

**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
PROGRAM OFFICE SALARIES AND EXPENSES
OFFICE OF POLICY DEVELOPMENT AND RESEARCH**

(\$ in Thousands)

	FY 2015 Actual	FY 2016 Enacted	FY 2017 Request
Personnel Services	\$20,914	\$21,818	\$22,518
Non-Personnel Services			
Travel	257	290	290
Transportation of Things	5	5	5
Printing	107	150	150
Other services/Contracts	1,320	571.5	571.5
Training	149	210.5	210.5
Supplies	20	25	25
Equipment	-	30	30
Attorney's Fees	-	-	-
Working Capital Fund	-	-	700
Non-Personnel Services Subtotal	\$1,858	\$1,282	\$1,982
Grand Total	\$22,772	\$23,100	\$24,500
Associated FTE	146.8	149.0	155.0

Program Area Overview:

The Office of Policy Development and Research (PD&R) supports the Department's efforts to help create cohesive, economically healthy communities. PD&R is responsible for maintaining current information on housing needs, market conditions, and existing programs, as well as conducting research on priority housing and community development issues. PD&R's research, surveys and policy analyses inform all aspects of HUD programs providing a comprehensive and historical understanding of past program performance, as well as objective data for policymakers and stakeholders to make informed decisions. In addition to the Office of the Assistant Secretary and supporting divisions of budget/procurement planning and administration, there are five program offices within PD&R. A description of each office follows:

Program Office Salaries and Expenses-Office of Policy Development and Research

- The Office of Economic Affairs (OEA) provides economic information and analyses and policy recommendations to the Secretary, Deputy Secretary, Assistant Secretaries, and the principal staff within the Department. The Office analyzes the economic impact of Departmental and other federal regulatory and legislative proposals, directs the \$41.5 million program of surveys of national housing conditions, analyzes private sector data on mortgage markets, supports Federal Housing Administration (FHA) operations, develops program operating parameters for HUD rental assistance programs and government programs and provides data on the socioeconomic conditions of cities.
- The Office of Research Evaluation and Monitoring (OREM) conducts HUD research, evaluation, and monitoring efforts for a wide variety of HUD programs and activities. Staff in OREM also conducts in-house research, programming and geospatial analysis.
- The Office of Policy Development (OPD) engages in policy analysis, policy development, research and data analysis, and dissemination of policy and research findings. In addition, OPD analyzes legislative proposals, develops legislative initiatives, interprets statutory guidance, and prepares regulatory guidance. OPD consists of two divisions that have distinct but related responsibilities.
- The Office of University Partnerships (OUP) administers the Research Partnerships initiative, where cooperative agreements are awarded for research that informs important policy and program objectives of HUD that are not otherwise being addressed and that focus on one of HUD's research priorities. The office has led the development of PD&R's first research NOFA. The Office also coordinates PD&R's data licensing process that researchers may use to obtain HUD data, where appropriate. OUP continues to close out and administer the remaining University Partnership grants awarded to colleges and universities engaged in community and economic revitalization activities.
- The Office of International and Philanthropic Innovation (OIPI) engages the international and philanthropic sectors to harness best available evidence, innovations, and lessons in sustainable development and revitalization to increase mutual learning opportunities and long-term community-building. OIPI's role as a portal for the international community and philanthropic sector makes the office a broker for new ideas and evidence-based practices. The purpose of this work is to inform domestic policies and programs.
- The White House Council on Strong Cities, Strong Communities (SC2), will be moved to the Office of Community Planning and Development in fiscal year 2016.

Requested resources will allow PD&R to continue its core operation of providing policy development, research and program evaluation to the Department. A majority of PD&R's work is considered as fixed operating costs due to the extensive work performed on behalf of the Department, for other HUD program offices and other Federal Agencies.

Program Office Salaries and Expenses-Office of Policy Development and Research

The workload of PD&R focuses on ways to improve the efficiency, effectiveness, and equity of HUD programs. This entails developing policy recommendations for the Secretary, performing policy and economic analyses, conducting program evaluations, directing research and demonstration activities, gathering programmatic and basic housing and urban data, and evaluating and monitoring new and existing programs for the Department. In carrying out its responsibilities, PD&R conducts analyses using either contract or in-house staff resources, depending on the issue and the nature of the work.

Requested Level and Justification

PD&R Requests \$24,500K in fiscal year 2017, an increase of \$1,400K over the fiscal year 2016 enacted of \$23,100K. The request supports an estimated 155.0 FTE, an increase of 6.0 FTE over the fiscal year 2016 enacted of 149.0 FTE.

- Personnel Services: PD&R requests \$22,518K for personnel services, to support 155.0 FTE. This is an increase of \$700K and 6.0 FTE from fiscal year 2016 enacted. The increased funding supports promotions, within grade increases, and pay raises for 2017.
 - An additional 5.0 FTE for Data Scientists are required to support PD&R's data matching and management efforts. PD&R's efforts in this area will increase the quality and usability of HUD's data assets for research and program execution, especially HUD's Enterprise Data Management project and administrative data matching initiatives.

The Data Scientists will provide PD&R a core staff dedicated to the maintenance of HUD's tenant data warehouse and the production of analytic and research datasets on tenants in rental housing assistance programs, including, but not limited to, Housing Choice Vouchers, Public Housing, and Project-Based Rental Assistance programs, and the Low-Income Housing Tax Credit. Further, this staff will have primary responsibilities for scoping and implementing administrative data match with federal, state, and local government agencies. As part of these responsibilities, this staff will provide support to rapid cycle evaluations that require HUD's administrative data as well as evaluations that can be performed jointly with data match partner agencies. Finally, this staff could also provide technical support to PD&R's data reporting and delivery platform development—strategies to make public use administrative data files and information they contain more accessible and easily digestible.

