	1	0.5	YES	PHA
Greensboro Hub Office	NC167	Northwestern Regional Housing Authority		277	6	4		PHA
Denver Hub Office	ND012	The Housing Authority of the City of Grand Forks, ND		95	2	2		PHA

Denver Hub Office	ND014	Fargo Housing and Redevelopment Authority		108	2	2		PHA
Denver Hub Office	ND017	Minot Housing Authority		23	0.5	1		PHA
Omaha Program Center	NE001	Housing Authority of the City of Omaha		208	4	4		PHA
Omaha Program Center	NE002	Housing Authority of the City of Lincoln		122	2	2		MTW
Omaha Program Center	NE004	Kearney Housing Agency		87	2	2		PHA
Omaha Program Center	NE153	Douglas County Housing Authority		30	1	1		PHA
Omaha Program Center	NE180	Northeast Nebraska Joint HA		35	1	1		PHA
Omaha Program Center	NE181	Goldenrod Regional Housing Agency		29	1	1		PHA
Manchester Community Service Center	NH001	Manchester Housing and Redevelopment Authority		28	1	1		PHA
Manchester Community Service Center	NH003	Dover Housing Authority		82	2	2		PHA
Manchester Community Service Center	NH010	Keene Housing Authority		96	2	2		MTW

Manchester Community Service Center	NH901	New Hampshire Housing Finance Authority		194	4	4		PHA
Newark Hub Office	NJ002	Housing Authority of the City of Newark		121	2	2		PHA
Newark Hub Office	NJ006	Housing Authority of the City of Perth Amboy		139	3	3		PHA
Newark Hub Office	NJ009	Housing Authority of the City of Jersey City		276	6	4		PHA
Newark Hub Office	NJ010	Housing Authority of the City of Camden		47	1	1		PHA
Newark Hub Office	NJ014	Atlantic City Housing Authority		25	1	1		PHA
Newark Hub Office	NJ021	Housing Authority of the City of Paterson		28	1	1		PHA
Newark Hub Office	NJ025	Housing Authority of the City of Orange		37	1	1		PHA
Newark Hub Office	NJ033	Woodbridge Housing Authority		25	1	0.5	YES	PHA
Newark Hub Office	NJ037	Irvington Housing Authority		29	1	1		PHA
Newark Hub Office	NJ039	The Housing Authority of Plainfield		13	0	1		PHA
Newark Hub Office	NJ050	Housing Authority of the City of East Orange		7	0	1		PHA

Newark Hub Office	NJ052	Housing Authority of the Town of Boonton, NJ		27	1	1		PHA
Newark Hub Office	NJ054	Lakewood Housing Authority		33	1	1		PHA
Newark Hub Office	NJ059	Pleasantville Housing Authority		68	1	2		PHA
Newark Hub Office	NJ063	Vineland HA		51	1	1		PHA
Newark Hub Office	NJ068	Housing Authority Town of Dover		15	0.5	0.5	NO	PHA
Newark Hub Office	NJ071	Fort Lee Housing Authority		81	2	1		PHA
Newark Hub Office	NJ090	Passaic County Public Housing Agency		84	2	2		PHA
Newark Hub Office	NJ092	Housing Authority County of Morris		88	2	2		PHA
Newark Hub Office	NJ095	Monmouth County Public Housing Agency		37	1	1		PHA
Newark Hub Office	NJ105	Housing Authority of the Borough of Madison (lead applicant in FY 2016)	Morristown HA, NJ023 (Co-Applicant in FY2016) HA of the City of Summit, NJ017 (Co-Applicant in FY 2016)	NJ105: 35 NJ023: 5 NJ017: 0	1	1		PHA

Newark Hub Office	NJ204	Housing Authority of Gloucester County		79	2	1		PHA
Newark Hub Office	NJ214	Lakewood Twp Rental Assistance Program		98	2	1		PHA
Newark Hub Office	NJ912	New Jersey Department of Community Affairs		40	1	3		PHA
Albuquerque Program Center	NM002	Clovis Housing & Development Agency, Inc.		120	2	2		PHA
Albuquerque Program Center	NM003	Mesilla Valley Public Housing Authority		31	1	0.5	YES	PHA
Albuquerque Program Center	NM009	Santa Fe Civic Housing Authority		44	1	1		PHA
Albuquerque Program Center	NM020	Housing Authority of the City of Truth or Consequences		96	2	1		PHA
Albuquerque Program Center	NM050	Santa Fe County Housing Authority		36	1	1		PHA
Albuquerque Program Center	NM057	Bernalillo County Housing Department		99	2	2		PHA
Albuquerque Program Center	NM063	Eastern Regional Housing Authority		99	2	2		PHA
Albuquerque	NM07	Socorro County		19	0.5	0.5	NO	PHA

