A. How to register for a user ID as a Coordinator:

1. Open your Web browser (e.g., Netscape).
2. In the Location field of your browser, type in the following URL address: www.hud.gov/reac. The REAC Web page displays on your screen.
3. Click on the online systems link. Scroll to the bottom of the page and click on the Multifamily Housing Entity link. The Multifamily Coordinator and User registration form displays.
4. Click on the Coordinator Application Type radio button.
5. Complete the form by filling out all of the fields. Remember the password you choose AND how you enter it (uppercase/lowercase)!
6. Click on the button. The confirmation page displays on your screen.
7. Make sure the Organization’s mailing address is correct or you will not receive your user ID! If the mailing address is wrong, follow the instructions on the page to get it corrected, and click the button. If the mailing address is correct, click on the button.

B. How you get your user ID:

Coordinator's user ID

CEO of Organization

(within 2 weeks)

Confirms Coordinator by providing user ID

You receive your user ID from CEO of Organization

C. How to log in to HUD’s secure systems:

1. Open your Web browser (e.g., Netscape).
2. In the Location field, type in the following URL address: www.hud.gov/reac. The REAC Web page displays on your screen.
3. Click on the online systems link on the left side of the page.
4. Click on the button. The “Username and Password Required” window pops up.
5. Type your user ID in the User Name field.
6. Tab to the Password field and type in your password.
7. Click on the button. The Legal Warning page displays.
8. Read the warning and then click on the button. The Secure Systems page displays on your screen.
9. Follow the step-by-step system administration instructions in the Secure Connection User Guide (online systems) page to:
   a. establish yourself as the Coordinator in the system, and
   b. provide Multifamily users with system access.

Need help? Click on the Contact Us link to contact the Technical Assistance Center.