

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
PROGRAM OFFICE SALARIES AND EXPENSES
OFFICE OF POLICY DEVELOPMENT AND RESEARCH**

Program Area Overview:

The Office of Policy Development and Research (PD&R) supports the Department's efforts to help create cohesive, economically healthy communities. PD&R is responsible for maintaining current information on housing needs, market conditions, and existing programs, as well as conducting research on priority housing and community development issues. PD&R's research, surveys and policy analyses inform all aspects of HUD programs providing a comprehensive and historical understanding of past program performance, as well as objective data for policymakers and stakeholders to make informed decisions.

In addition to the Office of the Assistant Secretary and supporting divisions of budget/procurement planning and administration, there are five program offices within PD&R. A description of each office follows:

- The Office of Economic Affairs (OEA) provides economic information and analyses and policy recommendations to the Secretary, Deputy Secretary, Assistant Secretaries, and the principal staff within the Department. The Office analyzes the economic impact of Departmental and other federal regulatory and legislative proposals, directs the \$41.5 million program of surveys of national housing conditions, analyzes private sector data on mortgage markets, supports Federal Housing Administration (FHA) operations, develops program operating parameters for HUD rental assistance programs and government programs and provides data on the socioeconomic conditions of cities.
- The Office of Research Evaluation and Monitoring (OREM) conducts HUD research, evaluation, and monitoring efforts for a wide variety of HUD programs and activities. Current open research contracts are estimated at \$67.1 million, and open research grants are estimated at \$3.1 million. Staff in OREM also conduct in-house research, programming and geospatial analysis.
- The Office of Policy Development (PD&R) drawing on its research and extensive program knowledge, advises the Secretary, the Deputy Secretary, and principal staff on program policy issues arising from the formulation of legislative and budget proposals, from regulatory responsibilities, and from other proposed major actions of the Department.
- The Office of University Partnerships (OUP) administers the Research Partnerships initiative, where cooperative agreements are awarded for research that informs important policy and program objectives of HUD that are not otherwise being addressed and that focus on one of HUD's research priorities. Cost sharing is required and must come from a philanthropic entity, other federal agency, or state or local government agency, or any combination of these partners. The Office also coordinates PD&R's data licensing process that researchers may use to obtain HUD data, where appropriate. OUP continues

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to close out and administer the remaining University Partnership grants awarded to colleges and universities engaged in community and economic revitalization activities.

- The Office of International and Philanthropic Innovation (OIPI) engages the international and philanthropic sectors to harness best available evidence, innovations, and lessons in sustainable development and revitalization to increase mutual learning opportunities and long-term community-building. OIPI's role as a portal for the international community and philanthropic sector makes the office a broker for new ideas and evidence-based practices. The purpose of this work is to inform domestic policies and programs.
- In fiscal year 2012, the President established the White House Council on Strong Cities, Strong Communities (SC2), housed at HUD. With PD&R's extensive involvement and leadership in the development of SC2, the Secretary selected PD&R as the lead office to provide oversight and support for this new White House Council. Existing policy development and dissemination staff in PD&R will continue to play an integral and essential role in the continued development of high priority SC2 initiatives, such as the SC2 National Resource Network, Fellowship program, and Community Solutions Teams.

TOTAL - SALARIES AND EXPENSES				
(Dollars in Thousands)				
	FY 2014	FY 2015	FY 2016	FY 2015 to FY 2016
Personnel Services	\$19,734	\$21,434	\$22,625	\$1,191
Non-Personnel Services				
Travel	247	284	250	(34)
Transportation of Things	19	-	-	-
Printing	94	104	120	16
Other Services/Contracts	707	713	718	5
Training	124	150	160	10
Supplies	18	15	27	12
Furniture/Equipment	40	-	-	-
Non-Personnel Subtotal	1,249	1,266	1,275	9
GRAND TOTAL	\$20,983	\$22,700	\$23,900	\$1,200
Associated FTE	137.4	152.1	158.5	6.4

DESCRIPTION OF CHANGE FROM FY 2015 TO FY 2016

PD&R requests \$23,900K and 158.5 FTE in fiscal year 2016, with an increase from fiscal year 2015 enacted of \$1,200K and 6.4 FTE. A nominal increase in funding is included to fund the pay raise, promotions and within grade increases.

