Resident Assessment Subsystem (RASS) Training

September 2001

Appendix B: Logging on to RASS
Appendix B: Logging on to RASS

Overview

This section contains information on logging into RASS as an external PHA of Multifamily user.
The following module describes this functionality in detail:

- Logging on as an External User (Page 1)

Intended Audience:
- Public Housing Agency Users
Logging on as an External User

The following steps demonstrate how to access the Resident Assessment Subsystem as an External (PHA or Multifamily) user:

Step 1:  Launch the Internet browser on your computer.

Step 2:  Enter the following address in the Location/Go to field of the browser: http://www.hud.gov/offices/rea/.

Step 3:  Press the Enter key on your keyboard.

The following screen “Real Estate Assessment Center” appears:

Step 4:  Single click on the online systems link located to the left of the screen.

The following screen “Online Systems” is displayed:

Description:  The online systems page displays information on HUD REAC Systems and is the Portal to HUD REAC Systems using the LOG IN push button.
Step 5: Single click on the pushbutton at the top-right of the screen.
The following **Username and Password Required** pop-up box appears:

**LOG IN POP-UP BOX**

**online systems**

If you already have a User ID, click on the “Log In” button to proceed directly to Secure Connection. Note that upon log in, the “User Name” field actually requires your user ID.

![Login Pop-Up Box](image)

**WHAT**
Enter username for HUD Systems login at hudapp2.hud.gov.

**SINGLE-TECH**
All AOA software systems.

**INFO**
User Name: [ ]
Password: [ ]

**OK**
Cancel

**Step 6:** Enter your user ID and password.

**NOTE:** The user ID is six characters where the first character is an “M” and the remaining 5 characters are numeric. An example of a user ID would be as follows: **M12345**.

**Step 7:** Single click **OK** pushbutton.
The Resident Assessment- Secure Systems Legal Warning screen is displayed:

**SECURE SYSTEMS SCREEN**

![Secure Systems Screen](image)

**Step 8:** Single click the **Continue** pushbutton. Resident Assessment- Secure Systems Selection screen appears.

The following screen is displayed:

**SECURE SYSTEMS SCREEN**

![Secure Systems Screen](image)

**Step 9:** Single click on the Resident Assessment Subsystem (RASS) link. This will take you to your specific system menu. Examples: Survey Administrator Communications screen or the PHA Main screen.