Program Center	7	Housing Authority						
San Francisco Hub Office	NV001	Housing Authority of the City of Reno		108	2	1.5	YES	MTW
San Francisco Hub Office	NV018	Southern Nevada Regional Housing Authority		678	14	11		PHA
Buffalo Hub Office	NY001	Syracuse Housing Authority		289	6	3		PHA
Buffalo Hub Office	NY002	Buffalo Muni HA		30	1	0.5	YES	PHA
New York City Hub Office	NY005	New York City Housing Authority		557	11	3		PHA
Buffalo Hub Office	NY006	Utica HA		73	1	1		PHA
Buffalo Hub Office	NY009	Albany Housing Authority		161	3	3		PHA
Buffalo Hub Office	NY012	Troy Housing Authority		97	2	2		PHA
Buffalo Hub Office	NY015	Mechanicville Housing Authority		81	2	1		PHA
Buffalo Hub Office	NY022	Cohoes Housing Authority (lead applicant in FY 2016)	Watervliet Housing Authority, NY025 (Co-Applicant in FY 2016);	NY022: 17 NY025: 12 NY535: 3	1	0.5	YES	PHA

			Green Island Housing Authority, NY535 (Co-Applicant in FY 2016)					
Buffalo Hub Office	NY027	City of Oswego Community Development Office		22	0.5	0.5	NO	PHA
Buffalo Hub Office	NY028	Municipal Housing Authority of the City of Schenectady		77	2	2		PHA
New York City Hub Office	NY035	Town of Huntington Housing Authority		19	0.5	1		PHA
Buffalo Hub Office	NY041	Rochester Housing Authority		212	4	3		PHA
Buffalo Hub Office	NY044	Geneva HA		26	1	1		PHA
Buffalo Hub Office	NY048	Gloversville Housing Authority (lead applicant in FY 2016)	Town of Stillwater, NY561 (Co-Applicant in FY 2016); Town of Niskayuna, NY430 (Co-Applicant in FY 2016)	NY048:5 5 NY561: 25 NY430: 8	2	1.5	YES	PHA

Buffalo Hub Office	NY054	Ithaca Housing Authority		149	3	2		PHA
Buffalo Hub Office	NY060	Amsterdam Housing Authority		100	2	2		PHA
Buffalo Hub Office	NY070	Lockport HA		6	0	1		PHA
New York City Hub Office	NY071	Monticello Housing Authority		23	0.5	2		PHA
New York City Hub Office	NY077	Town of Islip Housing Authority		41	1	1		PHA
New York City Hub Office	NY082	Peekskill HA		12	0	1		PHA
New York City Hub Office	NY086	North Hempstead Housing Authority		28	1	1		PHA
Buffalo Hub Office	NY091	Erie County PHA Consortium, Town of Amherst, Belmont Housing		334	7	3		PHA
New York City Hub Office	NY110	New York City Department Housing Preservation + Development		1231	25	20		PHA
New York City Hub Office	NY125	Village of Highland Falls		34	1	0.5	YES	PHA
New York City	NY13	Town of Babylon Housing		43	1	1		PHA

Hub Office	0	Assistance Agency						
New York City Hub Office	NY149	Town of Brookhaven		15	0.5	1		PHA
New York City Hub Office	NY152	North Fork Housing Alliance, Inc.		11	0	0.5	NO	PHA
New York City Hub Office	NY158	Village of Kiryas Joel Housing Authority		44	1	1		PHA
Buffalo Hub Office	NY405	City of North Tonawanda, Belmont Housing Resources, Agent		25	1	1		PHA
Buffalo Hub Office	NY408	Town of Colonie		71	1	1		PHA
Buffalo Hub Office	NY409	Rental Assistance Corporation of Buffalo		151	3	2		PHA
Buffalo Hub Office	NY422	Town of Guilderland (lead applicant in FY 2016)	Town of Bethlehem, NY427 (Co-Applicant in FY 2016) Town of Knox, NY447 (Co-Applicant in FY 2016) Town of Duanesburg, NY428 (Co-	NY422: 12 NY427: 6 NY447: 7 NY428: 5 NY416: 7 NY630: 5	1	1		PHA