- Personnel Services: PD&R requests \$22,625K and 158.5 FTE, an increase from fiscal year 2015 enacted of \$1,191K and 6.4 FTE.
 - Additional FTE are required to support additional responsibilities including Transformation Initiative (TI) research and demonstrations, Strong Cities Strong Communities (SC2), Affirmatively Furthering Fair Housing (AFFH) research, international and philanthropic innovations initiatives and data analysis functions. There will be an increase in staff performing in-house research and analysis. PD&R also seeks to increase its capacity in the housing finance area to support FHA and the Secretary. In addition, PD&R seeks to return HUD to a prominent role in housing technology in three areas: 1) promoting basic research; 2) partnering with DOE, EPA, DHS, and National Institute for Standards and Technology (NIST) to ensure technological innovations is widely disseminated; and 3) ensuring popular PD&R technology publications are updated and current.
- Non-Personnel Services: PD&R is requesting \$1,275K. This request represents an increase from fiscal year 2015 enacted of \$9K.
 - Travel decrease of \$34K.
 - Printing increase of \$16K is due to a projected increase in research reports expected to be published in fiscal year 2016.
 - Other Services/Contracts increase of \$5K to fund additional HUD library services and temporary services contracts, conference registration fees and other related costs.
 - Training increase of \$10K to expand grants management training, contract management (COTR) training and other training for staff to gain proficiency in the performance of their work. Other courses include management training and technical courses for PD&R's economists.
 - Supplies increase of \$12K is due to the need for supplies for new employees.

PD&R's core operation is the provision to the Department of policy development, research and program evaluation. A majority of PD&R's work is considered as fixed operating costs due to the extensive work performed on behalf of the Department, for other HUD program offices and other Federal Agencies.

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	Personnel Services Functional Summary					
	(Dollars in Thousands)					
	FY 2014		FY 2015		FY 2016	
Function	FTE	Cost	FTE	Cost	FTE	Cost
Provide Local Housing Market Intelligence	39	\$5,601	40	\$5,649	41	\$5,897
Data Collection and Analysis	17	\$2,370	20	\$2,818	20	\$2,913
Research and Program Evaluation	34	\$4,912	34	\$4,790	38	\$5,426
Regulatory Review and Analysis	5	\$715	7	\$986	5	\$714
Outreach and Policy Dissemination	23	\$3,335	24	\$3,387	26	\$3,720
Policy Development/Coordination	12	\$1,752	20	\$2,818	19	\$2,713
Management and Operations	7	\$1,020	6	\$845	8	\$1,099
Disaster Management	0.2	\$29	1	\$141	1	\$143
Total	137.4	\$19,734	152.1	\$21,434	158.5	\$22,625

PD&R has eight functional areas shown on the table above. There are two functions that account for half of the FTE in PD&R:

1. Provide Local Housing Market Intelligence, which is measured by the number of Comprehensive Housing Market Analyses conducted by PD&R's field economists. This work provides critical economic intelligence and advice to program and management officials and outside clients.
2. Research and Program Evaluation, which is measured by the number of research grants and contracts awarded and the in-house research completed. This work results in the research reports, program evaluations, economic analyses and other information that PD&R employees complete through their extensive monitoring and oversight of research projects.

KEY WORKLOAD INDICATORS				
Workload Indicator	FY 2014	FY 2015	FY 2016	FY 2015 to FY 2016
# of Comprehensive Housing Market Analysis Reports	80	106	116	10
# of Grants & Contracts Awarded	58	70	76	6

SUMMARY OF SYSTEMS/TOOLS REQUIRED TO MANAGE PROGRAM

PD&R requires IT operations and maintenance support for the following:

- The Policy and Research Information Server (PARIS) project which provides PD&R with contractor support for internal and external housing research and quick turnaround response to requests for program information from program offices, HUD administrators, and Congress.
- The Enterprise Geospatial Services (EGIS) investment implements HUD's effort to develop and deploy geospatial technology in a coordinated way across HUD. Included in this investment are three projects: the Geocoding Service Center (GSC) which geocodes over 100 million addresses annually, the "eGIS" enterprise geographic information systems technical platform, which provides geospatial data and tools to the entire agency, and the EGIS Program that provides governance, shapes policy and prioritizes geospatial investment across the enterprise. As such, EGIS provides geospatial data, mapping services and technical support as an enterprise service across the Department.
- PD&R is supporting the Enterprise Master Data Management project by providing project management and subject matter expertise. While PD&R is not requesting any IT funding directly, PD&R resources both staff and contractors are being used to ensure the development of this system progresses on schedule.