- The remaining 1.0 FTE is needed to support two critical areas: (1) Housing Finance and (2) Priority Initiatives. PD&R seeks to sustain its increased role in providing analytical tasks in the housing finance area to support FHA and the Secretary. Further, additional PD&R staff resources are needed to support Departmental priorities, such as

Program Office Salaries and Expenses-Office of Policy Development and Research

Affirmatively Furthering Fair Housing, Rental Assistance Demonstration and Promise Zones (on the data analytics side and also through OIPI's philanthropic engagement).

- Non-Personnel Services: PD&R is requesting \$1,982K which is \$700K more than the fiscal year 2016 enacted.
 - Travel remained the same at \$290K.
 - Printing remained the same at \$150K.
 - Other Services/Contracts remained the same at \$571.5K to fund HUD library services, conference registration fees and other related costs.
 - Training remained the same at \$210.5K to fund grants management training, contract management (COTR) training and other training for staff to gain proficiency in the performance of their work. Other courses include management training and technical courses for PD&R's economists.
 - Supplies remained the same at \$25K needed to fund supplies for employees.
 - Equipment remained the same at \$30K.
 - Attorney's Fees are not anticipated for fiscal year 2017; the Department will request attorney's fees centrally under OGC.
 - The request includes \$700K to pay working capital fund fees for shared services, and other investments determined by the Secretary.

The Personnel Services and Non-Personnel Services request will also support Departmental policy goals, such as Affirmatively Furthering Fair Housing (AFFH), Rental Assistance Demonstration (RAD), and Promise Zones (PZ). PD&R will dedicate approximately 6.2 FTE as follows:

- AFFH – Approximately 2.5 FTE provide support for this priority from OPD and OREM.
The primary duties for PD&R staff are to work to ensure efficient and appropriate execution of data extraction, metrics development, and GIS (mapping) interface development. Resources needed are primarily PD&R Personnel Services and travel expenses to be provided by FHEO on behalf of PD&R.
- RAD – Approximately 2.5 FTE provide support for this priority from OREM and the field economists. PD&R's Field Economists perform a full demand/supply analysis for a typical FHA review. Each review requires 40 hours on an average and it is estimated that in fiscal year 2017 there will be 150 to 200. Resources needed are primarily PD&R Personnel Services and travel expenses for the field economists.

Program Office Salaries and Expenses-Office of Policy Development and Research

- PZ – Approximately 1.2 FTE provide support for this priority from OREM. PD&R’s primary duties are to develop and prototype data extraction, metrics development, and data visualization (to include mapping) routines in support of designee reporting requirements. Resources needed are primarily PD&R Personnel Services and travel expenses.

Full-time Equivalents

Staffing	FY 2015 FTE	FY 2016 FTE (Est)	FY 2017 FTE (Est)
ASSISTANT SECRETARY FOR POLICY, DEVELOPMENT & RESEARCH	7	7	6
PDR, BUDGET, CONTRACTS AND PROGRAM CONTROL DIVISION	7	8	8
PDR, MANAGEMENT & ADMINISTRATIVE SERVICES DIVISION	5	5	5
PDR, DAS FOR INTERNATIONAL AFFAIRS	5.6	8.6	7.6
PDR, DAS/OFFICE OF ECONOMIC AFFAIRS	3	3	3
PDR, DAS/OEA, ECONOMIC MARKET ANALYSIS DIVISION	9	8	9
PDR, DAS/OEA, HOUSING & DEMOGRAPHIC ANALYSIS DIVISION	4	4	4
PDR, DAS/OEA, HOUSING FINANCE ANALYSIS DIVISION	7	9	9
PDR, DAS/OEA, ECONOMIC DEVELOPMENT & PUBLIC FINANCE DIVISION	6.7	5.7	6.7

Program Office Salaries and Expenses-Office of Policy Development and Research

Staffing	FY 2015 FTE	FY 2016 FTE (Est)	FY 2017 FTE (Est)
PDR, DAS/OFFICE OF POLICY DEVELOPMENT	6.2	6.2	6.2
PDR, DAS/OPD, POLICY DEVELOPMENT DIVISION	6	7	9
PDR, DAS/OPD, RESEARCH UTILIZATION DIVISION	11	10	10
PDR, DAS/OFFICE OF RESEARCH, EVALUATION, & MONITORING	3	2	2
PDR, DAS/OREM, PROGRAM MONITORING & RESEARCH DIVISION	11	12	15
PDR, DAS/OREM, AFFORDABLE HOUSING RESEARCH & TECHNOLOGY DIVISION	6	6	5
PDR, DAS/OREM, PROGRAM EVALUATION DIVISION	14	12	12
PDR, OFFICE OF UNIVERSITY PARTNERSHIPS	5.3	4.5	4.5
OFFICE OF POLICY DEVELOPMENT & RESEARCH – FIELD	30.0	31.0	33.0
TOTAL	146.8	149.0	155.0

Key Operational Initiatives

PD&R supports the Business Analytical and Data Management IT segments. For more information on Business Analytical and Data Management systems please see the Information Technology Fund Congressional Justification.