

## TABLE OF CONTENTS

### CHAPTER 1. PURPOSE AND APPLICABILITY

Para.		Page
1-1.	Purpose	1-1
1-2.	Authority	1-1
1-3.	Background	1-1
1-4.	Effective Date	1-1
1-5.	Applicability	1-1
1-6.	Organization Of Guidebook	1-2
1-7.	References/Citations	1-3
1-8.	Compliance With Nondiscrimination Requirements	1-3
1-9.	Supplemental Information	1-4

### CHAPTER 2. DEFINITIONS

2-1.	Definitions And Terminology Used	2-1
------	----------------------------------	-----

### CHAPTER 3. APPLICABILITY TO PERSONS

3-1.	Restrictions On Assistance To Noncitizens	3-1
3-2.	Family Eligibility For Assistance	3-2
3-3.	Preference Versus Eligibility Criteria For Admission	3-2
3-4.	HA Tenant Selection Policies	3-2
3-5.	Persons Covered	3-3
3-6.	Prohibition Of Assistance To Noncitizen Students	3-3
3-7.	Procedures When Fraud Is Suspected With Respect To A Declaration Of Citizenship	3-4
3-8.	Liability Of Ineligible Families For Reimbursement Of Benefits -- Section 8 Programs Only	3-5

### CHAPTER 4. DOCUMENTATION

4-1.	Requirements Concerning Documents	4-1
4-2.	Submission Of Evidence Of Citizenship Or Eligible Immigration Status	4-1
4-3.	Evidence Of Citizenship Or Eligible Immigration Status	4-1
4-4.	Declaration	4-2
4-5.	Retention Of Documents	4-2

i

### CHAPTER 5. NOTIFICATION

Para.		Page
5-1.	Verification Consent Form	5-1
5-2.	Individuals Who Do Not Contend To Have Eligible Immigration Status	5-1
5-3.	When Notice Of Requirements Of Section 214 Is To Be Issued	5-2
5-4.	Form And Content Of Notice	5-2
5-5.	When Must Notice Be Provided	5-2
5-6.	Model Notification Of Section 214 Requirements	5-2

### CHAPTER 6. EVIDENCE OF ELIGIBLE IMMIGRATION

STATUS

6-1.	When Evidence Of Eligible Immigration Status Is Required To Be Submitted	6-1
6-2.	Extensions Of Time To Submit Evidence Of Eligible Immigration Status	6-1
6-3.	Failure To Submit Evidence Or Establish Eligible Immigration Status	6-2
6-4.	Documents Of Eligible Immigration Status	6-2

#### CHAPTER 7. VERIFICATION OF ELIGIBLE IMMIGRATION STATUS

7-1.	When Verification Is To Occur	7-1
7-2.	Primary Verification	7-1
7-3.	Secondary Verification	7-1
7-4.	Exemption From Liability For INS Verification	7-2
7-5.	INS SAVE Program Instructions Manual For HUD	7-2
7-6.	SAVE Primary Verification User Access Code Agreement	7-2
7-7.	User Access Code	7-2
7-8.	Accessing SAVE For Primary Verification	7-2
7-9.	Obtaining INS Secondary Verification	7-3

#### CHAPTER 8. LIMITATIONS ON ASSISTANCE

8-1.	Delay, Denial Or Termination Of Assistance	8-1
8-2.	Restriction On Delay, Denial Or Termination Of Assistance	8-1
8-3.	Events Causing Denial Or Termination Of Assistance	8-1
8-4.	Notice Of Denial Or Termination Of Assistance	8-2

#### CHAPTER 9. APPEALS

9-1.	Appeal To INS	9-1
9-2.	Informal Hearing With HA	9-2
9-3.	Judicial Relief	9-3

#### ii

#### CHAPTER 10. DELAY, DEFERRAL OR TERMINATION OF ASSISTANCE

Para.		Page
10-1.	Termination Of Assisted Occupancy -- Section 8 Programs Only	10-1
10-2.	Assistance Available For Mixed Families	10-1
10-3.	Discretion Afforded To Provide Certain Family Preservation Assistance	10-1
10-4.	Continued Assistance	10-2
10-5.	Temporary Deferral Of Termination Of Assistance	10-3
10-6.	Option To Select Proration Of Assistance At End Of Deferral Period	10-4
10-7.	Election To Select Proration Of Assistance At End of Deferral Period Irreversible	10-4
10-8.	Notification Of Decision On Family Preservation Assistance	10-5

#### CHAPTER 11. PRORATION OF ASSISTANCE

11-1.	Proration Of Assistance	11-1
11-2.	Method Of Prorating Assistance -- Section 8 Assistance Other Than Section 8 Voucher Assistance	11-1

11-3.	Method Of Prorating Assistance -- Section 8 Voucher Assistance Only	11-1
11-4.	Method Of Prorating Assistance -- Indian Housing Only	11-2
11-5.	Method Of Prorating Assistance -- Public Housing Only	11-3
11-6.	Methodology For Establishing Maximum Rent	11-3

## CHAPTER 12. LIMITATIONS ON LIABILITY

12-1.	Protection From Liability For Responsible Entities	12-1
12-2.	Protection From Liability For State, Local And Tribal Government Agencies And Officials	12-1

## APPENDICES

Appendix A.	Restrictions On Assistance To Noncitizens; Final Rule (60 FR 14816-14861)	A-1
Appendix B.	Questions and Answers	B-1
Appendix C.	Model Declaration Of Section 214 Status	C-1
Appendix D.	Model Verification Consent Form	D-1
Appendix E.	Model Listing Of Ineligible Family Members	E-1
Appendix F.	Model Notice Of Section 214 Requirements	F-1
Appendix G.	INS SAVE Program Instructions Manual For HUD	G-1
Appendix H.	Methodology For Establishing Maximum Rent	H-1