Introduction:

This topic will demonstrate how to generate an inspection sample using the PASS DCD 2.1 software. The inspection sample generated by the PASS DCD 2.1 system consists of a random subset of buildings and units. This subset is then used by the inspectors to complete the physical inspection of the property’s buildings and units.

Walkthroughs:

- Walkthrough 7 - Generate an Inspection Sample
Walkthrough 7: Generate an Inspection Sample

Step 1: Single-click the **Building/Unit Information** tab.

The **Building/Unit Information** screen opens.

![Building/Unit Information Screen](image)

Step 2: Single-click the **Generate Sample** button.

A **Generate Sample** message box opens asking if building information has been verified.

![Generate Sample Message Box](image)
Step 3: Single-click the Yes button.

A Generate Sample message box appears stating that the sample information generated successfully.

Step 4: Single-click the OK button.

The Building/Unit Information screen re-opens. The sample and alternate sample units generated by the system are indicated in the Sample Units field.