



**U. S. Department of Housing and Urban Development
Public and Indian Housing**

Special Attention of:
Public Housing Agencies (PHAs);
Public Housing Office Directors

Notice PIH 2008-7 (HA)

Issued: January 24, 2008

Expires: January 31, 2009

Cross References: PIH 2007-13

Subject: Certification of accuracy of data in the Public Housing Information Center System used to calculate the Capital Fund formula allocation in Fiscal Year 2008

1. Purpose. The purpose of this Notice is to advise executive directors of PHAs that the terms and conditions of Notice 2007-13 regarding certification of data in the Public Housing Information Center (PIC) system in Federal Fiscal Year 2007 remain applicable in Federal Fiscal Year 2008 as modified by the terms and conditions of this Notice.

2. Background. Each year the Department allocates Capital Fund grants to PHAs under the Capital Fund Program that is authorized by Section 9(d) of the United States Housing Act of 1937. The Department uses a formula to calculate the funding amount for each Capital Fund grant for each PHA. The formula is codified at 24 CFR 905.10. The Department bases its formula calculation extensively on data submitted to HUD by PHAs in the PIC system. PHAs are required to accurately report data in the PIC system in accordance with Section 15(B) of their Annual Contributions Contract with HUD (Form HUD 53012A, 7/1995 version). In Federal Fiscal Year 2007, the Office of Public and Indian Housing (PIH) established a process for PHAs to certify that the data contained in the PIC system that is to be used in calculating the Capital Fund formula is accurate. The process was described in Notice 2007-13. All of the terms and conditions of Notice 2007-13 remain in effect except as outlined in this Notice.

3. For Further Information: Contact the Office of Public and Indian Housing, Office of Capital Improvements, Attention: Robert Dalzell, Department of Housing and Urban Development, 451 Seventh Street, SW, Room 4130, Washington, DC 20410; telephone (202) 708-1640 (this is not a toll free number). Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Information Relay Service at (800) 877-8339. Additional information **including a step-by-step guide of the certification pages in PIC** is available from the Office of Capital Improvements Internet site at <http://www.hud.gov/offices/pih/programs/ph/capfund/index.cfm>.

4. Modifications to Notice 2007-13 as it applies to Federal Fiscal Year 2008: The Department is modifying the following provisions of Notice 2007-13 as it applies to the data certification process for Federal Fiscal Year 2008:

- a. Section 6 of Notice 2007-13 references a “Reporting Date” to be used for calculating the Capital Fund formula for Federal Fiscal Year 2007. The “Reporting Date” for calculation of the Capital Fund Formula in Federal Fiscal Year 2008 is September 30, 2007.
- b. Section 9 of Notice 2007-13 also refers to the “Reporting Date”: all references to the “Reporting Date” in Section 9 are changed to September 30, 2007 for the Federal Fiscal Year 2008 data certification process.
- c. Section 10 of Notice 2007-13 is modified as follows: “The Department will post the time schedule for completion of the data certification process on the Office of Capital Improvements Web Site located at <http://www.hud.gov/offices/pih/programs/ph/capfund/index.cfm>.”

All other terms and conditions of Notice 2007-13 remain in effect and applicable to the data certification process for Federal Fiscal Year 2008.

5. Paperwork Reduction Act Statement. The information collection requirements contained in this notice have been approved by the Office of Management and Budget under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520), and assigned OMB control number 2577-0157. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

/s/

Paula O. Blunt, General Deputy Assistant Secretary
for Public and Indian Housing