



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			HUD FILE NO.	
<b>PROCESSING RECORD FOR DEVELOPER'S CERTIFICATION</b>				
DEVELOPER'S NAME			SUBDIVISION NAME	
STREET ADDRESS			TRACT NUMBER	
CITY OR COUNTY	STATE	ZIP CODE	LOCATION	
PHONE (Area Code and Number)				
<b>APPLICATION STAGE - VALUATION BRANCH RESPONSIBILITY</b>				
PROCESSING				
DATE RECEIVED	DATE SENT			
		Form HUD-92250, Application		
		Form HUD-92251, Acknowledgement to Developer		
		Affirmative Fair Housing Marketing Plan to Equal Opportunity Officer		
		A-95 sent to Clearinghouse OR		
		Comments from Clearinghouse included in Developer's Application.		
ECO 2/3 Field Inspection on _____ by _____				
EIS Required? <input type="checkbox"/> YES <input type="checkbox"/> NO Started _____ Finished _____				
Early Start? <input type="checkbox"/> YES <input type="checkbox"/> NO				
		Final Reject - Form HUD-92253 - VA notified - A-95 Clearinghouse Notified		
		Environmental Review Letter and HUD 92256 Checklist to Developer		
		Certifications and Exhibits from Developer		
		Developer's submission incomplete - send Form HUD-92257		
		Final Exhibits returned from Developer		
		Form HUD-92258 to Developer		
		Form HUD-92258 concurrence received from Developer		
<b>CONSTRUCTION STAGE - ARCHITECTURAL BRANCH RESPONSIBILITY</b>				
DATE	INITIALS			
		Certification by Soils Engineer - (Completion of grading per specifications, with field density tests, sub-drains).		
		Certification regarding completed grade elevations.		
		Certification by Erosion-Control Specialist - (Completion per specifications, rooting and coverage).		
		Escrow Agreement for slope maintenance.		
		Maintenance completed, escrow released.		
		Street improvement plans signed by local authority.		
		Recorded covenants.		
		Recorded plat.		
		Acceptance of partial improvements on basis of as-built sketch dated _____, FHA Inspection, and Local Authority Letter.		
		Escrow for _____ Released _____		
		Properties accepted for insurance are Lots: _____		
		Final Certification by Sponsor.		
		Final Acceptance - Water System - by local authority.		
		Final Acceptance - Sanitary Sewerage System - by local authority.		
		Final Acceptance - Streets and Drainage System - by local authority.		
		Final Acceptance.		
<b>RECORD OF SUBDIVISION COMPLIANCE INSPECTIONS</b>				
INSPECTOR	DATE	INSPECTOR	DATE	
1.		4.		
2.		5.		
3.		6.		
FINAL COMPLIANCE ALL CONSTRUCTION AND EXHIBITS				
_____ (Chief Architect)			_____ (Date)	

Replaces FHA-2258, which is obsolete

HUD-92259 (7-80)