



## **6.0 Appendix B: Roles and Actions**



## 6 Appendix B. Roles and Action

Actions and roles are developed for each subsystem. The approach to the development of actions and roles depends on each subsystem. All roles represent one or more actions. Some actions are stand-alone and are not connected to a role. This list provides additional information about the privileges that can be assigned by a Coordinator. While the list may not always be completely up-to-date, it does provide you with a better understanding of the range of options available.

**Table 6-1 Roles and Actions for External Users**

			Action assigned		
System	Role Code	Role Description	System	Action Code	Action Description
ADM			ADM	ACA	Assistance Contract Asgmt
ADM			ADM	ASG	Property Assignment
ADM			ADM	COR	Coordinator
ADM	UAR	User Activity Report			
APPS			APPS	COR	Coordinator
APPS	AUP	APPS Update	APPS	UPD	Update
APPS	IRO	Industry Read Only	APPS	ACC	APPS Access
EIV			EIV	COR	Coordinator
EIV	EIV	PIH - EIV - External User	EIV	EIV	EIV Access
EIV	HCA	MF - EIV - Contract Administrator	EIV	VIR	View Income Reports
EIV	HSC	MF - EIV - Housing Coordinator	EIV	UCE	User Certification
EIV	HSC	MF - EIV - Housing Coordinator	EIV	UCR	User Certification Report
EIV	HSC	MF - EIV - Housing Coordinator	EIV	UMT	User Maintenance
EIV	HSC	MF - EIV - Housing Coordinator	EIV	VIR	View Income Reports
EIV	HSU	MF - EIV - Non-HUD User	EIV	VIR	View Income Reports
FASPHA			FASPHA	COR	Coordinator
FASPHA	CPV	CPA Verification	FASPHA	AA1	FASS Auditor Viewing Rights
FASPHA	CPV	CPA Verification	FASPHA	AUV	Auditor Verification
FASPHA	CPV	CPA Verification	FASPHA	EXT	Action to determine EXTERNAL user
FASPHA	CPV	CPA Verification	FASPHA	RDO	Read-Only Access
FASPHA	CPV	CPA Verification	LASS	AAR	Auditor Access Reports
FASPHA	CPV	CPA Verification	LASS	EAP	Create/Edit Auditor Procedures
FASPHA	CPV	CPA Verification	LASS	IPR	IPA Review
FASPHA	CPV	CPA Verification	QASS	SQP	Submit QASS Profile
FASPHA	FIA	PHA Analyst	FASPHA	AV1	View PHA Reports
FASPHA	FIA	PHA Analyst	FASPHA	DRA	Create/Save Draft Submission Data
FASPHA	FIA	PHA Analyst	FASPHA	EXT	Action to determine EXTERNAL user
FASPHA	FIA	PHA Analyst	FASPHA	RDO	Read-Only Access
FASPHA	PID	PHA Director	FASPHA	AV1	View PHA Reports
FASPHA	PID	PHA Director	FASPHA	DRA	Create/Save Draft Submission Data
FASPHA	PID	PHA Director	FASPHA	EXT	Action to determine EXTERNAL user
FASPHA	PID	PHA Director	FASPHA	FIN	Submit Finalized Submission Data
FASPHA	PID	PHA Director	FASPHA	RDO	Read-Only Access

