

Procedures for Providing Reasonable Accommodation for Individuals with Disabilities**CHAPTER 13. INQUIRIES, DISTRIBUTION AND POSTINGS****13-1. FURTHER INFORMATION REGARDING PROCEDURES**

Any person wanting further information concerning these Procedures may contact the Disability Program Manager at (202) 708-2000, or the Office of Departmental Equal Employment Opportunity at (202) 708-5921. Individuals with hearing or speech impairments may reach the ADR Program staff through the Federal Relay Information Service at (800) 877-8339 (toll free).

13-2. DISTRIBUTION AND POSTINGS**A. Distribution**

These procedures shall be distributed to all employees upon issuance, and annually thereafter. They shall also be distributed to all new employees as part of their orientation on their first day of work in the Department. These procedures will be provided in alternative formats, including simplified format, when requested from the Disability Program Manager by, or on behalf of, any HUD employee or applicant for employment.

B. Postings

The procedures will be posted on HUD's Intranet and Internet sites and included in the Employee Handbook. Copies also will be available in the HUD library, ODEEO, the Office of Human Resources and in the Office of the Disability Program Manager.