Subject: Correction to Notice PIH 97-11, Procedures for Calculating Earned Administrative Fees in the Section 8 Rental Certificate, Rental Voucher, and Moderate Rehabilitation Programs

1. **PURPOSE.** This Notice serves to correct the calculation method for administrative fees in the moderate rehabilitation program and the implementation date of charging portable units to column B of the March 12, 1997 Federal Register ongoing administrative fee chart.

2. **CORRECTIONS.**

   A. **Moderate Rehabilitation Calculation method.** The second sentence in the second paragraph under item 3, Calculation of Annual Ongoing Administrative Fees, should read:

   "The amount in column A shall be applied to the first 600 units leased by the housing authority in the combined certificate and voucher programs, as well as the first 600 units covered by a housing assistance payment contracts (HAP) with a HA in the moderate rehabilitation program; the amount in column B shall be applied to all remaining leased units (units under HAP in the moderate rehabilitation program), and the amount in column C shall be applied to all units leased in HA owned units. The fee is paid for every unit under a HAP contract on the first day of each month in the HA's fiscal year. The maximum number of unit months charged to column A for the combined certificate and voucher program, and, for the moderate rehabilitation program separately, in one year is 7,200."

   This correction clarifies that the first 600 moderate rehabilitation units, not HAPS, shall be charged to column A.

   B. **Implementation Date of Charging Portable Units to FY 97 Fees.** Notice 97-11 states that effective October 1, 1996, all portable units should be charged to column B of the March 12, 1997 Federal Register administrative fee chart. This Notice changes the October 1, 1996 date to April 1, 1997.
3. **CONTACT.** If additional information or clarification is needed, please contact the Finance Division at (202) 708-2934.

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Kevin Emanuel Marchman, Acting Assistant Secretary for Public and Indian Housing