SAMPLE NOTIFICATION LETTER OF DISAPPROVAL TO IMPLEMENT A PROJECT-BASED CERTIFICATE PROGRAM

(Field Office Letterhead)

(Addressee: PHA Director)

You are hereby advised that your submission of ______________, requesting authorization to implement the project-based certificate (PBC) program, has been disapproved for the following reason(s):

[ ] Proposed Units Exceed 15 Percent of Units Reserved for the PHA. The cumulative number of units for which the PHA is requesting (or has previously requested) approval to attach assistance (for both rehabilitated and newly constructed units) exceeds 15 percent of the total number of units reserved for the PHA's rental certificate program.

* [ ] Proposed Number and Unit Size Distribution Inconsistent with the Funding Source. The number and sizes of units for which the PHA is requesting approval to attach assistance is inconsistent with the number and the unit size distribution for the ACC that is the funding source.

Funding Source: ____________

Proposed Unit Sizes                  ACC Unit Sizes

<table>
<thead>
<tr>
<th>Unit Size Distribution</th>
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<tbody>
<tr>
<td>_________ 1-BR</td>
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<td>_________ TOTAL</td>
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* [ ] Termination Date of the Proposed HAP Contract After Expiration of Funding Source ACC. The proposed HAP contract term for PBC ends after the ACC expiration date of the funding source from which the HAP contract is to be funded.

Proposed Funding Source: ____________

Proposed HAP Contract Termination Date: ________ ACC Expiration Date:__________
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[ ] Proposed HAP Contract Term is less than 2 years.

In order to implement a PBC program, your agency must remove the above impediment(s). If you have any questions or require assistance concerning the PBC program, please contact the Public Housing Division at ________________.

_______________________

Field Office Manager

__________________________________________________

*If applicable, expand paragraph to cover more than one funding source.

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