

Announcement of SAGIS Implementation for Calendar Year (CY) 2010 Operating Subsidy Processing

For CY 2010, the Department will use the Subsidy and Grants Information System (SAGIS) to process public housing operating subsidies.

- SAGIS User Manuals and associated training materials will be posted to the SAGIS CY 2010 Operating Fund Submission web page (<http://www.hud.gov/offices/reac/products/sagis/training.cfm>) by November 16, 2009. Due to system enhancements and changes, it is strongly recommended that all SAGIS users review the available training manuals and materials prior to the opening of SAGIS.
- The SAGIS system will open on December 7, 2009 for PHAs with 1,000 or more units and on January 11, 2010 for PHAs with fewer than 1,000 units. The deadline for all CY 2010 PHA submissions is March 1, 2010. (To allow time for PHAs to submit their CY 2010 subsidy requests, the Department will provide PHAs with an initial obligation of operating subsidy based on estimates. More specific instructions regarding CY 2010 subsidy processing will be included in an upcoming notice.)
- PHAs are reminded to verify and, where necessary, update Executive Director and PHA user (data entry personnel) information including names, telephone numbers and email addresses in the PIH Information Center (IMS-PIC).
- PHAs also are reminded to verify that their Web Access Security Subsystem (WASS) IDs are active and that fee accountant information is updated in WASS. (Note: TAC support is currently available to address WASS IDs and updates for user names and email addresses. The TAC phone number is 1-888-245-4860. The TAC webpage is at: <http://www.hud.gov/offices/reac/support/tac.cfm>.)
- If a PHA User enters WASS and the SAGIS link is not present, the user should contact the PHA Secure Systems Coordinator (SSC) to have the link established. If a HUD Field Office user enters WASS and the SAGIS link is not present, the HUD Field Office user should contact the OFO SAGIS system administrator.

SAGIS has undergone extensive testing and improvement since its initial introduction in 2008, addressing both system performance (load) issues and technical defects. The Department would like to extend its appreciation to PHAs, fee accountants and HUD Field Office staff who assisted in SAGIS' reengineering.