**DEPARTMENT OF HOMELAND SECURITY**  
INTER/INTRA-AGENCY AGREEMENT  

**1. AGREEMENT NUMBER:** HSFEHQ-08-X-1760  
**2. AMENDMENT/MODIFICATION NUMBER:**  
**3. TASK ORDER NUMBER:**  

**4. AUTHORITY:**  
☐ Economy Act (31 USC 1535)  
☒ Other (Specify) Robert T. Stafford Act, as amended  

**5. REQUESTING AGENCY**  
(Include Name, Complete Address, DUNS, Tax ID Number)  
Federal Emergency Management Agency  
Office of Acquisition Management  
500 C Street, S.W., PP 5th Floor  
Washington DC 20472  

Duns Number:  
Tax ID Number:  

**6. SERVICING AGENCY**  
(Include Name, Complete Address, & DUNS Number)  
HOUSING AND URBAN DEVELOPMENT, UNITED STATES DEPT OF HUD  
451 7TH ST SW  
WASHINGTON DC 204100001  
Duns Number: 048011019  

**7. REQUESTING AGENCY TECHNICAL REPRESENTATIVE**  
(Include Name, Complete Address, Phone & Fax Numbers & E-mail address)  
Federal Emergency Management Agency  
Disaster Assistance Directorate  
Attn: Mark Miscozak 202-646-1159  
500 C Street, SW  
Washington DC 20472  

**8. SERVICING AGENCY**  
(Include Name, Complete Address, Phone & Fax Numbers & E-mail address)  
U.S. Dept of Housing and Urban Development  
451 7th St SW  
Washington DC 204100001  

**9. ESTIMATED COST:**  

**10. OBLIGATED AMOUNT:**  

**11. REQUESTING AGENCY PAYING OFFICE:**  
(Include POC and address & Phone Address)  
Federal Emergency Management Agency/FCC  
P.O. Box 800  
Berryville VA 22611  

**12. SERVICING AGENCY BILLING OFFICE**  
(Include POC and address & Phone Address)  
US Dept of Housing and Urban Development  
451 7th St, SW  
Washington DC 204100001  

**13. ACCOUNTING AND APPROPRIATION DATA**  
Funds shall be obligated on or before October 15, 2008.  

a. Funds Availability/Budget Approval:  

(Signature, date and phone number of person authorized to commit funds (or attach signed funding document))  

**14. ACCEPTANCE BY BOTH PARTIES TO THE AGREEMENT**  
(Signature, date and phone number of authorized officials)  

14A. SIGNATURE OF SERVICING ORGANIZATION CONTRACTING OFFICER  

14B. SIGNATURE OF REQUESTING ORGANIZATION CONTRACTING OFFICER  

[Signatures]  
DATE 9/23/08  
DHS FORM 710-1A (11/04)
ATTACHMENT A

INTRA-AGENCY REIMBURSABLE AGREEMENT

Administrative Information:
Date Prepared: September 23, 2008
Agreement Number: HSFEHQ-08-X-1760
Amendment number: N/A
Fiscal Year: N/A
Task Order Number: N/A
Statutory Authority: Requesting/Funding Agency (Robert T. Stafford Act,

Requesting Agency:
Department of Homeland Security
Federal Emergency Management Agency
Attn: Mark Misczak (DA-IA)
500 C Street, SW
Washington, D.C. 20472

ALC: 70-07-0002
DUNS: 037751583
TIN: 52-122-7911
TAS: 70X0702

COTR: Mark Misczak
TELE: 202-646-1159
FAX:
E-mail: mark.miszak@dhs.gov

BUDGET: Janelle Gabriel
TELE: 202-646-3920
FAX: 202-646-4241
E-mail: Janelle.gabriel1@dhs.gov

CON OFR: Nancy Costello
TELE: 202-646-4373
FAX: 202-646-1765
E-mail: nancy.costello@dhs.gov

All forms requiring contracting approval are to be submitted to the above address, Attn: Contracting Officer: Nancy Costello.

Supplies/Services: Servicing agency will provide services pursuant to the implementation of the Crisis Counseling Assistance and Training Program as set forth in the Robert T. Stafford Act.
ATTACHMENT A

Attachments: Terms and Conditions
Period of Performance: September 23, 2008 through September 30, 2009 (base year)
Options Information: 1 Option Year
Delivery Requirements
BUDGET See appendix A

Requesting Agency Funding/Billing/Paying Office Information:
DHS/Federal Emergency Management Agency
FEMA Finance Center
Attn: Vendor Payments (Tracey Oyler)
Building 708
P.O. Box 800
Berryville, VA 22611

ATTN: Tracey Oyler
TELE: 540-542-7406
FAX: 540-542-7888
E-mail: tracey.oyler@dhs.gov

ALC: 70-07-0002
DUNS: 037751583
FUND CIT: (No Year Funding).
Reimbursement versus direct fund cite: Reimbursement
Requisition Number Funding Status: Obligation to be provided by October 15, 2008.
Method of Payment: IPAC
Frequency of Payment: Reimbursement Quarterly