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			Action assigned		
System	Role Code	Role Description	System	Action Code	Action Description
FASPHA	SMT	PHA Submitter	FASPHA	AV1	View PHA Reports
FASPHA	SMT	PHA Submitter	FASPHA	DRA	Create/Save Draft Submission Data
FASPHA	SMT	PHA Submitter	FASPHA	EXT	Action to determine EXTERNAL user
FASPHA	SMT	PHA Submitter	FASPHA	FIN	Submit Finalized Submission Data
FASPHA	SMT	PHA Submitter	FASPHA	RDO	Read-Only Access
FASPHA	SMT	PHA Submitter	NASS	AV1	View PHA reports
FASPHA	SMT	PHA Submitter	NASS	C8E	Create Section-8 Only Extension
FASPHA	SMT	PHA Submitter	NASS	CRE	Create Extension
FASPHA	SMT	PHA Submitter	NASS	L1R	Late Request
FASPHA	SMT	PHA Submitter	NASS	VV2	View Released Scores
FASPHA	SMT	PHA Submitter	NASS	VV3	View Released Indicators
FASSUB			FASSUB	COR	Coordinator
FASSUB	CPC	CPA Certifier	FASSUB	AUC	Auditor Certification
FASSUB	CPC	CPA Certifier	FASSUB	VPS	View Previous Year AFS Data Subm
FASSUB	CPC	CPA Certifier	QASS	SQP	Submit QASS Profile
FASSUB	SUB	AFS Submitter	FASSUB	EXT	Extension Request Submission
FASSUB	SUB	AFS Submitter	FASSUB	RES	Resubmission Request Submission
FASSUB	SUB	AFS Submitter	FASSUB	STB	Review Request Status
FASSUB	SUB	AFS Submitter	FASSUB	SUB	Submit an AFS
FASSUB	SUB	AFS Submitter	FASSUB	VPS	View Previous Year AFS Data Subm
FASSUB	SUB	AFS Submitter	FASSUB	WAV	Waiver Request Submission
LASS	LIO	Fee Accountant	LASS	CRC	Create Cure
LASS	LIO	Fee Accountant	LASS	CRD	Create Draft Assessment
LASS	LIO	Fee Accountant	LASS	CRS	Create Submission
LASS	LIO	Fee Accountant	LASS	DAR	Data Entry Access Reports
LASS	LIO	Fee Accountant	LASS	DDS	Delete Draft Submission
LASS	LIO	Fee Accountant	LASS	ECD	Edit Cure Data
LASS	LIO	Fee Accountant	LASS	ESD	Edit Submission Data
LASS	LST	Lender Submitter	LASS	CER	Create/Submit Extension Request
LASS	LST	Lender Submitter	LASS	CRC	Create Cure
LASS	LST	Lender Submitter	LASS	CRD	Create Draft Assessment
LASS	LST	Lender Submitter	LASS	CRS	Create Submission
LASS	LST	Lender Submitter	LASS	DDS	Delete Draft Submission
LASS	LST	Lender Submitter	LASS	ECD	Edit Cure Data
LASS	LST	Lender Submitter	LASS	ESD	Edit Submission Data
LASS	LST	Lender Submitter	LASS	LAR	Lender Access Reports
LASS	LST	Lender Submitter	LASS	SLA	Submit LASS Assessment
LASS	LST	Lender Submitter	LASS	SMC	Submit Cure
LASS	LST	Lender Submitter	LASS	SMS	Submit Submission
LOCCS			LOCCS	COR	Coordinator
LOCCS	ADM	Administration	LOCCS	QRY	Query
LOCCS	ADM	Administration	LOCCS	REQ	Requisition
LOCCS	ADM	Administration	LOCCS	YES	Year End Settlement
LOCCS	QRY	Query	LOCCS	QRY	Query

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			Action assigned		
System	Role Code	Role Description	System	Action Code	Action Description
LOCCS	REQ	Requisition	LOCCS	REQ	Requisition
LOCCS	YES	Year End Settlement	LOCCS	YES	Year End Settlement
M2M			M2M	COR	Coordinator
M2M	M2M	Generic M2M Role	M2M	M2M	System User
M2M	MRM	M2M Debt Restructuring Specialist			
MAPS	MAP	MAPS Generic	MAPS	MAP	MAPS Access
MASS			MASS	COR	Coordinator
MASS	PHD	PHA Director	MASS	AAP	Access all PHA screens
MASS	PHD	PHA Director	MASS	APC	Adjustment for physical condition
MASS	PHD	PHA Director	MASS	DRA	Create draft
MASS	PHD	PHA Director	MASS	SBS	Submit Submission
MASS	PHD	PHA Director	MASS	VAL	Validate Draft
MASS	PHD	PHA Director	NASS	AV1	View PHA reports
MASS	PHD	PHA Director	NASS	C8E	Create Section-8 Only Extension
MASS	PHD	PHA Director	NASS	CRE	Create Extension
MASS	PHD	PHA Director	NASS	L1R	Late Request
MASS	PHD	PHA Director	NASS	VV2	View Released Scores
MASS	PHD	PHA Director	NASS	VV3	View Released Indicators
MASS	PHD	PHA Director	PASS	EHS	Read Write External EH&S
MASS	PHD	PHA Director	RASS	RFP	Read PHA Follow-up Plan data
MASS	PHU	PHA User	MASS	AAP	Access all PHA screens
MASS	PHU	PHA User	MASS	APC	Adjustment for physical condition
MASS	PHU	PHA User	MASS	DRA	Create draft
MASS	PHU	PHA User	MASS	VAL	Validate Draft
MDDR			MDDR	AEF	Access election to assign forms
MDDR			MDDR	LPC	Lender point of contact
MDDR	LDR	MDDR Lender Submitter	MDDR	MKS	Make a submission
MDDR	LDR	MDDR Lender Submitter	MDDR	VWP	View public reports
MDDR	LDR	MDDR Lender Submitter	MDDR	VWS	View a submission
NASS			NASS	COR	Coordinator
NASS	DPS	Display decimal positions	NASS	DEC	Display decimal positions
NASS	PHC	PHA Coordinator	NASS	AV1	View PHA reports
NASS	PHC	PHA Coordinator	NASS	C8E	Create Section-8 Only Extension
NASS	PHC	PHA Coordinator	NASS	CRE	Create Extension
NASS	PHC	PHA Coordinator	NASS	L1R	Late Request
NASS	PHC	PHA Coordinator	NASS	VV2	View Released Scores
NASS	PHC	PHA Coordinator	NASS	VV3	View Released Indicators
NASSMF			NASSMF	COR	Coordinator
PASS			PASS	COR	Coordinator
PASS	DPB	Direct Pay Bidder	PASS	BID	Bid Direct Pay Inspections
PASS	DPB	Direct Pay Bidder	PASS	DPS	Schedule Direct Pay Inspections
PASS	DPB	Direct Pay Bidder	PASS	IOX	Inspection Oversight - External Edit
PASS	DPB	Direct Pay Bidder	PASS	SCH	Scheduling
PASS	DPI	Direct Pay Inspector	PASS	DPS	Schedule Direct Pay Inspections