			Applicant in FY 2016) Town of Clifton Park, NY416 (Co-Applicant in FY 2016) Village of Waterford, NY630 (Co-Applicant in FY 2016)					
Buffalo Hub Office	NY433	City of Johnstown		26	1	0.5	YES	PHA
Buffalo Hub Office	NY443	City of Utica Section 8 Program		59	1	1		PHA
Buffalo Hub Office	NY512	Village of Scotia (lead applicant in FY 2016)	Town of Glenville, NY513 (Co-Applicant in FY2016) ; Town of Schodack, NY431 (Co-Applicant in FY 2016)	NY512: 27 NY513: 6 NY431: 6	1	0.5	YES	PHA
Buffalo Hub Office	NY516	Town of Rotterdam		57	1	1		PHA
Buffalo Hub	NY530	Village of Fort Plain		28	1	1		PHA

Office								
Buffalo Hub Office	NY538	Village of Corinth (lead applicant in FY 2015)	Town of Corinth, NY519 (Co-Applicant in FY 2015); Town of Hadley, NY421 (Co-Applicant in FY 2015)	NY538: 17 NY519: 10 NY421: 10	1	0.5	YES	PHA
Buffalo Hub Office	NY562	Village of Ballston Spa		34	1	1		PHA
New York City Hub Office	NY904	NYS Housing Trust Fund (received an FSS program through a transfer from NY155)		1906	38	27.5		PHA
Columbus Program Center	OH001	Columbus Metropolitan Housing Authority		228	5	3		PHA
Cleveland Hub Office	OH002	Youngstown Metropolitan Housing Authority		253	5	4		PHA
Cleveland Hub Office	OH003	Cuyahoga Metropolitan Housing Authority		357	7	4		PHA
Cincinnati Community Service Center	OH004	Cincinnati Metropolitan Housing Authority		461	9	6		PHA
Cincinnati	OH00	Dayton Metropolitan		138	3	3		PHA

Community Service Center	5	Housing Authority						
Cleveland Hub Office	OH006	Lucas Metropolitan Housing Authority		201	4	5		PHA
Cleveland Hub Office	OH007	Akron Metropolitan Housing Authority		255	5	5		PHA
Cleveland Hub Office	OH008	Trumbull Metropolitan Housing Authority		82	2	2		PHA
Columbus Program Center	OH009	Zanesville Metropolitan HA		177	4	4		PHA
Cleveland Hub Office	OH012	Lorain Metropolitan Housing Authority		129	3	2		PHA
Cleveland Hub Office	OH014	Jefferson Metropolitan Housing Authority		47	1	1		PHA
Columbus Program Center	OH021	Springfield Metropolitan Housing Authority		48	1	1		PHA
Columbus Program Center	OH024	Chillicothe Metropolitan Housing Authority		94	2	2		PHA
Cleveland Hub Office	OH025	Lake Metropolitan Housing Authority		54	1	1		PHA
Cleveland Hub Office	OH028	Erie MHA		52	1	1		PHA
Cleveland Hub Office	OH031	Portage Metropolitan Housing Authority		30	1	1		MTW

Columbus Program Center	OH033	Cambridge Metropolitan Housing Authority (lead applicant in FY 2016)	Monroe Metropolitan HA, OH058 (Co-Applicant in FY 2016 HCV FSS); Noble Metro. HA, OH069 (Co-Applicant in FY 2016 HCV FSS)	OH033: 23 OH058: 4 OH069: 2	1	1		PHA
Columbus Program Center	OH035	Meigs MHA		31	1	1		PHA
Cleveland Hub Office	OH036	Wayne Metropolitan Housing Authority		59	1	1		PHA
Columbus Program Center	OH040	Jackson Metropolitan Housing Authority		27	1	1		PHA
Columbus Program Center	OH041	Athens Metropolitan Housing Authority		40	1	1		PHA
Cleveland Hub Office	OH042	Geauga Metropolitan Housing Authority		82	2	2		PHA
Columbus Program Center	OH044	Allen Metropolitan Housing Authority		40	1	1		PHA
Cincinnati Community Service	OH046	Adams Metropolitan Housing Authority		23	0.5	1		PHA

