

# Sample

## Mark-to-Market Form 6.1 OAHP Preservation Office Director to PAE Transmitting Executed Restructuring Commitment

From: OAHP Preservation Office  
To: PAE  
Transmission: Overnight Hard Copy  
Date: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
FHA Number: \_\_\_\_\_ REMS ID Number \_\_\_\_\_  
Section 8 HAP Contract Number: \_\_\_\_\_

Dear: (PAE)

This is to notify you that we have approved the proposed Restructuring Plan and executed the Commitment for the subject property. Please provide the Restructuring Plan and Commitment to the Owner using Form 6.2, which contains important information on the owner's right to appeal.

We will advise you if an appeal is filed and the results of such an appeal. You should continue to track this asset and assure that it reaches closing (or rent reduction without restructuring) as soon as possible. Thank you for achieving this milestone.

Sincerely,

(Director of OAHP Preservation Office)