

SAMPLE DEFICIENCY LETTER

Affirmative Fair Housing
Marketing Plan:
Project:
Location:
Number:

Dear:

We have completed an initial review of the AFHM Plan (AFHMP) that you submitted. We have noted that additional information is needed to complete an analysis of this plan and to determine its acceptability.

Item

Item

Item

Item

Other:

As soon as this information is received and reviewed, we will write and advise you of the action we have taken on the Plan. Meanwhile, if you have any questions or need technical assistance in this matter, please feel free to contact our staff at

Sincerely,