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SECTION 8 CERTIFICATE PROGRAM
NOTIFICATION OF APPROVAL OF APPLICATION
WITH ALL ATTACHMENTS EXCEPT BUDGET DOCUMENTS

(HUD Field Office Letterhead)

Subject:
Notification Number: _____
Project Number: _____

(Addressee: PHA Executive Director)

You are hereby notified that your Agency has completed all of the administrative and statutory requirements for operation of the Section 8 Certificate Program. Accordingly, your application (revised application) dated _____ for Certificates to be assisted by housing assistance payments pursuant to Section 8 of the U.S. Housing Act of 1937 is approved. Contract authority in the amount of \$_____ and budget authority of \$_____ for _____ years have been reserved. An Annual Contributions Contract (ACC) is in preparation and will be forwarded to you for execution. Forms HUD-52672 and 52673 must be submitted with the ACC when it is signed and returned to HUD for execution. Although the specified funds have been reserved, no HAP Contracts with owners may be executed requiring use of these funds until such time as an ACC has been executed by this office.

The Contract will cover the following number of units and unit size distribution:

Number of Certificates by Unit Size

- 0 BR
- 1 BR
- 2 BR
- 3 BR
- 4 BR
- 5 BR
- 6 BR

Total Units: _____

The decision to utilize the Certificate funding you have been awarded as either tenant-based or project-based assistance is solely the option of your agency. HUD does not provide Certificates for specific projects or require PHAs to use their Certificates for project-based assistance. Use of Certificates to provide project-based assistance is determined by individual PHAs and it is the PHA, not HUD, that selects projects to be assisted in accordance with local selection policies contained in the PHA's Administrative Plan.

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Should your agency choose to implement a project-based Certificate Program, you must comply with all HUD requirements concerning project selection including advertising in a newspaper of general circulation, selecting units in accordance with your HUD-approved Administrative Plan and providing HUD with certifications concerning the units you select. Selection of ineligible units or selections not in conformance with your Administrative Plan is grounds for terminating the Agreement and HAP Contract.

Again, I want to emphasize that the decision to utilize the Certificate funding you have been awarded as either tenant-based or project-based assistance is solely the option of your agency.

Field Office Manager

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SECTION 8 CERTIFICATE PROGRAM
NOTIFICATION OF APPROVAL OF APPLICATION
WITHOUT ATTACHMENTS

(HUD Field Office Letterhead)

Subject:

Notification Number: _____

Project Number: _____

(Addressee: PHA Executive Director)

You are hereby notified that your application (revised application) dated _____ for Certificates to be assisted by housing assistance payments pursuant to Section 8 of the U.S. Housing Act of 1937 is approved. Contract authority in the amount of \$_____ and budget authority of \$_____ for _____ years have been reserved for the number of units and unit size distribution specified below. An Annual Contributions Contract is being prepared and will be forwarded to you for execution. Although the specified funds have been reserved, no HAP Contracts with owners may be executed requiring use of these funds until such time as an Annual Contributions Contract has been executed by this office.

The Contract will cover the following number of units and unit size distribution:

Number of Certificates by Unit Size

- 0 BR
- 1 BR
- 2 BR
- 3 BR
- 4 BR
- 5 BR
- 6 BR

Total Units: _____

We will execute the Annual Contributions Contract when your Agency has submitted, and we have approved, the following additional items**:

- (1) Equal Opportunity Housing Plan and Equal Opportunity Certification, Form HUD-916;
- (2) An Administrative Plan;
- (3) Schedule of Allowances for Utilities and Other Services, Form HUD-52667, with a justification of the amounts proposed;

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- (4) Estimates of Required Annual Contributions, Forms HUD 52672, HUD-52673 and supporting documentation.

Please submit items 1 through 3 within 30 days of the date of this letter. Item (4), Forms HUD-52672 and 52673, must be submitted with the ACC when it is signed and returned to HUD for execution. Upon request, this office will be glad to provide any assistance you may need in the preparation of these items and to provide your agency with copies of necessary forms.