Center								
Columbus Program Center	OH050	Knox Metropolitan Housing Authority		19	0.5	0.5	NO	PHA
Cincinnati Community Service Center	OH053	Clinton Metropolitan Housing Authority		25	1	1		PHA
Columbus Program Center	OH059	Pickaway Metro Housing Authority		25	1	0.5	YES	PHA
Cleveland Hub Office	OH063	Tuscarawas Metropolitan Housing Authority		44	1	1		PHA
Columbus Program Center	OH066	Morgan Metropolitan Housing Authority		34	1	1		PHA
Columbus Program Center	OH070	Fairfield Metropolitan Housing Authority		79	2	2		PHA
Columbus Program Center	OH072	The Logan County Metropolitan HA		28	1	1		PHA
Cleveland Hub Office	OH073	Parma Public Housing Agency		36	1	1		PHA
Columbus Program Center	OH077	City of Marietta, OH/PHA		46	1	1		PHA
Columbus Program	OH078	Vinton Metropolitan Housing Authority		29	1	1		PHA

Center								
Columbus Program Center	OH079	Delaware Metropolitan Housing Authority		13	0	0.5	NO	PHA
Columbus Program Center	OH083	Morrow Metropolitan Housing Authority		33	1	1		PHA
Oklahoma City Program Center	OK002	Oklahoma City Housing Authority		25	1	1		PHA
Oklahoma City Program Center	OK073	Housing Authority of the City of Tulsa		372	7	2		PHA
Oklahoma City Program Center	OK095	Housing Authority of the City of Shawnee, OK		138	3	3		PHA
Oklahoma City Program Center	OK099	Muskogee		82	2	1		PHA
Oklahoma City Program Center	OK139	Housing Authority of the City of Norman		42	1	1		PHA
Oklahoma City Program Center	OK146	Housing Authority of the City of Stillwater		68	1	1		PHA
Oklahoma City Program Center	OK901	Oklahoma Housing Finance Agency		347	7	3		PHA
Portland Program	OR001	Housing Authority of Clackamas		81	2	1.5	YES	PHA

Center		County					
Portland Program Center	OR00 2	Home Forward		511	10	8	MTW
Portland Program Center	OR00 6	Housing and Community Services Agency of Lane County		207	4	3	PHA
Portland Program Center	OR00 8	Housing Authority & Urban Renewal Agency of Polk Co		48	1	1	PHA
Portland Program Center	OR01 1	Housing Authority of the City of Salem		235	5	4	PHA
Portland Program Center	OR01 4	Marion County Housing Authority		40	1	1	PHA
Portland Program Center	OR01 5	Housing Authority of Jackson County		94	2	2	PHA
Portland Program Center	OR01 6	Housing Authority of Yamhill County		176	4	4	PHA
Portland Program Center	OR01 9	Linn-Benton Housing Authority		128	3	2	PHA
Portland Program Center	OR02 2	Housing Authority of Washington County		107	2	2	PHA
Portland Program Center	OR02 6	Mid-Columbia Housing Authority		48	1	1	PHA
Portland Program Center	OR02 8	Northwest Oregon Housing Authority		27	1	1	PHA
Portland Program Center	OR03 2	Northeast Oregon Housing Authority		97	2	2	PHA

Portland Program Center	OR034	Central Oregon Regional Housing Authority dba Housing Works		142	3	2		PHA
Pittsburgh Hub Office	PA001	Housing Authority of the City of Pittsburgh		713	14	8		MTW
Philadelphia Hub Office	PA002	Philadelphia Housing Authority		80	2	6		MTW
Pittsburgh Hub Office	PA006	Allegheny County Housing Authority		145	3	3		PHA
Philadelphia Hub Office	PA008	Harrisburg Housing Authority		22	0.5	1		PHA
Pittsburgh Hub Office	PA010	Housing Authority of the County of Butler		60	1	1		PHA
Philadelphia Hub Office	PA012	Montgomery County HA		46	1	1		PHA
Pittsburgh Hub Office	PA018	Westmoreland County Housing Authority		228	5	4		PHA
Philadelphia Hub Office	PA021	Lycoming Housing Authority		31	1	1		PHA
Philadelphia Hub Office	PA022	Housing Authority of the City of York		62	1	1		PHA
Philadelphia Hub Office	PA023	Delaware County Housing Authority		61	1	1		PHA
Philadelphia Hub Office	PA024	Housing Authority of the City of Easton		25	1	1		PHA
Pittsburgh	PA031	Altoona Housing		127	3	1		PHA

