

OCCUPATIONAL SAFETY AND HEALTH PROTECTION FOR FEDERAL EMPLOYEES

THE OCCUPATIONAL SAFETY AND HEALTH ACT OF 1970, EXECUTIVE ORDER 12196 AND 29 CFR 1960 REQUIRE THE HEADS OF FEDERAL AGENCIES TO FURNISH TO EMPLOYEES PLACES AND CONDITIONS OF EMPLOYMENT THAT ARE FREE FROM JOB SAFETY AND HEALTH HAZARDS.

The HUD Designated Agency Safety and Health Official is the Assistant Secretary for Administration, 451 7th St., SW, Wash. DC.

The safety and health designee for this workplace is _____

HUD Responsibilities:

- * to comply with safety and health standards issued under Section 6 of the Act or approved HUD alternate standards.
- * to set up procedures for responding to employee reports of unsafe and unhealthful working conditions.
- * to acquire, maintain, and require the use of approved personal protective equipment and safety equipment.
- * to inspect all workplaces at least annually with participation by representatives of employees.
- * to establish procedures to assure that no employee is subject to restraint, interference, coercion, discrimination, or reprisal for exercising his/her rights under the HUD safety and health program.
- * to post notices of unsafe or unhealthful working conditions found during inspections.
- * to assure prompt abatement of hazardous conditions. Employees exposed to the conditions shall be informed of the abatement plan. Imminent danger corrections must be made immediately.
- * to set up a management information system to keep records of occupational accidents, injuries, illnesses, and their causes; and to post annual summaries of injuries and illnesses for a minimum of 30 days at each establishment.
- * to conduct occupational safety and health training programs for top management, supervisors, safety and health personnel, employees and employee representatives.

Employee Responsibilities:

- * to comply with all OSHA and approved HUD occupational safety and health standards.
- * to comply with HUD policies and directives relative to the safety and health program.
- * to use personal protective equipment and safety equipment provided by your agency.

Rights of Employees and Their Representatives:

- * to participate in the HUD safety and health program. Employees shall be authorized official time to participate in the activities provided by Executive Order 12196, 29 CFR 1960 and the HUD safety and health

program.

- * to have access to HUD standards and HUD injury and illness statistics, and safety and health program procedures.
- * to comment on alternate standards the Department proposes.
- * to report and request inspections of unsafe or unhealthful working conditions to the appropriate officials including the Secretary of Labor. However, the Secretary of Labor encourages employees to use agency procedures for reporting hazardous conditions as the most expeditious means to achieve abatement. Anonymity is assured.