REPORTING A PROPERTY UNINSPECTABLE (RU)

If a property representative states an inspection is not needed because:

1. The property is 100% vacant, and:
   - the property is **Multi-family, an inspection is still required** - schedule the inspection;
   - the property is **Public Housing - report RU in Scheduler**.
   **NOTE**: If the public housing property states that it WILL be 100% vacant, but is not currently, an inspection must be scheduled. It is strongly recommended that you call the property a week prior to the scheduled date to check on the vacancy status. If at that time, the property is 100% vacant, mark RU.

2. The property is demolished – report RU.

3. The property is no longer HUD-assisted – report RU.

4. The property has been sold – report RU.

5. The **multi-family** property is undergoing major rehabilitation – Schedule the inspection. *Let the property know they should contact their field office*. If it is determined that the inspection should not be conducted at this time, you will receive a *cancellation notice from RAP*.

6. The property recently suffered damage due to a severe weather event (hurricane, ice/snow storm, tornado, etc.) – Schedule the inspection. *If it is a multi-family property, tell them they should contact their field office.* *If it is a public housing property, the housing authority needs to request a waiver*. If it is determined that the inspection should not be conducted at this time, you will receive a *cancellation notice from RAP*. 