h Hub Office		Authority						
Philadelp hia Hub Office	PA034	Housing Authority of the County of Franklin		21	0.5	0.5	NO	PHA
Philadelp hia Hub Office	PA035	Housing Authority of the County of Dauphin		26	1	1		PHA
Philadelp hia Hub Office	PA036	Housing Authority of the City of Lancaster		23	0.5	0.5	NO	PHA
Pittsburg h Hub Office	PA039	Armstrong County Housing Authority		23	0.5	0.5	NO	PHA
Philadelp hia Hub Office	PA046	Housing Authority of the County of Chester		51	1	1		PHA
Pittsburg h Hub Office	PA048	Housing Authority of Indiana County		28	1	0.5	YES	PHA
Philadelp hia Hub Office	PA060	Housing Authority of Northumberland County		32	1	1		PHA
Philadelp hia Hub Office	PA075	Housing Authority of the County of Cumberland		31	1	0.5	YES	PHA
Philadelp hia Hub Office	PA081	Lehigh County Housing Authority		30	1	1		PHA
Philadelp hia Hub Office	PA082	Housing Authority of the County of Union		31	1	0.5	YES	PHA
Pittsburg h Hub Office	PA086	Housing Authority of the County of Clarion		101	2	2		PHA
Philadelp hia Hub Office	PA088	Housing Authority of Centre County		28	1	1		PHA

Philadelp hia Hub Office	PA090	Lancaster County Housing Authority		2	0	0.5	NO	PHA
Philadelp hia Hub Office	PA091	Adams County Housing Authority		47	1	1		PHA
Providenc e Communi ty Service Center	RI001	The Housing Authority of the City of Providence		185	4	3		PHA
Providenc e Communi ty Service Center	RI002	Housing Authority of the City of Pawtucket		112	2	2		PHA
Providenc e Communi ty Service Center	RI004	Central Falls Housing Authority		41	1	1		PHA
Providenc e Communi ty Service Center	RI007	East Providence Housing Authority		46	1	1		PHA
Providenc e Communi ty Service Center	RI010	Town of Cumberland Housing Authority (lead applicant in FY 2016)	Lincoln Housing Authority, RI018 (Co- Applicant in FY 2016)	RI010: 42	1	1		PHA
Providenc e Communi ty Service Center	RI011	Warwick Housing Authority		26	1	1		PHA
Providenc e Communi	RI016	Town of Coventry Housing Authority		47	1	1		PHA

ty Service Center								
Providence Community Service Center	RI017	Town of North Providence Housing Authority		18	0.5	0.5	NO	PHA
Providence Community Service Center	RI024	Housing Authority of the Town of East Greenwich		27	1	1		PHA
Providence Community Service Center	RI026	Narragansett Housing Authority		40	1	1		PHA
Providence Community Service Center	RI901	Rhode Island Housing		159	3	3		PHA
San Juan Hub Office	RQ006	Municipality of San Juan		57	1	1		PHA
San Juan Hub Office	RQ008	Municipality of Ponce		23	0.5	0.5	NO	PHA
San Juan Hub Office	RQ011	Municipality of Bayamon		44	1	1		PHA
San Juan Hub Office	RQ016	Municipality of Guaynabo		27	1	1		PHA
San Juan Hub Office	RQ030	Municipality of San German (lead applicant in FY 2016)	Muni. of Hormigueros, RQ035 (Co-Applicant in FY	RQ030: 9 RQ035: 8 RQ026: 16	1	1		PHA

			2016); Muni. of San Sebastian, RQ026 (Co- Applicant in FY 2016)					
San Juan Hub Office	RQ03 8	Municipality of Juana Díaz		40	1	1		PHA
Columbia Program Center	SC001	The Housing Authority City of Charleston		84	2	1		PHA
Columbia Program Center	SC002	Housing Authority of the City of Columbia, SC		86	2	2		PHA
Columbia Program Center	SC003	Spartanburg Housing Authority		112	2	2		PHA
Columbia Program Center	SC004	Housing Authority of Greenville		95	2	2		PHA
Columbia Program Center	SC026	Beaufort Housing Authority		61	1	1		PHA
Columbia Program Center	SC034	Housing Authority of Myrtle Beach		41	1	1		PHA
Columbia Program Center	SC037	Housing Authority of Anderson		26	1	1		PHA
Columbia Program Center	SC056	Charleston County Housing & Redevelopment Authority		76	2	1		PHA
Columbia Program	SC057	North Charleston Housing Authority		57	1	1		PHA

