

Sample

Mark-to-Market Form 7.3-TPA Certification of Transfer of Physical Asset Documents from PAE to OAHP Preservation Office Director

(Date)

Project Name: _____

Project Address: _____

Project I.D. # _____

Dear (OAHP Preservation Office Director):

The undersigned has completed a review of all the transfer of physical asset (TPA) documents prepared in conjunction with the restructuring transaction for (project name, address, number) and hereby certifies that they have been completed accurately and in conformance with HUD's requirements for TPA approval, the Restructuring Commitment executed by you, the owner and the purchaser, and with HUD's guidelines for closing under Mark-to-Market.

In particular, I certify that the TPA documents set out in Attachment A correctly reflect the transfer as approved by OAHP in its Preliminary Approval letter dated (date) and have not been altered or amended in any way, except as approved by OAHP in writing and:

- duly note any and all post-Preliminary Approval alterations or amendments, on an Attachment A to this letter, including a clear and precise explanation for the modification and a copy of the OAHP approval for these changes; **(and,)**
- **[include copies of other related documentation, if applicable (i.e., use restrictions, §8 contract)]**

Signed and certified by:

(PAE closing document review attorney
title)

(date of signature)

[Attachment (as needed)]