



**U.S. Department of Housing and Urban Development
Administration**

Special Attention of:
Departmental Staff

Transmittal for Handbook No.: **0752.02 REV-3**
Issued: December 1, 2000

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- I. This Transmits: Handbook 0752.02 REV-3, Adverse Actions.
- II. Summary: This Handbook is a revision of Handbook 752.2 REV-2, Personnel Actions Taken for Unacceptable Performance and Misconduct.
- III. Changes: HUD Handbook 752.2 REV-2, dated January 17, 1984, is canceled and is replaced, in part, by this Handbook. Chapter 4, Actions Taken For Unacceptable Performance: Removal Or Reduction In Grade, of HUD Handbook 752.2 REV-2 is being replaced by a new handbook, HUD Handbook 0432.01, Performance Based Reduction in Grade and Removal Actions.
- IV. Significant Changes:
- A. The Handbook is retitled, "Adverse Action."
 - B. The Deciding Official is no longer required to notify his/her supervisor in advance of issuing a decision on a proposed action.
 - C. The Table of Offenses and Penalties has been revised and reformatted.
- V. Filing Instructions:
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| Remove: | Insert: |
| HUD Handbook 752.2 REV-2
dated January 17, 1984 | HUD Handbook 0752.02
dated December 1, 2000 |