Center								
Denver Hub Office	SD016	Sioux Falls Housing and Redevelopment Commission		117	2	2		PHA
Denver Hub Office	SD056	Brookings County Housing Redevelopment Commission		40	1	1		PHA
Denver Hub Office	SD057	Mobridge Housing and Redevelopment Commission		32	1	1		PHA
Memphis Hub Office	TN001	Memphis Housing Authority		73	1	2		PHA
Knoxville Program Center	TN003	Knoxville's Community Development Corporation		42	1	1		PHA
Knoxville Program Center	TN004	Chattanooga Housing Authority		67	1	2		PHA
Nashville Program Center	TN005	MDHA - Nashville		494	10	4		PHA
Knoxville Program Center	TN006	Kingsport Housing & Redevelopment Authority		117	2	3		PHA
Memphis Hub Office	TN007	Jackson Housing Authority		248	5	4		PHA
Nashville Program Center	TN035	Franklin		52	1	1		PHA
Nashville Program Center	TN039	Shelbyville		65	1	1		PHA

Knoxville Program Center	TN04 2	Town of Crossville Housing Authority		47	1	1		PHA
Nashville Program Center	TN04 6	Columbia Housing and Redevelopment Corporation		39	1	1		PHA
Knoxville Program Center	TN08 8	Oak Ridge Housing Authority		25	1	0.5	YES	PHA
Knoxville Program Center	TN11 3	East Tennessee Human Resource Agency, Inc.		31	1	1		PHA
Nashville Program Center	TN90 3	Tennessee Housing Development Agency		229	5	5		PHA
San Antonio Hub Office	TX00 1	Housing Authority of Austin		287	6	5		PHA
Fort Worth Hub Office	TX00 3	Housing Authority of the City of El Paso, TX		192	4	2		PHA
Fort Worth Hub Office	TX00 4	Housing Authority of City of Fort Worth		295	6	5		PHA
Houston Program Center	TX00 5	Houston Housing Authority		723	14	7		PHA
San Antonio Hub	TX00 6	Housing Authority of the City of San Antonio		1289	26	17		MTW
San Antonio Hub	TX00 7	HA of the City of Brownsville		201	4	3		PHA
Fort	TX00	The Housing		1151	23	11		PHA

Worth Hub Office	9	Authority of the City of Dallas, Texas (DHA)						
Fort Worth Hub Office	TX010	Housing Authority of the City of Waco		120	2	2		PHA
Houston Program Center	TX017	Housing Authority of the City of Galveston		25	1	0.5	YES	PHA
Fort Worth Hub Office	TX018	Housing Authority of the City of Lubbock		54	1	1		PHA
Fort Worth Hub Office	TX022	Wichita Falls		30	1	1		PHA
Houston Program Center	TX023	Housing Authority of the City of Beaumont		98	2	2		PHA
San Antonio Hub Office	TX028	McAllen Housing Authority		77	2	1		PHA
San Antonio Hub Office	TX046	Housing Authority of the City of Mission, Texas		34	1	2		PHA
San Antonio Hub Office	TX073	Housing Authority of the City of Pharr		28	1	1		PHA
San Antonio Hub Office	TX087	San Marcos Housing Authority		80	2	2		PHA
San Antonio Hub	TX114	Housing Authority of the City of		35	1	1		PHA

