

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
OFFICE OF PUBLIC AND INDIAN HOUSING

SPECIAL ATTENTION OF:

Public Housing Agencies;  
Secretary's Representatives;  
State/Area Coordinators; Directors,  
Offices of Public Housing

TRANSMITTAL

Transmittal Handbook No.: 7460.09  
Issued: July 27, 1995

1.This Transmits the Organization, Management and Personnel (OMP)  
Monitoring Guidebook, 7460.09, July 1995.

2.Summary. This Guidebook may assist Area Office staff in conducting remote monitoring and/or on-site review of the OMP functional area within a public housing agency's (PH) operation. It also serves to complement the Field Office Monitoring of Public Housing Agencies (PHAs) Handbook, 7460.7, as amended. This Guidebook addresses the OMP sub-functional areas as well as its linkage to the other functional areas of PHA's operation. It focuses on steps recommended and considerations to be taken while conducting remote monitoring and/or on-site review of PHA's operation. While the use of this Guidebook is optional, its use is encouraged.

3.Appendices. Appendices in this Guidebook are set forth in accordance with related Sections of the Guidebook. They were developed to assist Area Offices in conducting remote monitoring and on-site review of PHA's operation. They may be used by those PHAs interested in conducting self-evaluations. They provide worksheets with suggested information sources, review actions and questions, possible causes of OMP problem areas, and strategies to address these problems. The Appendices are included as optional tools for Area Office use.

4.Applicability. This Guidebook is applicable to the Low Income Public Housing Program. It is not applicable to the Section 23 and Section 10(c) Leased Housing Program, Section 8 Programs, or the Indian Housing Program.

5.Form Alert. No Forms required.

6.Cancellation. None

Assistant Secretary for Public and Indian Housing

PH: Distribution: W-3-1, W-2(H), R-3-1(PIH), R-6, R-7, 138-2  
Guidebook 7460.09

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Departmental Staff

7/95

Organization,  
Management and  
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Monitoring  
Guidebook