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			Action assigned		
System	Role Code	Role Description	System	Action Code	Action Description
PASS	EEE	EHS Edit External	PASS	EHS	Read Write External EH&S
PASS	EHB	EHS Mitigation Reporter	PASS	REM	Report EHS Mitigation
PASS	EHB	EHS Mitigation Reporter	PASS	VEA	View EHS Data
PASS	ERE	EHS Read External	PASS	RDO	Read Internal EH&S
PASS	ICC	Inspection Contractor Coordinator	PASS	BID	Bid Direct Pay Inspections
PASS	ICC	Inspection Contractor Coordinator	PASS	DPS	Schedule Direct Pay Inspections
PASS	ICC	Inspection Contractor Coordinator	PASS	IOX	Inspection Oversight - External Edit
PASS	ICC	Inspection Contractor Coordinator	PASS	SCH	Scheduling
PASS	PIV	Physical Inspection Viewer	PASS	RPT	Review Reports
PIC			PIC	COR	Coordinator
PIC	PIC	PIC Generic	PIC	PIC	PIC Accesss
QASS			QASS	COR	Coordinator
RASS			RASS	COR	Coordinator
RASS	MOA	MF Housing Owner of Agent	RASS	RMR	Review Multifamily Property Survey Results
RASS	PCR	PHA Certifier	RASS	CFP	Certify PHA Follow-up Plan data
RASS	PCR	PHA Certifier	RASS	CIP	Certify PHA Implementation Plan Data
RASS	PCR	PHA Certifier	RASS	CUA	Certify Validated PHA Unit Address Data
RASS	PCR	PHA Certifier	RASS	RPM	Read PHA Main Screen
RASS	PCR	PHA Certifier	RASS	RPR	Read RASS PHA Reports
RASS	PSB	PHA Submitter	RASS	RPM	Read PHA Main Screen
RASS	PSB	PHA Submitter	RASS	RPR	Read RASS PHA Reports
RASS	PSB	PHA Submitter	RASS	SFP	Save/Update PHA Follow-up Plan data
RASS	PSB	PHA Submitter	RASS	SIP	PHA Implement Plan data
RASS	PSB	PHA Submitter	RASS	SUA	Valid PHA Unit Addr Data
RASS	RTP	REAC Third Party Contractors	RASS	SSR	3rd Party Comm,Save/Upld Res
REACBR			REACBR	COR	Coordinator
REACBR	RBN	EIV Operational Admin for MFH	EIV	E03	EIV Operational Administration Report
REACBR	RBO	FASSFHA Batch Report Viewer			
REMS			REMS	COR	Coordinator
REMS	BCA	Post-RFP Backup Contract Admin	FASS	RDO	Read Only
REMS	BCA	Post-RFP Backup Contract Admin	PASS	EHC	View External EH&S Contracts
REMS	BCA	Post-RFP Backup Contract Admin	REMS	BAU	Baseline Update
REMS	BCA	Post-RFP Backup Contract Admin	REMS	CCD	Contract Property Delete
REMS	BCA	Post-RFP Backup Contract Admin	REMS	CLD	Contract List Delete
REMS	BCA	Post-RFP Backup Contract Admin	REMS	CUD	Contract User Delete
REMS	BCA	Post-RFP Backup Contract Admin	REMS	FSV	Financial Statement View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	HPV	Housing Problem View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	LIU	Loan Information Update
REMS	BCA	Post-RFP Backup Contract Admin	REMS	OCV	Occupancy View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	OPV	Other Participant View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	OWV	Ownership View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	PAU	Project Action Update
REMS	BCA	Post-RFP Backup Contract Admin	REMS	PCD	Physical Condition Delete
REMS	BCA	Post-RFP Backup Contract Admin	REMS	PMD	Property Management Delete