Office		Kingsville					
San Antonio Hub Office	TX163	Robstown Housing Authority		35	1	1	PHA
San Antonio Hub Office	TX322	Housing Authority of the City of Round Rock, Texas		1	0	1	PHA
Fort Worth Hub Office	TX327	Housing Authority of the City of Abilene		76	2	1	PHA
Fort Worth Hub Office	TX431	Tarrant County Housing Assistance Office		235	5	3	PHA
Fort Worth Hub Office	TX433	Housing Authority of the City of Arlington		140	3	3	PHA
Fort Worth Hub Office	TX435	City of Garland Housing Agency		58	1	1	PHA
Fort Worth Hub Office	TX439	Anthony Housing Authority, Inc.		76	2	1	PHA
San Antonio Hub Office	TX452	Housing Authority of Bexar County		180	4	3	PHA
Fort Worth Hub Office	TX456	City of Tyler Housing Agency		86	2	2	PHA
Fort Worth Hub	TX459	City of Longview, Texas		26	1	1	PHA

Office								
Houston Program Center	TX461	Walker County Housing Authority		30	1	1		PHA
Fort Worth Hub Office	TX470	Housing Authority of the City of San Angelo, TX		93	2	2		PHA
Fort Worth Hub Office	TX472	City of Amarillo		17	0.5	0.5	NO	PHA
San Antonio Hub Office	TX497	Housing Authority of the County of Hidalgo		100	2	2		PHA
Houston Program Center	TX512	Deep East Texas Council of Governments		102	2	2		PHA
Houston Program Center	TX526	Brazos Valley Council of Governments		352	7	7		PHA
Fort Worth Hub Office	TX534	Midland County Housing Authority		37	1	1		PHA
Fort Worth Hub	TX542	Texoma Council of Governments		93	2	2		PHA
Fort Worth Hub Office	TX559	Dallas, County Of		96	2	1		PHA
Houston Program Center	TX560	Montgomery County Housing Authority		36	1	1		PHA
Denver Hub Office	UT002	Housing Authority of the City of Ogden		49	1	1		PHA

Denver Hub Office	UT003	The Housing Authority of the County of Salt Lake		230	5	4		PHA
Denver Hub Office	UT004	Housing Authority of Salt Lake City		117	2	2		PHA
Denver Hub Office	UT007	Provo City Housing Authority		98	2	2		PHA
Denver Hub Office	UT009	Davis Community Housing Authority		28	1	0.5	YES	PHA
Denver Hub Office	UT011	Housing Authority of Utah County		39	1	1		PHA
Denver Hub Office	UT020	Tooele County Housing Authority		30	1	1		PHA
Denver Hub Office	UT021	St. George Housing Authority		19	0.5	0.5	NO	PHA
Richmond Program Center	VA001	Portsmouth Redevelopment and Housing Authority		215	4	4		PHA
Richmond Program Center	VA002	Bristol RHA		40	1	1		PHA
Richmond Program Center	VA003	Newport News Redevelopment and Housing Authority		130	3	3		PHA
Washington, DC Program Center	VA004	Alexandria Redevelopment and Housing Authority		72	1	2		PHA
Richmond	VA00	Hopewell RHA		51	1	1		PHA

d Program Center	5							
Richmon d Program Center	VA00 6	Norfolk Redevelopment and Housing Authority		333	7	5		PHA
Richmon d Program Center	VA00 7	Richmond Redevelopment and Housing Authority		59	1	1		PHA
Richmon d Program Center	VA01 0	Danville RHA		20	0.5	1		PHA
Richmon d Program Center	VA01 1	City of Roanoke Redevelopment & Housing Authority		304	6	3		PHA
Richmon d Program Center	VA01 2	Chesapeake Redevelopment & Housing Authority		133	3	3		PHA
Richmon d Program Center	VA01 4	Harrisonburg Redevelopment and Housing Authority		123	2	1		PHA
Richmon d Program Center	VA01 7	Hampton Redevelopment & Housing Authority		41	1	1		PHA
Richmon d Program Center	VA01 8	Franklin Redevelopment and Housing Authority		39	1	1		PHA
Washingt on, DC Program Center	VA01 9	Fairfax County Redevelopment & Housing Authority		121	2	2		MTW

Richmond Program Center	VA022	Waynesboro Redevelopment and Housing Authority		93	2	2		PHA
Richmond Program Center	VA025	Suffolk Redevelopment and Housing Authority		111	2	2		PHA
Washington, DC Program Center	VA035	County of Loudoun		32	1	1		PHA
Richmond Program Center	VA039	City of Virginia Beach		45	1	1		PHA
Richmond Program Center	VA041	James City County Office of Housing & Community Development		4	0	0.5	NO	PHA
Washington, DC Program Center	VA046	Prince William County OHCD		47	1	1		PHA
San Juan Hub Office	VQ001	VIRGIN ISLANDS HOUSING AUTHORITY		26	1	1		PHA
Manchester Community Service Center	VT001	Burlington Housing Authority		135	3	2		PHA
Manchester Community Service Center	VT002	Brattleboro Housing Authority		70	1	2		PHA
Manchester	VT003	Rutland Housing Authority		5	0	0.5	NO	PHA

