
LIST OF FORMS FOR COOPERATIVE PROJECTS

All Cooperatives:

FHA-3201 - Application for Mortgage Insurance (with instructions)
 FHA-3203 - Cooperative Membership Certificate
 FHA-3238 - Model Form of Management Agreement
 FHA-3245 - Model Form of By-laws
 FHA-3232 - Subscription Agreement
 FHA-3219 - Permission to Occupy
 FHA-3235 - Model Form of Certificate of Incorporation (For the
 Cooperative Corporation)
 FHA-3237 - Model Form of Occupancy Agreement (One Parcel Projects)
 FHA-3237B - Model Form of Occupancy Agreement (Two Parcel Projects)
 FHA-3227 - Sponsor's Certification
 HUD-93240 - Annual Operating Budget for Cooperative Housing Corporations
 HUD-3232A - Supplement to Subscription Agreement
 Cooperative Agency Agreement (No Model)

Management Type Cooperatives:

FHA Form No. 3206 - Commitment for Insurance of Advances 1/
 FHA Form No. 3209 - Commitment to Insure Upon Completion 1/
 FHA Form No. 3212 - Mortgagor's Certificate - Insurance of Advances
 *FHA Form No. 3218 - Mortgagor's Certificate - Insurance Upon Completion
 FHA Form No. 3220 - Mortgagee's Certificate
 FHA Form No. 3224 - Mortgagee's Certificate - Insurance Upon Completion
 FHA Form No. 3225 - Regulatory Agreement
 *FHA Form No. 3234B - Model Form of Certificate of Incorporation
 (In Conjunction with Regulatory Agreement)
 FHA Form No. 3241C - Model Form of Informational Bulletin
 *FHA Form No. 3257A - Legal Requirements for Closing - Initial Endorsement
 FHA Form No. 3257D - Required Closing Instruments - Insurance upon
 Completion
 FHA Form No. 3257G - Final Endorsement - Insurance of Advances

Investor-Sponsor Approach for Cooperative Development

FHA Form No. 3229B - Commitment for Insurance of Advances 1/
 FHA Form No. 3229C - Commitment to Insure Upon Completion 1/
 FHA Form No. 3212A - Mortgagor's Certificate - Insurance of Advances
 FHA Form No. 3236A - Model Form of Certificate of Incorporation
 (In Conjunction with Regulatory Agreement)
 *FHA Form No. 3241B - Model Form of Information Bulletin
 FHA Form No. 3254 or
 3254A - Regulatory Agreement
 FHA Form No. 3257 - Legal Requirements for Closing - Initial Endorsement
 - Insurance of Advances
 *FHA Form No. 3257F - Required Closing Instruments (Cooperatives Buying
 From Investor-Sponsor)

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FHA Form No. 3220 - Mortgagor's Certificate
*FHA Form No. 3254B - Certificate of Incorporation
*FHA Form No. 3225 - Regulatory Agreement
*FHA Form No. 3218A - Mortgagor's Certificate - Purchasing Corp.
*FHA Form No. 3241B - Information Bulletin
*FHA Form No. 3237 or
3237B - Occupancy Agreement
*FHA Form No. 3227 - Sponsor's Certification
*FHA Form No. 3224A - Mortgagee's Certification - Purchasing Coop
*FHA Form No. 3260 - Model Form of Interim Lease
*FHA Form No. 3255A - Model Form of Sales Agreement

Nonprofit Sponsor Approach for Cooperative Development

FHA Form No. 3208 - Commitment for Insurance of Advances 1/

* All starred (*) forms are also used for nonprofit sponsors.

1/ These are the FHA forms for commitments from HUD to mortgagees in regular 221(d) insurance. They must be revised for use in coinsurance. Submit proposed revisions to Office of General Counsel, Assistant General Counsel for Multifamily Mortgage Insurance in Headquarters, before issuing commitments for cooperative projects.