



**U. S. Department of Housing and Urban Development
Office of Public and Indian Housing**

**Special Attention of:
Regional and Field Office Directors;
Public Housing Program Directors;
Public Housing Agencies;**

NOTICE PIH 2004-20 (HA)

Issued: October 4, 2004

Expires: October 4, 2005

SUBJECT: Elimination Of The Use Of Code "5" In Line 3q Of The Form HUD 50058 In Reporting Compliance With Public Housing Community Service And Self-Sufficiency Requirements

A. Purpose:

This Notice eliminates the use of code "5" in line 3q of the Form HUD 50058 in reporting compliance with Public Housing community service and self-sufficiency requirements. Code "5" was used for public housing agencies to whom the community service requirements did not yet apply. As of October 31, 2003, all public housing agencies should have a policy in effect for the community service or self-sufficiency requirements according to PIH Notice 2003-17 titled "Reinstatement of the Community Service and Self-Sufficiency Requirement." Therefore, public housing agencies should no longer be selecting code "5" (option n/a) for line 3q of Form HUD-50058 since this will be an invalid response that will cause the form to be rejected by the PIC system.

B. Background:

Section 12(c) of the United States Housing Act enacted on October 12, 1998, as section 512 of the Quality Housing and Work Responsibility Act of 1998, contained the community service and self-sufficiency requirement that every adult resident of Public Housing contribute eight hours of community service each month, or participate in an economic self-sufficiency program for eight hours each month. Regulations for this provision are provided in 24 CFR Subpart F §960.600-609.

The fiscal year (FY) 2002 HUD/VA Appropriations Act temporarily suspended the community service and self-sufficiency requirements, except for residents of HOPE VI developments. The FY 2003 HUD/VA Appropriations Act signed on February 21, 2003, reinstated this provision by not extending section 432 of the federal FY 2002 Act, which applied only to funds appropriated for federal FY 2002.

PH: Distribution: W-3-1, R-3-1 (PIH), R-6, R-7, 138-2

Notice PIH 2003-17 (Attachment) gives guidance to public housing agencies on the reinstatement of the community service and self-sufficiency requirements with an implementation deadline of October 31, 2003, to assure that all affected residents are performing their community service or self-sufficiency requirements. Following reinstatement of the requirements, public housing agencies are to report each tenant's status in line 3q of Form 50058 records.

In the initial stages of implementing the community service or self-sufficiency requirements, public housing agencies were given a grace period in reporting a tenant's status, giving the public housing agencies the time to develop and implement a policy to administer the requirements. During this grace period, public housing agencies were allowed to use code "5" in line 3q on Form HUD-50058, meaning that the requirements for community service or self-sufficiency was *not applicable* until the community service or self-sufficiency requirements came into effect for their particular public housing agency.

Instructions for code "5" of line 3q in the Form HUD-50058 Instruction Booklet (version June 6, 2001) directs the PHA to "Use '5' until the community service requirement comes into effect for your particular PHA."

C. Applicability:

This notice applies to the Public Housing programs only. By now all public housing agencies should have a policy in effect for the community service or self-sufficiency requirements and should no longer be selecting code "5" for line 3q of Form HUD-50058, therefore code "5" in line 3q of Form HUD-50058 will be eliminated as a valid response. The Form HUD-50058 Instruction Booklet (version June 28, 2004), with respect to code "5" of line 3q, now directs that "PHAs should no longer be selecting the option "n/a" since the community service requirement is now reinstated for all PHAs. After September 2004, PHA will receive a fatal error if the n/a option is used."

D. Implementation Deadline:

On September 27, 2004, the Public and Indian Housing Information Center (PIC) system will no longer accept Form 50058 records that contain a "5" in line 3q. A fatal error will be given and the Form 50058 record will be rejected and the record will not be processed.

E. Reference Documents:

- Notice PIH 2003-17 (Attachment)
- 24 CFR Subpart F §960.600-609
- Occupancy Guidebook, Chapter 15

F. Contact Information:

If you have any questions or need additional information about this notice, please contact your local HUD Field Office of Public and Indian Housing or the Public and Indian Housing Information and Resource Center at 1-800-955-2232.

G. Paperwork Reduction

The information collection requirements contained in this notice have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44 U.S.C. 3520) and assigned OMB control numbers 2577-0083. In accordance with the Paperwork Reduction Act, HUD may not conduct or sponsor, and a person is not required to respond to a collection of information unless the collection displays a currently valid OMB control number.

_____/s
Michael Liu, Assistant Secretary
for Public and Indian Housing