

HANDBOOK REFERENCES IN HOUSING PROGRAMS

This Appendix lists all references to: (1) the submission, review and approval of AFHM Plans and related documents; and (2) post-approval activities which are contained in Departmental Handbooks and Notices. These references serve as some of the source materials for the provisions of this Handbook.

A. Section 8 Housing Assistance Payments Program.

1. New Construction Processing Handbook, 7420.1 REV.
 - a. 3-2c(7) - Preliminary Proposal.
 - b. 3-7e - Ranking Procedure for Preliminary Proposals.
 - c. 4-2c(1)(b) - AFHM Plan and Checklist Review.
 - d. 6-6a(2) - Preoccupancy Conference.
 - e. 6-6c(3) - Project Completion-Review of AFHMP Implementation.
 - f. Appendix 7 - Owner's Certification of Intent to Market Housing.
2. Substantial Rehabilitation Processing Handbook - 7420.2 REV.
 - a. 3-2c(7) - Preliminary Proposal - FHEO Review.
 - b. 3-7e - Ranking Procedure for Preliminary Proposals.
 - c. 4-2c(1)(h) - AFHM Plan and Checklist Review.
 - d. 6-6a(2) - Preoccupancy Conference.
 - e. 6-6c(3) - Project Completion Review of AFHM Plan Implementation.
 - f. Appendix 7 - Owner's Certification of Intent to Market Housing.

3. Section 8 Additional Assistance Program for Projects with HUD-Insured or HUD-Held Mortgages (HUD Handbook 4352.1).
 - a. Chapter 1, Paragraph 8f - AFHM Plan Submission.
 - b. Chapter 1, Paragraph 9a - AFHM Plan Approval.
4. Section 202 Direct Loan Program for Housing for the Elderly and Handicapped, Handbook 4571.1 REV.
 - a. Paragraph 1-4b(4) - Affirmative Marketing Requirements.
 - b. Paragraph 4-5a(8) Appendix 3, Page 5 - Certification of Assurance Application Package.
 - c. Paragraph 5-12 - Review of AFHM Plan by FHEO staff During Conditional Commitment Processing.
 - d. Appendix 4, Page 5 - Initial Screening Review Checklist.
 - e. Appendix 11 - Required Exhibits for Request for Conditional Commitment - New Construction.
 - f. Appendix 12 - Same as #5 but for Substantial Rehabilitation.
5. Section 811 Supportive Housing for Persons with Disabilities, Handbook 4571.2.
 - a. Paragraph 1-11B - Affirmative Marketing. The owner must determine the racial/ethnic groups least likely to apply for project occupancy, taking into consideration the location of the project and shall establish a Plan to inform and encourage such groups to apply.
 - b. Paragraph 1-11C7i - Certification of Compliance with AFHM requirements at 24 CFR 200, Subpart M and 24 CFR 108.
 - c. Paragraph 3-32 - Review of AFHM Plans.
 - d. Paragraph 3-72 - AFHM Plan Conditional Commitment Review.

- e. Appendix 23 - Certification in Connection with the Development and Operation of a Section 811 Supportive Housing Project for Persons with Disabilities.
6. Handbook 4571.3 - Section 202 Supportive Housing for the Elderly.
- a. Paragraph 1-9B. - Affirmative Marketing plan is required.
 - b. Paragraph 1-9C7i - Required signed certification of compliance with the AFHM requirements.
 - c. Paragraph 3-33 - AFHM Plan Review.
 - d. Paragraph 3-74 - AFHM Conditional Commitment Review.
 - e. Appendix 23 - Certifications in Connection with the Development and Operation of the Section 202 Supportive Housing for the Elderly Program.
- B. Insured Programs
- 1. Single Family Subdivision Processing Handbook (4135.1)
 - a. Paragraph 1-6 - AFHM Plan Submission.
 - 2. Occupancy Requirements of Subsidized Multifamily Housing Programs, dated 11/4/81 Handbook 4350.3.
 - a. Paragraph 3-2 - Advance Marketing at Rent-up
 - b. Paragraph 3-3 - AFHM Plan.
 - c. Paragraph 3-4 - Notifying HUD.
 - 3. Single-Family Direct Endorsement Program, dated September 1988, Handbook 4000.4 REV-1.
- C. Property Disposition Programs.
- 1. Property Disposition Handbook - One to Four Family Properties - Handbook 4310.5.
 - a. Paragraph 5-4 - AFHM Advertising Requirements.
 - b. Appendix 38 - Joint HUD-VA Nondiscrimination Certification.

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- c. Appendix 38 - Public Information Release Mailing List Request.
 - d. Appendix 38 - Equal Housing Opportunity Statement, Logo and Slogan.
2. Multifamily Property Disposition Handbook - Management Handbook 4315.1 REV-1, Paragraphs 6-2 and 6-3.
 3. Handbook 2210.16, Property Disposition Contracting (Reserved).
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