Community Service Center								
Manchester Community Service Center	VT901	Vermont State Housing Authority		219	4	4		PHA
Seattle Hub Office	WA001	Seattle Housing Authority		357	7	6		MTW
Seattle Hub Office	WA002	King County Housing Authority		95	2	5		MTW
Seattle Hub Office	WA003	Housing Authority of the City of Bremerton		55	1	1		PHA
Seattle Hub Office	WA004	Peninsula Housing Authority		76	2	2		PHA
Seattle Hub Office	WA005	Housing Authority of the City of Tacoma		162	3	3		MTW
Seattle Hub Office	WA007	Housing Authority City of Longview		96	2	2		PHA
Portland Program Center	WA008	Housing Authority of the City of Vancouver		246	5	3		MTW
Portland Program Center	WA013	Columbia Gorge Housing Authority		37	1	1		PHA
Seattle Hub Office	WA020	Housing Authority City of Kelso		31	1	1		PHA
Seattle Hub Office	WA021	Housing Authority of the City of Pasco and Franklin County		42	1	1		PHA

Seattle Hub Office	WA024	Housing Authority of Island County		30	1	1		PHA
Seattle Hub Office	WA036	Kitsap County Consolidated Housing Authority		18	0.5	0.5	NO	PHA
Seattle Hub Office	WA042	Housing Authority of the City of Yakima		113	2	2		PHA
Seattle Hub Office	WA049	Housing Authority of Thurston County		122	2	2		PHA
Seattle Hub Office	WA054	Pierce County Housing Authority		108	2	2		PHA
Seattle Hub Office	WA061	Housing Authority of Skagit County		41	1	1		PHA
Seattle Hub Office	WA064	HA of Chelan County and the City of Wenatchee		54	1	1		PHA
Milwaukee Program Center	WI002	Housing Authority of the City of Milwaukee		160	3	2		PHA
Milwaukee Program Center	WI064	Beloit Housing Authority		38	1	1		PHA
Milwaukee Program Center	WI065	Appleton Housing Authority		33	1	1		PHA
Milwaukee Program Center	WI160	Dunn County Housing Authority (lead applicant in FY 2015)	Wisconsin Housing and Economic Development Authority	WI160: 10 WI901: 7	0.5	0.5	NO	PHA

			(WI901), Co- Applicant in FY 2015 FSS)					
Milwaukee Program Center	WI183	Housing Authority of Racine County		71	1	1		PHA
Milwaukee Program Center	WI186	Brown County Housing Authority		87	2	2		PHA
Milwaukee Program Center	WI195	City of Kenosha Housing Authority		55	1	1		PHA
Milwaukee Program Center	WI213	Winnebago County Housing Authority		42	1	1		PHA
Milwaukee Program Center	WI214	Dane County Housing Authority (lead applicant in FY 2016)	City of Madison Community Developme nt Authority, WI003 (Co- Applicant in FY 2016)	WI214: 13 WI003: 12	1	1		PHA
Charleston Communi ty Service Center	WV00 1	Charleston- Kanawha Housing Authority		112	2	2		PHA
Charleston Communi ty Service	WV00 3	Wheeling Housing Authority		45	1	1		PHA

Center								
Charleston Community Service Center	WV004	The Huntington West Virginia Housing Authority		51	1	1		PHA
Charleston Cmty. Service Cntr	WV005	Parkersburg HA		98	2	1		PHA
Charleston Community Service Center	WV009	The Housing Authority of the City of Fairmont		14	0	0.5	NO	PHA
Charleston Community Service Center	WV014	Benwood - McMechen Housing Authority		7	0	0.5	NO	PHA
Charleston Community Service Center	WV027	Clarksburg-Harrison Regional Housing Authority		31	1	1		PHA
Charleston Community Service Center	WV037	Housing Authority of Mingo County		49	1	1		PHA
Charleston Community Service Center	WV045	Randolph County Housing Authority		23	0.5	0.5	NO	PHA