

Updates to Form MTW Technical Reference Guide (July 2006)

Page No.	Title	Comments	Status
4	Section 1.7: Data Format Standards	Removed the Data Format Standards section	July 2006
6	1a: PHA Name	The first warning edit now reads: Must be a valid agency name participating in the MTW program.	July 2006
6	1b: PHA Code	The first warning edit now reads: Must equal a PHA code participating in the MTW program.	July 2006
9	2b: Effective Date of Action	The first fatal edit now reads: Must be in MM/DD/YYYY format Changed the size of field to 10. The following “Cannot be later than 3 months from Date Last Modified” has been changed from a “Warning” to “Fatal”.	July 2006
11	2h: Date of Admission to Program	The second warning edit now reads: If valued, must be in MM/DD/YYYY format Changed the size of field to 10.	July 2006
11	2i: Projected Effective Date of Next Re-Examination	The second warning edit now reads: If valued, must be in MM/DD/YYYY format Changed the size of field to 10.	July 2006
13	3n: SSN of Head of Household	The second fatal edit now reads: Cannot equal ‘999999999’, ‘111111111’, ‘222222222’, ‘333333333’, ‘444444444’, ‘555555555’, ‘666666666’, ‘777777777’, ‘888888888’, ‘123456789’, ‘987654321’, ‘090909090’, ‘009009009’, ‘000000000’	July 2006
14	5a: Unit Address (Number and Street)	Added Warning edits and information for field 5a.	July 2006

Page No.	Title	Comments	Status
17	18j: Final Asset Income	Added Warning edits and information for field 18j.	July 2006
17	19h: Total Income After Exclusion	Added Warning edits and information for field 19h.	July 2006
18	19k: Adjusted Annual Income	Added Warning edits and information for field 19h.	July 2006
20	20d: Utility Allowance/Estimate	Added Warning edits and information for field 20d.	July 2006
21	20e: Ceiling Rent Indicator	Added Warning edits and information for field 20e.	July 2006
22	21a: Flat Subsidy or Income Based Subsidy Indicator	Added Warning edits and information for field 21a.	July 2006
22	21b: Number of Bedrooms on Voucher/Equivalent	Added three Warning edits and information for field 21b.	July 2006
24	21i: Rent to Owner	Added two Warning edits and information for field 21i.	July 2006
25	21j: Utility Allowance/Estimate	Added two Warning edits and information for field 21j.	July 2006
25	21k. Gross Rent of Unit	Added Warning edits and information for field 21k.	July 2006
26	21m: Flat Subsidy Amount If Any	Added two Warning edits and information for field 21m.	July 2006
26	21n: Tenant Rent to Owner	Added Warning edits and information for field 21k.	July 2006

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27	21p: Mixed Family Tenant Rent to Owner	Added two Warning edits and information for field 21p.	July 2006
27	21q: Ceiling Rent Indicator	Added two Warning edits and information for field 21q.	July 2006
28	22a: Flat Subsidy or Income Based Subsidy Indicator	Added Warning edits and information for field 22a.	July 2006
30	22g: Monthly Homeownership Payment	Added two Warning edits and information for field 22g.	July 2006
30	22h: Utility Allowance/Estimate	Added Warning edits and information for field 22h.	July 2006
31	22i: Other Monthly Allowance	Added Warning edits and information for field 22i.	July 2006
32	22j: Gross Homeownership Expense	Deleted the fifth fatal edit: Must equal sum of 22g, 22h, and 22i	July 2006
32	22j: Gross Homeownership Expense	Added three Warning edits and information for field 22j.	July 2006
32	22k: Flat Subsidy Amount	Added two Warning edits and information for field 22k.	July 2006
33	22m: Total Family Share	Added three Warning edits and information for field 22m	July 2006
33	22n: Mixed Family Total Family Share	Added Warning edits and information for field 22n	July 2006
34	22p: Ceiling Family Share Indicator	Added two Warning edits and information for field 22p	July 2006

Page No.	Title	Comments	Status
35	23h (3) (A): Benefits in Current Employment – Health Indicator	Added two Warning edits and information for field 23h (3) (A):	July 2006
36	23h (3) (B): Benefits in Current Employment – Retirement Account Indicator	Added two Warning edits and information for field 23h (3) (B):	July 2006
36	23h (3) (C): Benefits in Current Employment – Other Indicator	Added two Warning edits and information for field 23h (3) (C):	July 2006
43	23k(1): Current Monthly Credit	Added Warning edits and information for field 23k (1).	July 2006
43	23k(2): Current Account Balance	Added Warning edits and information for field 23k (2).	July 2006
44	23k(3): Current Amount Disbursed to the Family	Added Warning edits and information for field 23k (3).	July 2006
44	23m(2): Left Because Family Moving to Homeownership Indicator	Added two Warning edits and information for field 23m (2).	July 2006
45	23m(3): Reason for Exiting Program	Added two Warning edits and information for field 23m (3).	July 2006
46	Record Number	Added Fatal edits and information for the field	July 2006
47	3a: Member Number	Added Warning edits and information for field 3a.	July 2006
47	3b: Member Last Name	Added Warning edits and information for field 3b.	July 2006
48	3c: Member First Name	Added Warning edits and information for field 3c.	July 2006

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48	3e: Member Birth Date	The second warning edit now reads: If valued, must be MM/DD/YYYY format Changed the size of field to 10.	July 2006
49	3h: Member Relation Code	Added two Warning edits and information for field 3h.	July 2006
53	3n: Member SSN	Added Fatal edits and information for field 3n.	July 2006
55	19a: Member Number	Added Warning edits and information for field 19a.	July 2006
55	19b: Income Code	Added Warning edits and information for field 19b.	July 2006
56	19d: Dollars Per Year	Added Warning edits and information for field 19d.	July 2006