FOREWORD

This Handbook is for use primarily by Regional and Field Office Housing staff. The Handbook contains instructions for the processing of funds from receipt of the Headquarters Fund Assignment through the Reservation of Funds in either the Assisted Housing Accounting System (AHAS) or the Program Accounting System (PAS).

The Handbook provides background information regarding the Headquarters allocation and assignment procedures and provides guidance for proper record keeping.

Handbook appendices contain current formats of all applicable fund assignment and fund reservation documents, along with corresponding instructions. Sample fund control logs are included.

References:

(1) 1830.4 REV-2 Procedures for Processing Program Fund Assignments Handbook
(2) 4050.5 Section 8 Management Information System Basic Reporting Instructions Handbook
(3) 4320.1 REV-1 Property Disposition Contracting Handbook

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