The decision to utilize the Certificate funding you have been awarded as either tenant-based or project-based assistance is solely the option of your agency. HUD does not provide Certificates for specific projects or require PHAs to use their Certificates for project-based assistance. Use of Certificates to provide project-based assistance is determined by individual PHAs and it is the PHA, not HUD, that selects projects to be assisted in accordance with local selection policies contained in the PHA's Administrative Plan.

Should your agency choose to implement a project-based Certificate

Program, you must comply with all HUD requirements concerning project selection including advertising in a newspaper of general circulation, selecting units in accordance with your HUD-approved Administrative Plan and providing HUD with certifications concerning the units you select. Selection of ineligible units or selections not in conformance with your Administrative Plan is grounds for terminating the Agreement and HAP Contract.

Again, I want to emphasize that the decision to utilize the Certificate funding you have been awarded as either tenant-based or project-based assistance is solely the option of your agency.

Field Office Manager

* Delete any of these items which have previously been submitted or which are not required in accordance with Chapter 3.
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APPENDIX 8-3

NOTIFICATION OF APPROVAL OF APPLICATION
WITH ATTACHMENTS SUBMITTED
SECTION 8 HOUSING ASSISTANCE PAYMENTS PROGRAM
MODERATE REHABILITATION

(HUD Field Office Letterhead)

Subject:

Notification Number _____
Project Number _____

(Addressee: PHA Executive Director)

I am pleased to advise you that your Agency has completed all of the administrative and statutory requirements for operation for the Section 8 Moderate Rehabilitation Program. Accordingly, you are hereby notified that (1) your application (revised application) dated _____ for the Section 8 Moderate Rehabilitation Program is approved; (2) Contributions Contract authority in the amount of \$ _____ has been reserved; and (3) an Annual Contributions Contract is in preparation and presently will be forwarded to you for execution. Although the specified funds have been reserved, it is noted that no HAP Agreements or Contracts with owners may be executed utilizing these funds until such time as an Annual Contributions Contract has been executed by this office.

The Contract will cover the following number of units and the unit size distribution as indicated:

Moderate Rehabilitation Housing

Number of Units (Total _____)

Efficiency _____

1 BR _____

2 BR _____

3 BR _____

4 BR _____

5 BR _____

6+BR _____

Field Office Manager/Supervisor

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APPENDIX 8-4

NOTIFICATION OF APPROVAL OF APPLICATION
WITHOUT ATTACHMENTS SUBMITTED
SECTION 8 HOUSING ASSISTANCE PAYMENTS PROGRAM
MODERATE REHABILITATION

(HUD Field Office Letterhead)

Subject:
Notification Number _____
Project Number _____

(Addresses: PHA Executive Director)

You are hereby notified that: (1) your Application (revised application) dated _____ for the Section 8 Moderate Rehabilitation Housing Program is approved; (2) Annual Contributions Contract authority in the amount of \$ _____ has been reserved for the number of units and unit size distribution specified below; and (3) the Annual Contributions Contract is being prepared and will be forwarded to you for execution. Although the specified funds have been reserved, it is noted that no HAP Agreements or Contracts with owners may be executed utilizing these funds until such time as an Annual Contributions Contract has been executed by this office.

Moderate Rehabilitation Housing

Number of Units (Total _____)

Efficiency _____

1 BR _____

2 BR _____

3 BR _____

4 BR _____

5 BR _____

6+BR _____

We will execute the Annual Contributions Contract when your Agency has submitted, and we have approved, the following additional items: 1/

(1)Equal Opportunity Housing Plan and Equal Opportunity Certification, Form HUD-920,

(2)An Administrative Plan,

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(3)Schedule of Allowances for Utilities and Other Services, Form HUD-52667, with a justification of the amounts proposed, and

(4)Estimates of Required Annual Contributions, Forms HUD-52671, HUD-52672, HUD-52673 and supporting documentation.

Please submit items 1 through 3 within 30 days of the date of this letter. Form HUD-52671 - 52673 may be submitted with the ACC when it is signed and returned to this office. 2/

Upon request, this office will be glad to provide any assistance you may need in the preparation of these item and to provide your agency with copies of necessary forms.

Field Office Manager/Supervisor

1/Delete any of these items which have previously been submitted or which are not required in accordance with paragraph 3-5(f).

2/Substitute the following paragraph if appropriate: "Please submit these item within 30 days of the date of this letter."