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			Action assigned		
System	Role Code	Role Description	System	Action Code	Action Description
REMS	BCA	Post-RFP Backup Contract Admin	REMS	PNV	Property Summary Narratives View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	PRV	Property View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	PSV	Problem Statement View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	RDO	Read Only
REMS	BCA	Post-RFP Backup Contract Admin	REMS	RHV	Home Page View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	RMD	Renewal Module Delete
REMS	BCA	Post-RFP Backup Contract Admin	REMS	RNU	Residents and Neighborhood Update
REMS	BCA	Post-RFP Backup Contract Admin	REMS	RRV	Reserve for Replacement View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	SSD	Subsidy Status Delete
REMS	BCA	Post-RFP Backup Contract Admin	REMS	SUV	Property Summary View
REMS	BCA	Post-RFP Backup Contract Admin	REMS	URV	Use restriction view
REMS	BCA	Post-RFP Backup Contract Admin	REMSEC	PTV	Portfolio Review View
REMS	CA	Post-RFP Contract Administrator	FASS	RDO	Read Only
REMS	CA	Post-RFP Contract Administrator	PASS	EHC	View External EH&S Contracts
REMS	CA	Post-RFP Contract Administrator	REMS	BAU	Baseline Update
REMS	CA	Post-RFP Contract Administrator	REMS	CCD	Contract Property Delete
REMS	CA	Post-RFP Contract Administrator	REMS	CLD	Contract List Delete
REMS	CA	Post-RFP Contract Administrator	REMS	CUD	Contract User Delete
REMS	CA	Post-RFP Contract Administrator	REMS	FSV	Financial Statement View
REMS	CA	Post-RFP Contract Administrator	REMS	HPV	Housing Problem View
REMS	CA	Post-RFP Contract Administrator	REMS	LIU	Loan Information Update
REMS	CA	Post-RFP Contract Administrator	REMS	OCV	Occupancy View
REMS	CA	Post-RFP Contract Administrator	REMS	OPV	Other Participant View
REMS	CA	Post-RFP Contract Administrator	REMS	OWV	Ownership View
REMS	CA	Post-RFP Contract Administrator	REMS	PAU	Project Action Update
REMS	CA	Post-RFP Contract Administrator	REMS	PCD	Physical Condition Delete
REMS	CA	Post-RFP Contract Administrator	REMS	PMD	Property Management Delete
REMS	CA	Post-RFP Contract Administrator	REMS	PNV	Property Summary Narratives View
REMS	CA	Post-RFP Contract Administrator	REMS	PRV	Property View
REMS	CA	Post-RFP Contract Administrator	REMS	PSV	Problem Statement View
REMS	CA	Post-RFP Contract Administrator	REMS	RDO	Read Only
REMS	CA	Post-RFP Contract Administrator	REMS	RHV	Home Page View
REMS	CA	Post-RFP Contract Administrator	REMS	RMD	Renewal Module Delete
REMS	CA	Post-RFP Contract Administrator	REMS	RNU	Residents and Neighborhood Update
REMS	CA	Post-RFP Contract Administrator	REMS	RRV	Reserve for Replacement View
REMS	CA	Post-RFP Contract Administrator	REMS	SSD	Subsidy Status Delete
REMS	CA	Post-RFP Contract Administrator	REMS	SUV	Property Summary View
REMS	CA	Post-RFP Contract Administrator	REMS	URV	Use restriction view
REMS	CA	Post-RFP Contract Administrator	REMSEC	PTV	Portfolio Review View
REMS	EQP	Post-RFP CA View PASS			
REMS	EQV	Post-RFP CA View AFS			
REMS	RCM	Certification Admin Manager	REMS	CCV	Contract Property View
REMS	RCM	Certification Admin Manager	REMS	CLV	Contract List View
REMS	RCM	Certification Admin Manager	REMS	CMD	Certification Manager Delete

