

INSTRUCTIONS FOR COMPLETING  
THE GRANTEE PERFORMANCE REPORT COVER SHEET  
FORM HUD-4949.1

1. Enter the date of the last day of the CDBG program year this report covers.
2. Enter the grant number assigned by HUD to the Community Development Block Grant (CDBG) for the program year this report covers.
3. Enter the name and address of the grantee.
4. Enter the name and address of the Director of the CDBG Program.
5. Enter the name and ten digit telephone number (including area code) of the person who can best answer questions about information in this report.
6. Enter the name and telephone number of the person to contact concerning disclosures required by the HUD Reform Act of 1989.

Note: Section 102 of the HUD Reform Act of 1989 requires that all entities or groups who request CDBG entitlement funds and who expect to receive at least \$200,000 in HUD-based assistance for a specific project or activity during the fiscal year in which the application or request is submitted, must disclose certain information, including information concerning assistance from other government sources in connection with the project or activity, the financial interests of persons in the project or activity, the sources of funds to be made available for the project, and the proposed uses of such funds. These disclosures are to be maintained by the grantee and made available to the public.

7. The Housing and Community Development Act of 1974, as amended, requires the grantee to assess the relationship of the use of CDBG funds during the reporting period to the community development objectives described in the grantee's final statement for this program year, the National Objectives, and the Primary Objective.

Respond to subparts a, b, and c by placing an "x" in either

the "yes" or "no" box. For each "no" response, provide a narrative explanation. The narrative statement for 7a should include an explanation of: (1) how the uses did not relate to program objectives; and (2) how future activities or program objectives might change as a result of this year's experiences. These items are to be attached immediately after the cover sheet.

8. Indicate whether citizen comments about the GPR and/or CDBG program were received by placing an "x" in either the "yes" or "no" box. If comments were received, attach a written summary of these comments immediately after the cover sheet.
9. Provide specific information on how the GPR was made available to the public. Subparts a, b, and c should be completed to the extent applicable.
10. No response is required.
11. Certifications - no response is required. Signature on line 13 certifies the information to be correct.
12. Type or print the name and title of the grantee's authorized official representative.
13. Signature of the grantee's authorized official representative as identified in line 12 above and date signed.

Note:       Number the pages for the GPR in sequential order  
              commencing with the Cover Sheet as page one  
              of \_\_\_\_.

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Exhibit 1a is a form which cannot be loaded into the Directives Access System