

## **PROPERTY PROFILE DISCREPANCIES:**

1. **When scheduling an inspection**, the unit count should be confirmed. This entails obtaining a unit count from the property representative and comparing it with:
  - the building and unit count in the purchase order; **and**
  - the inspection download.
2. If the unit count is not the same from each source, contact TAC immediately. HUD staff will verify the property profile, and provide the correct unit count. *(If TAC does not provide the expected unit count, please email REACReverseAuctionProgram@hud.gov.)*
3. For **multi-family** properties, you should also ask if the property has a *HUD-insured loan* **OR** if the property is *only receiving subsidies*. **If the property does not have a loan, the unit count is comprised of the subsidized units only.**

**NOTE:** The inspector must still visually verify the unit count on the day of the inspection. If the property representative, the rent role, or the visual verification indicates a different unit count, call TAC immediately.