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			Action assigned		
System	Role Code	Role Description	System	Action Code	Action Description
REMS	RCM	Certification Admin Manager	REMS	CUV	Contract User View
REMS	RCM	Certification Admin Manager	REMS	PLV	Property List View
REMS	RCM	Certification Admin Manager	REMS	PPV	Property Property View
REMS	RCM	Certification Admin Manager	REMS	PUV	Property User View
REMS	RPG	Participant Management Agent			
REMS	RPO	Participant Owner			
REMS	SCA	Post-RFP Supervisory CA	FASS	RDO	Read Only
REMS	SCA	Post-RFP Supervisory CA	PASS	EHC	View External EH&S Contracts
REMS	SCA	Post-RFP Supervisory CA	REMS	BAU	Baseline Update
REMS	SCA	Post-RFP Supervisory CA	REMS	CCD	Contract Property Delete
REMS	SCA	Post-RFP Supervisory CA	REMS	CLD	Contract List Delete
REMS	SCA	Post-RFP Supervisory CA	REMS	CUD	Contract User Delete
REMS	SCA	Post-RFP Supervisory CA	REMS	FSV	Financial Statement View
REMS	SCA	Post-RFP Supervisory CA	REMS	HPV	Housing Problem View
REMS	SCA	Post-RFP Supervisory CA	REMS	LIU	Loan Information Update
REMS	SCA	Post-RFP Supervisory CA	REMS	OCV	Occupancy View
REMS	SCA	Post-RFP Supervisory CA	REMS	OPV	Other Participant View
REMS	SCA	Post-RFP Supervisory CA	REMS	OWV	Ownership View
REMS	SCA	Post-RFP Supervisory CA	REMS	PAU	Project Action Update
REMS	SCA	Post-RFP Supervisory CA	REMS	PCD	Physical Condition Delete
REMS	SCA	Post-RFP Supervisory CA	REMS	PMD	Property Management Delete
REMS	SCA	Post-RFP Supervisory CA	REMS	PNV	Property Summary Narratives View
REMS	SCA	Post-RFP Supervisory CA	REMS	PRV	Property View
REMS	SCA	Post-RFP Supervisory CA	REMS	PSV	Problem Statement View
REMS	SCA	Post-RFP Supervisory CA	REMS	RDO	Read Only
REMS	SCA	Post-RFP Supervisory CA	REMS	RHV	Home Page View
REMS	SCA	Post-RFP Supervisory CA	REMS	RMD	Renewal Module Delete
REMS	SCA	Post-RFP Supervisory CA	REMS	RNU	Residents and Neighborhood Update
REMS	SCA	Post-RFP Supervisory CA	REMS	RRV	Reserve for Replacement View
REMS	SCA	Post-RFP Supervisory CA	REMS	SSD	Subsidy Status Delete
REMS	SCA	Post-RFP Supervisory CA	REMS	SUV	Property Summary View
REMS	SCA	Post-RFP Supervisory CA	REMS	URV	Use restriction view
REMS	SCA	Post-RFP Supervisory CA	REMSEC	PTV	Portfolio Review View
RESS			RESS	COR	Coordinator
SAGIS	HCV	External Users	SAGIS	HCV	Access to SAGIS
SAGIS	SGE	External Users	SAGIS	SAG	Access to SAGIS
TRACS			TRACS	COR	Coordinator
TRACS			TRACS	TVR	Over/Under Payment Resolution
TRACS	FMC	FMC Financial Management			
TRACS	TSY	TRACS Security			
TRACS	TTQ	TRACS Tenant Query	FASS	RDO	Read Only
TRACS	TTQ	TRACS Tenant Query	TRACS	QRY	DatabaseQuery
TRACS	TVQ	TRACS Voucher Query	FASS	RDO	Read Only
TRACS	TVQ	TRACS Voucher Query	TRACS	QRY	DatabaseQuery

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			Action assigned		
System	Role Code	Role Description	System	Action Code	Action Description
VMS			VMS	COR	Coordinator
VMS	QAA	QA Administrator	VMS	QA1	QA Tool Manager
VMS	QAR	QA Reviewer	VMS	QA2	QA Tool Reviewer
VMS	UDE	Utilization and Expense Data Sub	VMS	ENT	Enter/Save Utilization and Expense Data
VMS	UDE	Utilization and Expense Data Sub	VMS	SUB	Submit Utilization and Expense Data
VMS	UDE	Utilization and Expense Data Sub	VMS	VUE	View Utilization and Expense Data